

**AGENDA
REGULAR MEETING OF THE
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
UNIVERSITY INN
MAY 6, 2011**

- | | | |
|------------|--|---------------------------------|
| 7:30 a.m. | Regional Campus System
Committee Meeting | Room 510 |
| 8:30 a.m. | Executive Session | Alma Sonne Board Room, Room 508 |
| 9:30 a.m. | Regular Meeting | Alma Sonne Board Room, Room 508 |
| | <ul style="list-style-type: none">• Introductory Items• Chair's Report• President's Report• Consent Agenda• Action Agenda• Strategic Agenda – Analysis, Assessment & Accreditation
<i>Institutional Data and Dashboards: Informing Discussion and
Decision-Making</i> | |
| 11:30 a.m. | Lunch (by invitation) | Room 507 |

**AGENDA
CHAIR'S REPORT
MAY 6, 2011**

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A. Action Items

1. Oath of Office for Erik B. Mikkelsen
2. Committee Assignments for Erik B. Mikkelsen 1
3. Resolution of Commendation and Appreciation to Tyler L. Tolson 3
4. Resolution of Commendation and Appreciation to Ralph W. Binns 5
5. Discussion on Election Process
6. Election of New Chair and Vice Chair
7. Election of Executive Committee

B. Information Items

1. Report by ASUSU President Eric D. Mikkelsen
2. Report by Alumni Association President, Ralph W. Binns
3. Report on Regional Campus System Committee Meeting
4. Date of the Next Board of Trustees Meeting, July 8, 2011
(telephone conference call)
5. Regents at USU, July 15, 2011
6. Schedule of Commencement Events

Friday, May 6, 2011 – Graduate Hooding

- 12:30 p.m. Assemble – Nelson Field House
1:00 p.m. Procession
1:30 p.m. Ceremony

Saturday, May 7, 2011 – Commencement and College Ceremonies

- 8:30 a.m. Assemble – Taggart Student Center
9:00 a.m. Procession
9:30 a.m. Commencement Ceremony

12 Noon

College of Engineering

College of Natural Resources

College of Science

Jon M. Huntsman School of Business

2:00 p.m.

College of Agriculture

Caine College of the Arts

Emma Eccles Jones College of Education and Human Services

4:00 p.m.

College of Humanities and Social Sciences

C. Other

**Board of Trustees Committee Assignments
2010 - 2011**

May 2011

1. Executive Committee

Suzanne Pierce-Moore, Chair
Ronald W. Jibson, Vice Chair
David P. Cook
Douglas S. Foxley
Richard L. Shipley

2. Athletics Committee

Scott R. Watterson, Chair
Ralph W. Binns
Erik B. Mikkelsen
(Staff Support–Scott Barnes)

3. Audit Committee

David P. Cook, Chair
Robert L. Foley, Vice Chair
Ronald W. Jibson
(Staff Support–David Cowley and
Jodi Bailey)

**4. Honorary Degrees and Awards
Screening Committee
(University Committee)**

Suzanne Pierce-Moore (expires 6/30/12)
Ralph W. Binns (expires 6/30/11)
Douglas S. Foxley (expires 6/30/11)
(Staff Support–Sydney Peterson)

**5. Marketing/Public Relations
Committee**

Susan D. Johnson, Chair
Richard L. Shipley
Erik B. Mikkelsen
(Staff Support–John DeVilbiss, Annette
Herman Harder, Sydney Peterson)

6. Regional Campus System Committee

Robert L. Foley, Chair
Ronald W. Jibson
Frank Peczuh, Jr.
(Staff Support–Raymond Coward and
Ronda Menlove)

RESOLUTION OF APPRECIATION AND COMMENDATION
TO

Tyler L. Tolson

Tyler L. Tolson, as student body president and member of the Utah State University Board of Trustees, you have served with honor and distinction. Your integrity, interpersonal skills, and professionalism set you apart from your peers. You attended to the various tasks of student government with vision and passion as you advocated for the students of Utah State University.

Your commitment to Utah State University was evident in your willingness to sacrifice and serve during two consecutive terms as President of the Associated Students of Utah State University, an unprecedented achievement. You worked tirelessly on behalf of students, first listening carefully to understand their needs, then acting with integrity to ensure that those needs were addressed. Your vision for, and commitment to, the concept of a new student recreation and community center provided a particularly compelling example of your energy, leadership, and responsiveness to student needs. In addition, the long hours you devoted led to important outcomes in setting reasonable Tier 1 and Tier 2 tuition rates; making ASUSU more transparent and accountable; and helping to shape your fellow ASUSU peers into more effective leaders.

Under your leadership, ASUSU created an atmosphere which has enhanced the quality of student life. Your passion for empowering student leaders to set lofty goals and work diligently toward achieving them will benefit numerous students for years to come. You can always be counted upon to look at the big picture and what will benefit the most students. You have left a lasting legacy for future ASUSU presidents to uphold. You also brought recognition and honor to Utah State University when you were selected to attend the Hesselbein Global Academy for Student Leadership and Civic Engagement. You think before you speak and yet, in any situation, can break the ice with your bright smile and disarming sense of humor.

With sincere gratitude we recognize your contributions in improving the quality of student life and making Utah State University a better institution of higher learning. We express to you our appreciation, and we wish you the very best in your future endeavors.

*Suzanne Pierce-Moore
Chair, Board of Trustees*

*Stan L. Albrecht
President, Utah State University*

May 6, 2011

RESOLUTION OF APPRECIATION AND COMMENDATION
TO

Ralph W. Binns

Ralph W. Binns, as president of the Utah State University Alumni Association and member of the Board of Trustees, you have made outstanding and important contributions to the progress of Utah State University and the Alumni Association. Your responsible leadership, your commitment, support, and dedication to the Alumni Relations programs have significantly contributed to its success during your tenure. Your support and guidance through changes in leadership and difficult financial times, has led to the successful implementation of many important changes. Your representation of alumni in your assignments on the Board of Trustees made you an extremely valuable member of the Board.

Under your direction, membership in the Alumni Association has grown, support of students through Alumni Legacy Scholarship has increased, and overall alumni participation has risen. Through evaluation of past practices and diligent study of best practices in alumni programming, changes have been implemented to respond to the changing alumni needs and interests. These changes have resulted in increased alumni involvement in the University's growth and development and have brought a heightened level of Aggie spirit and support. Your capable leadership and performance have raised the level of involvement of the Alumni Association in meeting the expectations of USU and the Board of Trustees. During your tenure, and because of your enthusiastic encouragement and loyalty, participation has grown in many alumni programs. Your commitment, involvement, and genuine concern for others have provided sound and effective leadership to the Alumni Association.

With deep gratitude, the University and your colleagues on the Board of Trustees recognize your effective voluntary service as a member of the Board of Trustees and your excellent leadership in forwarding the mission of Utah State University and its Alumni Association.

*Suzanne Pierce-Moore
Chair, Board of Trustees*

*Stan L. Albrecht
President, Utah State University*

May 6, 2011

AGENDA
PRESIDENT'S REPORT
May 6, 2011

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| 2. Vice President for Commercialization and Regional Development Update | |
| 3. <i>USU GREATS</i> | 3 |

B. Recent Events

1. College Legislative Outcome Visits, March 21-April 13, 2011
2. Salt Lake Chamber Governing Board, March 22, 2011
3. Valley Wide Spelling Bee Competition, March 23, 2011
4. USU Community Cabinet, March 24, 2011
5. Board of Regents Retreat in St. George, March 24-25, 2011
6. Research Week, March 28-31, 2011
7. Employee Recognition Banquet, March 30, 2011
8. Student Advisory Council Breakfast, March 31, 2011
9. Sunrise Session, April 1, 2011
10. Stater's Council, April 7, 2011
11. Local Legislators Appreciation Dinner, April 7, 2011
12. USU Board of Trustees Teleconference, April 9, 2011
13. Spirit Squad/Marching Band/Pep Band Reception at the Home, April 12, 2011
14. ASUSU Breakfast with Incoming and Outgoing Officers at the Home, April 14, 2011
15. Community Associates, April 14, 2011
16. USU Foundation Board Meetings, April 15-16, 2011
17. Beverley Sorenson Arts Endowment Celebration, April 15, 2011
18. Robin's Awards Reception and Dinner, April 16, 2011
19. K-16 Alliance, April 19, 2011
20. Governor and USHE Presidents, April 20, 2011
21. Commissioner Sederburg and USHE Presidents, April 20, 2011
22. Greek Leadership Reception at the Home, April 20, 2011
23. President Milton Glick Memorial Service in Reno, Nevada, April 21, 2011
24. Governor's Education Commission, April 25, 2011
25. Salt Lake Chamber Governing Board, April 25, 2011
26. Whitesides Scholar Athlete Luncheon, April 26, 2011

27. NCAA Division I Board of Directors Meeting in Indianapolis, Indiana, April 28, 2011
28. 700 North Ribbon Cutting and Unveiling, April 29, 2011
29. Uintah Basin Commencement, April 30, 2011
30. USU Board of Trustees Meeting, May 6, 2011
31. USU Graduate Commencement and Hooding, May 6, 2011
32. USU Commencement Dignitary Dinner, May 6, 2011
33. USU Commencement, May 7, 2011

C. Upcoming Events

1. Governor's Education Commission, May 17, 2011
2. Regents External Review, May 19, 2011
3. Big Blue Bash at the Home, May 19, 2011
4. Board of Regents at Weber State University, May 20, 2011
5. USU Community Cabinet, May 23, 2011
6. Salt Lake Chamber Governing Board, May 24, 2011
7. RCDE Ground Breaking, May 24, 2011
8. Retirement Reception at the Home, June 1, 2011
9. ISSRM Symposium Keynote at University of Wisconsin, June 7, 2011
10. WAC Board of Directors Meeting in Park City, June 12-14, 2011
11. Sunrise Session, June 24, 2011
12. Council of Presidents, June 28, 2011
13. Board of Trustees Meeting, July 8, 2011

D. Other



RESOLUTION OF COMMENDATION

To

Benjamin Brown

“You pile up enough tomorrows, and you’ll find you’ve collected a lot of empty yesterdays.”

Ben Brown has lived by this quote from Professor Harold Hill throughout his life and especially during his time at Utah State University. He has taken advantage of all of his “todays” by getting involved in service, undergraduate research, Greek life, tutoring, volunteerism, and music.

Ben has been a USU Ambassador since becoming an Aggie and served this year as president of the President’s Ambassadors. As an Ambassador, Ben has represented Utah State to many donors, alumni, high school councilors, and prospective students. Director of Admissions, Jenn Putnam Twiss, stated, “Ben’s character and talents make him the ideal ambassador. He has been an irreplaceable leader in the USU Ambassador group and there is not a more appropriate face of USU than Ben Brown.”

Ben has found joy serving in many other areas. After his first year of college, Ben served as a missionary for The Church of Jesus Christ of Latter-day Saints in Utica, New York. Upon his return, he became an Undergraduate Teaching Assistant for Organic Chemistry. His service continued as he volunteered for hospice for eight months and played his djembe in many benefit concerts. Ben’s character, dedication, and service have benefited Utah State in every area of his involvement.

Throughout his time at Utah State, Ben has maintained a 3.93 GPA and will graduate in May with a Bachelor of Science in Biochemistry. In addition to his course work and involvement, Ben has enhanced his academics through research in many areas including; antiviral research, organic chemistry, biochemistry, and head and neck cancer. During the summer of 2010, Ben moved to New York City where he researched at Albert Einstein College of Medicine. His research of oropharyngeal cancer was published in the American Journal of Pathology.

Dan Groberg, President of the Sigma Phi Epsilon Fraternity, said this of Ben, “I have often seen Ben confronted with decisions that could put at odds the code of ethics he has created for himself, but he has always held firm to what he has decided to be right. He is unshakeable. Of the many people I have the pleasure of looking up to, Ben ranks among the highest.” Ben’s example of ethics, service, hard work, and dedication have inspired thousands of Aggies. It is truly an honor to have Ben as an Aggie, and recognize him as he continues to take advantage of his “todays.”

Stan L. Albrecht
President
May 6, 2011

ALUMNI IN BUSINESS (LEADERSHIP)

GOING GLOBAL

It's always been hard to ignore the outside of the Eccles Business Building at Utah State University, the tallest building in Cache Valley.

Lately, though, it's become increasingly difficult to ignore the inner workings as well. Not only has the high-rise turned out some of the world's most powerful captains of industry, it's home to the Jon M. Huntsman School of Business, one of the West's most dynamic new institutions.

Not that the school itself is new. In fact, it's the oldest university business school west of the Mississippi, dating back to 1889. But in 2007, when philanthropist Jon Huntsman announced a donation of more than \$25 million specifically for the College of Business, it was born again. Since then, the college has incorporated new technology, brought in even more outstanding professors, and developed student opportunities like the Huntsman Scholar Program. *(continued ...)*

"Our focus centers on developing *ethical leaders*, inspiring the *entrepreneurial spirit* within each of our students, and helping them gain a *global vision* of what they can accomplish. We also want to be sure our students develop mastery in critical thinking skills, so we've added a fourth focus we call *analytical rigor*."

— Douglas D. Anderson, Dean and Professor, Jon M. Huntsman School of Business



... continued

The program is an intensive global education curriculum that fuses business, politics, and economics. And travel. Each year, the Huntsman Scholars spend at least three weeks abroad in Europe, Asia, or South America, gaining first-hand experience in modern borderless commerce. Recently, business students toured the main headquarters of the European Union in Brussels, spent time with high-ranking Swiss executives, and developed a micro-loan program to encourage small business ventures in Peru.

As decreed by Huntsman himself, the purpose of all that goes on at the college is to build tomorrow's corporate leaders, and to impress upon them the global vision, ethical leadership, entrepreneurial spirit, and analytical rigor necessary not only to succeed, but to make a difference. Of course, USU students have accentuated those areas for decades, which is precisely why they are where they are today. **E**

Jeff Carr, September '09

"The international travel programs in the School of Business allow students to experience first-hand what students at other universities merely read about."

— Erik Kaltschmidt '09



Rosalie Gricius '09 traveled to Egypt in 2008 to help USAID accountants standardize their accounting practices.

ALUMNI SPOTLIGHT

Charlie Denson '78: President of Nike Brand
You might wonder how one rises from assistant manager of a local shoe store to become co-president of its entire \$19 billion corporation.



Charlie Denson of Nike answers that one quickly: leave the country.

Soon after graduation from Utah State, Denson found work in Portland at the first retail store of a young company called Nike. But the

real turning point in his career didn't come until 20 years later, when partly out of "curiosity," he took a position in Amsterdam as GM of the company's European operations.

Upon entering his new conference room for the first time, Denson was floored. "There were about 40 people speaking about 25 languages," he remembers. As a member of the majority in America, he had never felt uncomfortable in his work, he says, but in the Netherlands, he was at a "significant disadvantage." Denson's European assignment taught him sensitivity to other cultures and philosophies, which he maintains as paramount to his further success. "I learned there's more than one way to skin the proverbial cat," he says. "My way wasn't always the right way."

USU BUSINESS LEADER LEGACY:

- **James Quigley '74:** CEO, Deloitte Touche Tohmatsu (Deloitte), one of the "Big Four" international auditors/accounting firms
- **Scott Watterson '79** CEO, and **Gary Stevenson '79** COO: Founders of ICON Health and Fitness, world's largest marketer and manufacturer of fitness products
- **James Sanford '75:** Chair, Los Angeles Branch of the Federal Reserve Bank of San Francisco; former VP of Treasury, Northrop Grumman
- **Lars Peter Hansen '74:** Economist, University of Chicago; developer of the GMM (Generalized Method of Moments) technique; Frisch Medal; 2006 Erwin Plein Nemmers Prize; 2008 CME Group-MSRI Prize
- **Ajit Nair '96:** Founder, CEO of ProV International; finalist for Best Executive in North America, 2007 International Business Awards

AND NOW

- **Morgan Cox '09:** Bureau of Economics, Federal Trade Commission, Washington, DC; admitted to Stanford University MBA Program

**CONSENT AGENDA
MAY 6, 2011**

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EXECUTIVE SESSION
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
TELEPHONE CONFERENCE CALL
APRIL 8, 2011

Minutes of the Executive Session of the Utah State University Board of Trustees held as a telephone conference call in the Champ Conference Room, Old Main Room 136, at 9:45 a.m.

MEMBERS PRESENT

Suzanne Pierce-Moore	Chair (by telephone)
Ronald W. Jibson	Vice Chair
Ralph W. Binns	
David P. Cook	(by telephone)
Robert L. Foley	(by telephone)
Frank Peczuh, Jr.	(by telephone)
Richard L. Shipley	(by telephone)
Tyler L. Tolson	

MEMBERS EXCUSED

Douglas S. Foxley
Susan D. Johnson
Scott R. Watterson

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President (by telephone)
Raymond T. Coward	Executive Vice President and Provost
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary

Vice Chair Jibson conducted the meeting.

Personnel items were discussed.

The Executive Session adjourned at 10:05 a.m.

Suzanne Pierce-Moore, Chairman

Sydney M. Peterson, Secretary
(Minutes Taken by Mira G. Thatcher)

Date Approved

REGULAR MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES
TELEPHONE CONFERENCE CALL
APRIL 8, 2011

Minutes of the Regular Meeting of the Utah State University Board of Trustees held as a telephone conference call in the Champ Conference Room, Old Main Room 136, at 10:05 a.m.

MEMBERS PRESENT

Suzanne Pierce-Moore	Chair (by telephone)
Ronald W. Jibson	Vice Chair
Ralph W. Binns	
David P. Cook	(by telephone)
Robert L. Foley	(by telephone)
Frank Peczuh, Jr.	(by telephone)
Richard L. Shipley	(by telephone)
Tyler L. Tolson	

MEMBERS EXCUSED

Douglas S. Foxley
Susan D. Johnson
Scott R. Watterson

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht	President (by telephone)
Raymond T. Coward	Executive Vice President and Provost
David T. Cowley	Vice President for Business and Finance (by telephone)
M. Kay Jeppesen	Vice President and CIO for Information Technology
James Morales	Vice President for Student Services
Neil Abercrombie	Director of Government Relations
Douglas D. Anderson	Dean of the Jon M. Huntsman School of Business
Jodi Bailey	Chief Audit Executive
Christopher Fawson	Senior Associate Dean and Professor, Jon M. Huntsman School of Business
Beth Foley	Dean of the Emma Eccles Jones College of Education and Human Services
Annette Herman Harder	CEO for University Advancement
Michelle B. Larson	Assistant Provost

Ben Lignugaris-Kraft	Head of the Department of Special Education and Rehabilitation
Joe Peterson	Chancellor of USU-CEU
Sydney M. Peterson	Chief of Staff and Board of Trustees Secretary
Mira G. Thatcher	Secretary
Tim Vitale	Assistant Director of Public Relations and Marketing

OTHERS PRESENT

Erik Mikkelsen	ASUSU President-elect
Teresa Theurer	Utah State Board of Regents

MEMBERS OF THE MEDIA PRESENT

Kevin Opsahl	<i>The Herald Journal</i>
Don Smith	<i>The Statesman</i>

Vice Chair Jibson conducted the meeting. He welcomed those present, including Teresa Theurer, Regent, and members of the press. He extended congratulations to the USU basketball team and Coach Morrill for their participation in the NCAA tournament. He said they are a great representation of USU.

I. Date of the Next Board of Trustees Meetings

The next Board of Trustees meeting will be held on Friday, May 6, 2011.

II. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

Minutes of the Executive Session Held on March 18, 2011

Minutes of the Regular Meeting Held on March 18, 2011

Action: Trustee Binns moved approval of the minutes of the Executive Session and the minutes of the Regular Meeting held March 18, 2011. Trustee Tolson seconded the motion, and the voting was unanimous in the affirmative.

Resolution 11-4-1 Faculty and Staff Adjustments (Appendix A)
Executive Session to be held on May 6, 2011, to discuss those items which are permitted by law to be discussed in Executive Session.

Action: Chair Pierce-Moore made a motion to approve the faculty and staff adjustments (Appendix A) and an Executive Session to be held on May 6, 2011. Trustee Foley seconded the motion. The voting was unanimous in the affirmative.

III. Action Agenda

A. Proposal to Offer a Certificate of Proficiency in Design Thinking for Innovation, an Interdisciplinary Effort between the Caine College of the Arts and the Jon M. Huntsman School of Business, Effective Summer 2011

Provost Coward stated that the Certificate being proposed will bring together the Caine College of the Arts and the Jon M. Huntsman School of Business in an educational program for students which will be well received in the industry.

Senior Associate Dean, Christopher Fawson, stated that the proposal follows a successful ten-year study abroad program in graphic design lead by Robert Winward, Department of Art. Last year, a program was piloted which included both business and graphic design students and focused on human-centered design.

Dr. Fawson stated that the Certificate program will enroll 20 Business students and 20 Art students and will be based in Lysine, Switzerland. Robert Winward and Dr. Fawson will lead the program. He stated that this program will help to establish USU as one of the most important innovators in the area of design thinking.

Dr. Fawson said there are currently programs in design thinking at Stanford University and the University of Toronto. Dr. Fawson and other USU educators recently visited the University of Toronto to learn more about this broadening form of curriculum as it applies to business and industry. He said this will be a cooperative program with two colleges working together – Art and Business.

Dean Anderson said competition makes it necessary to develop a new and competitive agenda. The mindset and creativity built around design thinking will be important. He said two great professors, Robert Winward and Christopher Fawson, will develop and lead this program across the boundaries of the two colleges. Forty students have already enrolled. This integration of colleges centers on the strategy for the Jon M. Huntsman School of Business to become a top tier school.

Trustee Tolson asked about future prospects for the program. Dr. Fawson said the University of Toronto is on the leading edge of design thinking, and during their visit to Toronto, they observed that there can be many opportunities to broaden the program. There are labs for students to use design thinking and apply it in support of creativity, innovation, and strong leadership. He said there will be occasion to move into competitive opportunities.

Trustee Binns asked about other colleges becoming involved in design thinking. Dr. Fawson indicated that they are beginning the program with an alliance between Art and Business, but there will be opportunities for students in other colleges as well. Associate Dean and Interim Department Head of the Department of Art, Christopher Terry, added that the current program is open to students across campus, not just Art and Business students. It invites undergraduate students, but all USU students, both undergraduate and graduate students, from all majors can participate in the program. Approximately six MBA students are enrolled in the upcoming summer program, and the number of students will increase.

Chair Pierce-Moore asked what companies have adopted these principles and how the program will be marketed. Dr. Fawson stated that the University of Toronto has an alliance with Proctor and Gamble as well as other companies. Business alumni from USU are excited about the program and want to explore ways to become aligned in a broad organizational sense empowering creativity. Also, as lab opportunities are created, there will be a broader set of partners.

Action: Trustee Tolson moved approval of Resolution 11-4-2 the proposal to offer a Certificate of Proficiency in Design Thinking for Innovation, an interdisciplinary effort between the Caine College of the Arts and the Jon M. Huntsman School of Business, effective Summer 2011 (Appendix B). Chair Pierce-Moore seconded the motion, and the voting was unanimous in the affirmative.

B. Proposal for a Certificate in Rehabilitation Counseling, Department of Special Education and Rehabilitation, Emma Eccles Jones College of Education and Human Services

Provost Coward reported that the most recent *US News and World Report* designated USU's College of Education as one of the top ten in the nation in total research dollars. Dean Foley added that USU's Special Education program was ranked 17th in the country. Provost Coward indicated that the proposed Certificate will allow USU to be in compliance with accreditation procedures.

Dean Foley stated that there is currently a shortage of rehabilitation counselors, and under the direction of Dr. Lignugaris-Karft, the number of certificates for rehabilitation counselors will increase in the state and the nation. The program is excellent, and will allow people with master's degrees in related fields such as Special Education, Social Work, Marriage and Family Therapy, and Human Services to become certified as rehabilitation counselors. She said that many courses will be available by distance education, so people across the country will be able to participate.

Ben Lignugaris-Kraft, Head of the Department of Special Education and Rehabilitation, indicated that the Commission on Rehabilitation Counseling Certification (CRCC) established specific requirements for professionals in related fields to obtain certification in rehabilitation counseling. The purpose of the proposal of the Certificate in Rehabilitation Counseling is to provide the training necessary for professionals from related fields to qualify for certification as rehabilitation counselors.

Trustee Binns asked how the program will be marketed. Dean Foley said a public relations and marketing firm has been engaged which will help in marketing.

Action: Trustee Binns moved approval of Resolution 11-4-3 the proposal for a Certificate in Rehabilitation Counseling, Department of Special Education and Rehabilitation, Emma Eccles Jones College of Education and Human Services (Appendix C). Trustee Peczuh seconded the motion, and the voting was unanimous in the affirmative.

C. Tenure and Promotion Decisions for 2011

Provost Coward stated that 58 faculty are recommended for promotion and/or tenure effective July 1, 2011, including candidates at Regional Campuses and USU-CEU. Candidates were evaluated by faculty committees, department heads, and deans. They were then reviewed by the President, Provost, Vice President for Research, Vice President for Extension, Dean of the School of Graduate Studies, and eight faculty members. The candidates have been fully vetted. The candidates include 29 assistant professors promoted to associate professor with tenure, three extension assistant professors promoted to extension associate professors with tenure, five associate professors granted tenure, 14 associate professors promoted to professor, two extension associate professors promoted to extension professor, three lecturers promoted to senior lecturers, one senior lecturer promoted to principal lecturer, and one associate professor promoted to associate professor.

Action: Trustee Pierce-Moore moved approval of Resolution 11-4-4 the Tenure and Promotion Decisions for 2011 (Appendix D), and Trustee Binns seconded the motion. The voting was unanimous in the affirmative.

IV. Report on Audit Committee Meeting

David Cook, Chair of the Audit Committee, reported that the Audit Committee met on April 8. The Committee approved the minutes of the meeting held January 7, 2011 (Appendix E), received status reports on internal audits and feedback, and reviewed the current audit plan. He expressed appreciation from the Audit

Committee to the Internal Audit staff and leadership for their accomplishments.

V. Commencement Information 2011

Sydney Peterson stated that Graduate Hooding will be held May 6, and that undergraduate Commencement will be held May 7. Trustees will receive a packet concerning the schedules for Regional Campus graduations and the USU Commencement schedule. She asked Trustees to notify her of Regional Campus graduations they plan to attend.

VI. ASUSU President Tyler L. Tolson

Trustee Tolson stated that this is his last meeting as a member of the Board of Trustees. He expressed appreciation to the Trustees for the great learning opportunity he had and for the relationships built as he served as a member of the Board. He said it had been an honor and a great experience.

Vice Chair Jibson said it had been a pleasure to work with Mr. Tolson. He said his contributions were tremendous, and as ASUSU President he represented the students in an exceptional way. He offered congratulations on everything Mr. Tolson had accomplished as he served as ASUSU President and as a Trustee.

Action: Trustee Tolson moved that the meeting adjourn, and Trustee Binns seconded the motion. The voting was unanimous in the affirmative.

The Regular Meeting adjourned at 10:35 a.m.

Suzanne Pierce-Moore, Chairman

Sydney M. Peterson, Secretary
(Minutes Taken by Mira G. Thatcher)

Date Approved

06 May 2011

ITEM FOR ACTION

RE: Faculty and Staff Adjustments

The attached faculty and staff adjustments are submitted for the Trustees consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The faculty and staff adjustments include one (1) change in title or assignment; and four (4) new appointments.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the attached faculty and staff adjustments.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The President and the Provost recommend that the Board of Trustees approve one (1) change in title or assignment; and four (4) new appointments;

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approve the recommendation of the faculty and staff adjustments.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

Faculty and Staff Adjustments

a. Change in Title or Assignment

College of Humanities and Social Sciences

Michael S. Lyons, associate professor, Department of Political Science, College of Humanities and Social Sciences, to be Interim Department Head of Political Science, effective 01 July 2011, replacing Roberta Q. Herzberg. Salary to be \$90,543/12-month.

b. New Appointment

Office of the Executive Vice President and Provost

Travis R. Peterson, Associate Vice Provost and Executive Director of Academic Program Development, Regional Campuses and Distance Education, effective 05 June 2011, replacing William Strong. B.S. Utah State University, 1995; M.S. Brigham Young University, 1997; Ph.D. Brigham Young University, 2001. Salary to be \$135,000/12-month.

Caine College of the Arts

Laura D. Gelfand, Professor with tenure and Head, Department of Art, Caine College of the Arts, effective 01 July 2011, replacing interim head Christopher Terry. B.A. State University of New York at Stony Brook, 1987; M.A. Williams College, 1989; Ph.D. Case Western Reserve, 1994. Salary to be \$105,000/12-month.

James M. Bankhead, Professor with tenure and Head, Department of Music, Caine College of the Arts, effective 01 July 2011, replacing interim head Cindy Dewey. B.S. Utah State University, 1969; M.A. Central Michigan University, 1981; Ph.D. The Catholic University of America, Washington D.C. 1986. Salary to be \$151,000/12-month.

Kenneth W. Risch, Professor with tenure and Head, Department of Theatre Arts, Caine College of the Arts, effective 01 July 2011, replacing interim head Colin Johnson. B.S. University of Wisconsin, 1972; MFA University of Minnesota, 1979. Salary to be \$109,000/12-month.

ITEM FOR ACTION

RE: Certificate of Treasurer for February 2011

The attached Certificate of Treasurer for February 2011 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The State Appropriated Funds budget at 28 February 2011 totaled \$277,181,990, up \$27,596,962 (11.06%) over the same 2009-2010 period. The year-to-date state appropriated funds expenditures totaled \$170,446,048, up \$22,184,125 (14.96%) over the same 2009-2010 period and represented 61% of the total budget. The percent of budget expended, 61%, was 6% less than would be expected to be spent on a strict time of budget year expired basis.

Total expenditures for all funds totaled \$419,104,515, up \$42,363,098 (11.24%) over the same 2009-2010 period.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Certificate of Treasurer for February 2011.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Authorized invoices and supporting papers have been filed pertaining to those expenditures listed on the attached Certificate of Treasurer; and

WHEREAS, Expenditures listed on the attached Certificate of Treasurer have been reviewed and approved for payment by the USU Controller's Office, Purchasing Department, and other departments; and

WHEREAS, The expenditures listed on the attached Certificate of Treasurer are in accordance with the laws and rules of Utah State University and the State of Utah; and

WHEREAS, The Chief Financial Officer for Utah State University, David T. Cowley, Vice President for Business and Finance, has certified to the best of his knowledge and belief that all expenditures listed on the attached Certificate of Treasurer were legitimate claims against Utah State University and funds were available for payment of said claims; and

WHEREAS, Vice President Cowley requests approval of the listed expenditures by fund for the period 1 July 2010 to 28 February 2011 on the attached Certificate of Treasurer; and

WHEREAS, The President of Utah State University has reviewed the attached Certificate of Treasurer and recommends its approval of those expenditures listed thereon by the Utah State University Board of Trustees; and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the expenditures listed on the attached Certificate of Treasurer:

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Certificate of Treasurer as presented and ratifies the expenditures listed on said Certificate of Treasurer for February 2011.

=====

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

CERTIFICATE OF TREASURER

I, David T. Cowley, Vice President for Business and Finance, of Utah State University, do hereby certify as follows and request approval of the listed expenditures by fund for the period 1 July 2010 to 28 February 2011.

Authorization, invoices, and supporting papers have been filed pertaining to the following enumerated expenditures, which have been reviewed and processed for payment by the Controller's Office, Purchasing Department, and other departments; according to the laws, rules, and regulations of Utah State University and the State of Utah. To the best of my knowledge and belief, all are legitimate claims against Utah State University and funds were available for payment of said claims.

