



# Honors Capstone Proposal

An honors capstone proposal is an agreement between a student and mentor to complete a capstone project as a milestone required for graduation with honors. Students should complete this formal proposal in consultation with mentors, Departmental Honors Advisors, and/or other committee members. Faculty signatures below indicate project approval and willingness to work with student on project (see *Honors Capstone Handbook* for information about responsibilities). Students upload signed forms and proposals (covering all information outlined below) to the University Honors Program Canvas course for Honors approval. Students should register for Honors Capstone credit (HONR 4900 or departmental equivalent) in the semester they plan to finish the capstone project (typically graduation semester). **Please type this form.**

Student's Name \_\_\_\_\_ E-mail \_\_\_\_\_ A # \_\_\_\_\_

Full Local Address \_\_\_\_\_ Telephone/mobile # \_\_\_\_\_

Expected Grad Sem/Yr _____	Major(s) and/or minor(s) _____	HONR 4900 or Capstone Course(s) – circle or list _____	Sem/Yr. _____	Credits _____
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How do you plan to present your work publicly?  Public Presentation  Committee Defense  Both

This capstone project fulfills requirements for the following transcript designation (check appropriate boxes):  
 Honors Global Engagement Scholar  Honors Service-Learning Scholar  Undergraduate Research

**PROPOSAL APPROVAL AND SIGNATURES: All forms MUST include signatures of 1) student, 2) faculty mentor, and 3) DHA**

Student's signature: \_\_\_\_\_  
*Signature verifies student's understanding of capstone responsibilities and requirements*

Faculty mentor (print name): \_\_\_\_\_ Department: \_\_\_\_\_

Mentor Signature: \_\_\_\_\_ E-mail: \_\_\_\_\_

Department Honors Advisor (print name): \_\_\_\_\_ Department: \_\_\_\_\_  
*May be student's or mentor's home department*

DHA Signature: \_\_\_\_\_ E-mail: \_\_\_\_\_

Optional third committee member (print name): \_\_\_\_\_ Department: \_\_\_\_\_

Signature: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please attach a TYPED description of your capstone project, including ALL of the following information:**

1. Capstone project title
2. Rationale explaining why this project is the capstone of your undergraduate education
3. Statement describing the central ideas, research questions, design project, or creative work involved
4. A description of the major tasks to be completed
5. An annotated bibliography of at least five research sources (books, materials, people, journals) required for your capstone. Please use proper citations for your discipline and include at least three sentences summarizing the main ideas of each source.
6. A timeline to completion, which **must** include at least **three dates**: a) date of penultimate draft submission to mentor, DHA, and other committee member(s); b) date of final thesis delivery to all members your committee; and c) final deliver to Honors
7. A clear description of what the final product will be (all projects **must** have a written component)