

First Last Name

Phone Number

Email

Job Title You're Applying To

EDUCATION

B.S., Plant Science emphasis in Horticulture and Cropping Systems

May 2023

Utah State University (USU), Logan, Utah

3.6 GPA

- Active member of USU's Master Gardener program

RELEVANT EXPERIENCE

Teaching Assistant – Herbaceous Plants, USU, Logan, UT September 2021- Present

- Taught 15 students during weekly lab (45 students total, rotating 15 each week) introducing 12-15 new plants each week increasing student plant identification knowledge
- Tested students on the weekly plant list and lectures, providing instruction in a constructive and professional manner
- Graded and entered all scores online punctually and efficiently to provide timely feedback to students
- Adapted to the needs of students and enthusiastically adjusted teaching methods to reach a diverse community of learners

Secretary, Plant Science Club, USU, Logan, UT Sept 2020 - Present

- Coordinated monthly club meetings for 10 members while tracking actions/progress to help club meet goals
- Collaborate with team of 10 to plan social/educational events quarterly
- Communicated and coordinated with guest speakers to provide club members opportunity to network with professionals/alumni in the workforce

Horticulture Assistant, USU Extension, Logan, UT May 2021 - August 2021

- Developed skills in community outreach by hosting the community garden workshop and addressed common gardening questions
- Grew and maintained a high-quality demonstration garden at the new North Logan location gaining garden supervisory experience, while maintaining all Cache Valley community gardens
- Planned and taught the Junior Master Gardener course to increase youth knowledge of gardening and participation in conservation practices
- Performed sprinkler-system audits for Cache Valley homeowners to increase awareness of the need for water conservation

TECHNICAL SKILLS

Skill 1

skill 2

skill 3

skill 4

Skill 1

skill 2

skill 3

skill 4

ADDITIONAL WORK, LEADERSHIP & SERVICE

Cashier, Lee's Marketplace, Logan, UT

May 2020 – May 2021

- Assisted customers with kindness and professionalism to maintain positive company image and create pleasant shopping experience

Event Manager, Riverwoods Conference Center, Logan, UT

September 2018-May 2020

- Met with all potential clients to build menus with individual budgets
- Coordinated all booking of special events both onsite and offsite catering demonstrating oral and written communication skills
- Interviewed, hired, trained, and scheduled 40 new banquet employees