State Appropriated Funds	Budget	Percent of Budget Expended		Year to Date		Prior Year to Date	Increase (Decrease) from Prior Year		Percent Increase (Decrease) from Prior Year
		(67% Fiscal Year Expired)	1-Feb-11 to 28-Feb-11	Year to Date	Prior Year to Date		Increase (Decrease) from Prior Year	Increase (Decrease) from Prior Year	
Education and General (Except Athletics) Athletics	\$173,225,083	62%	\$14,461,470	\$108,134,000	\$105,460,301	\$2,673,699	2.54 %		
Agricultural Experiment Station	3,811,649	68%	326,967	2,588,159	2,118,690	469,469	22.16 %		
UWRL Appropriation	15,827,415	47%	898,876	7,371,304	6,982,730	388,574	5.56 %		
UWRL Apportionment	3,158,410	36%	142,314	1,124,997	938,985	186,012	19.81 %		
Tooele - Cont. Ed. Center	5,706,506	37%	233,693	2,114,345	2,360,595	(246,250)	(10.43) %		
Educationally Disadvantaged	8,619,067	75%	1,349,105	6,491,500	5,229,035	1,262,465	24.14 %		
Southeastern Utah - Cont. Ed. Center	267,366	78%	53,573	208,124	175,721	32,403	18.44 %		
Utah Basin - Cont. Ed. Center	1,396,675	74%	252,677	1,037,290	967,939	69,351	7.16 %		
Cooperative Extension	5,888,173	52%	383,902	3,074,407	3,453,707	(379,300)	(10.98) %		
Brigham City - Cont. Ed. Center	13,453,729	55%	927,231	7,339,159	7,358,035	(18,876)	(0.26) %		
USTAR	17,365,605	81%	4,007,307	14,115,498	10,231,967	3,883,531	37.95 %		
Price (USU-CEU)	8,900,790	61%	486,299	5,402,749	2,984,218	2,418,531	81.04 %		
Blanding Campus (USU-CEU)	14,693,513	56%	974,186	8,244,465	-	8,244,465	-		
Educationally Disadvantaged (USU-CEU)	3,131,409	69%	275,885	2,157,074	-	2,157,074	-		
Prehistoric Museum (USU-CEU)	105,000	80%	3,135	84,351	-	84,351	-		
Workforce Education (USU-CEU)	255,700	58%	20,583	148,879	-	148,879	-		
Total State Appropriated Funds	1,375,900	59%	164,602	809,747	-	809,747	-		
	<u>\$277,181,990</u>	61%	<u>24,961,805</u>	<u>170,446,048</u>	<u>148,261,923</u>	<u>22,184,125</u>	<u>14.96 %</u>		
Total State Appropriated Funds 2009-2010	<u>\$249,585,028</u>								
Increase from 2009-2010	<u>\$27,596,962</u>								
Percent Increase from 2009-2010	<u>11.06%</u>								

Other Unrestricted Funds	Year to Date		Prior Year to Date	Increase (Decrease) from Prior Year		Percent Increase (Decrease) from Prior Year
	1-Feb-11	28-Feb-11		Year	Year	
Overhead Reimbursement for R & D Designated	\$549,539	\$5,114,398	\$4,624,877	\$489,521	10.58 %	
Service Departments	\$2,761,172	\$31,424,057	\$30,471,380	952,677	3.13 %	
Auxiliary Enterprises (Except Athletics)	\$3,863,523	\$29,064,540	\$27,246,206	1,818,334	6.67 %	
Athletics - USU	\$2,571,215	\$24,751,736	\$22,719,182	2,032,554	8.95 %	
	\$625,869	\$7,950,883	\$8,297,796	(346,913)	(4.18) %	
	\$10,371,318	\$98,305,614	93,359,441	\$4,946,173	5.30 %	

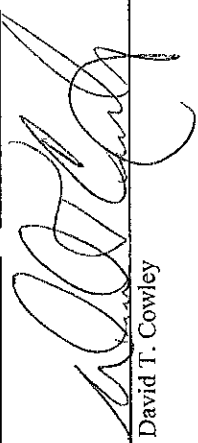
Other Restricted Funds

Instruction	1,178,181	10,913,353	8,242,552	2,670,801	32.40 %
Research	5,373,468	37,166,148	33,971,218	3,194,930	9.40 %
Public Service	2,621,678	24,603,414	22,813,039	1,790,375	7.85 %
Academic Support	267,862	2,887,659	2,669,981	217,678	8.15 %
Student Services	264,406	2,045,057	1,955,173	89,884	4.60 %
Institutional Support	57,451	691,989	706,352	(14,363)	(2.03) %
Operation and Maintenance of Plant	3,980	13,227	23,914	(10,687)	(44.69) %
Scholarships and Fellowships	1,715,931	50,488,533	39,925,528	10,563,005	26.46 %
Service Departments	0	10,513	13,577	(3,064)	(22.57) %
Auxiliary Enterprises	60,334	534,295	503,246	31,049	6.17 %
	11,543,291	129,354,188	110,824,580	18,529,608	16.72 %

Other Funds

Plant Funds	2,253,429	19,454,450	23,448,307	(3,993,857)	(17.03) %
Associated Students	145,065	1,135,309	688,671	446,638	64.86 %
Other Agency Funds	102,574	408,906	158,495	250,411	157.99 %
	2,501,068	20,998,665	24,295,473	(3,296,808)	(13.57) %
Total All Funds	\$49,377,482	\$419,104,515	\$376,741,417	\$42,363,098	11.24 %

4/25/11
Date


David T. Cowley

ITEM FOR ACTION

RE: Report of Investments for February 2011

The attached Report of Investments for February 2011 is submitted for the Trustees consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

This set of investment reports presents investment activity for February 2011 and comparative year-to-date totals for FY 2010-2011 and FY 2009-2010.

CASH MANAGEMENT INVESTMENT POOL

The average daily fair value invested during February 2011 was \$274,686,057, up \$2,288,018 over January 2011. Total investment income was \$1,068,197, up \$834,562 over January 2011, reflecting the increase in the amount available for investing and an increase in total investment return. The annualized total investment return was 5.0%, up 4.0% over January 2011.

Year-to-date numbers show that the average daily fair value invested for FY 2010-2011 was \$252,197,443, up \$26,775,767 (11.88%) over FY 2009-2010. Total interest income for FY 2010-2011 amounted to \$6,548,670, up \$215,591 (3.40%) over FY 2009-2010, reflecting an increase in the amount available for investing and a decrease in interest rates.

The total amount invested at 28 February 2011 was \$271,152,530, up \$24,019,797 (9.72%) over 28 February 2010.

ENDOWMENT POOL

The average daily fair value invested during February 2011 was \$98,353,243, up \$2,607,335 over January 2011. Interest and dividend income of \$210,205 minus net realized losses of \$10,315 totaled \$199,890 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2010-2011 was \$89,207,824, up \$12,810,993 (16.77%) over FY 2009-2010. Total realized income for FY 2010-2011 was \$1,922,018, up \$399,372 (26.23%) over FY 2009-2010. This increase resulted from \$411,923 more in interest and dividends and \$12,551 less net realized gains during FY 2010-2011.

The total amount invested at 28 February 2011 was \$99,192,365, up \$16,481,599 (19.93%) over 28 February 2010.

OTHER INVESTMENTS

The average daily fair value invested during February 2011 was \$17,078,708, up \$213,218 over January 2011. Interest and dividend income of \$32,615 plus net realized gains of \$1,145 totaled \$33,760 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2010-2011 was \$18,025,831, up \$15,998,993 (789.36%) over FY 2009-2010. Total realized income for FY 2010-2011 was \$1,078,391, up \$1,060,153 (5812.88%) over FY 2009-2010. This increase resulted from \$272,092 more in interest and dividend income and \$788,061 more in net realized gains during FY 2010-2011.

The total amount invested at 28 February 2011 was \$17,233,094, up \$15,213,429 (753.26%) over 28 February 2010.

ENDOWMENT TRUSTS

The average daily fair value invested during February 2011 was \$7,062,619 up \$43,874 over January 2011. Interest and dividend income totaled \$17,207 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2010-2011 was \$6,094,398, up \$1,734,631 (39.79%) over FY 2009-2010. Total realized income for FY 2010-2011 was \$347,000, up \$22,936 (7.08%) over FY 2009-2010. This increase resulted from \$106,555 more interest and dividend income and \$83,619 less net realized gains during FY 2010-2011.

The total amount invested at 28 February 2011 was \$7,099,025, up \$2,618,459 (58.44%) over 28 February 2010.

PLANT FUND TRUSTS

The average daily fair value invested during February 2011 was \$2,248,640, down \$169,291 from January 2011. Interest income totaled \$8,715 in realized income for the month.

Year-to-date numbers show that the average daily fair value invested for FY 2010-2011 was \$4,550,312, down \$15,641,172 (77.46%) from FY 2009-2010. Total realized income for FY 2010-2011 was \$71,663, down \$14,010 (16.35%) from FY 2009-2010. This decrease reflects the decreased amount available for investing and an increase in the rate of return.

The total amount invested at 28 February 2011 was \$2,258,713, down \$14,458,861 (86.49%) from 28 February 2010.

SUMMARY OF INVESTMENT TRANSACTIONS

The University's average daily fair value invested for the month of February 2011 was \$399,429,267. Purchases totaled \$13,707,165 and sales totaled \$21,751,733. From this activity the University realized net losses of \$9,170 and earnings of \$1,099,162.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Report of Investments for February 2011.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached Report of Investments containing authorized transactions, documentation, and supporting papers has been filed for review by the Board of Trustees pertaining to the investment activities; and

WHEREAS, The investment transactions listed on the attached Report of Investments have been approved by the USU Controller's Office; and

WHEREAS, The investment activities listed on the attached Report of Investments are in accordance with the Utah State Money Management Act, the rules of the Utah State Money Management Council, the Utah State Uniform Prudent Management of Institutional Funds Act, and the laws and rules of Utah State University and the State of Utah; and

WHEREAS, The Chief Financial Officer for Utah State University, David T. Cowley, Vice President for Business and Finance, has certified to the best of his knowledge and belief all investment transactions listed on the attached Report of Investments were made in accordance with the guidelines, rules, and laws; and

WHEREAS, Vice President Cowley requests approval of the attached Report of Investments for the period 1 February 2011 to 28 February 2011 and comparative year-to-date totals for the periods 1 July 2010 to 28 February 2011 and 1 July 2009 to 28 February 2010; and

WHEREAS, The President of Utah State University has reviewed the attached report and recommends its approval by the Utah State University Board of Trustees; and

WHEREAS, The USU Board of Trustees has reviewed and given due consideration, review, and authorization of the investment transactions listed on the attached Report of Investments for the period 1 February 2011 to 28 February 2011 and comparative year-to-date totals for the periods 1 July 2010 to 28 February 2011 and 1 July 2009 to 28 February 2010:

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Report of Investments as presented and ratifies the transactions listed on said Report of Investments for February 2011.

=====
RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

OFFICE OF THE VICE PRESIDENT
FOR FINANCE AND BUSINESS
1445 Old Main Hill
Logan, UT 84322-1445
(435) 797-1146
FAX: (435) 797-0710

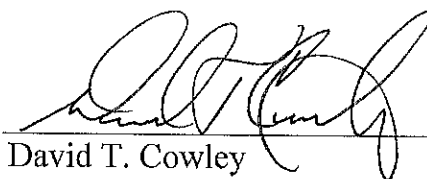
UTAH STATE UNIVERSITY
REPORT OF INVESTMENTS
FEBRUARY 2011

The following schedules (A through E2) provide a report of the University's Investments. To the best of my knowledge, Utah State University is in compliance with the Utah State Money Management Act and the rules of the Utah State Money Management Council and the Utah State Uniform Prudent Management of Institutional Funds Act.



Rick G. Allen
Controller

4/25/11
Date



David T. Cowley
Vice President for Business and Finance

4/25/11
Date

UTAH STATE UNIVERSITY
CASH MANAGEMENT INVESTMENT POOL
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule A-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest Income	Less Service Charges	Net Interest Income
Jul 2010	\$216,853,500	\$46,000,000	\$32,833,952	(\$621,355)	\$229,398,193	\$222,812,096	\$698,576	\$245	\$698,331
Aug 2010	229,398,193	68,205,650	36,600,000	792,325	261,796,168	236,844,006	762,942	(85)	763,027
Sep 2010	261,796,168	38,000,000	34,000,000	(327,360)	265,468,808	260,286,867	814,776	(175)	814,951
Oct 2010	265,468,808	20,330,000	26,000,000	(585,788)	259,213,020	258,493,103	904,224	1,359	902,865
Nov 2010	259,213,020	25,000,000	33,000,000	(747,116)	250,465,904	249,883,533	794,810	0	794,810
Dec 2010	250,465,904	26,993,000	18,000,000	(3,889,142)	255,569,762	242,175,845	854,278	0	854,278
Jan 2011	255,569,762	30,000,000	6,000,000	(655,009)	278,914,753	272,398,039	888,644	(55)	888,699
Feb 2011	278,914,753	12,000,000	20,000,000	237,777	271,152,530	274,686,057	830,420	(15)	830,435
Mar 2011									
Apr 2011									
May 2011									
Jun 2011									
<hr/>									
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Comparative Totals:									
Year-to-date	\$216,853,500	\$266,528,650	\$206,433,952	(\$5,795,668)	\$271,152,530	\$252,197,443	\$6,548,670	\$1,274	\$6,547,396
FY 2010-11	199,880,452	227,786,532	181,017,011	482,760	247,132,733	225,421,676	6,333,079	4,071	6,329,008
Amt Change					24,019,797	26,775,767	215,591	(2,797)	218,388
% Change					9.72%	11.88%	3.40%	-68.71%	3.45%

Note: The Cash Management Investment Pool includes cash of all funds over estimated daily operating requirements.

UTAH STATE UNIVERSITY
 CASH MANAGEMENT INVESTMENT POOL
 SUMMARY OF INVESTMENT TRANSACTIONS AND PERFORMANCE
 For the Month of February 2011

Schedule A-2

	Sales		Earnings	Change in Fair Value	Total Investment Income	Average Daily Fair Value	Annualized Total Investment Return
	Purchases	Receipts					
Wells Fargo - Sweep Account			\$14		\$14		0.00%
Money Market Account	\$7,000,000	\$15,000,000	11,780		11,780	21,557,143	0.70%
Utah Public Treasurers' Investment Fund			38		38	100,000	0.49%
Time Certificates of Deposit			357,607		357,607	93,000,000	4.94%
Commercial Paper and Corporate Notes			27,001	(\$25,170)	1,831	5,214,550	0.45%
Obligations of U. S. Government		5,000,000	381,892	103,579	485,471	141,484,364	4.41%
Municipal Bonds	5,000,000		52,088	159,368	211,456	13,330,000	20.40%
Total	<u>\$12,000,000</u>	<u>\$20,000,000</u>	<u>\$830,420</u>	<u>\$237,777</u>	<u>\$1,068,197</u>	<u>\$274,686,057</u>	<u>5.00%</u>

UTAH STATE UNIVERSITY
 SUMMARY OF CASH MANAGEMENT INVESTMENT POOL TRANSACTIONS
 For the Month of February 2011

Schedule A-3

	Purchases		Sales		Receipts	Gain/(Loss)	Earnings
	Shares	Cost	Shares	Cost			
Cash Management Investment Pool							
Wells Fargo - Sweep Account		\$7,000,000		\$15,000,000	\$15,000,000	\$0	\$14
Money Market Account							11,780
Utah Public Treasurers' Investment Fund							38
Time Certificates of Deposit							357,607
Commercial Paper and Corporate Notes				5,000,000	5,000,000	0	27,001
Obligations of U. S. Government		5,000,000					381,892
Municipal Bonds							52,088
Total Cash Management Investment Pool		<u>\$12,000,000</u>		<u>\$20,000,000</u>	<u>\$20,000,000</u>	<u>\$0</u>	<u>\$830,420</u>

UTAH STATE UNIVERSITY
 ENDOWMENT POOL
 SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule B-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
*Jul 2010	\$80,490,686	\$507,378	\$419,279	\$2,716,693	\$83,295,478	\$81,893,082	\$247,666	\$3,479	\$251,145	\$6,888	\$244,257
Aug 2010	83,295,478	482,862	366,240	(1,662,805)	81,749,295	82,522,387	176,817	3,758	180,575	6,826	173,749
Sep 2010	81,749,295	308,559	197,761	3,759,851	85,619,944	83,684,620	195,214	3,704	198,918	9,583	189,335
Oct 2010	85,619,944	3,594,700	246,451	1,782,212	90,750,405	88,185,175	172,153	4,316	176,469	7,471	168,998
Nov 2010	90,750,405	6,259,928	6,041,765	(54,440)	90,914,128	90,832,267	179,186	4,178	183,364	7,293	176,071
Dec 2010	90,914,128	755,358	194,108	2,502,316	93,977,694	92,445,911	511,984	4,499	516,483	10,798	505,685
Jan 2011	93,977,694	3,446,024	895,429	985,832	97,514,121	95,745,908	210,641	4,533	215,174	7,677	207,497
Feb 2011	97,514,121	441,541	413,300	1,650,003	99,192,365	98,353,243	210,205	(10,315)	199,890	7,002	192,888
Mar 2011											
Apr 2011											
May 2011											
Jun 2011											

Comparative Totals:

Year-to-date											
FY 2010-11	\$80,490,686	\$15,796,350	\$8,774,333	\$11,679,662	\$99,192,365	\$89,207,824	\$1,903,866	\$18,152	\$1,922,018	\$63,538	\$1,858,480
FY 2009-10	69,522,394	8,965,433	3,522,298	7,745,237	82,710,766	76,396,831	1,491,943	30,703	1,522,646	83,966	1,438,680
Amt Change					16,481,599	12,810,993	411,923	(12,551)	399,372	(20,428)	419,800
% Change					19.93%	16.77%	27.61%	-40.88%	26.23%	-24.33%	-29.18%

Note: The Endowment Pool includes endowment funds designated for long-term investment. Included in this pool are endowment funds invested in the University's Cash Management Investment Pool (CMIP) consisting of \$28,504,563 principal beginning balance, a \$28,559,485 ending balance, and a \$28,508,739 average daily balance for the current month. Current month interest and dividends from the CMIP were \$83,213 bringing the total to \$757,163 year-to-date. These amounts have also been reported in Schedules A-1 and A-2.

*The July beginning fair value has been adjusted to reflect the amount distributed to expendable accounts at fiscal year end.

UTAH STATE UNIVERSITY
SUMMARY OF ENDOWMENT POOL TRANSACTIONS
For the Month of February 2011

Schedule B-2

	Purchases		Sales		Receipts	Gain/(Loss)	Earnings
	Shares	Cost	Shares	Cost			
Endowment Pool Transactions							
Cash Management Investment Pool							
Utah State University		\$147,203		\$92,281	\$92,281	\$0	\$83,213
Obligations of U.S. Government							
GNMA			27,540	28	28	0	
US Treasury Notes 5.000%			250,000,000	264,305	250,000	(14,305)	
Interest							1,948
Corporate Bonds and Notes							
Bond Interest							594
Fixed Income							
PIMCO - Diversified Income Inst.	2,591.852	29,780					29,780
Equities							
Wells Fargo Advantage Index Fund #88							8,599
UTS SPDR Trust Ser 1 (SPY)							11,571
Mutual Funds							
Multi-Strategy Bond Fund			64,452	747	917	170	18,371
Multi-Strategy Equity Fund			27,697	1,767	5,587	3,820	44,196
Alternatives							
TIAA-CREF							
TIAA-CREF Core Property	13,993	5,436					2,803
Cash		2,803		498	498	0	
Woodbury							
Woodbury Strategic Partners Fund, L.P.							5,814
WSP Centre Point Co-Investors, LLC							3,299
Money Market Funds							
Advantage Cash #250		256,312		70	70	0	11
Advantage Cash #250		1		30,673	30,673	0	
Advantage Cash Institutional Class #451		6		5	5	0	6
Cash							
Morgan Stanley TALF Fund (Cayman) L.P.		33,241		33,241	33,241	0	
Total Endowment Pool Transactions		\$441,541		\$423,615	\$413,300	(\$10,315)	\$210,205

UTAH STATE UNIVERSITY
OTHER INVESTMENTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule C-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income
*Jul 2010	\$20,724,312	\$1,442,105	\$1,534,562	\$680,738	\$21,312,593	\$21,018,453	\$38,807	\$976	\$39,783
Aug 2010	21,312,593	1,540	2,687,395	(246,670)	18,380,068	19,846,331	37,857	1,166	39,023
Sep 2010	18,380,068	32,676	32,860	754,984	19,134,868	18,757,468	43,894	661	44,555
Oct 2010	19,134,868	74,672	3,267,773	435,308	16,377,075	17,755,972	34,211	832,380	866,591
Nov 2010	16,377,075	325,868	356,579	(54,007)	16,292,357	16,334,716	34,451	3,397	37,848
Dec 2010	16,292,357	1,170,718	1,036,512	380,095	16,806,658	16,549,508	35,569	(51,857)	(16,288)
Jan 2011	16,806,658	10,101	80,964	188,527	16,924,322	16,865,490	32,579	540	33,119
Feb 2011	16,924,322	6,411	6,383	308,744	17,233,094	17,078,708	32,615	1,145	33,760
Mar 2011									
Apr 2011									
May 2011									
Jun 2011									

Comparative Totals:

Year-to-date									
FY 2010-11	\$20,724,312	\$3,064,091	\$9,003,028	\$2,447,719	\$17,233,094	\$18,025,831	\$289,983	\$788,408	\$1,078,391
FY 2009-10	1,900,219	978,844	966,203	106,805	2,019,665	2,026,837	17,891	347	18,238
Amt Change					15,213,429	15,998,993	272,092	788,061	1,060,153
% Change					753.26%	789.36%	1520.83%	227106.92%	5812.88%

Note: Other Investments include donor designated and other specified investments. The beginning fair value has been adjusted to include investments previously

UTAH STATE UNIVERSITY
SUMMARY OF OTHER INVESTMENT TRANSACTIONS
For the Month of February 2011

Schedule C-2
Page 1 of 1

	Purchases		Sales			Earnings
	Shares	Cost	Shares	Cost	Gain/(Loss)	
Other Investments						
Corporate Bonds and Notes						
U.S. Treasury Bond						\$667
U.S. West Communications Common and Preferred Stock						60
Morgan Stanley Smith Barney Microsoft Corporation	200,000	5,345				
Utah Public Treasurers' Investment Fund		336	1	1	0	336
Mutual Funds						
American Funds CI A						67
American Balanced Fund - Class A						
CEU Title III						
Multi-Strategy Bond			788	1,052	264	21,088
Multi-Strategy Equity			6,062	1,223	852	9,672
Putnam Funds Class A						
Putnam High Yield CI-A			194,199	1,540	29	
Alternatives						
TriCor						
Inland America Real Estate Trust	90,265	725				725
Cash						
Charles Schwab		5		2,567	0	
Total Other Investments		<u>\$6,411</u>		<u>\$5,238</u>	<u>\$1,145</u>	<u>\$32,615</u>

UTAH STATE UNIVERSITY
 ENDOWMENT TRUSTS
 SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule D-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest and Dividends	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2010	\$4,162,814	\$23,027	\$43,830	\$339,682	\$4,481,693	\$4,322,254	\$13,486	\$2	\$13,488	\$500	\$12,988
Aug 2010	4,481,693	232,955	226,654	(120,041)	4,367,953	4,424,823	12,184	(16,557)	(4,373)	0	(4,373)
Sep 2010	4,367,953	3,111,481	1,049,486	363,638	6,793,586	5,580,770	54,463	55,933	110,396	0	110,396
Oct 2010	6,793,586	197,585	261,504	44,793	6,774,460	6,784,023	14,645	1,170	15,815	3,075	12,740
Nov 2010	6,774,460	19,272	4,532	(120,120)	6,669,080	6,721,770	14,616	0	14,616	4,009	10,607
Dec 2010	6,669,080	81,229	1,904	262,872	7,011,277	6,840,179	74,956	0	74,956	1,904	73,052
Jan 2011	7,011,277	1,321,633	1,399,263	92,566	7,026,213	7,018,745	33,977	70,918	104,895	2,271	102,624
Feb 2011	7,026,213	1,258,975	1,332,050	145,887	7,099,025	7,062,619	17,207	0	17,207	2,396	14,811
Mar 2011											
Apr 2011											
May 2011											
Jun 2011											

Comparative Totals:

Year-to-date	\$4,162,814	\$6,246,157	\$4,319,223	\$1,009,277	\$7,099,025	\$6,094,398	\$235,534	\$111,466	\$347,000	\$14,155	\$332,845
FY 2010-11	3,797,982	806,192	766,130	642,522	4,480,566	4,359,767	128,979	195,085	324,064	1,597	322,467
FY 2009-10					2,618,459	1,734,631	106,555	(83,619)	22,936	12,558	10,378
Amt Change					58.44%	39.79%	82.61%	-42.86%	7.08%	786.35%	3.22%
% Change											

Note: Endowment Trusts include externally managed endowment trusts.

UTAH STATE UNIVERSITY
 SUMMARY OF ENDOWMENT TRUST INVESTMENT TRANSACTIONS
 For the Month of February 2011

Schedule D-2
 Page 1 of 2

Endowment Trusts	Purchases		Shares	Cost	Sales		Receipts	Gain/(Loss)	Earnings
	Shares	Cost			Cost	Gain/(Loss)			
Common and Preferred Stock									
Eli Lilly & Co	3,000.000	\$108,366							\$12,029
Funds held at Morgan Stanley - Dividends									
Other									
Atlas Resources LP									166
Mutual Funds									
Eaton Vance Floating Rate & High Income	5,611.672	50,019							
The Fairholme Fund	1,374.382	50,029							
Fidelity Contra Fund	1,399.580	100,004							
Gabellie ABC Fund	5,040.323	50,019							
John Hancock Large Cap Equity Fund	1,769.912	50,004							
John Hancock Global Opportunities Fund	2,723.312	50,004							
Hearland Value Plus Fund	965.562	30,000							
ING Value Choice Fund Class W	2,579.979	50,004							
John Hancock Disciplined Value	4,125.413	50,004							
Mutual Series Shares Class Z	2,295.684	50,004							
Brown Capital Small Company	880.088	40,019							
Nuveen Tradewinds Value Opportunities Fund	1,398.601	50,009							49
PIMCO Funds Short-Term									259
PIMCO Fds pac Invt Mgmt Ser Total Return									88
PIMCO GNMA Fund									
Parnassus Small Cap Fund	1,161.440	30,000							
Principal High Yield II Fund	6,157.635	50,009							
The Osterweis Strategic Income Fund	4,230.118	50,019							
Reynolds Blue Chip Growth Fund	850.629	50,019							194
Templeton Global Bond Fund	3,690.037	50,004							
Thornburg International Value Fund	1,694.915	50,019							
Thornburg Value Fund Institutional	2,658.161	100,019							
Vanguard Short-term US Treasury Fund									59
Westcore Select Fund	2,213.369	50,000							
Yacktman Fund	5,763.689	100,000							
Wells Fargo Strategic Inc #89									2,175
Wells Fargo Strategic Inc #89									2,175
Money Market Funds									
Federated Treasury Obligations Fund							\$1,151,782	\$0	6
Morgan Stanley - Money Market		400					179,868	0	7

UTAH STATE UNIVERSITY
 SUMMARY OF ENDOWMENT TRUST INVESTMENT TRANSACTIONS
 For the Month of February 2011

Schedule D-2
 Page 2 of 2

	Purchases		Sales			Earnings
	Shares	Cost	Shares	Cost	Gain/(Loss)	
Money Market Funds (cont...)						
Wells Fargo #451		\$1				
Cash						
Morgan Stanley				\$400	\$400	\$0
Total Endowment Trusts		<u>1,258,975</u>		<u>\$1,332,050</u>	<u>\$1,332,050</u>	<u>\$17,207</u>

UTAH STATE UNIVERSITY
PLANT FUND TRUSTS
SUMMARY REPORT OF INVESTMENTS AND INVESTMENT INCOME

Schedule E-1

	Beginning Fair Value	Purchases	Sales Proceeds	Change in Fair Value	Ending Fair Value	Average Daily Fair Value	Total Interest Income	Realized Gain or (Loss)	Total Realized Income	Less Expenses	Net Realized Income/(Loss)
Jul 2010	\$10,674,107	\$784	\$0	(\$21,911)	\$10,652,980	\$10,673,425	\$9,283	\$0	\$9,283	\$0	\$9,283
Aug 2010	10,652,980	469	6,240,438	53,446	4,466,457	5,420,803	8,968	0	8,968	0	8,968
Sep 2010	4,466,457	1,297,049	82,550	(21,056)	5,659,900	5,118,861	9,112	0	9,112	0	9,112
Oct 2010	5,659,900	62,551	2,390,186	(35,483)	3,296,782	3,331,120	8,760	0	8,760	0	8,760
Nov 2010	3,296,782	4,258,689	722,455	(16,434)	6,816,582	4,730,335	9,042	0	9,042	0	9,042
Dec 2010	6,816,582	82,464	4,436,213	(22,503)	2,440,330	2,461,382	9,047	0	9,047	0	9,047
Jan 2011	2,440,330	239	169,740	(22,800)	2,248,029	2,417,931	8,736	0	8,736	0	8,736
Feb 2011	2,248,029	238	0	10,446	2,258,713	2,248,640	8,715	0	8,715	0	8,715
Mar 2011											
Apr 2011											
May 2011											
Jun 2011											

Comparative Totals:

Year-to-date	\$10,674,107	\$5,702,483	\$14,041,582	(\$76,295)	\$2,258,713	\$4,550,312	\$71,663	\$0	\$71,663	\$0	\$71,663
FY 2010-11	22,951,558	7,973,379	14,162,215	(45,148)	16,717,574	20,191,484	85,485	188	85,673	0	85,673
FY 2009-10					(14,458,861)	(15,641,172)	(13,822)	(188)	(14,010)	0	(14,010)
Amt Change					-86.49%	-77.46%	-16.17%	-100.00%	-16.35%	0.00%	-16.35%
% Change											

Note: Plant Fund Trusts include all debt service reserve and construction fund accounts in compliance with bond issue covenants.

UTAH STATE UNIVERSITY
 SUMMARY OF PLANT TRUST INVESTMENT TRANSACTIONS
 For the Month of February 2011

Schedule E-2

	Purchases		Shares	Cost	Sales		Receipts	Gain/(Loss)	Earnings
	Shares	Cost			Shares	Cost			
Plant Trusts									
Wells Fargo									
Heritage Money Market		\$1							\$1
Build America Bonds									8,499
Utah Public Treasurers' Investment Fund		237							215
Total Plant Trusts		<u>\$238</u>			<u>\$0</u>		<u>\$0</u>		<u>\$8,715</u>

ITEM FOR ACTION

RE: Delegation/Administrative Reports – 02/11/11 to 03/18/11

Utah State University has been given authority by the Division of Facilities Construction and Management (DFCM) to exercise direct supervision of the design and construction of all alterations, repairs, and improvements to existing facilities on individual projects with budgets of less than \$4 million. The supervision of new construction can also be delegated to USU on a project-by-project basis and can exceed the \$4 million amount. As part of the delegation authority, administrative reports are prepared by USU and presented to the Utah State Building Board at each of its meetings. The monthly format of USU's reports is similar to that of the DFCM's reports presenting professional and construction contracts issued during the reporting period, contingency and project reserves status, and a delegated projects list showing budget and status. On a quarterly basis, additional reports are prepared showing contingency fund cumulative transfers, a summary of the statewide (paving) account, and a construction contract status. The Board of Regents has transferred its authority to review the delegation/administrative reports to the Board of Trustees.

The reports have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The following is a summary of the administrative reports for USU for the period 02/11/11 to 03/18/11:

Professional Contracts, 7 contracts issued (Page 1)

Comments are provided on the report.

Construction Contracts, 4 contracts issued (Page 2)

Comments are provided on the report.

Report of Contingency Reserve Fund (Page 3)

The contingency reserve fund decreased by \$4,337.38 to fund miscellaneous items on two projects.

Report of Project Reserve Fund Activity (Page 4)

No activity for the report period.

