

How to register for classes:

1. Log into your Care about Childcare Account
2. Find the Professional Development tile and open.



3. Click on the Course Calendar

Course Calendar



4. Let it load
5. Search for the course you want
 - a. Use the filters on the left to search by area, career ladder level, age addressed or subject area
6. Check the dates and times for the class to make sure it will work for your schedule. Check to see if it is in person or virtual.
7. You may add the classes with a shopping cart on the right by clicking on the cart
8. The calendar will reload and your personal shopping cart at the top of the calendar just above your name should show a 1 in the circle
9. To check out click on check out
10. Make sure you click the white box next to the class
11. Scroll down to the payment box and select self-pay, program pay or apply a voucher if you have one

12. Agree to the code of conduct and click register. You will be taken to a third party payment page where you can enter your credit card information.

13. After you have completed registration for a class it will appear in your course schedule tile on your Care about Childcare profile.



My Profile

My Professional Development

<p>Transcript</p> An icon representing a document with lines of text, symbolizing a transcript.	<p>My Course Schedule</p> An icon showing a person standing at a whiteboard with an audience, representing a course schedule.	<p>Career Ladder</p> An icon of a briefcase, symbolizing a career path or ladder.	<p>Scholarships and Incentives</p> An icon of a document with a ribbon seal, representing scholarships and incentives.
<p>Endorsements</p> An icon of a star inside a gear-like shape with a ribbon, representing endorsements.	<p>Course Cart</p> An icon of a shopping cart, representing a course cart.	<p>Cart History</p> An icon of a shopping cart, representing cart history.	

If you receive an error message or have any other issues, please call us at 435-797-1552 or 435-797-0451.