

Chemistry & Biochemistry Laboratory Accident/Incident Report

- Use this form to report injuries, accidents, fire, or other serious incidents that have occurred while working in a chemistry or biochemistry laboratory. If a fire extinguisher is used, the incident must be reported to the USU Fire Marshall's Office
- Send the completed report to Department Head and Safety Committee Chair

INSTRUCTOR'S REPORT

Date of Incident: _____ Time: _____

Course Number: _____

Instructor or TA Name: _____

Name of student(s) involved in incident (provide A# if possible)

Title of experiment being done at the time the incident occurred:

Description of Incident:

Where did the Incident Occur? _____

Actions Taken (circle or note all that apply):

a) First Aid (e.g., wash, burn ointment, band-aid, eyewash, shower, other (describe)

b) Additional Treatment (e.g., student sent to Health Services, sent to ER. Provide name of accompanying person (if any)

c) Spill kit used? (Contact Margo Morgan for replacements)

Instructor's Signature: _____

This page is to be filled out by the instructor after he/she interviews the students. The students must read and sign the statements below.

INJURED STUDENT'S REPORT

1. Did you attend safety training at the beginning of the lab period? YES___ NO___
2. Did the instructor inform you about the hazards of the experiment? YES___ NO___
3. Were you wearing Personal Protective Equipment? YES___ NO___
___ Lab Coat ___ Goggles ___ Nitrile gloves
4. Was the experiment performed with adequate ventilation? YES___ NO___
___ Fumehood ___ Ventilated draft shield
5. If the experiment was performed in a fumehood, was the sash at the proper height as specified for the experiment being done? YES___ NO___
6. Did you read the material related to the experiment concerning safety and hazards ? YES___ NO___

Signature of Student _____

WITNESSING STUDENT'S REPORT (IF APPLICABLE)

1. Did you attend safety training at the beginning of the lab period? YES___ NO___
2. Did the instructor inform you about the hazards of the experiment? YES___ NO___
3. Were you wearing Personal Protective Equipment? YES___ NO___
___ Lab Coat ___ Goggles ___ Nitrile gloves
4. Was the experiment performed with adequate ventilation? YES___ NO___
___ Fumehood ___ Ventilated draft shield
5. If the experiment was performed in a fumehood, was the sash at the proper height as specified for the experiment being done? YES___ NO___
6. Did you read the material related to the experiment concerning safety and hazards ? YES___ NO___

Signature of Witnessing Student _____