Current Delegated Project List (Page 5-6)

Of USU's 40 projects, 1 is complete, 8 Substantially Complete, 23 in Construction, 7 in the Design/Study phase, and 1 Pending. One new project was added.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the delegation/administrative reports for the current reporting period be approved as presented.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Utah Legislature appropriates state funds through the Division of Facilities Construction and Management to Utah State University for the purpose of capital improvements;

WHEREAS, The Division of Facilities Construction and Management has delegated its authority to exercise direct supervision of the design and construction of such capital improvements to Utah State University;

WHEREAS, Non-state funded projects with budgets of less than \$4 million are also delegated to Utah State University;

WHEREAS, Projects in excess of \$4 million can also be delegated to Utah State University with specific approval of the Utah State Building board;

WHEREAS, Utah State University presents reports on the status of all its delegated projects to the Utah State Building Board on a regular basis;

WHEREAS, The State Board of Regents has transferred its authority to review the delegation/ administrative reports to the Board of Trustees;

WHEREAS, The President and Vice President for Business and Finance have reviewed the delegation/ administrative reports for the current reporting period and recommend approval of the reports to the Board of Trustees; and

WHEREAS, The Board of Trustees has reviewed and given due consideration to the delegation/ administrative reports:

NOW, THEREFORE, BE IT RESOLVED that the USU Board of Trustees hereby approves the delegation/ administrative reports as presented.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date



Professional Contracts Awarded From 02/11/11 to 03/18/11

Contract Name	Firm Name	A/E Budget	Fee Amount	Comments
1 HSRC 2nd Floor Remodel	Architectural Design West	\$11,000.00	\$10,250.00	Design Phase II
2 CEP Chillers	Sine Source Engineering	\$128,205.00	\$3,100.00	Engineering services for Old Main and Ray B. West chilled water upgrades
MISCELLANEOUS CONTRACTS				
3 Innovation Campus Demolition/Land Cleanup	Health & Safety Services	\$16,000.00	\$11,381.00	Environmental testing
4 Chilled Water Thermal Storage	Gerber Construction	\$20,000.00	\$10,000.00	Stipend for design/build proposal
5 Chilled Water Thermal Storage	Whitaker Construction	\$20,000.00	\$10,000.00	Stipend for design/build proposal
6 Innovation Campus Demolition/Land Cleanup	R&R Environmental	\$16,000.00	\$5,023.00	Environmental testing
7 HSRC 2nd Floor Remodel	Ivie Code Group	\$3,234.00	\$2,720.00	Inspections



Construction Contracts Awarded From 02/11/11 to 03/18/11

Project	Firm Name	Design Firm	Const Budget	Contract Amt	Comments
1 Chilled Water Thermal Storage	Spindler Construction	Design/Build contract	\$2,606,629.00	\$2,606,629.10	
MISCELLANEOUS CONTRACTS					
2 Medium Voltage Upgrade FY11	Virginia Transformer Corp		\$442,478.00	\$263,050.00	Equipment only (Transformer)
3 Campus-wide Medium Voltage Upgrade FY10	Tec Electric		\$599,056.00	\$6,725.00	Miscellaneous conduit work at the Central Energy Plant
4 Miscellaneous Critical Improvements FY10	American Asbestos Abatement		\$176,786.00	\$865.00	Asbestos abatement in the Military Science Building

Report of Contingency Reserve Fund From 02/11/11 to 03/18/11

Project Title	Current Transfers	Total Transfers To (From) Contingency	% to Construction Budget	Project Status	% Completed (Paid)
BEGINNING BALANCE	\$557,571.31				
INCREASES TO CONTINGENCY RESERVE FUND					
None					
DECREASES TO CONTINGENCY RESERVE FUND					
A/C & Controls Upgrade FY08 (Change order)	(4,114.85)	(7,479.85)	1.97%	Substantial Completion	99%
Water Lab Fume Hood Upgrade (Ceiling tile/fire guard)	(222.53)	(9,346.11)	0.74%	Substantial Completion	94%
ENDING BALANCE	\$553,233.93				



**Report of Project Reserve Fund Activity
From 02/11/11 to 03/18/11**

Project Title	Transfer Amount	Description	% of Construction Budget
BEGINNING BALANCE	\$255,445.45		
INCREASES TO PROJECT RESERVE FUND			
None			
DECREASES TO PROJECT RESERVE FUND			
None			
ENDING BALANCE	\$255,445.45		



Current Delegated Projects List 03/18/11

Project Number	Project Name	Phase	Project Budget
CAPITAL DEVELOPMENT/IMPROVEMENT			
A21736	Equine Education Center	Substantial Completion	\$3,354,953
A16969	A/C & Controls Upgrade FY08	Substantial Completion	443,868
A16873	Fire Alarm Upgrades FY08	Construction	282,051
A16881	CEP Chillers	Partial Completion/Design	1,494,504
A16971	Planning & Design Fund FY08	Design/Study	100,000
A18972	Planning & Design Fund FY09	Design/Study	100,000
A18973	Health, Life Safety & Code Compliance Projects FY09	Substantial Completion	194,092
A18976	Water Lab Fume Hood Upgrade	Substantial Completion	1,401,993
A18985	Miscellaneous Critical Improvements FY09	Construction	206,800
A20557	Campus-wide Medium Voltage Upgrade FY10	Construction	624,013
A20794	Ray B. West Window Replacement	Substantial Completion	770,724
A20856	Miscellaneous Critical Improvements FY10	Construction	396,247
A20857	Planning & Design Fund FY10	Design/Study	100,000
A20858	Health, Life Safety & Code Compliance Projects FY10	Construction	107,612
A20859	Classroom Upgrades FY10	Construction	298,903
A20860	HPER Office/Classroom Upgrade	Construction	220,282
A20861	Fine Arts Complex Safety Repairs	Construction	431,836
A20864	Business MCC and E-Panel	Partial Completion	100,000
A21088	Utah Botanical Center Wetland Lab ARRA Improvements	Construction	512,771
A20593	Utah Botanical Center Classroom Building	Construction	2,860,656
A22986	Merlin Olsen Monument	Substantial Completion	250,000
A22907	Planning and Design Fund FY11	Design/Study	75,000
A22908	Health, Life Safety & Code Compliance Projects FY11	Construction	100,000
A22909	Classroom Upgrades FY11	Construction	407,151
A22906	Family Life Window Replacement	Construction	677,031
A22910	Fire Protection (Various Buildings) FY11	Construction	573,795
A22911	Sign System FY11	Construction	47,747

A22912	NE Steam Line Phase IV FY11	Substantial Completion	689,671
A22913	Theater Stage Rigging	Construction	894,238
A22914	Medium Voltage Upgrade FY11	Equipment order	477,876
A22915	Campus Wide Bike Racks FY11	Construction	47,747
A22917	Miscellaneous Critical Improvements FY11	Construction	153,315
A23116	CPD Playground	Complete	114,455
A23644	HSRC 2nd Floor Remodel	Construction	468,951
A23857	Spectrum Volleyball Locker Room Remodel	Design only	10,000
A24159	Chilled Water Thermal Storage	Construction	2,815,654
A24112	Laub Indoor Turf Replacement	Substantial Completion	251,555
A23999	CEU Life Safety/Signage	Design	333,424
A24472	Innovation Campus Demolition/Land Cleanup (NEW PROJECT)	Study	336,139
PAVING (STATEWIDE)			
A08076	Miscellaneous Paving	Pending	562
TOTAL (40)			<u><u>\$22,725,616</u></u>

ITEM FOR ACTION

RE: Delegation/Administrative Reports – 03/18/11 to 04/15/11

Utah State University has been given authority by the Division of Facilities Construction and Management (DFCM) to exercise direct supervision of the design and construction of all alterations, repairs, and improvements to existing facilities on individual projects with budgets of less than \$4 million. The supervision of new construction can also be delegated to USU on a project-by-project basis and can exceed the \$4 million amount. As part of the delegation authority, administrative reports are prepared by USU and presented to the Utah State Building Board at each of its meetings. The monthly format of USU's reports is similar to that of the DFCM's reports presenting professional and construction contracts issued during the reporting period, contingency and project reserves status, and a delegated projects list showing budget and status. On a quarterly basis, additional reports are prepared showing contingency fund cumulative transfers, a summary of the statewide (paving) account, and a construction contract status. The Board of Regents has transferred its authority to review the delegation/ administrative reports to the Board of Trustees.

The reports have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The following is a summary of the administrative reports for USU for the period 03/18/11 to 04/15/11:

Professional Contracts, 1 contract issued (Page 1)

Comments are provided on the report.

Construction Contracts, 6 contracts issued (Page 2)

Item 4, CEP Chillers – An amount of \$25,997.91 is needed from the Project Reserve Fund to award a contract to A.H. Palmer & Sons for a chilled water upgrade in Old Main and Ray B. West buildings. Additional comments are provided on the report.

Report of Contingency Reserve Fund (Page 3)

The Contingency Reserve Fund decreased by \$20,385.97 to fund a change order and miscellaneous contractor support on two projects.

Report of Project Reserve Fund Activity (Page 4)

As referenced above, the CEP Chillers project required funding from the Project Reserve Fund in order to award a construction contract. A total of \$25,997.91 was needed.

Current Delegated Projects List (Pages 5-6)

Of USU's 42 projects, 1 is Complete, 9 Substantially Complete, 24 in Construction, 7 in the Design/Study phase, and 1 Pending. Two new projects were added.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the delegation/ administrative reports for the current reporting period be approved as presented.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Utah Legislature appropriates state funds through the Division of Facilities Construction and Management to Utah State University for the purpose of capital improvements;

WHEREAS, The Division of Facilities Construction and Management has delegated its authority to exercise direct supervision of the design and construction of such capital improvements to Utah State University;

WHEREAS, Non-state funded projects with budgets of less than \$4 million are also delegated to Utah State University;

WHEREAS, Projects in excess of \$4 million can also be delegated to Utah State University with specific approval of the Utah State Building board;

WHEREAS, Utah State University presents reports on the status of all its delegated projects to the Utah State Building Board on a regular basis;

WHEREAS, The State Board of Regents has transferred its authority to review the delegation/ administrative reports to the Board of Trustees;

WHEREAS, The President and Vice President for Business and Finance have reviewed the delegation/ administrative reports for the current reporting period and recommend approval of the reports to the Board of Trustees; and

WHEREAS, The Board of Trustees has reviewed and given due consideration to the delegation/ administrative reports:

NOW, THEREFORE, BE IT RESOLVED that the USU Board of Trustees hereby approves the delegation/ administrative reports as presented.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date



**Professional Contracts
Awarded From 03/18/11 to 04/15/11**

Contract Name	Firm Name	A/E Budget	Fee Amount Comments
1 Sant Engineering Clean Room Remodel	CRSA Architects	\$37,606.00	\$37,606.00 Design services



Construction Contracts Awarded From 03/18/11 to 04/15/11

Project	Firm Name	Design Firm	Const Budget	Contract Amt	Comments
1 Rich/Davis Halls Renovation	Spindler Construction	USU Facilities Planning and Design	\$700,750.00	\$700,741.00	
2 Innovation Campus Demolition/Land Cleanup	Edge Excavation	USU Facilities Planning and Design	\$200,400.00	\$111,260.00	
3 Innovation Campus Demolition/Land Cleanup	Environmental Abatement	USU Facilities Planning and Design	\$100,000.00	\$95,145.00	Asbestos abatement
4 CEP Chillers	A.H. Palmer & Sons	Sine Source Engineering	\$55,107.09	\$81,105.00	Old Main and Ray B. West buildings chilled water upgrade. An amount of \$25,997.91 is needed from the Project Reserve Fund to award a contract
5 Medium Voltage Upgrade FY11	USU Facilities	USU Facilities Planning and Design	\$442,478.00	\$29,932.00	Electrical switch for campus infrastructure
6 Innovation Campus Demolition/Land Cleanup	USU Facilities	USU Facilities Planning and Design	\$200,400.00	\$12,260.00	Cut/cap utility lines

Report of Contingency Reserve Fund From 03/18/11 to 04/15/11

Project Title	Current Transfers	Total Transfers To (From) Contingency	% to Construction Budget	Project Status	% Completed (Paid)
BEGINNING BALANCE	\$553,233.93				
INCREASES TO CONTINGENCY RESERVE FUND					
None					
DECREASES TO CONTINGENCY RESERVE FUND					
CEP Chillers (Change order)	(20,297.97)	(102,910.29)	8.18%	Construction	94%
Water Lab Fume Hood Upgrade (Facilities Contractor support)	(88.00)	(9,434.11)	0.75%	Substantial Completion	98%
ENDING BALANCE	\$532,847.96				

**Report of Project Reserve Fund Activity
From 03/18/11 to 04/15/11**

Project Title	Transfer Amount	Description	% of Construction Budget
BEGINNING BALANCE	\$255,445.45		
INCREASES TO PROJECT RESERVE FUND			
None			
DECREASES TO PROJECT RESERVE FUND			
CEP Chillers	(25,997.91)	Amount needed to award contract	47.18%
ENDING BALANCE	\$229,447.54		

Current Delegated Projects List

04/15/11

Project Number	Project Name	Phase	Project Budget
CAPITAL DEVELOPMENT/IMPROVEMENT			
A21736	Equine Education Center	Substantial Completion	\$3,354,953
A16969	A/C & Controls Upgrade FY08	Substantial Completion	460,995
A16873	Fire Alarm Upgrades FY08	Construction	282,051
A16881	CEP Chillers	Construction	1,540,800
A16971	Planning & Design Fund FY08	Design/Study	100,000
A18972	Planning & Design Fund FY09	Design/Study	100,000
A18973	Health, Life Safety & Code Compliance Projects FY09	Substantial Completion	194,092
A18976	Water Lab Fume Hood Upgrade	Substantial Completion	1,402,081
A18985	Miscellaneous Critical Improvements FY09	Construction	206,800
A20557	Campus-wide Medium Voltage Upgrade FY10	Construction	624,013
A20794	Ray B. West Window Replacement	Substantial Completion	770,724
A20856	Miscellaneous Critical Improvements FY10	Construction	396,247
A20857	Planning & Design Fund FY10	Design/Study	100,000
A20858	Health, Life Safety & Code Compliance Projects FY10	Construction	107,612
A20859	Classroom Upgrades FY10	Construction	298,903
A20860	HPER Office/Classroom Upgrade	Construction	220,282
A20861	Fine Arts Complex Safety Repairs	Construction	431,836
A20864	Business MCC and E-Panel	Construction	100,000
A21088	Utah Botanical Center Wetland Lab ARRA Improvements	Construction	512,771
A20593	Utah Botanical Center Classroom Building	Construction	2,860,656
A22986	Merlin Olsen Monument	Substantial Completion	250,000
A22907	Planning and Design Fund FY11	Design/Study	75,000
A22908	Health, Life Safety & Code Compliance Projects FY11	Construction	100,000
A22909	Classroom Upgrades FY11	Construction	407,151
A22906	Family Life Window Replacement	Construction	677,031
A22910	Fire Protection (Various Buildings) FY11	Construction	573,795

A22911	Sign System FY11	Construction	47,747
A22912	NE Steam Line Phase IV FY11	Substantial Completion	689,671
A22913	Theater Stage Rigging	Substantial Completion	894,238
A22914	Medium Voltage Upgrade FY11	Construction	477,876
A22915	Campus Wide Bike Racks FY11	Construction	47,747
A22917	Miscellaneous Critical Improvements FY11	Construction	153,315
A23116	CPD Playground	Complete	114,455
A23644	HSRC 2nd Floor Remodel	Construction	468,951
A23857	Spectrum Volleyball Locker Room Remodel	Design only	10,000
A24159	Chilled Water Thermal Storage	Construction	2,815,654
A24112	Laub Indoor Turf Replacement	Substantial Completion	251,555
A23999	CEU Life Safety/Signage	Design	333,424
A24472	Innovation Campus Demolition/Land Cleanup	Construction	336,139
A24756	Sant Engineering Clean Room Remodel (NEW PROJECT)	Design	400,000
A24755	Richy/Davis Hall Renovation (NEW PROJECT)	Construction	850,785

PAVING (STATEWIDE)

A08076	Miscellaneous Paving	Pending	562
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TOTAL (42)

\$24,039,912

ITEM FOR ACTION

RE: Bad Debt Write-off Recommendation for Fiscal Year Ending 30 June 2011

The attached information is submitted for the Trustees' consideration. The material has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The bad debt write-off recommendations for fiscal year ending 30 June 2011 represented on Schedule 1 and Schedule 2 attached.

Tuition Installment Plan, Short-term Loans, and Returned Checks

This document provides an analysis of the recommended write-off for FY 2011 in each of the three categories of receivables and a comparative analysis for FY 2009 and 2010.

The comparative analysis shows that the recommended FY 2011 dollar amount of write-off for tuition installment plan loans is \$10,645 less than FY 2010. The percent of approximate annual dollar volume for FY 2011 is 0.3 percent and FY 2010 was 0.8 percent.

The comparative analysis for short-term loans shows that the recommended FY 2011 dollar amount of write-off is \$3,684 less than FY 2010. The percent of approximate annual dollar volume for FY 2011 is 4.2 percent and FY 2010 was 8.0 percent.

The comparative analysis for returned checks shows that the recommended FY 2011 dollar amount of write-off is \$8,785 less than FY 2010. The percent of approximate annual dollar volume for FY 2011 is 6.4 percent and FY 2010 was 13.5 percent.

Auxiliaries, Services, and Other

This document provides a comparative analysis for FY 2009, 2010, and 2011 of the dollar amounts recommended for bad debt write-off by entity. The recommended bad debt write-off for FY 2011 is \$88,790 compared with \$29,899 for FY 2010 and \$36,354 for FY 2009.

Auxiliaries, Service Enterprises and other entities were asked to submit accounts for write-off approval. The total amount submitted for write-off represents approximately 0.51 percent of total credit sales. Normal collection efforts, including statements, telephone calls, collection letters, and collection agencies have been used as warranted before the accounts were submitted for write-off approval.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Bad Debt Write-off Recommendations for fiscal year ending 30 June 2011.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The Bad Debt Write-off Recommendations for fiscal year ending 30 June 2011 have been compiled, reviewed and submitted for approval by the Utah State University Controller's Office; and

WHEREAS, The President and Vice President for Business and Finance have reviewed the Bad Debt Write-off Recommendations for fiscal year ending 30 June 2011 and recommend approval to the Board of Trustees; and

WHEREAS, The Utah State University Board of Trustees has reviewed the Bad Debt Write-off Recommendations for the fiscal year ending 30 June 2011:

NOW, THEREFORE, BE IT RESOLVED, That the Utah State University Board of Trustees hereby approves the Bad Debt Write-off Recommendations for fiscal year ending 30 June 2011 as presented.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

BAD DEBT WRITE-OFF RECOMMENDATIONS
TUITION INSTALLMENT PLAN, SHORT-TERM LOANS, AND RETURNED CHECKS
 Fiscal Year Ending 30 June 2011

Program	Approximate Annual Dollar Volume	Bad Debt Expense		Percent of Approximate Annual Dollar Volume	Funding Source
		Number Of Accounts	Amount		
Tuition Installment Plan	\$7,994,854	28	\$26,356	0.33%	A
Short-term Loans	\$105,786	13	\$4,430	4.19%	B
Returned Checks	\$97,169	25	\$6,191	6.37%	A

Note A: The bad debt expense for tuition installment plan and returned checks is funded from service charges assessed those involved in the program.

Note B: The bad debt expense for short-term loans is written off against the interest earned on loans and when necessary the principal balance of the individual loan funds.

THREE-YEAR COMPARATIVE FIGURES									
Program	Bad Debt Expense						Percent of Approximate Annual Dollar Volume		
	2009		2010		2011		2009	2010	2011
	No. of Accounts	Amount	No. of Accounts	Amount	No. of Accounts	Amount			
Tuition Installment Plan	7	\$4,733	41	\$37,001	28	\$26,356	0.4	0.8	0.3
Short-term Loans	20	\$14,400	26	\$8,114	13	\$4,430	13.7	8.0	4.2
Returned Checks	55	\$66,528	46	\$14,976	25	\$6,191	6.1	13.5	6.4

COMPARATIVE SCHEDULE OF BAD DEBT WRITE-OFF RECOMMENDATIONS
AUXILIARIES, SERVICES, AND OTHER
Fiscal Year Ending June 30, 2011

	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>Three -Year Total</u>	<u>Three -Year Average</u>
<u>Auxiliaries</u>					
Bookstore	\$4,799	\$10,741	\$6,327	\$21,867	\$7,289
Dining Services	0	681	831	1,512	504
Housing	23,776	11,692	49,662	85,130	28,377
Total Auxiliaries	<u>28,575</u>	<u>23,114</u>	<u>56,820</u>	<u>108,509</u>	<u>36,170</u>
<u>Services</u>					
Soils Testing Lab	278	154	28	460	153
University Photographer	156	0	0	156	52
Total Services	<u>434</u>	<u>154</u>	<u>28</u>	<u>616</u>	<u>205</u>
<u>Other</u>					
Statesman Newspaper	1,939	2,900	31,889	36,728	12,242
Veterinary Diagnostic Lab	1,890	3,306	11	5,207	1,736
Innovation Campus Property Mngmt	0	425	0	425	142
TRISPED	0	0	42	42	14
Regional Campuses and Distance Education	3,516	0	0	3,516	1,172
Total Other	<u>7,345</u>	<u>6,631</u>	<u>31,942</u>	<u>45,918</u>	<u>15,306</u>
Grand Total	<u>\$36,354</u>	<u>\$29,899</u>	<u>\$88,790</u>	<u>\$155,043</u>	<u>\$51,681</u>

ITEM FOR ACTION

RE: Real Property Acquisition

The proposed property acquisition described herein is submitted for the Trustees consideration. It has received appropriate administrative review and approval.

EXECUTIVE SUMMARY

Utah State University (USU) desires to acquire the former City Hall building located at approximately 115 West 200 South, Moab, Utah.

The building contains approximately 8,500 square feet, surrounded by improved parking and landscaping, and situated on approximately .77 of an acre. The building and land adjoins the current USU Education Center property in Moab, as shown on the attached drawing.

The building will be used by USU Moab to provide space for administrative functions, faculty offices, and distance education classes for the rapidly growing enrollment and needs of the students living in and around that community.

In earlier discussions with the owner, USU stated that the acquisition price must be based on an independent valuation. An appraisal report recently obtained by USU stated a current fair market “as is” value of \$740,000 for the building and land. USU also conducted its own inspection of the property and found it to be in good condition and environmentally sound and safe.

Funding for the acquisition will be paid from tuition and fees collected by USU Regional Campuses and Distance Education. At this time, operation and maintenance (O&M) costs will be funded from the same source. No request for state funding of O&M costs pertaining to this new property is planned, but may be requested later, as appropriate.

RECOMMENDATION

The President and Vice President for Business and Finance recommend approval by the USU Board of Trustees of the property acquisition and further recommend that the Vice President for Business and Finance be authorized to execute all necessary documents to complete the acquisition of the property subject to obtaining approval from the Board of Regents.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Utah State University (USU) desires to acquire the former City Hall building located at approximately 115 West 200 South, Moab, Utah. The building contains approximately 8,500 square feet, surrounded by improved parking and landscaping, and situated on approximately .77 of an acre. The building and land adjoins the current USU Education Center property in Moab, as shown on the attached drawing; and

WHEREAS, The building will be used by USU Moab to provide space for administrative functions, faculty offices, and distance education classes for the rapidly growing enrollment and needs of the students living in and around that community; and

WHEREAS, The proposed acquisition price is based on an appraisal report recently obtained by USU which stated a current fair market “as is” value of \$740,000 for the building and land. USU conducted its own inspection of the property, finding it to be in good condition and environmentally sound and safe; and

WHEREAS, Funding for the acquisition will be paid from tuition and fees collected by USU Regional Campuses and Distance Education. At this time, operation and maintenance (O&M) costs will be funded from the same source. No request for state funding of O&M costs pertaining to this new property is planned, but may be requested later, as appropriate; and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees hereby approves purchase of the above described property and further authorizes the Vice President for Business and Finance to execute all necessary documents to complete the acquisition of the facility, subject to obtaining approval from the Board of Regents.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date



USU

City
Hall

Mixed
Use

USGS

Scale:

1 in = 50 ft

6 May 2011

ITEM FOR ACTION

RE: Contract/Grant Proposals and Awards (February, 2011)

The summary of the Status of Sponsored Program Awards, prepared by our Sponsored Programs Office for February, 2011 is submitted for the Trustees' consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The awards for the month of February, 2011 amounted to \$7,553,043 versus \$10,089,966 for February, 2010. The current year's February awards figure was 25% less than the prior year.

The comparative graph, "Utah State University Sponsored Program Awards" indicates that February, 2011 cumulative awards of \$127,827,696 were 32.9% more than last year for the same time period. Scholarships, fellowships, and state appropriations for research are not included in either figure.

The cumulative value of proposals submitted by faculty increased from \$40,917,586 in February, 2010 to \$193,166,262 during February, 2011 (+ 372%). The number of current year proposals (929) decreased 12.9% compared to that of February, 2010 (1,067).

RECOMMENDATION

The President and Vice President for Research recommend that the Board of Trustees approve the contract and grant status report for February, 2011.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached lists of contract/grant proposals and awards (February, 2011) are recommended by the President and the Vice President for Research to the Board of Trustees:

NOW THEREFORE, BE IT NOW RESOLVED, That the USU Board of Trustees hereby approves the recommendation of the President and the Vice President for Research.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

Date

UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 AWARDS BY COLLEGE
 FOR PERIOD: FEBRUARY 2011

FY 2010/2011

COLLEGE	CURRENT MONTH					CUMULATIVE TOTALS						
	AWARDS FY 2009/2010	AWARDS FY 2010/2011	TOTAL \$ CHANGE	# 09/10	# 10/11	TOT CHG	AWARDS FY 2009/2010	AWARDS FY 2010/2011	TOTAL \$ CHANGE	# 09/10	# 10/11	TOT CHG
AGRICULTURE	\$ 1,438,737.00	\$ 1,293,410.30	\$ (145,326.70)	17	19	2	\$ 16,975,675.18	\$ 16,837,101.52	\$ (138,573.66)	118	119	1
ARTS	\$ 2,000.00	\$ 18,000.00	\$ 16,000.00	1	1	-	\$ 49,863.60	\$ 35,000.00	\$ (14,863.60)	5	4	(1)
BUSINESS	\$ -	\$ -	\$ -	-	-	-	\$ 230,548.00	\$ 574,400.63	\$ 343,852.63	4	3	(1)
CEU	\$ -	\$ -	\$ -	-	-	-	\$ -	\$ 1,346,953.00	\$ 1,346,953.00	-	6	6
EDUCATION	\$ (12,605.00)	\$ 598,780.10	\$ 611,385.10	5	15	10	\$ 16,369,427.17	\$ 31,980,751.99	\$ 15,611,324.82	125	131	6
ENGINEERING	\$ 1,198,117.00	\$ 149,071.00	\$ (1,049,046.00)	20	12	(8)	\$ 13,171,441.79	\$ 5,671,978.21	\$ (7,499,463.58)	152	124	(28)
HaSS	\$ 440,857.00	\$ 5,000.00	\$ (435,857.00)	3	1	(2)	\$ 758,870.00	\$ 279,152.20	\$ (479,717.80)	13	11	(2)
NAT. RESOURCES	\$ 699,588.00	\$ 1,035,873.41	\$ 336,285.41	10	13	3	\$ 6,962,483.17	\$ 7,733,140.40	\$ 770,657.23	108	104	(4)
SCIENCE	\$ 676,923.34	\$ 428,705.36	\$ (248,217.98)	7	12	5	\$ 6,490,537.72	\$ 10,225,104.87	\$ 3,734,567.15	58	69	11
MISCELLANEOUS	\$ 823,370.66	\$ 819,420.42	\$ (3,950.24)	17	16	(1)	\$ 5,887,550.57	\$ 18,426,785.68	\$ 12,539,235.11	127	127	-
USURF TOTALS	\$ 4,822,977.66	\$ 3,204,782.27	\$ (1,618,195.39)	22	19	(3)	\$ 29,277,181.72	\$ 34,717,327.67	\$ 5,440,145.95	152	169	17
GRAND TOTAL	\$ 10,089,965.66	\$ 7,553,042.86	\$ (2,536,922.80)	102	108	6	\$ 96,173,578.92	\$ 127,827,696.17	\$ 31,654,117.25	862	867	5

PERCENTAGE CHANGE :	FEBRUARY 2010 to 2011	FEBRUARY 2010 to 2011	TOTAL DOLLARS	TOTAL NUMBERS
	-25.14%	5.88%	FY 09/10 to FY 10/11	FY 09/10 to 10/11
			32.91%	0.58%

Notes : This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOTIFOT funds.
 : The Miscellaneous line includes the Cooperative Extension, Information Technology, Library Services, Provost, Regional Campuses & Distance Education, School of Graduate Studies, Student Services, University & Community Relations, VP for Administrative Affairs, VP for Research, & VP for Strategic Ventures and Economic Development.
 : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.

Selected List of Awards Greater than \$1,000,000 from 02-01-2011 to 02-28-2011

Filters Applied*: No Filter

Award # 1

Control Number	08S044004	Agency	2,000,000.00
Funding Agency	Naval Research Lab	USU	0.00
Flow Through Agency	Naval Research Lab	Total	2,000,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Darin PARTRIDGE;		
Co-PI(s)			
Period of Performance	12-23-2010 -- 12-22-2012		
Original Award Date	12-23-2010		
Change/Mod Effective Date	02-14-2011		
Program Name	Advanced Ground, Air, Space, Systems Integration (AGASSI) Task Order 4		
Statement	Task Order 0004 of the N00173-08-D-2002 AGASSI contract is for a 24 month effort in developing and supporting advanced intelligence, surveillance and reconnaissance (ISR) systems including sensors and software, and advanced technologies including digital processing, compression and control, analog systems, power, communications, command and telemetry, radio frequency/optical sensor payloads, and electromechanical systems/support. SDL will be the primary technical support in developing and demonstrating hardware and software systems for acquiring, recording, screening, disseminating, fusing, and exploiting multi-INT sensor systems. This effort will require sensor system, processing/control system, and data link design, development, procurement, installation, and operator training.		

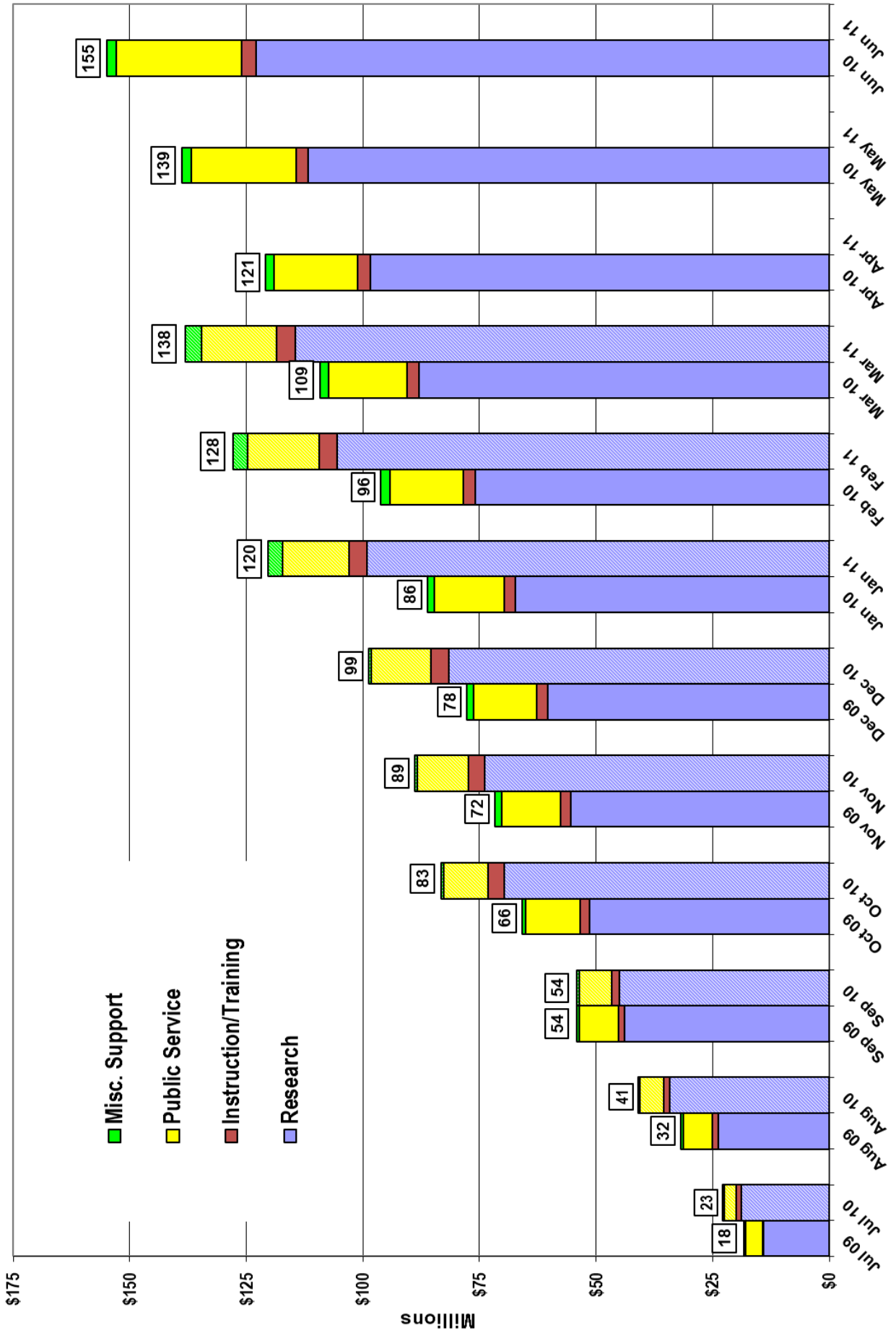
Agency Total	2,000,000.00
USU Total	0.00
Grand Total	2,000,000.00

* Only awards from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Keith Paskett: Keith.Paskett@usurf.usu.edu.

