

First Name Last Name

phone number

LinkedIn URL (optional)

professional email

Insert Job Title for Application

EDUCATION

B.S., Aviation Technology- Professional Pilot

May 2022

Emphasis: Fixed Wing

GPA 3.5

Utah State University (USU), Logan, UT

- *Aviation Mentor Program*-coordinate incoming freshman mentoring to provide new students with valuable resource and relationship for advice on college success

CERTIFICATIONS & RATINGS

- Certified Flight Instructor in progress
- Commercial Pilot/Instrument Rated
- Multi-Engine Rating/Complex Endorsement

FLIGHT HOURS

Total Time: 568.6

Multi-Engine: 224.5

Instrument: 100.5

Night 146.1

Cross Country: 97.5

AVIATION EXPERIENCE

Vice President, Alpha Eta Rho, USU, Logan, UT

Aug. 2019 – Present

- Facilitate monthly meetings for team of 10 officers to review progress on goals and strategize on future goals
- Organize monthly events for membership of 34 students to provide networking and professional development opportunities
- Collaborate on team of 10 to plan and execute aviation career conference with specific focus on marketing and communication student population
- Research and reach out to potential guest speakers in aviation industry to provide learning and networking opportunity to membership

Ambassador, USU College of Agriculture and Applied Sciences, Logan, UT

Jan. 2019 – Present

- Lead tours to small groups of 5-10 for prospective students to show highlights of campus and opportunities with high level of professionalism and enthusiasm
- Represent USU in highly professional manner at recruiting events to provide prospective students valuable, tailored information while actively listening to understand their interests

Intern, Duncan Aviation, Lincoln NE

June 2019 – Aug. 2019

- Adhered to instructions to perform maintenance on Dassault Falcon, Cessna Citation, and Gulfstream aircraft
- Monitored and ordered parts/supplies for variety of projects to maintain deadlines and efficiency
- Collaborated with 5 team members to increase the efficiency and safety of repairs with strong communication

ADDITIONAL WORK, LEADERSHIP & SERVICE

Member, Swing Dance Club, USU, Logan, UT

Sept. 2020 – Present

- Coordinate social events for membership to provide opportunity to connect with peers

French Speaking Lead Volunteer, Non Profit Religious Organization, Paris, France

Dec. 2016 – Dec. 2018

- Adapted to new culture/language quickly and effectively to work towards goals with community members

Customer Service Representative, Vivint Smart Home, Logan, UT

April 2016 – Dec. 2016

- Professionally communicated with customers while actively listening to provide most effective solutions