



JOB TITLE: Winter Teambuilding Facilitator  
DEPARTMENT: Utah State University Campus Recreation  
REPORTS TO: Coordinator of Outdoor Programs

### Job Summary

The winter teambuilding facilitator is a student position designed to provide experiential learning for programs held on and off the USU Challenge Course and USU Campus. The position will mainly focus on facilitation for USU groups, but included can be corporate groups, youth groups, scout troops, sports teams, date nights, and family reunions. The Challenge Course Winter Teambuilding Facilitator must use discretion and independent judgment as well as exceptional customer service in the performance of programs both on-site and off-site.

### Job Duties

- **Facilitate On-site Experiential Education Programs**

Responsibilities include but are not limited to:

- Set up equipment at area reserved on the USU Campus
- Welcome groups and present “safety” rules
- Present “leaders’ guidelines and rules” to group leaders
- Collect “Informed Consent” forms, service agreements
- Facilitate low initiative activities
- Debrief group following each activity
- Take down equipment
- Return all paperwork and payments collected from group to the Challenge Course Coordinator

- **Facilitate Off-site Experiential Education Programs**

Responsibilities include but are not limited to:

- Facilitate group events located off-site (not at USU or the USU Challenge Course)
- Drive ARC or USU vehicles to the off-site location
- Set up and take down activities and elements
- Facilitate low initiative activities
- Debrief group following each activity

- **Assist with Maintenance, Repairs and Building of Challenge Course Supplies**

Responsibilities include but are not limited to:

- Prepare and maintain team supplies
- Organize Challenge Course shelves and keep track of all supplies that are used for programs
- Communicate with Challenge Course Coordinator if any supplies breaks or gets lost



- **Communication with Client**

Responsibilities include but are not limited to:

- Coordinate group needs with Challenge Course Coordinator
- Write a Program Plan for each group, as assigned, that meets the group goals and objectives
- Complete the final Program Plan for each group according to the actual activities
- Attend team meetings

- **Assist the Challenge Team and ARC Teams with other duties as assigned.**

- This position description indicates the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive list of all duties, responsibilities, and qualifications required of employees assigned to the position.

## Qualifications

### Required

- Exceptional customer service abilities and outgoing personality.
- Experience working in a team environment.
- Must be hard working, dependable, and prompt.
- Excellent public oral and interpersonal communication skills.
- Ability to work well in and remain pleasant in stressful situations.
- Must be patient and positive, particularly while working with large groups in noisy conditions.
- Requires the ability to lift 50 lbs. and complete physically demanding tasks.
- Due to the physically demanding nature of this position, individuals with the following conditions are strongly encouraged NOT to apply: heart condition, back and/or neck problems.
- Must be able to pass a federal background check, because position works with youth.

### Preferred

- Background in experiential learning processes and/or working on a BA in RAM or PE.
- Preference will be given to individuals who have experience working with youth, ages 11 to 18.
- Experience with low and high Challenge Course elements and experiential education facilitation.
- ACCT Certification: Practitioner Level 1

### Position Details

- The position reports to the Coordinator of Outdoor Programs



- Hourly wage starts at \$8.75/hour
- Employees can expect to work 5-15/hours per week
- The job requires working Monday - Friday and some weekends.
- This is a seasonal position that will end in early April, with an opportunity to continue at the USU Challenge Course the following summer.

Candidates must submit all of the following:

- *Cover letter* (**why** you are interested in the Challenge Course, highlight related experience/qualifications you have)
- *Resume*
- Names of three work-related *references*

### **About Campus Recreation**

The Department of Campus Recreation at Utah State University is housed in the Division of Student Affairs and is one of the most dynamic growing departments on campus. Campus Recreation provides wellness and healthy lifestyle-oriented programs, events, and services to Utah State University students and employees via five program areas: Aquatics, Fitness, Club Sports, Intramurals, and Outdoor Recreation. Facility operations supplement the program area functions and provide seamless customer service to USU students, employees, and the community. Campus Recreation creates opportunities for students to enhance the college experience through play, wellness, and adventure. To learn more about Campus Recreation, visit our website at [campusrec.usu.edu](https://campusrec.usu.edu).