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Utah State University Sponsored Program Awards FY 2010, FY 2011



UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 PROPOSALS BY COLLEGE
 FOR PERIOD: FEBRUARY 2011

FY 2010/2011

COLLEGE	CURRENT MONTH					CUMULATIVE TOTALS						
	PROPOSALS FY 2009/2010	PROPOSALS FY 2010/2011	TOTAL \$ CHANGE	# 09/10	# 10/11	TOT CHG	PROPOSALS FY 2009/2010	PROPOSALS FY 2010/2011	TOTAL \$ CHANGE	# 09/10	# 10/11	TOT CHG
AGRICULTURE	\$ 7,185,645.25	\$ 2,548,798.27	\$ (4,636,846.98)	17	12	(5)	\$ 26,908,261.54	\$ 29,625,900.25	\$ 2,717,638.71	125	124	(1)
ARTS	\$ -	\$ -	\$ -	-	-	-	\$ 27,467.00	\$ 40,000.00	\$ 12,533.00	3	3	-
BUSINESS	\$ 65,000.00	\$ -	\$ (65,000.00)	1	-	(1)	\$ 80,700.00	\$ 312,841.97	\$ 232,141.97	3	5	2
CEU	\$ -	\$ 81,520.00	\$ 81,520.00	-	1	1	\$ -	\$ 5,546,046.00	\$ 5,546,046.00	-	10	10
EDUCATION	\$ 15,021,100.08	\$ 25,477,338.05	\$ 10,456,237.97	27	25	(2)	\$ 57,171,432.70	\$ 73,950,606.18	\$ 16,779,173.48	161	159	(2)
ENGINEERING	\$ 5,607,020.75	\$ 62,610,611.03	\$ 57,003,590.28	32	30	(2)	\$ 63,427,004.03	\$ 135,625,737.79	\$ 72,198,733.76	238	187	(51)
HaSS	\$ 5,000.00	\$ 9,980.00	\$ 4,980.00	1	2	1	\$ 1,650,231.60	\$ 2,259,139.37	\$ 608,907.77	17	17	-
NAT. RESOURCES	\$ 1,591,540.26	\$ 338,634.86	\$ (1,252,905.40)	13	9	(4)	\$ 16,271,147.09	\$ 12,173,666.06	\$ (4,097,481.03)	139	97	(42)
SCIENCE	\$ 2,829,983.00	\$ 3,417,019.00	\$ 587,036.00	8	15	7	\$ 70,239,929.09	\$ 40,940,496.76	\$ (29,299,432.33)	134	112	(22)
MISCELLANEOUS	\$ 488,031.64	\$ 937,510.00	\$ 449,478.36	17	10	(7)	\$ 25,504,368.10	\$ 5,284,413.18	\$ (20,219,954.92)	113	84	(29)
USURF TOTALS	\$ 8,124,264.99	\$ 97,744,850.55	\$ 89,620,585.56	12	18	6	\$ 84,927,881.07	\$ 162,452,928.76	\$ 77,525,047.69	134	131	(3)
GRAND TOTAL	\$ 40,917,585.97	\$ 193,166,261.76	\$ 152,248,675.79	128	122	(6)	\$ 346,208,422.22	\$ 468,211,776.32	\$ 122,003,354.10	1,067	929	(138)
PERCENTAGE	DOLLARS		NUMBERS		TOTAL NUMBERS		TOTAL DOLLARS		TOTAL NUMBERS			
CHANGE :	FEBRUARY 2009 to 2010		FEBRUARY 2009 to 2010		FY 09/10 to 10/11		FY 09/10 to 10/11		FY 09/10 to 10/11			
	372.09%		-4.69%		35.24%		-12.93%					

Notes : This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
 : The Miscellaneous line includes the Cooperative Extension, Information Technology, Library Services, Provost, Regional Campuses & Distance Education, School of Graduate Studies, Student Services, University & Community
 : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.

Selected List of Proposals Greater than \$1,000,000 from 02-01-2011 to 02-28-2011

Filters Applied*: No Filter

Proposal # 1: New

Control Number	09S070006	Agency	2,329,933.00
Proposal ID	T00001346 Revision: 0	USU	0.00
Funding Agency	Air Force Space and Missiles Command	Other	0.00
Department	USURF	Total	2,329,933.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Patric L. PATTERSON;		
Co-PI(s)			
Period of Performance	03-01-2011 -- 05-31-2011		
Proposal Date	02-15-2011		
Program Name	Space and Missile Command Subcontract to Northrop Grumman Mar 2011 - May 2011 with 3 month options		
Statement	Utah State University Research Foundation will administer a subcontract with Northrop Grumman Electronic Systems to perform critical tasks related to the development of the Commercially Hosted Infrared Payload (CHIRP) Mission Data Processing (MDP) system.		

Proposal # 2: New

Control Number	110740	Agency	58,980,657.00
Proposal ID	T00029274 Revision: 0	USU	0.00
Funding Agency	National Aeronautics and Space Administration	Other	0.00
Department	ELECTRICAL & COMPUTER ENGINEERING	Total	58,980,657.00
College	College of Engineering		
Research Center	University Research and Training		
Research Function	Sponsored Research-Applied		
Principal Investigator(s)	Charles M SWENSON;		
Co-PI(s)	Bela Gyula FEJER; Herbert C. CARLSON; Ludger SCHERLISS;		
Period of Performance	04-01-2013 -- 04-01-2018		
Proposal Date	02-17-2011		
Program Name	STORM ENERGY AND DYNAMICS EXPLORER (STEADE)		
Statement	STEADE IS A MULTI-SPACECRAFT MISSION OF OPPORTUNITY HOSTED WITHIN THE IRIDIUM NEXT COMMERCIAL SATELLITE CONSTELLATION WHICH WILL PROVIDE AN PARALLELED SET OF OBSERVATION WHICH HAVE BOTH A GLOBAL PERSPECTIVE AND RAPID REVISIT TIMES TO KEY REGIONS OF THE UPPER ATMOSPHERE. TEN IRIDIUM NEXT SATELLITES ARE LOCATED IN THE SAME ORBITAL PLANE WILL BE POPULATED WITH IDENTICAL SETS OF INSTRUMENTS FOR MEASURING THE IN SITU AND THERMOSPHERIC TEMPERATURE PROFILES REMOTELY.		

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Prepared: 03-14-2011 15:21

Proposal # 3: New

Control Number	110741	Agency	1,117,911.00
Proposal ID	T00029275 Revision: 0	USU	0.00
Funding Agency	National Institutes of Health (NIH)	Other	0.00
Department	MATHEMATICS & STATISTICS	Total	1,117,911.00
College	College of Science		
Research Center	University Research and Training		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Christopher D CORCORAN;		
Co-PI(s)	Joann T TSCHANZ; Maria C NORTON; Ronald G MUNGER;		
Period of Performance	01-01-2012 -- 12-31-2014		
Proposal Date	02-17-2011		
Program Name	GENETIC FACTORS AND INTERACTIONS WITH ENVIRONMENT IN AGING, COGNITIVE CHANGE, AND DEMENTIA		
Statement	The purpose of this study is to build on recent findings of new genes associated with Alzheimer's disease (AD), in order to comprehensively investigate how they relate to additional related outcomes such as cognitive change in aging, age at dementia onset, overall survival, and disease progression after dementia onset.		

Proposal # 4: New

Control Number	110744	Agency	21,998,942.00
Proposal ID	T00029279 Revision: 0	USU	2,199,897.00
Funding Agency	Agency for International Development (USAID)	Other	0.00
Department	CENTER FOR PERSONS WITH DISABILITIE	Total	24,198,839.00
College	College Of Education & Human Servic		
Research Center	Center for Persons with Disabilitie		
Research Function	Instruction and Training		
Principal Investigator(s)	Vonda JUMP;		
Co-PI(s)			
Period of Performance	06-01-2011 -- 05-31-2016		
Proposal Date	02-18-2011		
Program Name	Learning, Literacy, and Muneracy in Rwanda: An action-oriented and collaborative approach to improvi		
Statement	3LN TEAM Rwanda is well-prepared to actively assist Rwandans to improve their education system by revising and expanding the National Curriculum for P1-P6 children, implementing a practice-based and hands-on teacher training program at the TTCs as well as via on-site learning in remote locations, infusing technology in all aspects, and promoting family learning.		

Proposal # 5: New

Control Number	S00000423	Agency	32,068,772.00
Proposal ID	T00000773 Revision: 0	USU	0.00
Funding Agency	Southwest Research Institute (SwRI)	Other	0.00
Department	USURF	Total	32,068,772.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	John D. ELWELL;		
Co-PI(s)			
Period of Performance	09-01-2011 -- 11-23-2016		
Proposal Date	02-25-2011		
Program Name	SWRI (Southwest Research Institute) NASA EX Mission-NIRT (Near Infrared Telescope)		
Statement	The (Near Infrared Telescope)NIRT instrument will survey the sky, looking for the infrared light signature from quasars. Occasionally, when another instrument on the satellite detects a gamma ray burst, NIRT will be pointed at the burst and monitor it for several hours. NIRT will then return to its quasar survey.		

Proposal # 6: Revision

Control Number	S00000505	Agency	-2,485,312.00
Proposal ID	T00000874 Revision: 1	USU	0.00
Funding Agency	Missile Defense Agency	Other	0.00
Department	USURF	Total	-2,485,312.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Deon R. DIXON;		
Co-PI(s)			
Period of Performance	05-01-2011 -- 12-31-2011		
Proposal Date	02-22-2011		
Program Name	Characterization of sensors for the Airborne Infrared (ABIR) Program		
Statement	The Space Dynamics Laboratory (SDL) will provide characterization and testing for MDA's Multi-Spectral Targeting System (MTS-B). The MTS-B sensor package is designed and built by Raytheon to be flown on an Unmanned Aerial Vehicle (UAV) for target acquisition and high altitude tracking for missile defense systems.		

Proposal # 7: New

Control Number	S00000600	Agency	4,971,378.74
Proposal ID	T00000987 Revision: 0	USU	0.00
Funding Agency	NASA Jet Propulsion Laboratory	Other	0.00
Department	USURF	Total	4,971,378.74
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Kirk D. LARSEN;		
Co-PI(s)			
Period of Performance	12-01-2012 -- 09-30-2014		
Proposal Date	02-16-2011		
Program Name	Jet Propulsion Laboratory (JPL) - The Earth Like Transit Explorer (ELEKTRA)		
Statement	This mission is to supply the fore optics assemblies for a instrument payload. This will be done by using a All Sky Transit Observer mission.		

Proposal # 8: New

Control Number	S00000701	Agency	12,499,600.00
Proposal ID	T00001096 Revision: 0	USU	0.00
Funding Agency	Colorado Lab of Atm and Space Physics	Other	0.00
Department	USURF	Total	12,499,600.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Chad FISH;		
Co-PI(s)			
Period of Performance	09-01-2011 -- 06-30-2018		
Proposal Date	02-08-2011		
Program Name	WAVES Mission to Explore the Atmospheric Energy		
Statement	SDL will investigate the universal "multi-scale" dynamical processes coupling the neutral atmosphere and ionosphere to determine what mechanisms account for upward & downward coupling on Earth, what is their relevance to climate prediction, and what we can learn on Earth of relevance to stratified dynamics in other atmospheres and stars. In addition, SDL will investigate how these neutral dynamics impact ionospheric processes and variability.		

Proposal # 9: New

Control Number	S00000846	Agency	46,484,645.00
Proposal ID	T00001340 Revision: 0	USU	0.00
Funding Agency	NASA - General	Other	0.00
Department	USURF	Total	46,484,645.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Chad FISH;		
Co-PI(s)			
Period of Performance	09-01-2011 -- 08-09-2018		
Proposal Date	02-16-2011		
Program Name	Global Wind and Temperature Sounder (GWTS)		
Statement	The Global Wind and Temperature Sounder (GWTS) is a mission of opportunity (MOO) that will employ a new approach to atmospheric sounding by employing a Doppler Wind and Temperature Sounder (DWTS) on two Iridium NEXT satellites to measure and understand the dynamics of neutral atmosphere waves and their impacts on the mesosphere and lower thermosphere structure and variability.		

Agency Total	177,966,526.74
USU Total	2,199,897.00
Other Total	0.00
Grand Total	180,166,423.74

* Only proposals from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Keith Paskett: Keith.Paskett@usurf.usu.edu.

ITEM FOR ACTION

RE: Contract/Grant Proposals and Awards (March, 2011)

The summary of the Status of Sponsored Program Awards, prepared by our Sponsored Programs Office for March, 2011 is submitted for the Trustees' consideration. They have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The awards for the month of March, 2011 amounted to \$10,193,463 versus \$13,045,409 for March, 2010. The current year's March awards figure was 21.9% less than the March, 2010 figure.

The comparative graph, "Utah State University Sponsored Program Awards" indicates that March, 2011 cumulative awards of \$138,021,160 were 26.4% more than last year for the same time period. Scholarships, fellowships, and state appropriations for research are not included in either figure.

The cumulative value of proposals submitted by faculty increased from \$395,214,620 in March, 2010 to \$515,673,136 during March, 2011 (+30.5%). The number of current year proposals (1,074) decreased 9.4% compared to that of March, 2010 (1,185).

RECOMMENDATION

The President and Vice President for Research recommend that the Board of Trustees approve the contract and grant status report for March, 2011.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The attached lists of contract/grant proposals and awards (March, 2011) are recommended by the President and the Vice President for Research to the Board of Trustees:

NOW THEREFORE, BE IT NOW RESOLVED, That the USU Board of Trustees hereby approves the recommendation of the President and the Vice President for Research.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

Date

UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 AWARDS BY COLLEGE
 FOR PERIOD: MARCH 2011

FY 2010/2011

COLLEGE	CURRENT MONTH					CUMULATIVE TOTALS						
	AWARDS FY 2009/2010	AWARDS FY 2010/2011	TOTAL \$ CHANGE	# 09/10	# 10/11	TOT CHG	AWARDS FY 2009/2010	AWARDS FY 2010/2011	TOTAL \$ CHANGE	# 09/10	# 10/11	TOT CHG
AGRICULTURE	\$ 906,285.64	\$ 970,359.95	\$ 64,074.31	8	9	1	\$ 17,881,960.82	\$ 17,807,461.47	\$ (74,499.35)	126	128	2
ARTS	\$ -	\$ -	\$ -	-	-	-	\$ 49,863.60	\$ 35,000.00	\$ (14,863.60)	5	4	(1)
BUSINESS	\$ -	\$ -	\$ -	-	-	-	\$ 230,548.00	\$ 574,400.63	\$ 343,852.63	4	3	(1)
CEU	\$ -	\$ 281,680.00	\$ 281,680.00	-	2	2	\$ -	\$ 1,628,633.00	\$ 1,628,633.00	-	8	8
EDUCATION	\$ 833,819.63	\$ 322,733.00	\$ (511,086.63)	8	8	-	\$ 17,203,246.80	\$ 32,303,484.99	\$ 15,100,238.19	133	139	6
ENGINEERING	\$ 897,126.32	\$ 992,264.67	\$ 95,138.35	25	23	(2)	\$ 14,068,568.11	\$ 6,664,242.88	\$ (7,404,325.23)	177	147	(30)
HaSS	\$ -	\$ 9,072.00	\$ 9,072.00	-	1	1	\$ 758,870.00	\$ 288,224.20	\$ (470,645.80)	13	12	(1)
NAT. RESOURCES	\$ 579,625.00	\$ 487,969.15	\$ (91,655.85)	8	13	5	\$ 7,542,108.17	\$ 8,221,109.55	\$ 679,001.38	116	117	1
SCIENCE	\$ 757,807.00	\$ 487,203.73	\$ (270,603.27)	7	7	-	\$ 7,248,344.72	\$ 10,712,308.60	\$ 3,463,963.88	65	76	11
MISCELLANEOUS	\$ 210,649.31	\$ 596,329.00	\$ 385,679.69	13	9	(4)	\$ 6,098,199.88	\$ 19,023,114.68	\$ 12,924,914.80	140	136	(4)
USURF TOTALS	\$ 8,860,096.08	\$ 6,045,851.83	\$ (2,814,244.25)	25	34	9	\$ 38,137,277.80	\$ 40,763,179.50	\$ 2,625,901.70	177	203	26
GRAND TOTAL	\$ 13,045,408.98	\$ 10,193,463.33	\$ (2,851,945.65)	94	106	12	\$ 109,218,987.90	\$ 138,021,159.50	\$ 28,802,171.60	956	973	17

PERCENTAGE CHANGE :
 DOLLARS MARCH 2010 to 2011 -21.86%
 NUMBERS MARCH 2010 to 2011 12.77%
 TOTAL DOLLARS FY 09/10 to FY 10/11 26.37%
 TOTAL NUMBERS FY 09/10 to 10/11 1.78%

Notes : This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FOT funds.
 : The Miscellaneous line includes the Cooperative Extension, Information Technology, Library Services, Provost, Regional Campuses & Distance Education, School of Graduate Studies, Student Services, University & Community Relations, VP for Administrative Affairs, VP for Research, & VP for Strategic Ventures and Economic Development.
 : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.

Selected List of Awards Greater than \$1,000,000 from 03-01-2011 to 03-31-2011

Filters Applied*: No Filter

Award # 1

Control Number	08S044004	Agency	1,582,000.00
Funding Agency	Naval Research Lab	USU	0.00
Flow Through Agency	Naval Research Lab	Total	1,582,000.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Darin PARTRIDGE;		
Co-PI(s)			
Period of Performance	12-23-2010 -- 12-22-2012		
Original Award Date	12-23-2010		
Change/Mod Effective Date	03-25-2011		
Program Name	Advanced Ground, Air, Space, Systems Integration (AGASSI) Task Order 4		
Statement	Task Order 0004 of the N00173-08-D-2002 AGASSI contract is for a 24 month effort in developing and supporting advanced intelligence, surveillance and reconnaissance (ISR) systems including sensors and software, and advanced technologies including digital processing, compression and control, analog systems, power, communications, command and telemetry, radio frequency/optical sensor payloads, and electromechanical systems/support. SDL will be the primary technical support in developing and demonstrating hardware and software systems for acquiring, recording, screening, disseminating, fusing, and exploiting multi-INT sensor systems. This effort will require sensor system, processing/control system, and data link design, development, procurement, installation, and operator training.		

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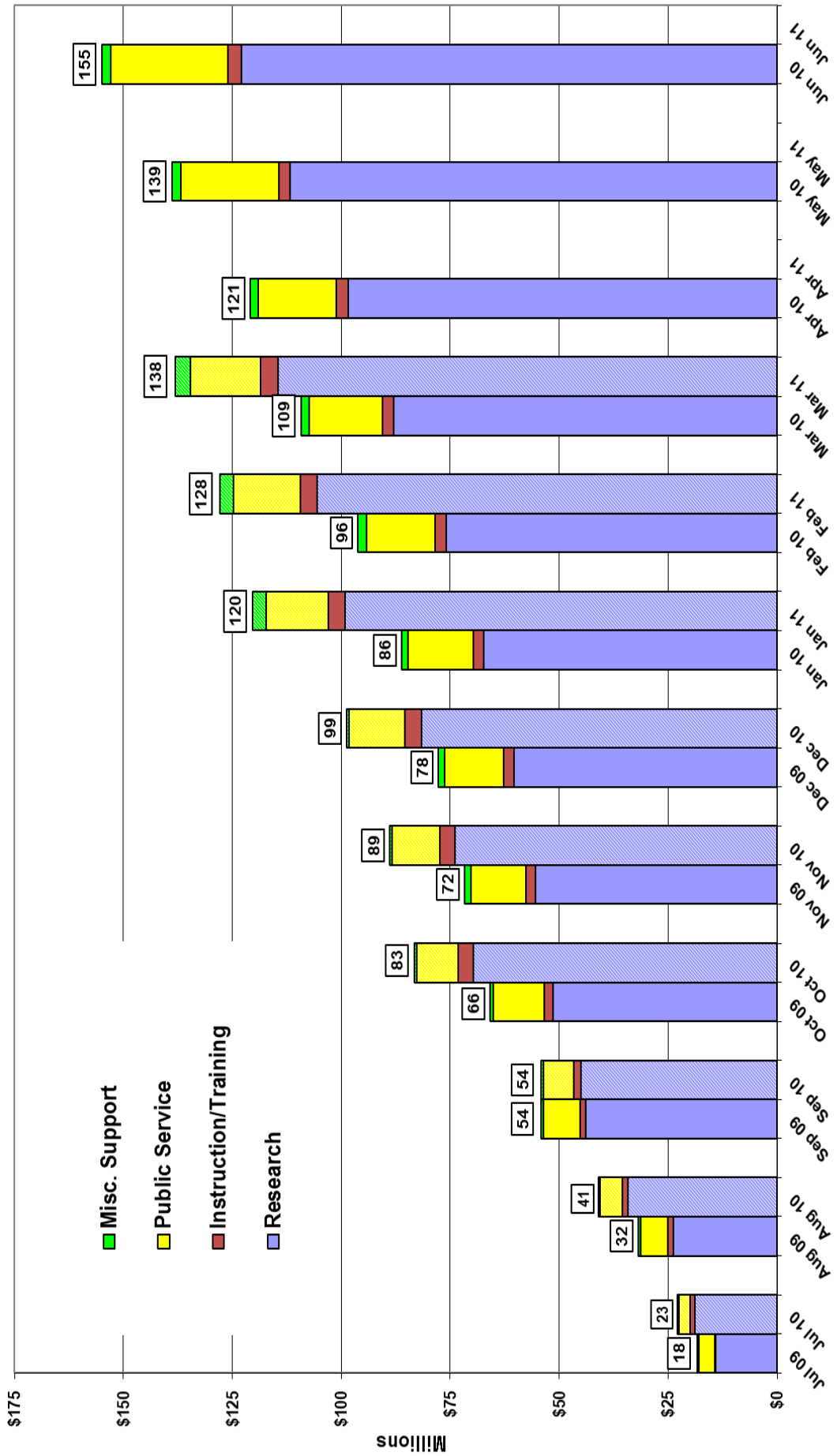
Award # 2

Control Number	09S070006	Agency	1,651,540.00
Funding Agency	Air Force Space and Missiles Command	USU	0.00
Flow Through Agency	Air Force	Total	1,651,540.00
Department	USURF		
College	USURF		
Admin. Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Pat PATTERSON;		
Co-PI(s)			
Period of Performance	03-01-2011 -- 08-31-2011		
Original Award Date	03-01-2011		
Change/Mod Effective Date	03-01-2011		
Program Name	Space and Missile Command Subcontract to Northrop Grumman Mar 2011 - May 2011 with 3 month options		
Statement	Utah State University Research Foundation will administer a subcontract with Northrop Grumman Electronic Systems to perform critical tasks related to the development of the Commercially Hosted Infrared Payload (CHIRP) Mission Data Processing (MDP) system.		

Agency Total	3,233,540.00
USU Total	0.00
Grand Total	3,233,540.00

* Only awards from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Keith Paskett: Keith.Paskett@usurf.usu.edu.

Utah State University Sponsored Program Awards FY 2010, FY 2011



UTAH STATE UNIVERSITY
 SPONSORED PROGRAMS OFFICE
 PROPOSALS BY COLLEGE
 FOR PERIOD: MARCH 2011

FY 2010/2011

COLLEGE	CURRENT MONTH					CUMULATIVE TOTALS						
	PROPOSALS FY 2009/2010	PROPOSALS FY 2010/2011	TOTAL \$ CHANGE	# 09/10	# 10/11	TOT CHG	PROPOSALS FY 2009/2010	PROPOSALS FY 2010/2011	TOTAL \$ CHANGE	# 09/10	# 10/11	TOT CHG
AGRICULTURE	\$ 2,329,489.53	\$ 5,503,832.48	\$ 3,174,342.95	10	15	5	\$ 29,237,751.07	\$ 35,129,732.73	\$ 5,891,981.66	135	139	4
ARTS	\$ -	\$ 4,000.00	\$ 4,000.00	-	1	1	\$ 27,467.00	\$ 44,000.00	\$ 16,533.00	3	4	1
BUSINESS	\$ -	\$ -	\$ -	-	-	-	\$ 80,700.00	\$ 312,841.97	\$ 232,141.97	3	5	2
CEU	\$ -	\$ 267,265.00	\$ 267,265.00	-	4	4	\$ -	\$ 5,813,311.00	\$ 5,813,311.00	-	14	14
EDUCATION	\$ 5,025,614.06	\$ 6,817,503.87	\$ 1,791,889.81	19	12	(7)	\$ 62,197,046.76	\$ 80,768,110.05	\$ 18,571,063.29	180	171	(9)
ENGINEERING	\$ 2,185,048.13	\$ 7,974,658.32	\$ 5,789,610.19	33	43	10	\$ 65,612,052.16	\$ 143,600,396.11	\$ 77,988,343.95	271	230	(41)
HaSS	\$ 24,448.95	\$ 296,023.02	\$ 271,574.07	4	5	1	\$ 1,674,680.55	\$ 2,555,162.39	\$ 880,481.84	21	22	1
NAT. RESOURCES	\$ 611,738.98	\$ 3,253,715.06	\$ 2,641,976.08	8	13	5	\$ 16,882,886.07	\$ 15,427,381.12	\$ (1,455,504.95)	147	110	(37)
SCIENCE	\$ 11,986,344.80	\$ 8,260,657.79	\$ (3,705,687.01)	14	15	1	\$ 82,206,273.89	\$ 49,201,154.55	\$ (33,005,119.34)	148	127	(21)
MISCELLANEOUS	\$ 1,512,705.00	\$ 599,204.06	\$ (913,500.94)	12	13	1	\$ 27,017,073.10	\$ 5,883,617.24	\$ (21,133,455.86)	125	97	(28)
USURF TOTALS	\$ 25,350,808.27	\$ 14,484,499.98	\$ (10,866,308.29)	18	24	6	\$ 110,278,689.34	\$ 176,937,428.74	\$ 66,658,739.40	152	155	3
GRAND TOTAL	\$ 49,006,197.72	\$ 47,461,359.58	\$ (1,544,838.14)	118	145	27	\$ 395,214,619.94	\$ 515,673,135.90	\$ 120,458,515.96	1,185	1,074	(111)

PERCENTAGE CHANGE :	DOLLARS MARCH 2010 to 2011	NUMBERS MARCH 2010 to 2011	TOTAL DOLLARS FY 09/10 to FY 10/11	TOTAL NUMBERS FY 09/10 to 10/11
	-3.15%	22.88%	30.48%	-9.37%

Notes : This report no longer includes Scholarship, Fellowship, State Legislative Research, or IOT/FIOT funds.
 : The Miscellaneous line includes the Cooperative Extension, Information Technology, Library Services, Provost, Regional Campuses & Distance Education, School of Graduate Studies, Student Services, University & Community Relations, VP for Administrative Affairs, VP for Research, & VP for Strategic Ventures and Economic Development.
 : On July 1, 2010 Utah State University merged with the College of Eastern Utah (CEU), and their numbers will be reflected in these reports from that date forward.
 : On July 1, 2010 Departments were removed from the College of HaSS, and were moved to the newly created Caine College of the Arts.

Selected List of Proposals Greater than \$1,000,000 from 03-01-2011 to 03-31-2011

Filters Applied*: No Filter

Proposal # 1: Augmentation

Control Number	070688	Agency	2,045,661.00
Proposal ID	T00029467 Revision: 0	USU	0.00
Funding Agency	University of Utah	Other	0.00
Department	CENTER FOR PERSONS WITH DISABILITIE	Total	2,045,661.00
College	College Of Education & Human Servic		
Research Center	Center for Persons with Disabilitie		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Mark S. INNOCENTI;		
Co-PI(s)			
Period of Performance	02-01-2011 -- 10-01-2011		
Proposal Date	03-31-2011		
Program Name	NATIONAL CHILDREN'S STUDY--CACHE VALLEY SECONDARY SITE (SUBCONTRACT W/UNIVERSITY OF UTAH MEDICAL CENTER)		
Statement	THE NATIONAL CHILDREN'S STUDY (NCS) IS A PROJECTED 25-YEAR NATIONAL STUDY OF CHILD HEALTH AND DEVELOPMENT FROM THE PRECONCEPTION TO AGE 21. THIS CONTRACT FOR THE SECONDARY SITE FOR CACHE VALLEY WILL BE ADMINISTERED THROUGH THE EIRI AT USU IN COLLABORATION WITH THE VANGUARD SITE U OF U MEDICAL SCHOOL.		

Proposal # 2: New

Control Number	110788	Agency	1,428,000.00
Proposal ID	T00029328 Revision: 0	USU	0.00
Funding Agency	National Institutes of Health (NIH)	Other	0.00
Department	NUTRITION, DIETETICS AND FOOD SCIEN	Total	1,428,000.00
College	College of Agriculture		
Research Center	Utah Science Tech. and Research		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Michael LEFEVRE;		
Co-PI(s)	GIOVANNI ROMPATO; Korry J HINTZE; Robert E WARD;		
Period of Performance	12-01-2011 -- 11-30-2015		
Proposal Date	03-01-2011		
Program Name	Polyphenol mediated changes intestinal microbiota and metabolic syndrome		
Statement	Changes in intestinal microbiota affect weight gain and insulin sensitivity in a mouse model of diet-induced obesity. This study will determine if the prevention of diet induced-obesity by plant polyphenol extracts are mediated through changes in intestinal microbiota and metabolism.		

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Proposal # 3: New

Control Number	110796	Agency	2,014,232.00
Proposal ID	T00029336 Revision: 0	USU	0.00
Funding Agency	National Institutes of Health (NIH)	Other	0.00
Department	NUTRITION, DIETETICS AND FOOD SCIEN	Total	2,014,232.00
College	College of Agriculture		
Research Center	Utah Science Tech. and Research		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Michael LEFEVRE;		
Co-PI(s)	Heidi J WENGREEN; Robert E WARD;		
Period of Performance	12-01-2011 -- 11-30-2014		
Proposal Date	03-07-2011		
Program Name	Interaction between dietary n6 and long-chain n3 fatty acid intakes in humans		
Statement	This proposal will examine the influence of long-chain n3 fatty acids on markers of systemic inflammation and inflammatory response in a study population with mildly elevated systemic inflammation. This study will further determine how these relationships are affected by concomitant variations in dietary n6-polyunsaturated fatty acids.		

Proposal # 4: New

Control Number	110797	Agency	1,657,185.00
Proposal ID	T00029337 Revision: 0	USU	0.00
Funding Agency	Department of Defense	Other	0.00
Department	WATERSHED SCIENCES	Total	1,657,185.00
College	College of Natural Resources		
Research Center	Ecology Center		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Charles P HAWKINS;		
Co-PI(s)	James A. MACMAHON; Karen E MOCK; RICHARD CUTLER;		
Period of Performance	03-01-2012 -- 01-31-2016		
Proposal Date	03-03-2011		
Program Name	Use of predictive models and multiple biological assemblages to assess		
Statement	This project is designed to develop and test methods for assessing the status of biodiversity on lands managed by the Department of Defense. The results should improve the effectiveness of management practices designed to protect and conserve native biodiversity.		

Proposal # 5: New

Control Number	110803	Agency	2,570,634.00
Proposal ID	T00029344 Revision: 0	USU	0.00
Funding Agency	National Institutes of Health (NIH)	Other	0.00
Department	CHEMISTRY & BIOCHEMISTRY	Total	2,570,634.00
College	College of Science		
Research Center	University Research and Training		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Alvan C. HENGGE;		
Co-PI(s)	Sean JOHNSON;		
Period of Performance	09-01-2011 -- 08-31-2016		
Proposal Date	03-04-2011		
Program Name	DYNAMICS AND MECHANISM IN PROTEIN TYROSINE PHOSPHATASES		
Statement	The proposed research is relevant to human health by seeking a new understanding of protein tyrosine phosphatases, many of which have human health implications. The specific enzymes chosen for study include PTP1B, which is a significant target for treatment of type 2 diabetes, and two human enzymes involved in signaling.		

Proposal # 6: New

Control Number	110810	Agency	3,790,191.00
Proposal ID	T00029351 Revision: 0	USU	0.00
Funding Agency	National Institutes of Health (NIH)	Other	0.00
Department	PSYCHOLOGY	Total	3,790,191.00
College	College Of Education & Human Servic		
Research Center	Ag Experiment Station		
Research Function	Sponsored Research-Applied		
Principal Investigator(s)	Joann T TSCHANZ;		
Co-PI(s)	Christopher D CORCORAN; ELIZABETH B FAUTH; KATHLEEN W. PIERCY; Maria C NORTON; Ronald G MUNGER;		
Period of Performance	12-01-2011 -- 12-01-2016		
Proposal Date	03-07-2011		
Program Name	Progression of Dementia: A Population Study		
Statement	A renewal of the 8-year "Progression of Dementia" study, this project will study modifiable factors hypothesized to delay the onset of severe dementia and institutionalization, reduce the costs and burden of dementia, and develop methods to estimate short-term life expectancy to facilitate planning for end of life care. The study will examine factors that have tremendous potential to have a significant public health benefit.		

Proposal # 7: New

Control Number	110842	Agency	1,078,322.51
Proposal ID	T00029389 Revision: 0	USU	0.00
Funding Agency	National Science Foundation	Other	0.00
Department	ELECTRICAL & COMPUTER ENGINEERING	Total	1,078,322.51
College	College of Engineering		
Research Center	University Research and Training		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Yangquan CHEN;		
Co-PI(s)	Rose Qingyang HU;		
Period of Performance	10-01-2011 -- 09-30-2014		
Proposal Date	03-18-2011		
Program Name	CONJOINING DELAY DYNAMICS AND NETWORKED CONTROL SYSTEMS		
Statement	WE PROPOSE A TRANSFORMATIVE IDEA OF QUANTIFYING THE DELAY DYNAMICS IN NETWORKED SETTING FOR CONTROLLED SYSTEMS LOOP CLOSED VIA COMMUNICATION NETWORK.		

Proposal # 8: New

Control Number	110847	Agency	1,470,164.74
Proposal ID	T00029394 Revision: 0	USU	0.00
Funding Agency	National Science Foundation	Other	0.00
Department	ELECTRICAL & COMPUTER ENGINEERING	Total	1,470,164.74
College	College of Engineering		
Research Center	University Research and Training		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Yangquan CHEN;		
Co-PI(s)	AUSTIN JENSEN; Mac MCKEE;		
Period of Performance	10-01-2011 -- 09-30-2015		
Proposal Date	03-22-2011		
Program Name	OPTIMAL CYBER-PHYSICAL MEASUREMENT AND CONTROL OF SPREAD OF PHRAGMITES AUSTRALIS		
Statement	WE PROPOSE A TRANSFORMATIVE IDEA OF MEASURING AND SPRAYING WEED SPREADING USING UAV'S UNDER CYBER-PHYSICAL PRINCIPLE. THIS PROPOSAL USES BEAR RIVER BIRD REFUGE AS TESTING PLATFORM.		

