Learn & Work Program Application

Application Process

1. Navigate to applynow.usu.edu (image 1) in a web browser or use the url: https://applynow.usu.edu/RecruitNewWFE/Application/Apply?type=datatel_usunondegreeseekingapplication.
2. If you are a new applicant click Create Account (image 2), otherwise log in to your USU application account.
3. Fill out all required information
4. When you get to **Academic Information** (image 3) select **Non-Degree Seeking** in the "I plan to enter usu as a" box.
5. Select the correct term in the "I plan to start" box
6. Select the program you are applying for in the Academic Program of Study box. Options could include:
   - Additive Manufacturing
   - Commercial Truck Driving
   - Career and Technical Education Academy
   - Cloud Computing Certificate
   - Growing Your Business
   - **All Other Non-Degree Seeking**
7. Click Save and Continue
8. You will then be directed to the My Account Page (image 4) or directly to the application (image 5).
9. If you are directed to the application skip to step 13
10. If you are taken to the my Account page click "create a new application."
11. Then select the "**Non Degree Seeking Application**" (image 6).
12. The select a term and hit next (image 7).
13. When you reach the planned course of study (image 8) section select **Learn & Work Program** in the "what is your education intent" box.
14. Fill out the rest of the required and then submit your application.
15. The application will then be sent to the admissions office for processing. Please allow 1-2 business days. An email will be sent once the application has been processed.

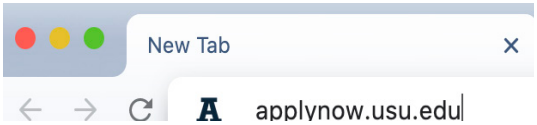

Image 1

Image 2

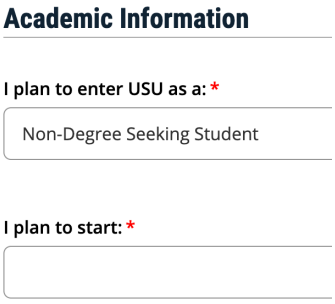

Image 3

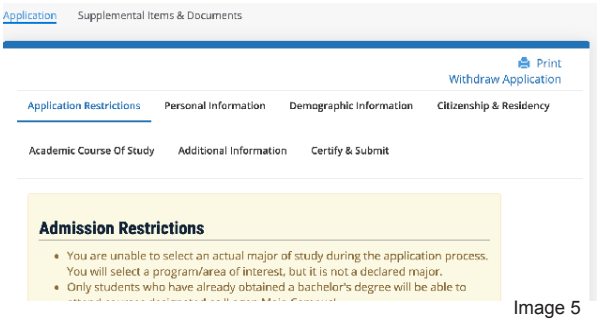

Image 5

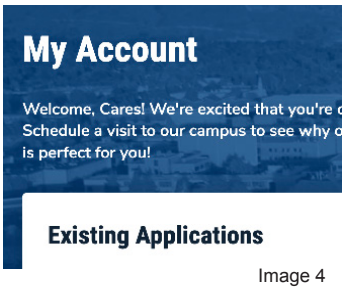

Image 4

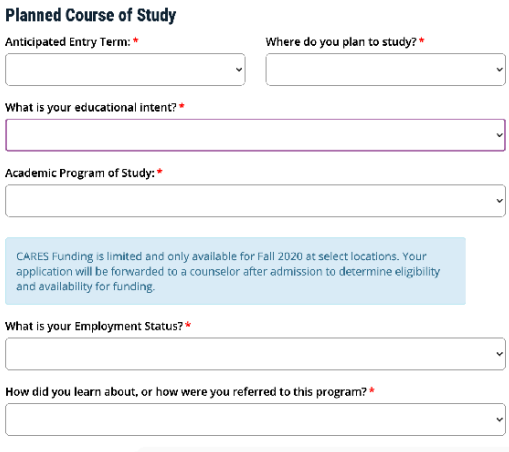

Image 8

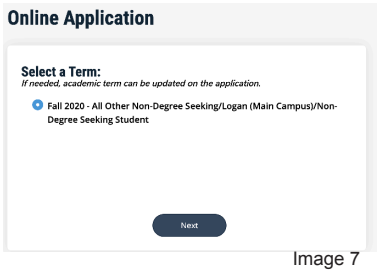

Image 7

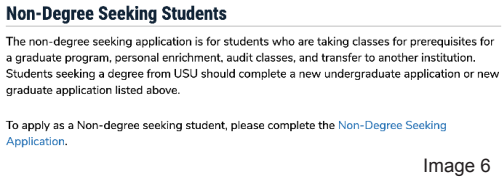

Image 6