



JOB TITLE: Challenge Course Facilitator  
DEPARTMENT: Utah State University Campus Recreation  
REPORTS TO: Outdoor Programs Coordinator – Ashley Brown

### Job Summary

The Challenge Course Facilitator is a student position designed to provide experiential learning for programs help on and off the USU Challenge Course. The position will mainly focus on facilitation for USU groups, but included can be corporate groups, youth groups, clubs, school groups, scout troops, sports teams, and family reunions. The team will be facilitating between 60 and 90 different groups each summer and approximately 3500 participants between May 1 and October 31. The Challenge Course Facilitator must use discretion and independent judgment as well as exceptional customer service in the performance of programs both on-site and off-site.

### Job Duties

#### 1. Facilitate On-site Experiential Education Programs

Responsibilities include but are not limited to:

- Set up equipment at the USU Challenge Course
- Welcome groups to course and present “safety” rules
- Present “leaders’ guidelines and rules” to group leaders
- Collect “Informed Consent” forms and service agreements on-site
- Facilitate high initiative activities as needed
- Facilitate low initiative activities as needed
- Debrief group following each activity
- Take down equipment
- Complete rope logs after every event

#### 2. Facilitate Off-site Experiential Education Programs

Responsibilities include but are not limited to:

- Facilitate group events located off-site (not at the USU Challenge Course)
- Drive ARC or USU vehicles to the off-site location
- Set up and take down activities and elements
- Facilitate low initiative activities as needed
- Debrief group following each activity



**3. Assist with Maintenance, Repairs and Building of Challenge Course and Supplies**

Responsibilities include but are not limited to:

- Assist with maintenance and repairs of course
- Conduct on-site inspections of course
- Prepare and maintain team supplies

**4. Communication with Client**

Responsibilities include but are not limited to:

- Coordinate group needs with Challenge Course Scheduling Coordinator
- Write a Program Plan for each group, as assigned, that meets the group goals and objectives
- Complete the final Program Plan for each group according to the actual activities
- Collect waivers onsite and possibly payments
- Attend team meetings

**5. Assist the Challenge Team and ARC Teams with other duties as assigned.**

- This position description indicates the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive list of all duties, responsibilities, and qualifications required of employees assigned to the position.

**Qualifications**

**Required**

- Exceptional customer service abilities and outgoing personality.
- Experience working in a team environment.
- Must be hard working, dependable, and prompt.
- Excellent public oral and interpersonal communication skills.
- Ability to work well in and remain pleasant in stressful situations.
- Must be patient and positive, particularly while working with large groups in noisy conditions.
- Requires the ability to lift 50 lbs. and complete physically demanding tasks.
- Must be able to work long hours outside in extreme heat or cold conditions.
- Due to the physically demanding nature of this position, individuals with the following conditions are strongly encouraged NOT to apply: heart condition, back and/or neck problems.



### Preferred

- Background in experiential learning processes and/or working on a BA in RAM or PE.
- Preference will be given to individuals who have experience working with youth, ages 11 to 18.
- Experience with low and high Challenge Course elements and experiential education facilitation.
- ACCT Certification: Practitioner Level 1
- CPR/AED First Aid Certification

### Position Details

- The position reports to The Outdoor Programs Coordinator – Ashley Brown
- Hourly wage starts at 10.00/hour with a pay raise to 12.00/hour after earning ACCT Level I cert
- Employees will be required to work some weekend and/or night shifts

### About Campus Recreation

The Department of Campus Recreation at Utah State University is housed in the Division of Student Affairs and is one of the most dynamic growing departments on campus. Campus Recreation provides wellness and healthy lifestyle-oriented programs, events, and services to Utah State University students and employees via five program areas: Aquatics, Fitness, Club Sports, Intramurals, Outdoor Recreation. Facility operations supplement the program area functions and provide seamless customer service to USU students, employees, and the community. Campus Recreation creates opportunities for students to enhance the college experience through play, wellness, and adventure. To learn more about Campus Recreation, visit our website at [campusrec.usu.edu](https://campusrec.usu.edu).