Proposal # 9: New

Control Number	110856	Agency	1,555,907.00
Proposal ID	T00029407 Revision: 0	USU	0.00
Funding Agency	National Science Foundation	Other	0.00
Department	CENTER FOR ATMOSPHERIC & SPACE SCI	Total	1,555,907.00
College	College of Science		
Research Center	Center for Atmospheric and Space Sc		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	Tao Titus YUAN;		
Co-PI(s)	Michael John TAYLOR;		
Period of Performance	06-01-2011 -- 05-31-2016		
Proposal Date	03-23-2011		
Program Name	Collaborative Research: A CONSORTIUM OF RESONANCE AND RAYLEIGH LIDARS		
Statement	This project of upper atmosphere remote sensing is going to help our understanding the upper atmosphere dynamics and climatology, which are critical to study the global climate change and solar activities' terrestrial impacts.		

Proposal # 10: New

Control Number	110885	Agency	1,890,319.00
Proposal ID	T00029459 Revision: 0	USU	0.00
Funding Agency	National Science Foundation	Other	0.00
Department	BIOLOGY	Total	1,890,319.00
College	College of Science		
Research Center	Biotechnology Center		
Research Function	Sponsored Research-Basic		
Principal Investigator(s)	J JACOB PARNELL;		
Co-PI(s)	GIOVANNI ROMPATO;		
Period of Performance	10-01-2011 -- 09-30-2016		
Proposal Date	03-30-2011		
Program Name	DIMENSIONS; NEUTRAL AND NICHE MODELING OF MICROBIAL HORIZONTAL GENE TRANSFER AND DORMANCY...		
Statement	Unlike larger organisms, bacteria often exchange genes within an environment and alter community function. This project builds on existing macroecology models to account for exchange and dormancy in microbial communities in the Great Salt Lake. Outcomes of this work include models that can be used globally for microbial biodiversity studies.		

Proposal # 11: Revision

Control Number	S00000505	Agency	445,263.00
Proposal ID	T00000874 Revision: 2	USU	0.00
Funding Agency	Missile Defense Agency	Other	0.00
Department	USURF	Total	445,263.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Deon R. DIXON;		
Co-PI(s)			
Period of Performance	05-01-2011 -- 03-31-2012		
Proposal Date	03-24-2011		
Program Name	Characterization of sensors for the Airborne Infrared (ABIR) Program		
Statement	The Space Dynamics Laboratory (SDL) will provide characterization and testing for MDA's Multi-Spectral Targeting System (MTS-B). The MTS-B sensor package is designed and built by Raytheon to be flown on an Unmanned Aerial Vehicle (UAV) for target acquisition and high altitude tracking for missile defense systems.		

Proposal # 12: New

Control Number	S00000903	Agency	6,725,890.00
Proposal ID	T00001362 Revision: 0	USU	0.00
Funding Agency	Missile Defense Agency	Other	0.00
Department	USURF	Total	6,725,890.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Bruce GUILMAIN;		
Co-PI(s)			
Period of Performance	06-01-2011 -- 05-31-2014		
Proposal Date	03-04-2011		
Program Name	Technical Assessment for the MDA Director of Engineering		
Statement	The Space Dynamics Laboratory will evaluate and provide independent, objective, expert advice and technical assessments of missile defense programs, architectures and technologies for the MDA Director of Engineering.		

Proposal # 13: New

Control Number	S00000919	Agency	1,198,378.00
Proposal ID	T00001385 Revision: 0	USU	0.00
Funding Agency	NASA - General	Other	0.00
Department	USURF	Total	1,198,378.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Harri LATVAKOSKI;		
Co-PI(s)			
Period of Performance	01-01-2012 -- 12-31-2014		
Proposal Date	03-15-2011		
Program Name	Compact Linear Advanced Spectral Scanner (CLASS) Advanced Component Technology (ACT)		
Statement	Space Dynamics Laboratory will develop a linear drive mechanism for a Fourier Transform interferometer that meets current space-based interferometer design requirements without active correction and is simpler to build and handle than existing drive mechanisms.		

Proposal # 14: New

Control Number	S00000933	Agency	1,275,664.00
Proposal ID	T00001401 Revision: 0	USU	0.00
Funding Agency	Missile Defense Agency	Other	0.00
Department	USURF	Total	1,275,664.00
College	USURF		
Research Center	USU Research Foundation		
Research Function	Sponsored Research-Applied		
Program Manager(s)	Michael David WOJCIK;		
Co-PI(s)			
Period of Performance	06-01-2011 -- 05-31-2014		
Proposal Date	03-28-2011		
Program Name	UARC IDIQ - Dugway Task		
Statement	THE SPACE DYNAMICS LABORATORY WILL PROVIDE ENGINEERING AND SCIENTIFIC TECHNICAL SUPPORT FOR THE DUGWAY PROVING GROUND LIDAR DEVELOPMENT, OPERATION AND MAINTENANCE, REFEREE LIDAR SYSTEM MAINTENANCE AND REAL LIDAR SYSTEM ENHANCEMENTS.		

Agency Total	29,145,811.25
USU Total	0.00
Other Total	0.00
Grand Total	29,145,811.25

* Only proposals from the listed filters are included in this report. If you believe that you should have access to information about additional departments, colleges, or research centers, please submit a support request on the Electronic-Office website or email Keith Paskett: Ketih.Paskett@usurf.usu.edu.

**ACTION AGENDA
MAY 6, 2011**

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ITEM FOR ACTION

A request from the Department of Nutrition, Dietetics and Food Sciences in the College of Agriculture at Utah State University to suspend enrollment in the Biotechnology emphasis of the Bachelor of Science degree in Nutrition, Dietetics and Food Sciences, effective immediately.

EXECUTIVE SUMMARY

The Biotechnology emphasis has had only one student (currently a junior) in the program since its inception five years ago. The Biotechnology emphasis (and its two options) requires significant faculty and staff time to keep the plans of study up-to-date and workable as four-year roadmaps, especially as course offerings change in response to budget reductions. The released time and effort of faculty and staff will be applied toward improving advising for students in the department's larger enrolled programs.

Discontinuance of the Biotechnology emphasis will be pursued according to a time frame that allows the current student to graduate. For new students desiring a degree in biotechnology, alternate degrees in biotechnology are offered through the Department of Plant Soils and Climate and the Department of Animal, Dairy, and Veterinary Sciences in the College of Agriculture.

This proposal was prepared by the Department of Nutrition, Dietetics, and Food Sciences and has been approved by the Dean of the College of Agriculture, the Educational Policies Committee, and the Utah State University Faculty Senate.

RECOMMENDATION

Based on the above proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the proposal from the Department of Nutrition, Dietetics and Food Sciences to suspend enrollment in the Biotechnology emphasis of the Bachelor of Science degree in Nutrition, Dietetics and Foods Sciences.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, The Department of Nutrition, Dietetics and Food Sciences proposes to suspend the biotechnology emphasis associated with the Bachelor of Science degree in Nutrition, Dietetics and Food Sciences, and

WHEREAS, The biotechnology emphasis has enrolled only one student in five years, and

WHEREAS, The emphasis will continue until the enrolled student has graduated, and

WHEREAS, The proposal has been approved by the Dean of the College of Agriculture, the Educational Policies Committee and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal from the Department of Nutrition, Dietetics and Food Sciences to suspend the Biotechnology emphasis associated with the Bachelor of Science degree in Nutrition, Dietetics and Food Sciences, and that this proposal be forwarded to the Commissioner of the Utah State System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

**Utah State University
College of Agriculture
Department of Nutrition, Dietetics and Food Sciences**

Section I: Request

The department of Nutrition, Dietetics and Food Sciences, College of Agriculture, Utah State University, requests suspension of its Biotechnology Emphasis. The Biotechnology emphasis falls under the Bachelor of Science degree in Nutrition, Dietetics and Food Sciences.

Section II: Need

The Biotechnology emphasis has had only one student (currently a junior) in the program since its inception five years ago. The Biotechnology emphasis (and its two options) requires significant faculty and staff time to keep the plans of study up-to-date and workable as four-year roadmaps, especially as course offerings change in response to budget reductions. The released time and effort of faculty and staff will be applied toward improving advising for students in the department's larger enrolled programs.

Section III: Institutional Impact

There are no expected impacts to the institution from this suspension. The department courses required for the Biotechnology emphasis will continue to be taught because they are required for other emphasis areas in the department.

Discontinuance of the Biotechnology emphasis will be pursued according to a time frame that allows the current student to graduate. For new students desiring a degree in biotechnology, alternate degrees in biotechnology are offered through the Department of Plant Soils and Climate and the Department of Animal, Dairy, and Veterinary Sciences in the College of Agriculture.

Section IV: Finances

There will be no direct financial costs or savings from suspension of the Biotechnology emphasis.

ITEM FOR ACTION

A request from Utah State University to create a School of Applied Sciences, Technology and Education in the College of Agriculture, effective Fall 2011.

EXECUTIVE SUMMARY

Utah State University (USU) requests approval for an administrative restructuring that will create a School of Applied Sciences, Technology, and Education within the College of Agriculture. The proposed school will provide an administrative structure for oversight of the USU Agricultural Systems Technology and Education department and two units at Utah State University – College of Eastern Utah (USU-CEU), specifically the Professional and Technical Education division and the Workforce Education division. This action will bring programs with missions related to applied sciences, technology, and education into one unit, creating a structure which will more effectively advance K-20 educational opportunities for students. This action will also provide an appropriate structure to support similar mission-oriented programs that exist throughout Utah State University.

The proposed School of Applied Sciences, Technology and Education will provide a singular administrative unit that combines programs on the USU Logan Campus that focus upon technical education and teacher training with the career and technical programs at USU-CEU. This combination of knowledge, skills, and abilities allows Utah State University to offer cohesive and coordinated programs that will prepare students for short-term high wage, high demand jobs in career and technical fields while also providing related undergraduate and graduate degree opportunities, including the training and licensure of teachers for career and technical programs.

This proposal was prepared by the College of Agriculture and has been approved by the Educational Policies Committee, and the Utah State University Faculty Senate.

RECOMMENDATION

Based on the above proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the proposal from the College of Agriculture to create a School of Applied Sciences, Technology and Education.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to create a School of Applied Sciences, Technology and Education within the College of Agriculture, and

WHEREAS, The proposed school will provide a singular administrative unit that combines programs on the USU Logan Campus that focus upon technical education and teacher training with the career and technical programs at USU-CEU, and

WHEREAS, This combination of knowledge, skills, and abilities allows Utah State University to offer cohesive and coordinated programs that will prepare students for short-term high wage, high demand jobs in career and technical fields, and

WHEREAS, The proposal has been approved by the Educational Policies Committee and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the proposal to create a School of Applied Sciences, Technology, and Education in the College of Agriculture and that this proposal be forwarded to the Commissioner of the Utah State System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

**Request to Create the
School of Applied Sciences, Technology and Education
Within the College of Agriculture
At Utah State University**

Section I: The Request

Utah State University (USU) requests approval for an administrative restructuring that will create a School of Applied Sciences, Technology, and Education within the College of Agriculture. The proposed school will provide an administrative structure for oversight of the USU Agricultural Systems Technology and Education department and two units at Utah State University – College of Eastern Utah (USU-CEU), specifically the Professional and Technical Education division and the Workforce Education division. This action will bring programs with missions related to applied sciences, technology, and education into one unit, creating a structure which will more effectively advance K-20 educational opportunities for students. This action will also provide an appropriate structure to support similar mission-oriented programs that exist throughout Utah State University. Upon approval, the proposed organizational structure will be established Fall Semester, 2011.

The Professional and Technical Education division at USU-CEU in Price and Blanding, UT provides a comprehensive set of programs that offer Certificates (CERT), Associate of Applied Science degrees (AAS) and Associate of Science degrees (AS). These educational programs include: Accounting (CERT), Electrical Apprentice (CERT), Automotive Technology (CERT, AAS), Building Construction and Construction Management (CERT), Business (AS), Business Administration (AAS), Business Management Information Systems (CERT, AAS, AS), Cosmetology / Barbering (CERT, AAS), Diesel Equipment Technology (AAS), Engineering Drafting and Design Technology (CERT), Electronics (CERT), Heavy Equipment and Trucking (CERT), Machine Tool Technology (CERT), Pre-Engineering (AS), Professional Medical Coding (CERT), Welding (CERT, AAS).

The Workforce Education program at USU-CEU offers non-credit programs through local agencies (i.e. Workforce Services), businesses, and industries (e.g. mining), and local school districts, with short and long term certificate training as program outcomes. The Workforce Education program provides the local community with a nimble and responsive resource for meeting targeted workforce training needs.

The Agricultural Systems Technology and Education (ASTE) department on the USU Logan campus offers Bachelor of Science (BS) degrees in Agricultural Education and Family and Consumer Sciences Education, which prepare students for licensure in secondary education, as well as BS degrees in Agricultural Communications and Journalism and in Agricultural Systems Technology. The department also provides career training for agricultural machinery technicians at the Certificate (CERT) and Associate of Applied Science (AAS) levels. At the graduate level, the department offers a Master of Science (MS) degree focused primarily on formal and non-formal educational program delivery. In addition, the ASTE department participates in the interdisciplinary Curriculum and Instruction PhD program offered through the **Emma Eccles Jones** College of Education and Human Services.

The proposed School of Applied Sciences, Technology and Education will provide a singular administrative unit that combines programs on the USU Logan Campus that focus upon technical education and teacher training with the career and technical programs at USU-CEU. This combination of knowledge, skills, and abilities allows Utah State University to offer cohesive and coordinated programs that will prepare students for short-term high wage, high demand jobs in career and technical fields while also providing related

undergraduate and graduate degree opportunities, including the training and licensure of teachers for career and technical programs.

Section II: Need

The rationale for creating the School of Applied Sciences, Technology and Education includes the following goals:

To provide an administrative structure for linking the Professional and Technical Education and Workforce Education divisions at USU-CEU to an academic unit on the USU Logan campus. The USU College of Agriculture provides a logical academic home for the USU-CEU Professional and Technical Education and Workforce Education programs. At this time, the College of Agriculture is the only college at USU that offers Certificate and Associate of Applied Science degree programs in career and technical areas. Therefore, the college has extensive experience with the administration and objectives of career and technical programs. The Dean of the College of Agriculture also serves as the Vice President for USU Extension, which has established outreach programs throughout the state, providing non-credit education in several content areas. In addition, the Department Head of ASTE also serves as the Career and Technical Education director for Utah State University. These strengths and expertise within the College of Agriculture will be used to create an inclusive home for the wide variety of programs related to the applied sciences, technology and education.

To connect teacher educators in career and technical education fields (i.e. agricultural education and family and consumer sciences education) with field based programs. The proposed School of Applied Sciences, Technology and Education will elevate the stature of teacher education for career and technical education opportunities within the USU system.

To advance interdisciplinary applied sciences, technology and education external funding proposals and research. The emphases within the proposed school have applicability to science, technology, engineering and math (STEM) initiatives, as well as career and technical education funding opportunities. Both areas have increasing activity at the federal and state levels.

To fully utilize the applied technology assets found at USU-CEU and to solidify the bond between both institutions. The School of Applied Sciences, Technology and Education will provide students with a broad array of educational options, including short-term certificates, applied degrees, and advanced degrees in applied sciences and technology education.

To develop additional delivery methods and interactive centers for CTE and allied education programs. Students throughout the state who want to access certificate and degree training opportunities will now have access to an extensive array of distance education opportunities originating from all USU campus locations, including EdNet, online and blended distance-delivery offerings.

Section III: Institutional Impact

Enrollments: The proposed restructuring will not affect current enrollments. Increasing efficiency and a mainstream organizational structure may result in increased enrollments and development of new programs as needs arise.

Administrative Structure: This proposal outlines the creation of an administrative unit named the School of Applied Sciences, Technology and Education. A person carrying the title of Department Head will provide direct oversight of the current Agricultural Systems, Technology and Education Department, including its programs and faculty. This individual will also carry the title of Assistant Dean for Applied Sciences, Technology and Education within the College of Agriculture. This role will include the oversight responsibilities for the Professional and Technical Education Division at USU-CEU, the Workforce Education Division at USU-CEU, and the Career and Technical Education Director responsibilities for the USU Logan campus. The attached organizational chart is a graphical representation of the administrative relationships.

Facilities: No new physical facilities or equipment are required. Faculty and staff in the proposed School are located at the Logan, Price and Blanding campuses. Faculty with a shared professional interest will be located in proximity to one another whenever possible.

Faculty: The number of faculty and professional staff will not change. The three existing senior faculty who assume the roles of Program Chairs (see organizational chart) will have role statements that include administrative assignments. The faculty staffing numbers are as follows:

	ASTE Department	PTE Division	Workforce Ed Division
Tenured/track faculty	9	21	1
Lecturers	4		10 Full-time 5 Part-time, ongoing 21 Part-time, on-demand
Advisors	1		
Total full-time faculty	14	21	11

Section IV: Finances

Costs Anticipated:

Interactive Video Conferencing (IVC) will be necessary to allow for administrators, faculty and students at the Logan, Blanding and Price sites to conduct administrative discussions, faculty meetings, and small group meetings. There are also plans for undergraduate and graduate course organization and instruction within the School in the near future that may require interactive video conferencing capability. In addition, a small on-going operating budget is needed to assist with faculty development and travel for connecting faculty and administrators within the School of Applied Sciences, Technology and Education.

Budgetary Impact:

Funding to support the proposed School will be provided using funds from within the USU system.

ITEM FOR ACTION

Utah State University (USU) proposes to offer a Bachelor of Science (BS) degree in Global Communication from the Department of Languages, Philosophy and Speech Communication in the College of Humanities and Social Science. The degree would become effective Fall 2011.

EXECUTIVE SUMMARY

The BS in Global Communication will prepare students with knowledge, motivation, and skills necessary to thrive while engaging in work in intercultural contexts. Students in this program will study communication, a second language, ethics, culture, and world affairs. The major will require coursework in five main areas: introductory courses on intercultural and global communication; communication specific courses on interpersonal communication, communicating in organizations, persuasion and conflict management; philosophy courses on ethics; language courses that focus on language skills in applied areas, such as business (majors will need to select a specific second language in which to gain expertise); and courses on world affairs that apply to students' specific goals. The major will also involve a practicum that will require the student to engage with a community distinct from his or her own cultural community.

As technological advances bring the world's peoples closer together, the ability to communicate effectively across cultures and languages is becoming increasingly valuable. Excellent communication skills are highly valued by employers. In this age of multinational corporations, businesses are looking for sales managers, executives, marketing specialists, personnel managers, accountants, and finance specialists who speak a second language. In addition, positions with non-profit organizations and various government agencies all encourage strong communication skills, second language abilities and a broad understanding of the global village in which we now live. The global communication major prepares students for a wide variety of positions and careers.

No new funding will be required as the new major's requirements will be met by the current faculty, using resources already available in a focused manner.

This proposal was prepared by the Department of Languages, Philosophy and Speech Communication and has been approved by the Dean of the College of Humanities and Social Sciences, the Educational Policies Committee, and the Utah State University Faculty Senate.

RECOMMENDATION

Based on the above proposal and approvals as indicated, the President and Provost recommend that the Board of Trustees approve the request from the Department of Languages, Philosophy, and Speech Communication in the College of Humanities and Social Sciences to offer a BS degree in Global Communication.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University proposes to offer a Bachelor of Science (BS) in Global Communication from the Department of Languages, Philosophy and Speech Communication in the College of Humanities and Social Sciences, and

WHEREAS, The proposed degree will prepare students with knowledge, motivation, and skills necessary to thrive while engaging in work in intercultural contexts, and

WHEREAS, The proposed degree prepares students for a wide variety of positions and careers, and

WHEREAS, The proposed degree requires no new faculty or fiscal resources, and

WHEREAS, This proposal has been approved by the Dean of the College of Humanities and Social Sciences, the Educational Policies Committee and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby accept the proposal to offer a BS in Global Communication from the Department of Languages, Philosophy, and Speech Communication in the College of Humanities and Social Sciences, and that this review be forwarded to the Utah State Board of Regents of the Utah State System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

**Executive Summary
Utah State University
Bachelor of Arts in Global Communication
CIP: 09.0907**

Program Description

The Department of Languages, Philosophy and Speech Communication proposes a new major in Global Communication. This major will prepare students with knowledge, motivation, and skills necessary to thrive while engaging in work in intercultural contexts. Students in this program will study communication, a second language, ethics, culture, and world affairs. The major will require coursework in five main areas: introductory courses on intercultural and global communication; communication specific courses on interpersonal communication, communicating in organizations, persuasion and conflict management; philosophy courses on ethics; language courses that focus on language skills in applied areas, such as business (majors will need to select a specific second language in which to gain expertise); and courses on world affairs that apply to students' specific goals. The major will also involve a practicum that will require the student to engage with a community distinct from his or her own cultural community.

Role and Mission Fit

In keeping with Utah State's mission statement this major will cultivate diversity of thought and culture by encouraging and facilitating student learning, discovery and engagement with other cultural communities. This major aligns clearly with Utah State's role of helping those within Utah to enhance their quality of life and to function effectively in the global marketplace.

Faculty

The number of faculty who teach in the Department of Languages, Philosophy, and Speech Communication who could directly teach courses within this program is twenty-nine. Of that twenty-nine faculty, twenty-seven of them have Ph.D.'s and two of them have Master's degrees.

Number of Faculty with Doctoral Degrees	Tenure 24	Contract 3	Adjunct
Number of Faculty with Master's Degrees	Tenure	Contract 2	Adjunct
Number of Faculty with Bachelor's Degrees	Tenure	Contract	Adjunct
Other Faculty	Tenure	Contract	Adjunct

Market Demand

As technological advances bring the world's peoples closer together, the ability to communicate effectively across cultures and languages is becoming increasingly valuable. Excellent communication skills are highly valued by employers. In this age of multinational corporations, businesses are looking for sales managers, executives, marketing specialists, personnel managers, accountants, and finance specialists who speak a second language. In addition, positions with non-profit organizations and various government agencies all encourage strong communication skills, second language abilities and a broad understanding of the global village in which we now live. The global communication major prepares students for a wide variety of positions and careers.

Student Demand

During the development stage of this major, over one hundred students were asked about the idea of a Global Communication major compared to ideas about leadership and idea of being a global citizen. The idea of a major focused on global communication was the clear favorite, as 90 of the 132 students surveyed preferred the idea of a global communication major. There is strong interest and demand among our student body for this major.

Statement of Financial Support

No new funding will be required as the new major’s requirements will be met by the current faculty, using resources already available in a focused manner. Funding for the faculty is mainly through legislative appropriation and tuition.

- Legislative Appropriation*.....x
- Grants*.....□
- Reallocated Funds*.....□
- Tuition Dedicated to the Program*.....□
- Other*.....□

Similar Programs

There are no specific Global Communication majors in the USHE system. Given the interdisciplinary nature of this proposed program, the closest majors of this type are the interdisciplinary “International Studies” programs at Utah State University (housed in the Political Science Department) and the “International Studies” major at the University of Utah (an interdisciplinary program housed in the College of Humanities). The proposed Global Communication major certainly has some similarities to the International Studies programs at Utah State in terms of the international and multidisciplinary foci, but it is different in terms of the level of emphasis. The International Studies program emphasizes large-scale, macro-level issues and is supplemented by some micro-level skills such as language learning. The proposed major reverses this emphasis, with the primary foci being interpersonal communication skills to be used in interactions in a global setting, such as language-specific interaction in global settings; the development of face-to-face intercultural communication skills; conflict management, and a firm grounding in philosophical ethics to inform engagement in international business, governmental, and non-governmental organizations (NGOs). The program at the University of Utah overlaps with this proposed program in terms of some of its goals, but again has a larger focus on specific area studies, whereas the proposed major has more communication and foreign language requirements and an ethics requirement. It is also worth noting that, given the increasing importance of communicating in a multi-cultural or global environment, having majors tied to this growing need at both of the two largest state universities makes good sense.

Section I: The Request

Utah State University requests approval to offer a new major in Global Communication (B.A.), effective Fall 2011.

Section II: Program Description

Complete Program Description: Global Communication Major

As technological advances bring the world's peoples closer together, the ability to communicate effectively across cultures and languages is becoming increasingly valuable. The Department of Languages, Philosophy, and Speech Communication proposes to prepare students for this future by offering a major program in Global Communication. Students in this program will acquire knowledge in language, communication, culture, ethics, and world affairs.

In language courses, second language skills of speaking, listening, reading, and writing are developed communicatively through contextualized and theme-based units addressing current issues. In communication courses students will focus on the understanding and skills necessary to accomplish relational and organizational goals, manage conflict, and interact effectively in diverse social environments. In culture courses, students will learn about both general and specific cross-cultural differences as well as how to appropriately and effectively work with others who are culturally diverse. In ethics courses students will study judgments of what constitutes ethical conduct in intercultural contexts and the reasoning behind these assessments. In world affairs courses students will gain a broad perspective on large scale issues that influence a variety of international relations and specific regions of the world.

Minimum Departmental Requirements

Total Credits and Minimum Departmental Requirements

Global Communication Major requires 36 credit hours

Grade Point Average to Declare a Major: 2.5 Career GPA

Grade Point Average required to Graduate with Major: 2.5 GPA within courses for the major

Courses for the Global Communication Major require minimum grades of C- or better.

Courses for the Global Communication Major *may not* be taken on a *Pass/Fail* Basis.

Global Communication Major Requirements

A. Culture General Requirement (6 hours)

SPCH 3330 Intercultural Communication

LANG/SPCH 2330 Communication in a Global Era

B. Communication Requirement (9 hours). One course from each of the three options below is required.

* SPCH 2110 Interpersonal Communication; or SPCH 4200 Language, Thought, and Action

* SPCH 3250 Organizational Communication; or SPCH 4350 Organizations and Social Change Organizations; or SPCH 3500 Communication and Leadership

* SPCH 3600 Communication and Conflict; SPCH 3400 Persuasion; or SPCH 5300 Visual Rhetoric

C. Ethics Requirement (3 hours)

PHIL 3520 Business Ethics or PHIL 1120 Social Ethics or PHIL 2400 Ethics

D. World Affairs Requirement (6 hours)

ANTH 3130 Peoples of Latin America

ENGL 3700 Regional Folklore

HIST 3240 Modern Europe

HIST 3480 History of China

HIST 4330 Modern Germany

POLS 3100 Global Issues

ENGL 2210 Introduction to Folklore

ENGL 5700 Folk Narrative

HIST 3410 Modern Middle East

HIST 3630 Modern Latin America

LANG 3550 Cultures of East Asia

POLS 4210 European Union Politics

POLS 3250 Chinese Government Politics POLS 3270 Latin American Government and Politics
POLS 3230 Middle Eastern Government and Politics

E. Language/Culture Specific Requirements (9 hours) Three credits from each of the three options below are required. All three courses must be from the same language.

*3000 Level Language Grammar Course in Arabic, Chinese, French, German, Japanese, Portuguese, Russian, or Spanish, (depending upon the language the course numbers would be 3010, 3020, 3040, or 3050)

* Language Specific Business Course: CHIN 3510 Chinese Business Language; FREN 3510 Business French; GERM 3510 Business German; JAPN 3510 Japanese for the Business Environment; PORT 3510 Business Portuguese; RUSS 3510 Business Russian; SPAN 3510 Business Spanish.

* A Culture, History or Civilization Course in Language of choice

F. Practicum (3 credits) The Practicum may not be taken until the student has **completed** at least one course in each of the five areas (A-E) just reviewed.

This practicum should tie together various elements of the program through practical experience in service learning, or internship experience in a cultural community distinct from the student's own culture. Approval for the particular practicum experience must be granted by the student's advisor prior to the experience. Please visit with your advisor early on in the decision process.

Purpose of Degree

The Department of Languages, Philosophy and Speech Communication propose a new major in Global Communication. This major will prepare students with knowledge, motivation, and skills necessary to thrive while engaging in work in intercultural contexts. Students in this program will study communication, a second language, ethics, culture, and world affairs. The major will require coursework in five main areas: introductory courses on intercultural and global communication; communication specific courses on interpersonal communication, communicating in organizations, persuasion and conflict management; philosophy courses on ethics; language courses that focus on language skills in applied areas, such as business (majors will need to select a specific second language in which to gain expertise); and courses on world affairs that apply to students specific goals. The major will also involve a practicum that will require the student to engage with a community cultural distinct from his or her own cultural community.

By participating in a carefully selected program of language, communication, philosophy and other interdisciplinary courses, all students will come to understand linguistic and social influences on culture, develop and learn about a variety of intercultural communication competencies, study the nature and importance of business ethics, and learn principles of communication skills appropriate for organizational and interpersonal settings. In addition, students will focus on a particular culture of interest by developing a specific foreign language competency.

Excellent communication skills are highly valued by employers. In this age of multinational corporations, businesses are looking for sales managers, executives, marketing specialists, personnel managers, accountants, and finance specialists who speak a second language. In addition, positions with non-profit organizations and various government agencies all encourage strong communication skills, second language abilities and a broad understanding of the global village in which we now live. The global communication major prepares students for a wide variety of positions and careers.

Institutional Readiness

Utah State is well situated to offer this major. The university has strong, vibrant programs in languages, human communication, and philosophy, as demonstrated in a recent review of these programs for the Board of Regents. In addition, these three programs are housed together in one department which facilitates coordination and implementation. Indeed, Utah State's decision to group the languages, philosophy, and speech communication programs into one unit provides a perfect foundation on which to build an interdisciplinary program without some of

the cross department challenges in terms of budgets and personnel that such programs often face. Virtually all of the courses in the proposed major (except for the practicum) already exist. In essence, the proposed major allows Utah State to do more to serve its constituencies with its current resources.

Faculty

The number of faculty who teach in the Department of Languages, Philosophy, and Speech Communication who could directly teach courses within this program is twenty-nine. Of that twenty-nine faculty, twenty-seven of them have Ph.D.'s and two of them have Master's degrees.

Staff

The Department of Languages, Philosophy, and Speech Communication does not anticipate the need to hire additional staff in the administration of the proposed major.

Library and Information Resources

Utah State University's Merrill-Cazier library already offers excellent resources to support the proposed program.

Admission Requirements

1. New freshmen admitted to USU in good standing qualify for admission to this major. A complete application includes, a one to two page letter explaining the student's interest in this program, a copy of the student's transcript, a GPA of 2.5.
2. Transfer students from other institutions need a 2.5 total GPA for admission to this major in good standing.
3. Students transferring from other USU majors need a total GPA of 2.5 for admission to this major in good standing.

Student Advisement

Students in the major will have three levels of advisement, faculty, department staff, and college staff. When students first declare the major they may either request a specific faculty advisor or they will be assigned one. The faculty involved in this advising will be those with a background in either languages or intercultural communication. Specific course choices and long term career planning will be done in consultation with the faculty member. The department also has a departmental advisor who helps all majors as they navigate basic major requirements and general education expectations. The students in this major will also have access to this person. Finally, as with all college students, the students will be able to use the College of Humanities and Social Sciences general advising center as they move toward graduation.

Justification for Graduation Standards and Number of Credits

The proposed major aligns with the standards and number of credits of other degree programs granting the baccalaureate at Utah State University.

External Review and Accreditation

No consultants were involved in the development of this program. No special professional accreditation will be sought.

Projected Enrollment

Year	Student Headcount	# of Faculty*	Student-to-Faculty Ratio	Accreditation Req'd Ratio
1	20	29	1:1.5	
2	45	29	2:1	
3	60	29	2:1	
4	70	29	2.5:1	
5	80	29	3:1	

*This represents the number of faculty in the entire department. Faculty have responsibilities beyond this one degree program.

Section III: Need

Program Need

Responding to student requests, changes in the labor market, and faculty analysis of current trends, this major will prepare students with the knowledge, motivation, and skills necessary to thrive while engaging in work in intercultural contexts. In keeping with Utah State's mission statement, this major will cultivate diversity of thought and culture by encouraging and facilitating student learning, discovery, and engagement with other cultural communities. This major aligns clearly with Utah State's role of helping those within Utah to enhance their quality of life and to function effectively in the global marketplace. By adding this major, Utah State is better able to meet its mission and our students will have a program that allows them to focus on specific skills associated with languages, interpersonal communication, and organizational communication skills within an ethical and culturally sensitive context.

Labor Market Demand

As technological advances bring the world's peoples closer together, the ability to communicate effectively across cultures and languages is becoming increasingly valuable. Excellent communication skills are highly valued by employers. In this age of multinational corporations, businesses are looking for sales managers, executives, marketing specialists, personnel managers, accountants, and finance specialists who speak a second language. In addition, positions with non-profit organizations and various government agencies all encourage strong communication skills, second language abilities and a broad understanding of the global village in which we now live. The global communication major prepares students for a wide variety of positions and careers.

Student Demand

During the development stage of this major, over one hundred students were asked about the idea of a Global Communication major compared to ideas about leadership and idea of being a global citizen. The idea of a major focused on global communication was the clear favorite, as 90 of the 132 students surveyed preferred the idea of a global communication major. There is strong interest and demand among our student body for this major.

Similar Programs

There are no specific Global Communication majors in the USHE system. Given the interdisciplinary nature of this proposed program, the closest majors of this type are the interdisciplinary "International Studies" programs at Utah State University (housed in the Political Science Department) and the "International Studies" major at the University of Utah (an interdisciplinary program housed in the College of Humanities). The proposed Global Communication major certainly has some similarities to the International Studies programs at Utah State in terms of the international and multidisciplinary foci, but it is different in terms of the level of emphasis. The International Studies program emphasizes large-scale, macro-level issues and is supplemented by some micro-level skills such as language learning. The proposed major reverses this emphasis, with the primary foci being interpersonal communication skills to be used in interactions in a global setting, such as language-specific interaction in global settings; the development of face-to-face intercultural communication skills; conflict management, and a firm grounding in philosophical ethics to inform engagement in international business, governmental, and non-governmental organizations (NGOs). The program at the University of Utah overlaps with this proposed program in terms of some of its goals, but again has a larger focus on specific area studies, whereas the proposed major has more communication and foreign language requirements and an ethics requirement. It is also worth noting that, given the increasing importance of communicating in a multi-cultural or global environment, having majors tied to this growing need at both of the two largest state universities makes good sense.

Collaboration with and Impact on Other USHE Institutions

There are no specific Global Communication majors in the USHE. As is true with any major that is interdisciplinary in nature, the proposed program has ties to a wide variety of discipline specific programs, such as speech communication, linguistics, cultural anthropology, sociology, history, philosophy, the languages and more. Although each of these programs has aspects related to the new major, the new major has distinctive foci not available through a disciplinary specific program. The combination of foci on interpersonal communication skills related to

conflict and relationship building combined with the practical knowledge associated with second language learning, along with courses in ethics makes this a unique major that fits a particular need not met through discipline specific programs. The proposed program is additive in nature, just as discipline specific programs serve a vital role in higher education, interdisciplinary programs provide a small, but important option for our students.

Benefits

In keeping with Utah State's mission statement this major will cultivate diversity of thought and culture by encouraging and facilitating student learning, discovery and engagement with other cultural communities

Consistency with Institutional Mission

This major aligns clearly with Utah State's role of helping those within Utah to enhance their quality of life and to function effectively in the global marketplace.

Section IV: Program and Student Assessment

Program Assessment

The overarching goal of the program is to provide students with the knowledge, motivation, and skills necessary to thrive while engaging in work in intercultural contexts. The specific outcomes (core competencies) associated with this goal include:

- Working fluency in at least two languages.
- Understanding of culture specific norms associated with communities using the two languages noted above.
- Understanding of the implications of culture in general and its influence on daily interactions.
- Knowledge and adoption of successful face-to-face communication skills for both organizational and interpersonal settings.
- Understanding and appreciation of the nature of ethical behavior in a variety of settings.

Students participate in a program consisting of language, communication, philosophy, and other interdisciplinary courses, and all students will develop core competencies in the linguistic and social influences on culture, study the nature and importance of business ethics, and learn principles of communication skills appropriate for organizational and interpersonal settings. In addition, students will focus on a particular culture of interest by developing a specific foreign language competency.

Assessment tools will include testing in the core competencies reflected in the specific outcomes outlined above and the development of a practicum, in which these core competencies are employed in a real-world context.

Expected Standards of Performance

By participating in a carefully selected program of language, communication, philosophy, and other interdisciplinary courses, all students will come to understand linguistic and social influences on culture, develop and learn about a variety of intercultural communication competencies, study the nature and importance of business ethics, and learn principles of communication skills appropriate for organizational and interpersonal settings.

Section V: Finance

Statement of Financial Support

No new funding will be required as the new major's requirements will be met by the current faculty, using resources already available in a focused manner. Funding for the faculty is mainly through legislative appropriation and tuition.

Funding Sources

The program will be funded within existing budget and projected enrollment growth. Funding for the faculty is mainly through legislative appropriation and tuition.

Reallocation

The program takes advantage of courses already offered, both within the Department of Languages, Philosophy, and Speech Communication and within other units. As such, no reallocation of funds is anticipated.

Impact on Existing Budgets

The impact on the Department's existing budget will be minimal.

**Utah State University
Global Communication Major**

Financial Analysis Form for All R401 Documents

	Year 1	Year 2	Year 3	Year 4	Year 5
Students					
Projected FTE Enrollment	20	45	60	70	80
Cost per FTE ¹	4,200	3,996	3,882	3,810	3,741
Student/Faculty Ratio ²	20	21	21	22	22
Projected Headcount	20	45	60	70	80

Projected Tuition					
Gross Tuition	140,560	328,910	456,089	553,388	657,741
Tuition to Program					

5 Year Budget Projection

	Year 1	Year 2	Year 3	Year 4	Year 5
Expense					
Salaries & Wages					
Benefits					
Total Personnel	N/A - All costs are currently covered in existing programs. There are no additional faculty or staff				
Current Expense	FTE, library, or other operational funds required.				
Travel					
Capital					
Library Expense					
Total Expense					

Revenue					
Legislative Appropriation					
Grants & Contracts					
Donations	N/A - funded through existing resources				
Reallocation					
Tuition to Program					
Fees					
Total Revenue	0	0	0	0	0

Difference					
Revenue - Expenses	0	0	0	0	0

Comments

¹ Represents the 2009-10 E&G cost of UG instruction in the department of LPSC (Languages, Philosophy, and Speech Communication) divided by the 2009-10 AY UG student FTE in LPSC plus the projected enrollment noted. Source: 2010 Department Profiles.

² Represents the 2009-10 AY UG student FTE in the department of LPSC plus the projected enrollment noted divided by the 2009-10 AY E&G LPSC FTE faculty. Source: 2010 Department Profiles.

Appendix A: Program Curriculum

Requirement Area	Course Prefix, Number, and Title	Credit Hours
Core Courses	LANG/SPCH 2330 Communication in a Global Era	3
	SPCH 33330 Intercultural Communication	3
	Practicum (not yet a course)	3
	Sub-Total	9
Elective Courses	SPCH 2110 Interpersonal Communication; or SPCH 4200 Language, Thought and Action	3
	SPCH 3250 Organizational Communication; or SPCH 3500 Communication and Leadership; or SPCH 4250 Organizational Communication	3
	SPCH 3400 Persuasion; or SPCH 3600 Communication and Conflict; or SPCH 5300 Visual Communication	3
	PHIL 1120 Social Ethics; or PHIL 2400 Ethics; or PHIL 3520 Business Ethics	3
	Two Courses from the following: ANTH 3130 Peoples of Latin America ENGL 2210 Introduction to Folklore ENGL 3700 Regional Folklore ENGL 5700 Folk Narrative HIST 3240 Modern Europe HIST 3410 Modern Middle East HIST 3480 History of China HIST 3490 Survey of Japanese History HIST 3630 Modern Latin America HIST 4330 Modern Germany LANG 3550 Cultures of East Asia POLS 3100 Global Issues POLS 3230 Middle Eastern Government and Politics POLS 3250 Chinese Government Politics POLS 3270 Latin American Government and Politics POLS 4210 European Union Politics	6
	Sub-Total	18
Language Track/Options (as applicable)	Arabic: ARBC 2020 Arabic Second Year II ARBC 3030 Introduction to Islam ARBC 4040 Language and Culture of the Arab World	
	Chinese: CHIN 3010 Chinese Third Year I or CHIN 3020 Chinese Third Year II; and CHIN 3510 Chinese Business Language; and CHIN 3100 Reading in Contemporary Chinese Culture	

Continuation of Language Track/Options (as applicable)	<p>or CHIN 3090 Introduction to Modern Chinese Literature and Film</p> <p>French: FREN 3090 Intermediate Grammar and Composition or FREN 4090 Advanced Grammar and Composition; and FREN 3510 Business French; and FREN 3550 French Civilization or FREN 3570 France Today</p> <p>German: GERM 3050 Advanced German Grammar; and GERM 3510 Business German; and GERM 3550 Cultural History of German Speaking Peoples</p> <p>Japanese: JAPN 3010 Japanese Third Year I or JAPN 3020 Japanese Third Year II; and JAPN 3510 Japanese for the Business Environment and JAPN 3100 Readings in Contemporary Japanese Culture</p> <p>Portuguese: PORT 3040 Advanced Portuguese Grammar and Composition; and PORT 3510 Business Portuguese; and PORT 3570 Brazilian Culture and Civilization or PORT 3630 Brazilian Literature</p> <p>Spanish: SPAN 3040 Advanced Spanish Grammar and 3510 SPAN Business Spanish; and SPAN 3550 Spanish Culture and Civilization or SPAN 3570 Latin American Culture and Civilization</p> <p>Russian: RUSS 3040 Advanced Russian Grammar and Composition or RUSS 3050 Advanced Russian Grammar and Composition; and RUSS 3510 Business Russian; and RUSS 3300 Contemporary Russian Language and Culture or RUSS 3540 Russian Translation for Science, Business, and Culture</p>	9
	Sub-Total	9
	Total Number of Credits	36

New Courses to Be Added in the Next Five Years

The major will include a practicum, which is not yet on the books. The Department of Languages, Philosophy, and Speech Communication has recently hired a professor in Arabic. New classes from that program will most likely be added to the global communication major. Besides that, we do not anticipate adding new courses to the curriculum in the next 5 years. However, if new faculty members can contribute to the program, the classes they teach might be considered as additions.

Appendix B: Program Schedule

Term	Suggested Schedule (Credits)
Fall-Sophomore Year	*LANG/SPCH 2330 (3)
Spring-Sophomore Year	*Ethics Requirement (PHIL 1120, 2400, or 3520)(3)
Fall-Junior Year	*SPCH 3330 (3) *3000 level Grammar Course (in Arabic, Chinese, French, German, Japanese, Portuguese, Russian, or Spanish)(course numbers Vary by language)(3) *Communication Requirement (SPCH 2120 or SPCH 4200)(3)
Spring-Junior Year	*Language Specific Business Course (CHIN 3510, FREN 3510, GERM 3510, JAPN 3510, PORT 3510, RUSS 3510, or SPAN 3510) (3) *World Affairs Requirement (ANTH 3130, ENGL 2210, ENGL 3700, ENGL 5700, HIST 3240, HIST 3410, HIST 3480, HIST 3630, HIST 4330, LANG 3550, POLS 3100, POLS 4210, POLS 3250, POLS 3270, or POLS 3230)(3) *Communication Requirement (SPCH 3250, SPCH 3500, or SPCH 4350)(3)
Fall-Senior Year	*Language/Culture Specific Requirement (A Culture, History, or Civilization course in Language of choice)(3) *World Affairs Requirement (ANTH 3130, ENGL 2210, ENGL 3700, ENGL 5700, HIST 3240, HIST 3410, HIST 3480, HIST 3630, HIST 4330, LANG 3550, POLS 3100, POLS 4210, POLS 3250, POLS 3270, or POLS 3230)(3) *Communication Requirement (SPCH 3600, SPCH 3400, or SPCH 5300)(3)
Spring-Senior Year	*Practicum (3)

Notes:

At the beginning of their junior year, students in this major should at the third-year level in the language of their choice.

The 3000 Level Language Course, Language Specific Business Course, and Culture/History/Civilization Course must all be from the same language.

Appendix C: Faculty

Albirini, Abdulkafi, Assistant Professor, Arabic.

Brasileiro, Marcus, Assistant Professor, Portuguese.

Cordero, Maria, Associate Professor, Spanish.

De Jonge-Kannan, Karin, Senior Lecturer, Linguistics.

Dominguez, Javier, Assistant Professor, Spanish.

Gordon, Sarah, Associate Professor, French.

Guo, Li, Assistant Professor, Chinese.

Hall, Brad, Professor, Intercultural Communication.

Huenemann, Charlie, Professor, Philosophy.

Jones, Christa, Assistant Professor, French.

Kleiner, Harrison, Instructor, Philosophy.

Koybaeva, Taira, Associate Professor, Intercultural Communication.

Krogh, Kevin, Lecturer, Spanish.

Lackstrom, John, Professor, Spanish and Linguistics.

McGonagill, Doris, Assistant Professor, German.

Neely, Atsuko, Lecturer, Japanese.

Peeples, Jennifer, Associate Professor, Interpersonal Communication, Conflict.

Rego, Cacilda, Associate Professor, Portuguese.

Richter, David, Assistant Professor, Spanish.

Roggia, Aaron, Lecturer, Spanish and Linguistics.

Sanders, Matthew, Assistant Professor, Organizational Communication and Leadership

Seiter, John, Professor, Intercultural and Interpersonal Communication, Persuasion.

Senda-Cook, Samantha, Lecturer, Intercultural and Interpersonal Communication.

Sherlock, Richard, Professor, Philosophy.

Spicer-Escalante, JP, Associate Professor, Spanish.

Spicer-Escalante, Maria-Luisa, Associate Professor, Spanish and Linguistics.

Steinhoff, Gordon, Associate Professor, Philosophy.

Sung, Ko-Yin, Assistant Professor, Chinese.

Tweraser, Felix, Associate Professor, German.

ITEM FOR ACTION

Utah State University (USU) submits the attached program review for the Industrial Hygiene Program in the Department of Biology in the College of Science for consideration and action by the Board of Trustees.

EXECUTIVE SUMMARY

The Industrial Hygiene (IH) program, established in 1979, is housed in the Department of Biology, in the College of Science, and has a long history of providing a solid undergraduate education in industrial hygiene. The mission of the IH program, aligned with program goals, is to deal with the anticipation, recognition, evaluation, and control of occupational health hazards in the workplace. Students are trained to evaluate worker exposure to chemical, physical, and biological hazards, and other factors that contribute to unsuitable working conditions. Students are also trained to implement measures to control these hazards in order to provide a safe and healthful working environment, and to be involved with more general safety and environmental issues.

The program offers a Bachelor of Science in Public Health, with an Industrial Hygiene emphasis. Graduates from the program greatly benefit from an alumni network, which provides internships and job opportunities, and successfully find jobs in private industry, government or consulting firms. Program graduates with requisite experience are well qualified to take the Certified Industrial Hygiene examination.

The Applied Science Accreditation Commission (ASAC) of ABET, Inc., is the recognized evaluator for college and university programs in applied science, including Industrial Hygiene. The Review Committee members were selected by ASAC. In July, 2010 the university received the accreditation report from ABET, Inc, which included the decision to accredit the program until September 30, 2016.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees accept this review of the Utah State University Industrial Hygiene Program in the Department of Biology in the College of Science.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University submits this program review for the Industrial Hygiene Program, and

WHEREAS, The program has a clear mission to deal with the anticipation, recognition, evaluation, and control of occupational health hazards in the workplace, and

WHEREAS, Program faculty include full time members who are certified industrial hygienists, and

WHEREAS, There is a well organized plan for evaluation and continuous improvement of the program, and

WHEREAS, Program graduates successfully find jobs in private industry, government or consulting firms, and

WHEREAS, The program has been accredited until September 30, 2016, and

WHEREAS, The report has the support of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby accept the program review for the Industrial Hygiene Program in the Department of Biology in the College of Science, and that this review be forwarded to the Utah State Board of Regents of the Utah State System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Utah State University
Program Review: Industrial Hygiene, Department of Biology, College of Science
Date Reviewed: October 11-13, 2009

The Review Committee

The Applied Science Accreditation Commission (ASAC) of ABET, Inc., is the recognized evaluator for college and university programs in applied science, including Industrial Hygiene. The Review Committee members were selected by ASAC. All members of the Review Committee analyzed the program self-study, gathered additional data, and drafted a report making recommendations related to program improvement, continuation or discontinuation. The report of the Review Committee was submitted to the department, dean of the College of Science, and the Executive Vice President and Provost on November 2, 2009. In July, 2010 the university received the accreditation report from ABET, Inc. The program submitted a response affirming their concurrence to their excellent review.

Accreditation Review Team Members

- Richard R. Brey, Professor and Director of Health Physics, Department of Physics, Idaho State University
- J. Turner Hughey, Manager, Purchasing and Materials, Chromcraft Corporation, Senatobia, MS
- Charles Wallace McGlothlin, Jr., Chair, ASAC, School of Health Sciences, Occupational Safety and Health Program, Oakland University

Accreditation Decision: Accredited to September 30, 2016.

Program Profile

The Industrial Hygiene (IH) program, established in 1979, is housed in the Department of Biology, in the College of Science, and has a long history of providing a solid undergraduate education in industrial hygiene. The mission of the IH program is to deal with the anticipation, recognition, evaluation, and control of occupational health hazards in the workplace. Students are trained to evaluate worker exposure to chemical, physical, and biological hazards, and other factors that contribute to unsuitable working conditions. Students are also trained to implement measures to control these hazards in order to provide a safe and healthful working environment, and to be involved with more general safety and environmental issues.

The program offers a Bachelor of Science in Public Health, with an Industrial Hygiene emphasis. Graduates from the program greatly benefit from an alumni network, which provides internships and job opportunities, and successfully find jobs in private industry, government or consulting firms. Program graduates with requisite experience are well qualified to take the Certified Industrial Hygiene examination.

Faculty & Staff			
Faculty	Tenure	Contract	Adjunct
Number of faculty with Doctoral degrees	31	5	9
Number of faculty with Master's Degree		2	
Number of faculty with Bachelor's degrees			
Other Faculty			
Total	31	7	9
Staff	Full-Time	Part-Time	
Administrative	7	0	
Secretarial/Clerical	0	0	
Laboratory Aides/Instructors	5	18	
Advisors	1	0	
Teaching/Graduate Assistants	0	23	
Other Staff	0	2	
Total	13	43	

Biology⁰							
Students							
AY	# of Majors ¹	Undergrad Students FTE	Graduate Student FTE	# of Faculty ²	FTE-to-Faculty Ratio ³	# of Grads ⁴	# of Grads Placed
2004-05	779	575.90	38.85	22.36	27.49	102	not tracked
2005-06	748	513.83	40.65	23.15	23.95	87	not tracked
2006-07	778	561.33	29.55	24.71	23.91	94	not tracked
2007-08	753	586.47	38.70	25.45	24.56	81	not tracked
2008-09	742	586.20	34.10	26.40	23.50	78	not tracked

Financial Analysis⁵

Expense ⁶	04-05 FY	05-06 FY	06-07 FY	07-08 FY	08-09 FY
Instructional Costs	3,488,875	3,414,171	3,412,552	3,624,375	3,578,476
Support Costs					
Other Expenses		32,169	-6,160	3,231	650
Total Expense	\$3,488,875	\$3,446,340	\$3,406,392	\$3,627,605	\$3,579,126
Revenue ⁷	04-05 FY	05-06 FY	06-07 FY	07-08 FY	08-09 FY
Legislative Appropriation	3,591,629	3,539,397	3,530,075	3,780,259	3,783,211
Grants					
Reallocation					
Tuition to Program ⁸					
Fees					
Total Revenue	\$3,591,629	\$3,539,397	\$3,530,075	\$3,780,259	\$3,783,211
Difference	04-05 FY	05-06 FY	06-07 FY	07-08 FY	08-09 FY
Revenue-Expense	\$102,755	\$93,057	\$123,683	\$152,653	\$204,086

⁰ Includes Biology, start up funds, and matching grant funds.

¹ Represents the number of students who declared a primary or secondary major in the department, Headcount - Fall semester, source: 2009 Department Profile

² Actual E&G Academic Year FTE Faculty, source: 2009 Department Profile

³ Source: 2009 Department Profile

⁴ Degrees awarded by Department, source: 2009 Department Profile

⁵ This financial analysis is for E&G appropriated funds only. External Grants and course fees are not included in these data.

⁶ FY Expenses, Instructional Costs as determined by Banner program code source: Banner warehouse.

⁷ Department revenue is a mix of several sources, including the State general fund and education fund, tuition, and other sources. Revenue is not appropriated to specific departments. Amounts shown are E&G FY Budgets - Banner Warehouse.

⁸ Only departments that have approved differential tuition that is retained by the unit are shown on the tuition line.

Program Assessment

The review of the Industrial Hygiene Program was stellar. The review identified no program deficiencies, weaknesses, or concerns.

Program Strengths

- The IH Program was first accredited by ABET in 1998, and was subsequently re-accredited in 2004. The site visit for the 2004 accreditation found no deficiencies, weaknesses, or concerns. The Program has a long history of providing a solid undergraduate education in industrial hygiene.
- The program produces professional practitioners serving industries in the region as well as nationally.
- Program faculty include full time members who are certified industrial hygienists.
- There is a well organized plan for evaluation and continuous improvement of the program. There is also demonstrated evidence that the plan is being used effectively to facilitate continuous program improvement.
- The program is the beneficiary of substantial administrative support.
- The core faculty is passionate and dedicated to the program and their students. The results of this attitude can be seen in the students' positive and enthusiastic attitude about their major and the popularity of the IH program (as evidenced by the significant numbers of majors).

ITEM FOR ACTION

Utah State University (USU) submits the attached program review for the Rangeland Resources and Forestry Programs in the Department of Wildland Resources in the College of Natural Resources for consideration and action by the Board of Trustees.

EXECUTIVE SUMMARY

The College of Natural Resources at Utah State University reorganized in 2002 to eliminate the four existing departments and created in their place the Departments of Wildland Resources, Watershed Sciences, and Environment and Society. All existing degrees were maintained and redistributed into appropriate departments, with the degrees in Forestry and Rangeland Resources going to the Department of Wildland Resources. Faculty members were redistributed along appropriate lines with the forestry and rangeland resources faculty consisting of a mixture from all four previous departments in the college, plus new hires. A major curricular outcome of the reorganization was the creation of a departmental common curriculum that provides a common foundation for all degrees in the department.

The mission of the Departmental of Wildland Resources (WILD) is to achieve excellence in integrating forest, range, and wildlife sciences. The department offers four Bachelor of Science degrees: Rangeland Resources, Forestry, Wildlife Science, and Conservation and Restoration Ecology. Master of Science degrees are offered in Range Science and Rangeland Resources, and a PhD is offered in Range Science.

Since 2002, department graduates have been employed using some aspects of their WILD coursework (75% of respondents surveyed) and most are working in the public sector (67% of respondents surveyed).

The Rangeland Resources Program is accredited by the Society for Range Management (SRM), and the Program of Forestry program is accredited by Society of American Foresters (SAF). The members of the review committees were selected by the programs' accrediting agencies. The Board of Directors of the Society for Range Management has accredited the Rangeland Resources program until 2018. The Society of American Foresters has accredited the Forestry program through December 31, 2020.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees accept this review of the Utah State University Rangeland Resources and Forestry Programs in the Department of Wildland Resources in the College of Natural Resources.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University submits this program review for the Rangeland Resources and Forestry Programs, and

WHEREAS, The department continues to work toward developing the courses and curriculum for the Rangeland Resources degree in ways that are most relevant to the current and future needs of society and employers, with written goals and objectives that are appropriate to guide this development, and

WHEREAS, The Board of Directors of the Society for Range Management has accredited the Rangeland Resources program until 2018, and

WHEREAS, The Forestry Program met all required standards, without recommendations, and

WHEREAS, The Society of American Foresters has accredited the Forestry program through December 31, 2020, and

WHEREAS, The report has the support of the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby accept the program review for the Rangeland Resources and Forestry Programs in the Department of Wildland Resources in the College of Natural Resources, and that this review be forwarded to the Utah State Board of Regents of the Utah State System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE

Utah State University
Program Review: Department of Wildland Resources, College of Natural Resources
Date Reviewed: April 7-8, 2008 (Rangeland Resources)
January 19-21, 2010 (Forestry)

Introduction

The Rangeland Resources and Forestry programs share fiscal and personnel resources, as well as a common curriculum within the Department of Wildland Resources. Therefore, the reviews of these programs are being combined in this summary report.

The Review Committees

The Rangeland Resources Program is accredited by the Society for Range Management (SRM), and the Program of Forestry program is accredited by Society of American Foresters (SAF). The members of the review committees were selected by the programs' accrediting agencies. All members of the Review Committees analyzed the program self-studies, gathered additional data, and drafted a report making recommendations related to program improvement, continuation or discontinuation. The reports of the Review Committees were submitted to the Executive Vice President and Provost, with copies to the department and dean of the College of Natural Resources, who responded to the reports. The final action reports were sent to the President of Utah State University, with copies to the Office of the Executive Vice President and Provost, Dean, and Department Head.

Reviewers for Rangeland Resources Program:

- Mort Kothmann, Professor and Associate Department Head, Ecosystem Science and Management, Texas A&M University
- Mitch McClaran, Professor, Natural Resources & Environment, University of Arizona
- Shane Green, Rangeland Management Specialist, Natural Resources Conservation Service
- John Tanaka, Associate Professor, Agricultural & Resource Economics, Oregon State University; Member, Society of Range Management (SRM)

Action: The Board of Directors of the Society for Range Management has accredited the Rangeland Resources program until 2018.

Reviewers for Forestry Program

- George Hopper, Dean, College of Forest Resources; Director, Forest and Wildlife Research Center, Mississippi State University
- Laura DeWald, Associate Professor of Environmental Science, Natural Resource Conservation & Management Program; Director, Environmental Science Program; Western Carolina University
- David Bull, Director, USDA Forest Service, Region I, United States Forest Service

Action: The Society of American Foresters has accredited the Forestry program through December 31, 2020.
Department Profile

The College of Natural Resources at Utah State University reorganized in 2002 to eliminate the four existing departments and created in their place the Departments of Wildland Resources, Watershed Sciences, and Environment and Society. All existing degrees were maintained and redistributed into appropriate departments, with the degrees in Forestry and Rangeland Resources going to the Department of Wildland Resources. Faculty members were redistributed along appropriate lines with the forestry and rangeland resources faculty consisting of a mixture from all four previous departments in the college, plus new hires. A major curricular outcome of the reorganization was the creation of a departmental common curriculum that provides a common foundation for all degrees in the department.

The mission of the Department of Wildland Resources (WILD) is to achieve excellence in integrating forest, range, and wildlife sciences. The department offers four Bachelor of Science degrees: Rangeland Resources, Forestry, Wildlife Science, and Conservation and Restoration Ecology. Master of Science degrees are offered in Range Science and Rangeland Resources, and a PhD is offered in Range Science.

Since 2002, department graduates have been employed using some aspects of their WILD coursework (75% of respondents surveyed) and most are working in the public sector (67% of respondents surveyed).

Faculty & Staff

Faculty	Tenure	Contract	Adjunct
Number of faculty with Doctoral degrees	23	0	31
Number of faculty with Master's Degree	0	0	0
Number of faculty with Bachelor's degrees	0	0	1
Other Faculty	0	8	0
Total	23	8	32
Staff	Full-Time	Part-Time	
Administrative	1	0	XXXX
Secretarial/Clerical	0	2	XXXX
Laboratory Aides/Instructors	0	0	XXXX
Advisors	0	0	XXXX
Teaching/Graduate Assistants	53	3	XXXX
Other Staff	19	0	XXXX
Total	73	5	XXXX

Wildland Resources⁰

Forestry ONLY **Rangeland Resources ONLY**

Students

AY	# of Majors ¹	Undergrad Students FTE	Graduate Student FTE	# of Faculty ²	FTE-to-Faculty Ratio ³	# of Grads ⁴	# of Grads Placed
2004-05	234	79.20	74.80	9.53	16.16	35	
2005-06	246	68.60	59.85	9.29	13.83	47	
2006-07	274	69.34	60.25	9.02	14.37	56	
2007-08	236	64.97	48.45	12.20	9.30	54	
2008-09	240	63.87	45.85	10.08	10.88	53	

# of Majors-Fall ⁹	# of Majors-Fall ⁹
30	14
35	18
34	19
26	23
16	21

Financial Analysis⁵

Expense ⁶	04-05 FY	05-06 FY	06-07 FY	07-08 FY	08-09 FY
Instructional Costs	1,065,198	1,187,041	1,232,290	1,476,405	1,510,211
Support Costs					
Other Expenses	43,996	34,663	33,620	61,574	55,041
Total Expense	\$1,109,194	\$1,221,704	\$1,265,910	\$1,537,978	\$1,565,252
Revenue ⁷	04-05 FY	05-06 FY	06-07 FY	07-08 FY	08-09 FY
Legislative Approp.	1,203,301	1,384,695	1,577,253	1,892,996	1,856,058
Grants					
Reallocation					
Tuition to Program ⁸					
Fees					
Total Revenue	\$1,203,301	\$1,384,695	\$1,577,253	\$1,892,996	\$1,856,058
Difference	04-05 FY	05-06 FY	06-07 FY	07-08 FY	08-09 FY
Revenue-Expense	\$94,107	\$162,990	\$311,343	\$355,018	\$290,806

⁰ July 1, 2006 named changed to Wildland Resources. Formerly Forest Range & Wildlife Sciences

¹ Represents the number of students who declared a primary or secondary major in the department, Headcount - Fall semester, source: 2009 Department Profile

² Actual E&G Academic Year FTE Faculty, source: 2009 Department Profile

³ Source: 2009 Department Profile

⁴ Degrees awarded by Department, source: 2009 Department Profile

⁵ This financial analysis is for E&G appropriated funds only. External Grants and course fees are not included in these data.

⁶ FY Expenses, Instructional Costs as determined by Banner program code source: Banner warehouse.

⁷ Department revenue is a mix of several sources, including the State general fund and education fund, tuition, and other sources. Revenue is not appropriated to specific departments. Amounts shown are E&G FY Budgets - Banner Warehouse.

⁸ Only departments that have approved differential tuition that is retained by the unit are shown on the tuition line.

⁹ Source: <http://aaa.usu.edu/p&a/EnrolSum/2008-09/Fall08Main.pdf>, Fall semester only

Program Assessment

Rangeland Resources

The Rangeland Resources degree program at Utah State University is a product of 90 years of academic development, and has had a seminal role in the development of the range management discipline. The department head and faculty continue to work toward developing the courses and curriculum for the Rangeland Resources degree in ways that are most relevant to the current and future needs of society and employers, with written goals and objectives that are appropriate to guide this development. The program has a vibrant student Range Club, and organizes activities and programs to improve student professional development. Undergraduates who wish to prepare for graduate school have abundant opportunities for developing research projects or pursuing employment with Agricultural Research Service staff and faculty who are located on campus.

Concerns, Strengths, and Observations:

- The current administrative structure with a department head representing the Rangeland Resources program in decision-making related to curriculum, teaching assignments, personnel management, and resource allocation is consistent with a strict interpretation of accreditation standards. However, the SRM encourages the department to develop faculty leadership representation for the Rangeland Resources program that would serve in a formal advisory capacity to the department head on managerial issues. This faculty leader would help maintain the disciplinary and inter-disciplinary excellence of the Rangeland Resource program.

Response: The BS degree in Rangeland Resources is one of the four BS majors delivered by the Department of Wildland Resources, and taught by an integrated faculty. The department head has the autonomy that meets the accreditation criteria with responsibility for overseeing the delivery of all academic services in the department, hiring, tenure and promotion, resources, and other managerial responsibilities. In addition, a faculty advisor dedicated to each undergraduate major, including Rangeland Resources, coordinates curricular matters, interacts with all the students in that major, and advises the department head on any academic and student related issues. This process helps maintain disciplinary and inter-disciplinary excellence of the Rangeland Resource program.

- Anticipated retirement and replacement of faculty is currently an issue that will have long-term impacts on the Rangeland Resources degree program.

Response: The department has hired a new faculty member in rangeland ecology to commence in July 2011, and is also currently negotiating an "Appointment of Opportunity" to secure a tenured faculty member specializing in range animal production. Additional hires will proceed as resources permit.

- Major faculty visioning/planning activities should be a high priority to allow the program to develop a vision and strategic plan to guide the new interdisciplinary faculty. It is important that all faculty feel included in the department and have a clear understanding of the specific contributions they bring and where each of the degree programs contribute to the department's vision and goals.

Response: The department engages in an ongoing, inclusive visioning and strategic planning process at its yearly summer retreat.

- While the curriculum requirements for accreditation are being satisfied, there is room for revision to strengthen the offerings and to provide greater flexibility to students.

Response: The curricula of WILD's four undergraduate programs are annually reviewed by a Core Curriculum Committee, comprised of all the faculty members teaching courses in the core curriculum. This committee meets at least once per year, usually in the spring, and reports to the entire faculty at each summer retreat, recommending changes as needed to strengthen offerings and provide greater flexibility to students.

- The absence of economics curricular content presents a challenge for students who are expected to perform such analyses by employers.

Response: The curriculum has been revised to include the course APEC 3012 (Introduction to Natural Resource and Regional Economics), which is now available in the new Department of Applied Economics.

- Enrollment in the degree program could grow by increasing the number of elective units and providing greater flexibility in the required curriculum.

Response: Greater flexibility in the curriculum is always desired but is constrained by professional accreditation requirements and by the federal government's Office of Personnel Management, which sets fairly rigid qualification standards for General Schedule positions in federal agencies (GS-454, Rangeland Management; GS-460, Forestry; GS-486, Wildlife Biology; etc). Since these positions are attractive to our graduates, it is important that the program maintain these required elements in the curriculum.

- Recruitment efforts are directed off-campus at high schools and community colleges, but increasing on-campus recruiting may be productive.

Response: On-campus recruiting has been enhanced by expanding the popular course, WILD 2000 - Introduction to Wildland Resources into two sections to enable greater enrollment of undeclared students, some of whom then select one of the majors in WILD.

- The program might consider expanding the advising responsibilities across the entire faculty for the benefit of both the faculty and the students.

Response: At present, one dedicated advisor is appointed to each major, with an overwhelmingly favorable response from the students. The faculty also benefit from this arrangement because they can maximize the time they have to perform the duties prescribed by their role statements.

- Periodic assessments of course effectiveness are coordinated by the department head, but there is no evidence that the Rangeland Resources Program plays a role in those assessments.

Response: Assessment outputs within and across majors are presented by the department head to the entire faculty, including those from Rangeland Resources, at each summer retreat. Any areas of concern are then discussed within the entire faculty. If/when needed, a faculty sub-committee is appointed to focus on a specific issue. For instance, a WILD sub-committee that includes Rangeland Resources faculty is working on techniques to improve students' scientific writing.

- In addition to self-assessment and student-focused assessment, the program may benefit from developing an advisory committee of employers who can provide input and feedback during discussions about curriculum.

Response: WILD is currently in the process of developing an Advisory Board. The faculty has approved a charter and is currently soliciting nominated individuals, including employers, to become members for a three-year term.

- Providing more field time in courses would be especially beneficial for WILD 3800 (Wildland Ecosystems) and WILD 4750 (Monitoring and Assessment). There are facilities in Green Canyon where students can be taken for short field trips. However, this facility appears to be underutilized by classes.

Response: The Green Canyon facility is one of the multiple sites used for field trips during labs throughout the fall semester and for a four-day fieldtrip each fall that is hosted by Deseret Land and Livestock in Rich County.

Forestry

Summary Findings:

The Forestry Program met the following required standards, without recommendations:

- Mission, goals, and objectives
- Curriculum
- Organization and administration
- Faculty
- Students
- Parent institution support

General Observations

- Forestry is commended for maintaining a high quality program that appears to be producing effective professional foresters.

- Forestry is commended for developing meaningful assessment tools to measure learning outcomes. A wide variety of assessment tools are being used to provide evidence that desired program outcomes are being achieved.
- Curriculum revision is an ongoing collaborative process among faculty that also includes feedback from alumni and stakeholders. This process promotes logical progression of knowledge and skills as students move into advanced coursework.
- Students gain leadership skills through work in team situations. Content, concepts, problem-solving and decision-making learning outcomes are integrated across the curriculum, and the common courses provide interdisciplinary interactions among all majors in the Department.
- Faculty are being encouraged to develop distance-learning courses to support regional campuses. Currently most distance courses are for Wildlife Science majors with laboratory experience delivered face-to-face by instructors at each remote site.
- The Department Head has a good reputation and his leadership is respected. Faculty have a voice in policy and curriculum development and implementation.
- The number of faculty participating in the forestry curriculum exceeds the accreditation standard of eight.
- The mission is clearly stated and aligns with the mission of the College and University.
- The Forestry Club (student chapter of SAF) is very active. Students in the club won the Quiz Bowl at the 2008 SAF national Convention.
- The only ongoing concern is regarding the quality of students' written communication, which needs improvement. **Response:** This curricular concern is being addressed through ongoing faculty discussions in the current academic year.

ITEM FOR ACTION**RE: Utah State University 2011-12 Budgets**

Information related to the Utah State University 2011-12 budgets is submitted to the Board of Trustees for consideration. The budget information has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY**State Appropriated Line Items**

The total of the 2011-12 state appropriated budget for all line items is \$270,103,300. This budget is based on the following sources of revenue:

<u>Revenue Source</u>	
State Tax Funds	\$158,172,000
Dedicated Credits (Tuition)	105,833,800
Mineral Lease / Trust Lands	2,044,600
Federal Funds	3,902,300
All Other Funds	<u>150,600</u>
Total	<u>\$270,103,300</u>

Auxiliary Enterprises

The total of the 2011-12 Auxiliary Enterprises budget is \$36,607,145.

Service Enterprises

The total of the 2011-12 Service Enterprises budget is \$9,286,250.

Athletics

The total of the 2011-12 Athletics budget is \$18,926,982.

RECOMMENDATION

The President and Vice President for Business and Finance recommend that the Board of Trustees approve the Utah State University 2011-12 budgets as presented.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Utah State University, a major Research I University, receives substantial state appropriations and student tuition for its operation; and

WHEREAS, The total of the 2011-12 state appropriated budget for all line items is \$270,103,300; and

WHEREAS, The \$270,103,300 budget is based on different revenue sources, including \$158,172,000 State Tax Funds, \$105,833,800 Dedicated Credits (Tuition), \$2,044,600 Mineral Lease / Trust Lands, \$3,902,300 Federal Funds, and \$150,600 All Other Funds; and

WHEREAS, The total of the 2011-12 Auxiliary Enterprises budget is \$36,607,145; and

WHEREAS, The total of the 2011-12 Service Enterprises budget is \$9,286,250; and

WHEREAS, The total of the 2011-12 Athletics budget is \$18,926,982; and

WHEREAS, The Utah State University 2011-12 budgets have been duly considered and approved by the central administration; and

WHEREAS, The President and Vice President for Business and Finance recommend approval of the Utah State University 2011-12 budgets by the Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees hereby approves the Utah State University 2011-12 budgets as presented.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES:

Date



2011-12 STATE APPROPRIATED BUDGET

Education & General	\$180,905,300
Uintah Basin Campus	5,883,500
Southeastern Utah Campus	1,505,300
Brigham City Campus	20,870,700
Tooele/Wasatch Campus	9,836,400
Agricultural Experiment Station	13,623,300
Utah Water Research Laboratory	3,746,300
Cooperative Extension	13,946,400
Educationally Disadvantaged	256,600
USU-Eastern - Price	14,532,500
USU-Eastern - San Juan	3,279,900
USU-Eastern - Prehistoric Museum	249,200
USU-Eastern - Educationally Disadvantaged	105,000
USU-Eastern - Workforce Education	1,362,900
TOTAL - ALL LINES	\$270,103,300



**Auxiliary Enterprises
2011-12 Operating & Capital Budgets**

Budget Category	Bookstores (Multi-campus)	Dining Services	Parking Operations	Student Health Center	Student Housing	Taggart Student Center	University Inn	TOTAL
Budgeted Operating Revenue	\$12,045,554	\$7,722,758	\$1,477,729	\$1,484,060	\$10,740,597	\$2,179,874	\$956,573	\$36,607,145
Other Revenue ¹					\$75,512	\$850,000		\$925,512
Budgeted Expenses (including COGS)	\$11,951,875	\$7,415,487	\$920,855	\$1,481,959	\$7,129,753	\$1,878,207	\$783,972	\$31,562,108
Budgeted Net Revenue	\$93,679	\$307,271	\$556,874	\$2,101	\$3,686,356	\$1,151,667	\$172,601	\$5,970,549
Budgeted Transfers								
Mandatory (Debt Service on Pledged Units)		(\$220,081)	(\$311,296)		(\$2,790,466)	(\$531,273)		(\$3,853,116)
Non-Mandatory (Scholarships)	(\$16,749)	(\$24,918)	(\$139,966)		(\$7,524)	(\$283,410)	(\$41,507)	(\$514,074)
Non-Mandatory (Administrative Fee)	<u>(\$43,017)</u>	<u>(\$41,275)</u>	<u>(\$35,425)</u>		<u>(\$61,208)</u>	<u>(\$42,500)</u>	<u>(\$29,100)</u>	<u>(\$252,525)</u>
Subtotal - Budgeted Transfers	(\$59,766)	(\$286,274)	(\$486,687)		(\$2,859,198)	(\$857,183)	(\$70,607)	(\$4,619,715)
Available for Repairs/Replacement and Contingency ²	\$33,913	\$20,997	\$70,187	\$2,101	\$827,158	\$294,484	\$101,994	\$1,350,834

¹Other Revenue Source: Student Housing - land grant interest; Taggart Student Center - student building fees

²Mandatory transfer for pledged units; non-mandatory transfer for non-pledged units

**Service Enterprises
2011-12 Operating & Capital Budgets**

Budget Category	Distribution Center/ Mailing Bureau	Information Technology	Motor Pool	Publication Design & Production	Surplus Property	TOTAL
Budgeted Operating Revenue	\$765,200	\$5,500,000	\$1,390,900	\$1,405,000	\$225,150	\$9,286,250
Budgeted Expenses (including COGS)	\$760,300	\$5,434,400	\$1,390,175	\$1,287,410	\$224,815	\$9,097,100
Budgeted Net Revenue	\$4,900	\$65,600	\$725	\$117,590	\$335	\$189,150

**Utah State University
Department of Intercollegiate Athletics
Operating Budget
Fiscal Year 2011-2012**

Revenues	
Institutional Support	\$6,467,477
Student Fees	\$3,774,370
Football	\$2,046,000
Men's Basketball	\$850,000
Big Blue Scholarship Fund	\$1,280,000
Television Rights	\$100,000
Sponsorships	\$865,000
Athletic Fund	\$395,000
NCAA / WAC	\$1,340,974
Indirect Facilities and Administration	\$1,700,000
Endowment Earnings	\$108,160
TOTAL REVENUES	\$18,926,982

Expenses	
Compensation	\$6,385,121
<u>Operating</u>	
Men's Sports	\$4,952,051
Women's Sports	\$3,011,217
Administrative Units	\$4,516,850
TOTAL EXPENSES	\$18,865,239

REVENUES	\$18,926,982
EXPENSES	\$18,865,239
BALANCE	\$61,743

**STRATEGIC AGENDA
MARCH 18, 2011**

**Analysis, Assessment & Accreditation
Michael Torrens, Director**

Institutional Data and Dashboards: Informing Discussion and Decision-Making

Each year, thanks to Banner and other data management and measurement systems, USU collects millions of pieces of data. The Office of Analysis, Assessment & Accreditation seeks to aggregate and analyze this data – to make it accessible to key audiences and stakeholders for reporting, discussion and decision-making. Dashboards are a high-level tool to monitor and manage the progress of an institution, but successful use of dashboards requires careful choices: what are the highest priority measures to track; what are appropriate benchmarks; who are the most appropriate peers to use for comparison; when should we look at [review or analyze] individual years vs. trends vs. ratios; how do dashboards connect to mission fulfillment and achievement of strategic goals?

Specific examples of USU data will be provided to inform a discussion on data and dashboards.

**REGIONAL CAMPUS SYSTEM COMMITTEE MEETING
MAY 6, 2011**

- I. Reports on visits to regional campus graduation activities
 - A. Were the graduation ceremony and related activities appropriate?
 - 1. Well organized?
 - 2. Appropriate time length?
 - 3. Appropriate speakers?
 - B. Did the ceremony and related activities present USU to the community in a positive way?
 - C. Any suggestions for next year?

- II. Reports on any other recent interaction with regional campus personnel or community leaders.

- III. What are the most significant issues for each of the regional campuses?
 - A. Brigham City
 - B. Price
 - C. Toole
 - D. Uintah Basin
 - E. Education Centers

- IV. What should the committee focus be for the next six months?

- V. When should we hold the next committee meeting?

COMMITTEE MEMBERS

Robert L. Foley, Chair
Ronald W. Jibson
Frank Peczuh, Jr.

**AGENDA
ACADEMIC/PROVOST
MAY 6, 2011**

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2. Faculty and Staff Activities and Achievements (The complete list by College is on the Board of Trustees web page at http://www.usu.edu/trustees/agenda/2011)	

Office of the Provost

Raymond T. Coward, Executive Vice President and Provost
435-797-1167 • Raymond.Coward@usu.edu

6 May 2011

Events, Actions, or Issues Since the Last Trustee's Meeting

USU Doctoral Student Selected for the Lawrence Scholars Program

Steená Monteiro, a USU doctoral student in the Department of Computer Science, has been selected by the Lawrence Livermore National Lab (LLNL) for their Lawrence Scholars Program. Upon receiving this prestigious honor, Monteiro will receive a \$53,000 fellowship each year for four years to conduct research for her dissertation proposed as "Modeling and Detecting Performance Faults in Event- and Data-Driven Applications." While working with LLNL scientists Greg Bronevestsky and Marc Casas-Guix, and USU faculty member Renee Bryce, Monteiro will create a model that signals, up to two minutes in advance, a major supercomputer system failure. Supercomputers are essential for the use of military simulations, large-scale financial applications, weather model systems, and other work that needs highly advanced processing speeds. Her work will help to prevent failures to such systems and avoid possible breaches in national security.

Laurie McNeill Awarded Carnegie Professor of the Year

USU engineering associate professor Laurie McNeill received one of the 46 awards given to professors throughout the U.S. that show exceptional dedication to teaching with emphasis on innovation within the classroom. McNeill was among 300 professors that were selected as finalists for the award. The award is sponsored by the Council for Advancement and Support of Education and the Carnegie Foundation for the Advancement of Teaching for work specific to undergraduate education. As the state of Utah winner for the Carnegie Professor of the Year, McNeill was honored at the November 2010 Awards Luncheon and Congressional reception in Washington, D.C. Her teaching centers on creating a base of knowledge for her students to use outside of the classroom to deal with the complexities specific to the world of engineering.

Natalie Curtis Awarded the National Betsy Plank Scholarship

Natalie Curtis, majoring in public relations at USU, was awarded the nationally recognized Betsy Plank Scholarship at the PRSSA 2010 National Conference in Washington, D.C. Curtis received third place for her application and was awarded a \$750 scholarship. The award was based on academic achievement in public relations and overall studies, demonstrated leadership, practical experiences such as internships, and commitment to public relations. Curtis is a senior graduating this spring and has accepted a job with Obelis European in Brussels starting in June 2011.

USU Hosts Scientists from Developing Countries for Influenza Vaccination Manufacturing

Sixteen scientists from several developing countries came to USU's Center for Integrated BioSystems to gain valuable techniques and skills important to the fight of the global flu pandemic. Headed by Kamal Rashid and Bart Tarbet, USU faculty members, they joined to train scientists coming from Thailand, Vietnam, Korea, Serbia, Romania, Russia, and Egypt to participate in a program in conjunction with the World Health Organization's first training program of the year in the manufacturing of flu vaccinations. For three weeks, beginning February 21, 2011, they received hands-on laboratory instruction and experience in the production of flu vaccinations. This knowledge has been privy to the industrialized countries of the world, but for these developing nations, efforts have been placed on prevention where the epidemic flourishes. The program is sponsored by the U.S. Department of Health and Human Services Biomedical Advanced Research and Development Authority.

National Science Foundation Awards Four USU Students the Graduate Research Fellowship

Four USU students received 2011 National Science Foundation Graduate Research Fellowship (GRF) from the National Science Foundation (NSF). Sarah Isert, Justin Koeln, Bradley Hintze, and Zachary Portman all received fellowships for their outstanding academic excellence in science (Hintze and Portman), and engineering (Isert and Koeln). They will each receive a three-year annual stipend of \$30,000, \$10,500 cost of education allowance for tuition and fees, and a one-time \$1,000 international travel allowance to conduct research at any accredited U.S. or foreign institution of graduate studies. Three other USU students received honorable mention in this year's competition. The total number of USU students that have now received NSF GRF awards is 27 and 28 USU students that have received honorable mention.

Prestigious Psychology Awards Received by USU Faculty Member

Dr. Carolyn Barcus, USU faculty member in the Department of Psychology, received two prominent awards for her work in multicultural psychology and her efforts in recruiting and mentoring psychology students. In January 2011 in Seattle, Washington, Barcus was awarded with the Distinguished Elder Award for her work in broadening the field of psychology to include training to ethnic minority groups, specifically Native Americans. She was also awarded the 21st Annual Janet E. Helms Award in February 2011 in New York City for her work in mentoring students. Her work has led her to direct many programs such as the American Indian Support Project at USU that helps to train Native Americans in the field of psychology to help provide a shortage of Native American psychologists on tribal reservations.

**AGENDA
BUSINESS AND FINANCE
MAY 6, 2011**

<u>Information Items</u>	<u>Page</u>
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2. Faculty and Staff Activities and Achievements (The complete list is on the Board of Trustees web page at http://www.usu.edu/trustees/agenda/2011)	

Vice President for Business and Finance

Name: David T. Cowley
Telephone: 797-1146
E-mail: dave.cowley@usu.edu
Date: 6 May 2011

Events, Actions, or Issues since Last Trustee's Meeting:

Finance:

- The Certificate of Treasurer for February 2011 is included in the Trustees Consent Agenda. The State Appropriated Funds budget at 28 February 2011 totaled \$277,181,990, up \$27,596,962 (11.06%) over the same 2009-2010 period. The year-to-date state appropriated funds expenditures totaled \$170,446,048, up \$22,184,125 (14.96%) over the same 2009-2010 period and represented 61% of the total budget. The percent of budget expended, 61%, was 6% less than would be expected to be spent on a strict time of budget year expired basis. Total expenditures for all funds totaled \$419,104,515, up \$42,363,098 (11.24%) over the same 2009-2010 period.
- The Report of Investments for February 2011 is included in the Trustees Consent Agenda. The Report of Investments includes schedules reporting the investment activity for February 2011 and comparative year-to-date totals for FY2010-2011 and FY2009-2010. The schedules include the Cash Management Investment Pool, Endowment Pool, Other Investments, Endowment Trusts, and Plant Fund Trusts. Also included is the Summary of Investment Transactions. The University's average daily fair value invested for the month of February was \$399,429,267. Purchases totaled \$13,707,165 and sales totaled \$21,751,733. From this activity the University realized net losses of \$9,170 and earnings of \$1,099,162. The Cash Management Investment Pool fiscal year-to-date annualized rate of return, including market fluctuations, was 0.44% at 28 February 2011. The Endowment Pool fiscal year-to-date annualized rate of return, including market fluctuations, was 23.97% at 28 February 2011.

Facilities:

- College of Agriculture – Construction is underway and going well. The funding for the photovoltaic sun shading package was secured and a design bid contract awarded to Trainer. Overall construction is scheduled to be complete in December of 2011.
- Regional Campus Distance Education – The project site was changed to the south side of 700 North in the parking lot just east of the Lillywhite building. The excavation for the tunnel extension began in April with overall project construction scheduled for summer of 2012.
- Business Addition – The legislature funded the addition to the Business building. The programming will be advertised in late spring or early summer.
- Thermal Energy Storage Tank – The design build contract was awarded to Spindler Construction Co. and the excavation began in February and is now complete. The concrete pouring began in April and project completion is scheduled for March of 2012. The outside work will be complete in the fall of 2011 so the recreational fields can be ready for use in the spring.
- Utah Botanical Center Classroom Building – The building is substantially complete; technology and furniture are being installed. Landscaping will be completed in the summer.

Upcoming Events, Actions or Issues:

UTAH STATE UNIVERSITY COOPERATIVE EXTENSION, UTAH AGRICULTURAL EXPERIMENT STATION, AND COLLEGE OF AGRICULTURE

Noelle E. Cockett, Vice President for Extension & Agriculture; Dean of the College of Agriculture May 2011

The USU Extension Center for Agronomic and Woody Biofuels was approved. The center will provide the organizational structure to support current research and Extension activities related to producing and using plants for food, fuel, feed, fiber and reclamation, known as agronomic science and technology. Research at the center will support crops and their conversion to biofuels in Utah, the region and the nation. The creation of the new center requires no new facilities, equipment or personnel.

Karen Beard's Conservation Biology class (WILD 4600) was among eight university groups selected to participate in the 2011 Synthetic Undergraduate Networks for Analyzing Ecological Data Project coordinated by the National Center for Ecological Analysis and Synthesis. Known as Project SUN, the pilot activity is modeled after distributed ecological research projects the center regularly conducts with graduate students, postdoctoral researchers and visiting scientists.

The Utah Botanical Center and Ogden Botanical Gardens have a roster of more than 20 classes and events scheduled this year, covering a wide array of topics: keeping backyard chickens, tree pruning, raised bed gardening, botanical painting, home solar energy, planting containers and preserving food, among others. Spring is also a very busy season at the UBC for school field trips that draw thousands of elementary school students. They spend a memorable day learning about wetland ecology, growing plants and conserving water and energy, all tied to their grades' core curriculum requirements and concepts are reinforced by classroom activities the center provides for teachers.

Brian Gowen received the "William Prusoff Lecture Award for 2011" This award was established to honor the legendary Prof. William (Bill) Prusoff. The award is given to a promising research scientist under the age of 45 years who has made a significant contribution to the field of antiviral research and demonstrates the potential for further contributions to the field and to the Society.

USU unveiled the Environmental Observatory April 22. The cutting-edge observatory measures all standard weather conditions, five components of solar radiation, carbon dioxide in the air and seven conditions underground. A state-of-the-art atmospheric visibility sensor measures the clarity of the air in Cache Valley, a unique feature of particular interest to local residents. All of the data are graphically displayed at weather.usu.edu.

The Utah Agricultural Experiment Station published a new research report, *Verification of Turfgrass Evapotranspiration in Utah*, by Robert W. Hill and J. Burdette Barker from the Department of Civil and Environmental Engineering. The electronic publication will be an asset to managers of landscapes that are primarily turfgrass, such as golf courses and municipal parks. The report may be read online or downloaded from the experiment station website: UAES.USU.EDU

The Utah State University Extension Expanded Food and Nutrition Education Program, also known as EFNEP, recently received a \$20,000 gift from the Walmart Foundation to strengthen the free nutrition education program in metro Salt Lake City. The gift was part of a \$1 million award through the Walmart Foundation as part of its “Fight Hunger Together” Facebook campaign. Eight Salt Lake community nonprofit organizations share the gift and use the funds to provide more than 10 million meals to local families in need.

During the recent Research Week activities at USU, four of the eight students named Undergraduate Researchers of the Year for their respective colleges are working on projects supported by the Utah Agricultural Experiment Station (UAES). Their outstanding work in the colleges of science, humanities and social sciences, agriculture, and engineering is advancing their academic careers and making contribution to important research that will benefit people everywhere. In addition, two UAES researchers were named Outstanding Undergraduate Research Mentors in their colleges.

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DH4.23.11

Neil Abercrombie
Director of Government Relations
neil.abercrombie@usu.edu
435-797-0257

April 22, 2011

Events, Issues, and Actions since last Trustee's Meeting

Utah State Legislature

The 2011 Legislative Session ended March 10th, however, debate and negotiation has continued throughout April on a few individual pieces of passed Legislation. Governor Herbert vetoed four bills on his final day to sign 2011 Legislation (March 30th). The four vetoed bills are:

- HB 328 (Noel) "State Government Work Week" – The bill would eliminate the state four day work week.
- SB 229 (Adams) "Transportation Funding Revisions" – This bill would earmark certain sales and use tax revenue for the Highway Trust Fund.
- SB 294 (Adams) "Patient Access Reform" – This bill would change health insurance plan options and costs.
- SB 305 (Stephenson) "Economic Development Through Education" – The bill uses a web-based tool to align education with the needs of the business community.

A number of Legislators have continued to push for a veto override session. The Legislature needs a 2/3-majority vote in both the House and Senate to override the Governor's veto. In addition the Legislative override session needs to be conducted within 60 days of the final day of the General Session, which would be May 9th. Override sessions are rare and have only occurred twice in the last 15 years. The latest update (as of April 22nd) is the Legislature and the Governor are still negotiating an alternative to an override session. It appears the Legislature has the votes to override at least one of the four bills, but is having some difficulty scheduling a day before the May 9th deadline.

SB 229 is concerning to higher education. The State Board of Regents opposed SB 229 and have supported Governor Herbert's veto. The primary concern is this bill would reduce legislatively budget flexibility and increase transportation

funding at the expense of education (and other services typically funded through general fund sales tax revenue). It is estimated SB299 would result in an additional \$60 million in sales tax revenue earmarked for transportation in the state (on top of the \$295 million already appropriated to the Highway Trust Fund through the motor fuel tax, automobile registrations, and other sales taxes).

The month of May will officially kick off preparation for the 2012 Legislative Session. May 18th will be the first in a series of monthly interim meetings for the Utah Legislature. USHE and USU are preparing to engage in a number of interim discussions important to higher education. A few items that will certainly be addressed during the interim are:

- *Mission Based Funding for Higher Education* – We will work closely with the Legislature to determine appropriate metrics to review and measure success and funding need for each of the higher education institutions in Utah. This effort will emphasize that the same indicator should measure not each institution.
- *Tenure Prohibition* – HB485 introduced during the 2011 Session would have prohibited institutions of higher education in Utah from awarding tenure to faculty after July 1, 2011. The bill was defeated in committee 3-9. However, the legislative sentiment that there is a problem with tenure in higher education is widespread. There is strong support that while HB485 was not the measure to resolve this problem the issue of tenure needs to be addressed, either internally at each institution or through legislative action. We anticipate more discussions related to tenure during the interim.
- *Audits* – During the 2011 Session the Legislature requested a number of interim audits related to higher education. These audits include:
 - **Out-of-State Tuition**- Requestor- Legislative Audit Committee. The premise of this request stems from another state’s audit where it was found that institutions charged in-state tuition on out-of-state students. The concern by that state’s legislature was a loss of revenue. The Utah legislative audit team plans to focus on examination of residency policy compliance and whether out-of-state tuition is being charged when appropriate.
 - **Cosmetology Programs**- Requestor-Representative Daw. The objective of the audit is to determine whether public cosmetology programs should be privatized. The auditors mentioned that the stimulus of this audit comes from the private cosmetology programs stating they can’t compete with the subsidized, public funded programs. Jim Behunin is the lead auditor on the job.

- **University of Utah Student Fees-** Requestor-Representative Oda. The focus will mostly be on core student fees, but they will probably also look at course fees. The scope of the audit is to determine what fee revenue is collected, whether the fee level is appropriate, and whether revenue is used for intended purposes. They plan to follow the flow of funds and look at the value the fees are to students. Depending on what is found, this might be expanded to other campuses.
- **ITS Security of higher education institutions and quasi-governmental entities-** Requestor- was not mentioned. The audit planned to review IT security in higher education and quasi-governmental entities. One area of review will be data security such as personal identification information. Mr. Schaff reports planning to hire a consultant to assist in this review. Steve Hess was present for the entrance meeting and he and Dr. Stauffer explained the IT security audits that have been conducted over the last two years.
- **Completion Rates-** Requestor-President Waddoups. The scope of the audit includes validating completion rate reports and then providing any best practices from surrounding states. Janice Coleman is the lead auditor.

INFORMATION TECHNOLOGY (IT)

M. Kay Jeppesen

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April 2011

Events, Actions or Issues since Last Trustee's Meeting

▪ UPGRADES & NEW SYSTEMS

Wireless Upgrade - Information Technology is in the process of an extensive upgrade to the wireless network on the Logan campus, RCDE campuses, and student housing. This upgrade consists of the replacement of each wireless access point one-by-one (over 1000 of them on the Logan campus) and adding additional wireless access points in areas of high wireless usage. The new wireless access points take advantage of the latest wireless technology that is being incorporated into laptops and other wireless devices. This almost doubles the wireless capacity at each access point.

Remote Printing - Remote printing has been established for campus. This allows students to print to lab printers from personal computers. The remote printing price schedule remains the same.

▪ Update – USU-USU Eastern Integration

Integration efforts are being refined. Functions of each IT staff position have been reviewed and adjustments made as appropriate to facilitate needs and tasks. The USU Eastern IT staff members have been integrated into the appropriate USU teams. Banner integration is proceeding well. Human Resources and Finance modules are complete with USU Eastern students registering for fall classes on USU's system this week (April 18).

- A very successful IT Vendor Day was held Wednesday, April 13. The event was held in the Taggart Student Center Ballroom. Vendors participating included DELL, HP, Apple, Cannon, Sharp, etc. This event and aggregation of USU technology purchasing provides significant discounts and savings up to 35% below normal educational and state contract discounts. Check web site www.it.usu.edu/ctf for additional information.

▪ TRAINING AND CONFERENCE ATTENDED

Utah Saint Conference

Gartner Symposium

USU Card System/Blackboard Training Update

COMTEC 2010

Shibbleth Identity Management Software Workshop

Utah IT Symposium

Project Management Training ACD Krone Training

Microsoft Training

Learning Management Systems Training

Westnet CIO Conference

HP Academic Summit
V3 Desktop Seminar
1022 Utah State Blackboard Users Conference
Utah Oracle User Group Seminar
SunGard Higher Education Summit
NGE Summit
Gartner CIO Leadership
AIM Utah CIO Summit

**AGENDA
RESEARCH
MAY 6, 2011**

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Vice President for Research

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Date: April through May 2011

Events, Actions or Issues since last Trustee's Meeting:

Association for the Accreditation of Human Research Protection Programs (AAHRPP) – conducted AAHRPP Board of Directors meeting and participated in AAHRPP Executive Committee telephone conferences reviewing AAHRPP financial reports, strategic planning, and personnel issues; participated in annual conference held April 6-8, 2011.

Advancement – planned, promoted and attended Sunrise Session April 1. Michelle Baker (Biology) presented “Air and Water Quality Concerns along the Wasatch Front: Science for Sustainability.” Preparing the next Sunrise Session on June 24th where Kent Tobiska (Center for Atmospheric and Space Sciences) will present “Space Weather Forecasts: Aiding Disaster Recovery Efforts.”

USTAR - attended USU/USTAR strategic planning meetings and participated in monthly USTAR Executive Committee meetings.

USURF Board of Trustees – participated in USURF Board Meetings as well as committee meetings for Strategic Planning, Nomination & Governance, Business & Audit, Commercialization, and Compensation.

VP for Research Office – participated in monthly EPSCoR Strategic Planning meetings with UofU and BYU.

Research Week - planned and directed Research Week (March 28 – April 1) where USU faculty and student excellence in research was showcased. David Lancy (Anthropology) was recognized as the 2011 D. Wynne Thorne Career Research Award recipient for his accomplishments in his discipline as a scholar of culture-bound conceptions of childhood and children's learning. The 2011 College Researchers of the Year were also honored at a luncheon for their outstanding work in research this past year. Wynn Walker (Civil Engineering) received the International Professor of the Year award for his exceptional career in international research and technical assistance. Undergraduate Researchers and Mentors of the Year were also recognized. Research Week concluded with the Intermountain Graduate Research Symposium and research sponsored workshops.

Future Events, Actions, or Issues:

Jun 19-21 AAHRPP Board Meetings in D.C.
Jun 24-26 CRPGE Summer Forum

ITEM FOR INFORMATION

RE: UNDERGRADUATE RESEARCH REPORT

The 25th Anniversary of **Student Showcase** was held Tuesday, March 29, 2011 as part of Research Week. Outstanding undergraduate researchers and faculty mentors from the eight academic colleges, as well as from the Regional Campuses, were honored at the noon awards ceremony. One of the Peak Undergraduate Researchers, Alyssa Calder of Engineering, was named the University Undergraduate Researcher of the Year at Robins Awards on April 16. Students are interviewed by the Undergraduate Research Advisory Board to determine the winner.

April 11-16 was designated by Congress as **National Undergraduate Research Week**. USU celebrated the undergraduate researchers during the week with press releases and ads in *The Statesman*. Additionally, USU-Uintah Basin held its research day on April 15. A similar event, which featured undergraduate researchers, was hosted at USU-Ephraim campus on March 25.

Scholars Day was hosted on the USU campus on March 24, where 175 students interviewed for Research Fellowships that carry with them a \$1000 stipend per annum and offers students the opportunity to engage in research, scholarship, or creative activity from the outset of their undergraduate careers. **Research Fellowships** have been offered to 29 incoming students.

The **National Conference on Undergraduate Research** (NCUR) was hosted by Ithaca College, March 31-April 2. Nineteen USU students presented their research, accompanied by faculty member, Dr. Sandra Gillam of the Department of Communicative Disorders and Deaf Education. At the **UCUR** event, hosted by Weber State University, 39 USU students presented their research out of a total of 340 students. NCUR 2012 is hosted on the Weber State University campus, and UCUR will be suspended until 2013, when it will be hosted at Utah State University.

In the spring 2011 round of URCO Grants, 30 students received funding for their proposals. Their reports are due September 15. The 38 students funded during the fall 2010 round of URCO Grants submitted their reports April 15. Annually, the Research Office funds about \$22,000 in student research grants.

All four of USU's **Goldwater Scholarship** candidates were honored this year, three of them with national scholarships and one with honorable mention; two of them are Research Fellows.

Upcoming Events:

The Council on Undergraduate Research (CUR) hosts its annual meeting June 16-18 in St. Louis. Alexa Sand, Christie Fox, and Joyce Kinkead are elected councilors of CUR. Dr. Kinkead is an organizer for the pre-conference workshop and will present with Anna Brunson McEntire, public relations specialist for the Research Office, at the conference. USU is an institutional member of CUR.

Joyce Kinkead, Associate Vice President for Research, who has overseen Undergraduate Research since 2000 embarks on sabbatical leave beginning July 1, when she will work on two book projects. Scott Bates, a noted mentor of undergraduate researchers, assumes the role overseeing the program.

ITEM FOR INFORMATION

RE: OFFICE OF GLOBAL ENGAGEMENT – INTERNATIONAL RESEARCH ACTIVITIES

A summary of activities for International Research include:

1. **Tunisia.** Dr. Foster Agblevor of the Department of Biological Engineering submitted a proposal to USDA, NIFA titled, “Catalytic Pyrolysis of Agricultural Residues into Biofuels and Chemicals.” The proposed project promotes international collaboration between USU and Sfax University in Tunisia about the utilization of agricultural waste in energy production. The project is from 8/1/2011 through 7/31/2012 for \$149,983.21.
2. **Nepal.** Dr. Rob Gillies, Dr. Ron Munger, Dr. Dale Zobell, and Dr. David Frame submitted a Livestock-Climate Change Collaborative Research Support Program proposal. It is a Seed Grant Program for Nepal. Colorado State University will fund proposals for innovative, systems-based scientific research, capacity building, and institutional strengthening to improve the livelihood of producers and increase the resilience of livestock systems in Nepal in the face of climate variability and long-term climate change. Funding amount is \$80,000 for this one-year project. Submitted March 7, 2011.
3. **United Kingdom.** Dr. David Britt submitted a proposal to NSF for “protein conformation specific surfaces: plastic antibodies and enzymes” in the amount of \$155,000 to work in the United Kingdom from 7/1/2011 through 6/30/2012. This project will use our developed expertise in the area of protein molecular imprinting and will develop synthetic materials for recognition and refolding of pathogenic problems.
4. **Peru and Ecuador.** Dr. Roger Kjelgren obtained a contract with the Institute for Self Reliant Agriculture to develop a publication that can serve as a train-the-trainer text for Self Reliance Agriculture. Contract period is from 3/11/2011 to 3/10/2012 for the amount of \$106,342.84.
5. **Worldwide.** Dr. Barry Franklin and Dr. Karin DeJonge-Kannan submitted a proposal to IREX to host 22 international teachers of secondary education in the fall of 2011. The budget amount is \$184,000 and the deadline was 4/22/2011.
6. **Middle East and North Africa.** Dr. Brian Steed and Dr. Shannon Peterson submitted a proposal on 3/27/2011 to the Department of State for a 5-week student leaders program operated from May to August 2012. The proposal will support an intensive U.S.-based leadership and civic engagement program that will prepare undergraduate students in the Middle East and North Africa to effect change in their communities and countries. Title of this proposal is “Building Leadership and Civic Participation in an Entrepreneurial, Intermountain Environment.” The amount requested was \$270,287.
7. **Mexico.** Dr. Maria Spicer-Escalante and Dr. Karin DeJonge-Kannan of LPSC are planning to submit a proposal to Department of Education’s Program for North American Mobility in Higher Education. This proposal will seek to enter into a cooperative agreement to improve postsecondary education opportunities in language teacher training in partnership with Universidad Nacional Autónoma de México (UNAM) in FY 2011-2012. Deadline for this proposal is May 17, 2011.

Vice President for Commercialization & Regional Development

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Date: March 4, 2011

Events, Actions and Issues as of February 18, 2011 since last Trustee's Meeting

Commercialization & Regional Development (CRD)

- Completed consolidation and unification of all USU commercialization operations and assets. Announced new organization and structure of Commercial Enterprises.
- Hired Curt Roberts as Associate VP for Commercialization & Regional Development
- Hired Christian Volmar as Director of Business Development
- Hired Dave Clark, from College of Business, as Director of Business Development for nutrition, life sciences and agriculture.
- Hired Paul Hacking as Associate VP for Regional Development – Uintah Basin
- Implemented the reorganization of the Technology Commercialization Office. Reduction in force from 6 licensing associates to 2 intellectual property (IP) managers and 1 Staff.

USTAR Coordination at USU:

- Presented new organization to USTAR Governing Authority (GA) meeting in January.
- Newest USTAR hire, Foster Agblevor, begin tenure at USU in January.
- USTAR Researcher Randy Lewis appears on NOVA's "Making Stuff: Stronger" to talk about "Spider Silk"
- USTAR teams are now occupying the USTAR BioInnovations Building
- Down-selected two USTAR programs: CASI (Center for Active Sensing and Imaging) and Space Weather. Redeployed these program funds into new programs.
- CAN (Center for Advanced Nutrition) is being re-invented and rebranded to pursue high-value propositions in the area of "microbiota of the gut." Dave Clark will direct the new program.
- Reduced salary tails by \$2.5mm and redistributed funds to new programs.
- Added STORM program: hyperspectral sounder weather satellite. New program will bring approximately 100 new engineering jobs to USU and realize nearly \$700mm in production revenues over 10 years.
- Secured \$2mm in external funding for Energy Program at Bingham Research Center
- Hiring 3 new positions in VDID (Veterinary Diagnostics and Infectious Diseases) all three will start by June 30, 2011.
- Secured two new industry partnerships for technology maturation and commercialization (one is in Price, UT).
- Secured four new contracts: Uintah Basin Ozone Monitoring; 9 Mile Canyon Archaeological Survey; Potash Mobile Solution Mining Platform; Beneficial Use of Native Oil Sands for Road Paving. Total value of work: \$960,000.

- Occutel Sensor ready to deploy at commercial scale; working with Cache Valley Electric.
- Al>Gen, one-step algal-oil separation process ready to deploy at commercial scale.
- Billiverden growth process now being tested in lab and being prepared for pilot scale testing. Billiverden can now be grown in brackish water from oil and gas production. Billiverden is a \$6000 per gram product used in the medical industry. Represents high value proposition for USU.

Innovation Campus (IC):

- Plans are underway for a complete cleanup of all of the Ag Experiment Station land that is now part of the Innovation Campus.
 - All old buildings and foundations will be removed. The land will be maintained, kept weed free and in a safe condition until expansion of the development is complete.
 - Estimated cost, including environmental issues will most likely exceed \$250,000.
 - Work expected to be completed in CY 2011.
- On March 1, 2011, the ground lease to Research Park Associates will expire and Building 1780 will be wholly-owned by USU. This will significantly improve the revenues for the IC in the next fiscal year.
- We continue discussions with developers regarding new construction on the IC.
- New facility being planned to house SDL/USTAR STORM project. New high-bay facility will be used to build STORM sensors.

Regional Development

- New position in Uintah Basin funded by Roosevelt City and Duchesne County to be put in place.
- Eastern Utah Secure Energy Program and Partnership being hosted at Bingham Research Center and moving into Price.
- Working with Moab on Potash Development

Commercial Enterprises (Formerly Technology Commercialization Office)

- Received \$173,000 in Center of Excellence funding for 5 different technologies.
- 36 license agreements have been signed thus far in FY2011.
- 9 patents have been issued/allowed thus far in FY2011.
- Several new spin-out and spin-in companies anticipated by June 30, 2011.

Upcoming Events, Actions, or Issues:

March 3	USTAR Governing Authority Meeting, SLC
March 17	USTAR VDID Commercialization Roundtable
March 30	Redefining USTAR & USU Commercialization
April 7	USTAR Governing Authority Meeting, SLC
April 14	Black Wax Conference, UBATC
April 28	Renewable Energy Fair, Milford

STUDENT SERVICES

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Focus of Student Services

As a standard part of this report, a page will be included providing updates on enrollment and recruitment activities. The first page of this report will focus on programs and activities relating to the efforts being provided by the many outstanding and supportive departments within the Division of Student Services.

Department Reports

University Advising Academic Year 2010-2011:

The University Advising Center has consistently demonstrated a commitment to USU students through the effective programs and activities designed to engage students in the advising process.

First, providing advising for undeclared students begins as soon as Student Orientation and Registration. The professional advisors at University Advising employ researched based strategies to support students as they work towards their educational and personal goals. Most importantly, the center is dedicated to accessibility and customer service. Students are encouraged to schedule an appointment but the center delegates walk-in hours during peak times such as priority registration. The center is an exemplary example of incorporating appropriate levels of intrusive advising such as strategically placing registration holds to encourage students to meet with an advisor.

Over the course of this past year, a concerted effort was made to provide the necessary support to Undeclared Provisionally Admitted Students. Again, beginning at SOAR, advisors contacted students at integral times, to ensure they were registered for the most appropriate courses to ensure student success. In addition, packets of information were compiled to hand out to newly admitted students. University Advising is perceived as the “hub” of advising for the Utah State University campus.

The Center has been instrumental in creating an environment of professionalism and communication amongst our colleagues. Monthly brown bags provide advisors across campus a forum to review and discuss the latest information and best advising practices as well as to participate in creative problem solving specific to USU. University Advising continues to partner with the Academic Resource Center and the Retention and Student Success Office to improve retention rates.

Registrar's Office: Academic Year 2010-2011

- **Waitlisting Implementation** – Students who attempted to register for a class that is full may add themselves to an electronic waiting list on a first-come, first-served basis. When a vacant seat in a class becomes available, students are notified via their “preferred” e-mail address in the student information system and have 24 hours to register for the class.

- **USU-CEU Merger**
 - **Curriculum** – All USU-CEU curriculum has been reviewed by academic departments at USU and final recommendations have been through the USU Curriculum Subcommittee and Educational Policies Committee.
 - **Policies & Procedures** – Policies and Procedures continue to be reviewed. In most cases, the USU policy has been accepted by USU-CEU. In some instances, the USU-CEU policy has been used or a compromise has been made between the two policies. All changes to USU policy have gone or will go through the appropriate University committees.
 - **Banner Transition** – USU and CEU will be on one instance of Banner for Fall 2011 registration, which begins in April. Several groups have met to discuss the transition and conversion of data. Current USU-CEU students completed courses will be transitioned to USU Banner in three phases: 1) all work completed through Fall 2010 will be transitioned by March 2011, 2) all work completed Spring 2011 will be transitioned after Spring 2011 grades are posted, and 3) all work completed Summer 2011 will be transitioned after Summer 2011 grades are posted.
- **Textbook Disclosure** – As part of the Higher Education Reauthorization Act, there is a new requirement that the costs of all textbooks and other course materials be disclosed to students prior to the time they register for classes. The Registrar’s Office has worked closely with the Bookstore and academic departments to meet this new requirement.
- **Electronic Catalog** – The Registrar’s Office has purchased Acalog catalog software. The new electronic catalog is available at <http://catalog.usu.edu>.
- **Veterans** – The veterans benefits function that was previously housed in the Registrar’s Office was moved to the new Veterans Center within the new Access and Diversity Center. This move helped consolidate all of the veterans functions into a single office.
- **Reduction in Staff** – Two additional positions in the Registrar’s Office were lost as a result of budget cuts in 2010, making a total of seven positions lost within a three year period. The Registrar’s Office has survived these cuts through the implementation of new technologies and procedures. In addition, three positions belonging to Regional Campuses and Distance Education that were housed within the Registrar’s Office have been relocated.
- **Changes Anticipated for 2011-2012.**
 - **Common Hour** – The concept of a Common Hour is being explored. If approved, there will be a 90 minute block of time on Tuesdays and Thursdays in which classes are not to be scheduled. That time will be used for convocations speakers and other activities. The Registrar’s Office is currently involved in running various scenarios and will be in the heart of the project if a decision is made to go forward.
 - **Summer Calendar** – A task force was asked to review the Summer calendar and has made some recommendations. If approved, the Summer 2012 calendar and class schedule will be significantly different than the summer calendar used for the past 14 years.

Enrollment Summary Information
(February 2011)

	<u>Fall 2011</u>	<u>Fall 2010</u>	<u>Fall 2009</u>
Applications Received New Freshman	6,922	6,556	5,549
Admitted New Freshman	5,683	5,682	4,717
Applications Received Transfer Students	1,012	963	931

Fall 2010 Review**In-State:**

11,628 students attended the Utah High School Tour presentation (2009- 11,385 students)
 3,354 students attended fairs, follow- up visits by a Recruiter (2009- 3,828 students)
 4,488 students attended a follow up visit by a USU Ambassador (2009- 4,602 students)
 Open Houses- 3,723 total (Cache, Davis, Salt Lake, Provo, St George) (2009- 3,309 total)

Out-of-State:

10 states (AZ, CA, CO, ID, IL, MT, NV, OR, WA, WY) (2009- same)

Receptions- 1,483 students and parents total

(AZ-120, CA-15, CO-180, ID-850, IL- 54, NV- 103, OR-35, WA-20, WY-106) (2009-1,202 students)

5,741 students visited an out-of-state high school presentation (2009- 4,093 students)

Events:

9,594 students have attended USU events this year (2009-8,376 students)

Off-campus: 20 (OH, Receptions, Roads Tour)- 8,485 students and parents (2009- 7,431 total)

On-campus: 3 (ALE, TLC, Diversity Days) 636 students in attendance (2009- 618 students)

Games: Football- 302, Basketball- 171 (2009- FB-180, BB-147)

2,033 on a campus tour Fall semester (2009- 1,858 total)

Spring 2011 Recruitment and Events

- January to April- Idaho High School Tour and Follow Up Visits
- January to March- USU Basketball games
- February- Ambassador Selection
- February/March- Transfer Open Houses- SLCC, LDSBC, Snow College, USU/CEU, WWCC
- Transfer Days- Jan 21, Jan 28, Feb 4, Feb 11, Mar 18, Apr 8
- February 25- Hispanic Leadership Conference
- February 26- Ultimate Aggie Experience (underage leadership conference)
- March 24- Scholars Day (Presidential, Deans and Scholar scholarship recipients)
- March 25- A-Day (Admitted student day)
- April- Out-of-State Travel to CA, NV, AZ, TX, ID
- April- Scholarship Award nights
- June 20-23- USU Leadership Conference- expect 500-600 student government leaders

Scholarships Fall 2011

- **Academic Scholarships- Fall 2011- 2,714 awarded**
 Fall 2010- 2,881 awarded
 Fall 2009- 2,011 awarded
- **Legacy Scholarships- Fall 2011- 205 awarded to date**
 Fall 2010- 314 awarded
 Fall 2009- 320 total
- **WUE- Fall 2011- 343 applications**
 Fall 2010- 230 applications, 42 awarded
- **Need- Based Applications- Fall 2011- 525 applications**
 Fall 2010- 331 applications
 Fall 2009- 263 applications
- **Involvement Applications- Fall 2011- 870 applications**
 Fall 2010- 612 applications
 Fall 2009- 573 applications
- **Ambassadors- Fall 2011- 507 freshmen, 35 transfers, 543 total from 205 schools**
 Fall 2010- 482 freshmen, 40 transfers, 522 total from 189 schools
 Fall 2009- 391 freshmen, 28 transfers, 419 total from 151 schools

**AGENDA
UNIVERSITY ADVANCEMENT
MAY 6, 2011**

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Utah State University Board of Trustees
Advancement Update

March-April 2011

1. The Campaign total through April 22, 2011 was \$328,663,023. This total represents 82.1% of the \$400 million goal. To date, 47,247 donors have given 278,764 gifts and pledges. Alumni represent 61% of the donors and 63% of the gifts.
2. Fundraising progress, the measure of new pledges and gifts, totaled \$29,935,894 July 1 through April 22, 2011, a decrease of 43% over last year at this time. It is important to note that at this time last year we had booked the \$32 million Swaner EcoCenter gift. Cash receipts for the same time period are down 57.7% from last year at this time.
3. On March 4, nearly 200 alumni and friends celebrated the 123rd anniversary of Utah State University at the annual Founders Day event. Seven USU alumni were honored at the celebration: Tony Kinninger and Don Wang were honored with the Distinguished Alumnus Award. Kay and Judy Toolson, Mary and Mark Bold and Janice Dee were presented with the Distinguished Service Award.
4. The Aggie Fund all-student giving program, “Aggies for Change”, conducted its spring campaign, “College Competition”, in March and April. Students were asked to support their colleges with the spare change they collected in the banks that were distributed last fall. An additional incentive for students was the matching funds that were contributed by the faculty and administration of the colleges. Central Administration was asked to participate in the challenge by contributing matching funds that were distributed to the colleges with the highest participation among its students. The College of Natural Resources won the college competition with 8% participation among its students.
5. College and unit development officers recorded 302 scheduled visits with 262 individuals or companies during March and April. Gifts of note during this time include a planned gift from a faculty member to support scholarships, a gift to support the Nora Eccles Harrison Museum of Art and a gift to support the purchase of a Steinway piano to assist in the Caine College’s pursuit of an “All-Steinway School” designation.

Reported by:

Annette Herman Harder, Chief Operating Officer for University Advancement



Honoring **TRADITION**
Securing Our **FUTURE**

The Campaign for Utah State University

Campaign Impact Report
From July 1, 2003 to April 22, 2011
Campaign Gifts, Pledges and Planned Gifts

Endowment	
Scholarships	\$27,027,770.90
Academic Support	\$20,633,446.44
Program / Unrestricted	\$4,965,704.53
Endowment Total	\$52,626,921.87
Current Operations	
Scholarships	\$19,216,795.95
Academic Support	\$8,792,275.65
Program / Unrestricted	\$122,728,760.85
Current Operations Total	\$150,737,832.45
Facilities	
Logan Campus	\$64,738,734.00
Regional Campuses	\$30,004,661.31
Centers	\$75,200.00
Facilities Total	\$94,818,595.31
Research Total	\$30,479,672.99
Total Raised to Date	\$328,663,022.62

Additional Support as a Result of the Campaign

Current Operations Total	\$1,341,121.00
Facilities	
Logan Campus	\$0.00
Regional Campuses	\$32,075,000.00
Centers	\$2,762,500.51
Facilities Total	\$34,837,500.51
Total Additional Support	\$36,178,621.51
Total Campaign Impact	\$364,841,644.13

Utah State University
Monthly Progress Report
For April, 2011
Run Date: April 25, 2011
Monthly Progress FY 2011

Honoring **TRADITION**
Securing Our
FUTURE

The Campaign for Utah State University

Category	April 2011			FY11 up to April			FY10 up to April		
	Pledges	Outright	Total	Pledges	Outright	Total	Pledges	Outright	Total
Principal Gifts	\$0.00	\$0.00	\$0.00	\$6,500,000.00	\$2,046,110.93	\$8,546,110.93	\$2,224,825.00	\$0.00	\$2,224,825.00
Major Gifts	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$633,038.56	\$1,633,038.56	\$300,000.00	\$1,582,404.08	\$1,882,404.08
Planned Gifts	\$0.00	\$0.00	\$0.00	\$1,401,754.00	\$0.00	\$1,401,754.00	\$275,471.00	\$0.00	\$275,471.00
Special Gifts	\$0.00	\$80,000.00	\$80,000.00	\$115,000.00	\$826,154.48	\$941,154.48	\$200,000.00	\$680,296.94	\$880,296.94
Annual Giving Programs									
Alumni Relations	\$0.00	\$341.59	\$341.59	\$0.00	\$3,085.90	\$3,085.90	\$0.00	\$41,464.26	\$41,464.26
Big Blue	\$0.00	\$4,368.73	\$4,368.73	\$0.00	\$331,995.14	\$331,995.14	\$2,400.00	\$752,188.13	\$754,588.13
Central AF	\$0.00	\$23,489.89	\$23,489.89	\$0.00	\$498,417.91	\$498,417.91	\$0.00	\$586,017.14	\$586,017.14
UPR	\$0.00	\$5,366.37	\$5,366.37	\$0.00	\$58,201.64	\$58,201.64	\$0.00	\$271,261.56	\$271,261.56
Corp/Foundation	\$0.00	\$206,642.54	\$206,642.54	\$3,920,000.00	\$5,830,929.66	\$9,750,929.66	\$3,156,226.40	\$36,301,892.91	\$39,458,119.31
Unsolicited	\$0.00	\$114,554.86	\$114,554.86	\$2,468,999.98	\$4,302,206.11	\$6,771,206.09	\$150,851.16	\$5,916,539.36	\$6,067,390.52
	\$0.00	\$434,763.98	\$434,763.98	\$15,405,753.98	\$14,530,140.33	\$29,935,894.31	\$6,309,773.56	\$46,132,064.38	\$52,441,837.94

Principal Gifts >= \$1,000,000
Major Gifts >= \$100,000
Special Gifts >= \$25,000



Monthly Gift Comparison - Trustee Report
Utah State University Advancement Office
 (Summary of Private Support)
 Cash Received FY2011

April 2011

Run Date: April 25, 2011

USU Total

	April 2011		April 2010		This year to date:		Last year to date:		Increase (Decrease)
	4/1/2011	4/30/2011	4/1/2010	4/30/2010	7/1/2010	4/30/2011	7/1/2009	4/30/2010	
Donor Types:									
Alumni	\$131,907.69		\$185,153.06			\$3,542,749.26		\$3,860,701.81	(8.24%)
Other Individuals	\$89,004.50		\$146,321.13			\$3,265,234.57		\$1,960,853.20	66.52%
Corporations	\$102,371.24		\$173,755.55			\$3,423,079.38		\$2,686,504.95	27.42%
Corporate Foundations	\$73,426.68		\$53,291.00			\$907,605.82		\$854,801.69	6.18%
Utah Foundations	\$21,000.00		\$8,800.00			\$6,070,548.32		\$39,187,612.90	(84.51%)
National Foundations	\$100.00		\$34,725.00			\$2,531,034.00		\$7,726,375.00	(67.24%)
Trusts	\$169,251.02		\$29,398.27			\$2,439,241.14		\$693,274.63	251.84%
Associations/Other	\$4,214.25		\$31,003.35			\$3,724,896.55		\$4,257,958.85	(12.52%)
Total	\$591,275.38		\$662,447.36			\$25,904,389.04		\$61,228,083.03	(57.69%)
Gift Types*:									
Cash	\$539,249.46		\$482,913.95			\$17,381,072.35		\$21,115,244.61	(17.68%)
Matching Gifts	\$38,132.92		\$38,927.50			\$146,941.03		\$140,343.48	4.70%
Securities	\$0.00		\$0.00			\$1,574,049.34		\$1,080,156.30	45.72%
Real Estate	\$0.00		\$0.00			\$2,423,178.93		\$32,693,324.00	(92.59%)
Tangible Property**	\$13,893.00		\$91,417.91			\$610,523.50		\$1,009,752.70	(39.54%)
Intangible Property***	\$0.00		\$0.00			\$0.00		\$0.00	0.00%
Grants****	\$0.00		\$49,188.00			\$3,768,523.89		\$5,188,261.94	(27.36%)
Total	\$591,275.38		\$662,447.36			\$25,904,289.04		\$61,227,083.03	(57.69%)

*Received Gifts - Pledges not included.

**Tangible Property is defined as those items usually called personal property. It includes personal collections of art, books, movies; cars, boats and aircraft; livestock; securities; equipment; software; printed materials; food used for hosting an event; oil and gas wells.

***Intangible Property is defined as an asset that has been produced through creativity and innovation. Examples include patents, copyrights and software under development.

****Grants from private sources for sponsored research are included in this schedule and also by the Office of Sponsored Programs. The current month figures will always be the month prior to the report date.

Alumni Relations Board of Trustees Report

Ralph Binns, President Alumni Association
Patty Halaufia, Executive Director Alumni Association
Telephone: 435-797-2055; Email: alumni@usu.edu
Web Site: www.usu.edu/alumni

Utah State University Alumni Association Update: April 22, 2011

Awards:

- **Merit Citations**
 - Terry Linares November
 - Jack Keller January
 - Gary Cornia February
 - Roseann Croshaw February
 - Grant Cullimore February
 - Anthony Calvillo February

Chapters:

Recent Event:

- Tooele County Aggie Benefit Dinner (attendance, 200) Nov 4
- Utah County Sweetheart Dinner (attendance, 150) Feb 12

Events:

- Phoenix Family BBQ Jan 22 (attendance, 75)
- USU vs. Denver, Men's BB Dec 1
- USU vs. St. Mary's, Men's BB Feb 19

House:

Alumni House Events / Visitors

	Events	Visitors
Sept	25	2094
Oct	15	1296
Nov	19	791
Dec	12	991
Jan	9	564
Feb	19	848
Mar	14	632

Marketing:

- Alumni Sustaining Membership: 2,885 (increase of 325 since Oct 1, 2010)
 - Annual: 1,859
 - Life: 1,026
- Alumni Website:
 - Q2 of FY 2011: 16,345
 - Q3 of FY 2011: 14,292
- Alumni E-newsletter:
 - October: 1,968
 - November: 1,846

- December: 2,039
- January: 1,737
- February: 1,593
- March: 1,601

• **Social Media:**

- InCircle: 4,553 plans to close this site by Dec. 2011
- Facebook: 15,046 fans
- LinkedIn: 3,120 group members
- Twitter: 647

• **License Plate Program:**

- 4,724 plates (increase of 196 since Oct 1, 2010)
- \$166,025 raised in 2010

• **Alumni Benefits Added:**

- Term Life Insurance through USUAlumniQuicklife.com
- From YouFlowers.com
- HP education discount store

Student Alumni Association:

- Current 2010-2011 Membership: 254
- Total 2009-2010 Membership: 142

Travel:

- Civil Rights Tour and Auburn Football Game
 - August 31 – September 5, 2011
 - Visiting Birmingham, Montgomery and Atlanta escorted by Dr. Ross Peterson
- Mozambique
 - Tour of Gorongosa National Park see the restoration project headed by USU alumni Greg Carr '81
 - September 11-21, 2011
- Italian Reflections Luxury Cruise
 - Visiting Athens, Sorrento, Rome, Florence, and Barcelona
 - November 7-15, 2012



Associated Students of Utah State University

Erik Mikkelsen

797-1723

emik56@gmail.com

Finally, after weeks of preparation, the new officers have been sworn into office and are hard at work on new initiatives and resolutions directed at keeping the students of USU Involved in decision making. Following are initiatives and events that have been completed by the outgoing officers as well as initiatives that are being focused on by the new officers

- 2010-2011 ASUSU Officer Inauguration was held as the outgoing officers passed the torch of responsibility to incoming leaders. The new officers are very excited to get to work planning for next year. Many of their goals focus around putting the students first. They are doing all they can to get student feedback to help guide planning for the upcoming year.
- The 2011–2012 budget is now set at \$900,000. After review of the past few years, \$12,000 dollars of the budget was reallocated, increasing the funding for the USU Spirit Squad and significantly increasing funds available to individual student clubs and organizations.
- A new student group called STEPS teamed up with the Japan Club, and with the help of many different student groups around campus, raised over \$15,000 for Japan relief.
- This year the SAA (Student Alumni Association) teamed up with the service center for A-Week which offered a variety of activities and events to USU students, including tons of service, games, a great dance party and the traditional True Aggie Night. With this event, new Student Body President Erik Mikkelsen finally became a True Aggie.
- ASUSU Arts and Lectures hosted a very popular event with Date Doctor, David Colman. Students packed the TSC Ballroom to capacity to hear the man who inspired the movie “Hitch.”
- Arts and Lectures also recently teamed up with the diversity council to host a scholarship concert featuring New Zealand’s premier Reggae band Katchafire. This concert was free to students, but brought in \$1,650 in outside ticket sales to fund scholarships for returning students who have no other scholarships.
- CRSA has been chosen as the architectural firm to conduct the feasibility study for the ARCC (Aggie Recreation and Community Center). Two meetings have been held to discuss the scope of work, what students want in the building, and a timeline for going forward.
- Planning for Aggie BLUE Fall Leadership is underway. The large size of last year’s conference hindered its effectiveness. This year the conference will be capped at 120 participants.
- End of Year Bash/Renaming of 700 North.
- The rumor on the street is that trustees have a tendency to encourage a student body president’s marriage. Since setting the goal to have two dates per week, Erik Mikkelsen is happy to report that he has been more than successful in reaching this goal. With his new found advice from the “Date Doctor” he hopes to see his dating life thrive in the near future.

ATHLETICS

Name: Scott Barnes
Telephone: 797-0912
E-mail: Scott.Barnes@usu.edu
Date: April 2011

Events, Actions, or Issues Since Last Trustee Meeting

Athletic Sports Updates

Men's Basketball – For the fourth-straight year, Utah State won the WAC's regular season championship, including its third-straight outright title, as it finished the year with a 30-4 record and 15-1 league mark. USU also won its second WAC Tournament Championship in the last three years. Head coach Stew Morrill was named the WAC Coach of the Year for the third-straight season and the NABC District 6 Coach of the Year for the second-straight year, along with being named the 2011 Jim Phelan National Coach of the Year by CollegeInsider.com.

Women's Basketball – Utah State advanced to postseason play for the first time since 1982 as it played two games in the Women's National Invitation Tournament (WNIT) to finish the year with an 18-15 record, which is the most wins in school history. USU also notched its first postseason win since 1977 when it defeated Arizona (103-95) in the first round of the WNIT.

Gymnastics – Utah State placed fifth at the 2011 WAC Championships and finished the year with five of its gymnasts advancing to NCAA Regionals. Head coach Jeff Richards was named the NCAA Division I National Association of Collegiate Gymnastics Coaches (NACGC) North Central Region Co-Coach of the Year, in a vote by the region's head coaches.

Indoor Track & Field – Utah State's men's indoor track and field team won its third WAC Championship in the last four years, while the Aggie women finished as the runner-up for the second-straight year at the 2011 WAC's Indoor Championships. Veteran head coach Gregg Gensel collected men's Coach of the Year honors for the sixth time in seven years.

Outdoor Track & Field – Utah State hosted its only meet of the season last weekend and has three more meets to compete in before traveling to Honolulu for the WAC Championships on May 11-14. The men are the defending outdoor champions, while the women finished fourth last year.

Men's and Women's Tennis – Both tennis teams conclude their regular seasons this week and will travel to Boise next week for the WAC Championships. The men are 12-9 this year and just completed a perfect home season as it went 6-0. The women are currently 9-7 on the year.

Big Blue Scholarship Fund Drive

We are in the middle of our scholarship fund drive right now. We made an adjustment this year and have shortened the fund drive to four weeks. We focused hard on renewals prior to

the start of the drive. This was very effective and we are a week ahead of where we were last year. Last Thursday we reported \$375,000 in renewals and new money. The end of the fund drive is May 19.

Athletic Training-Sports Medicine Program

This is an exciting time for Utah State University Sports Medicine. Our Athletic Training Sports Medicine program is experiencing continued success. Research collaborations between Health and Human Movement and Communicative Disorders, within the Emma Eccles Jones College of Education and the Athletics Department is expanding to create unprecedented academic opportunities for all departments, while increasing the quality of health care to USU student athletes. New research opportunities are now available to further investigate our Concussion Return to Play Protocol at USU and our plans for further investigations and research. Our current USU Concussion Protocol was the first published protocol to include both cognitive and balance pre-injury baseline testing with a gradual progressive return to play format. The balance baseline testing uses the Balance Error Scoring System, BESS, which we have modified to the USU Modified BESS, due to results from research conducted at USU. The cognitive baselines were established using the Standard Assessment of Concussion tool. Utah State University has been using, studying and modifying this protocol since 2003. Continuing international and national literature reaffirms and validates its efficacy. With the collaboration efforts between the Health and Human Movement Department, the Communicative Disorders Audiology Department and the Athletics Sports Medicine Department we are now prepared to investigate and validate our own and other protocols for Traumatic Brain Injury. This collaboration has allowed us to obtain new research, testing and treatment tools for the Establishment of a fully functioning Balance Center within our Sports Medicine Complex.

This investigative partnership now includes the full research faculty and medical staff of all three departments and the accompanying graduate students, 11 in Sports Medicine and 12 in Audiology, plus a doctoral student in Sports Medicine. The combination of academic investigators and the acquisition of the necessary funding of equipment is something that none of the departments could have achieved separately. This interdisciplinary research effort was made possible by Provost Raymond Coward, Athletics Director Scott Barnes, Dean of the College of Education Beth Folley and their respective staffs and faculty. We are now prepared to educate our students and investigate common and closely associated questions concerning audiology, balance, vestibular disorders, computerized dynamic posturography and ENG's as well as traumatic brain injury and sports related concussions.

In the area of traumatic brain injury, TBI, our initial projects will be to baseline test all USU intercollegiate athletes on The NeuroCom Smart Equi-test posturography to add to the data of our existing procedures and protocols for concussion management. We have already started this phase of the investigation and will have collected baselines on all 350 USU Athletes prior to the start of August reporting dates. While continuing study of collegiate athletes is important and a primary investigation, we are planning studies to baseline test and follow concussed youth sports participants, prior to high school and college age athletes. We suspect that this population is endangered by under diagnosis and missed TBI incidents compounded by early return to activity. Once concussed, TBI, baseline tested youth athletes are identified our intention is to follow those children through their growth and development years to study long term effects of childhood concussion.

**AGENDA
PUBLIC RELATIONS AND MARKETING
MAY 6, 2011**

<u>Information Items</u>	<u>Page</u>
1. Events, Actions, and Issues	1
2. Performance Dashboard	3

Public Relations and Marketing

John DeVilbiss, executive director, 435-797-1358; john.devilbiss@usu.edu

March 5, 2001, through April 22, 2011: Events, actions, issues since last Trustees' meeting

Telling the Utah State University Story

- **Sunrise Sessions.** Sharing the accomplishments of USU's foremost faculty researchers is an objective of this program, a quarterly lecture and breakfast held in Salt Lake City. Working with the VP for Research and USU Advancement, PR&M promotes the sessions with a number of constituents, including SLC market media. The speaker featured in this reporting period was Michelle Baker, professor of Biology. The event drew a capacity crowd.
- **Feature Stories.** In a short reporting period, 15 feature stories were published online in *Utah State Today* and distributed weekly to its 30,000-plus mailing list. Important stories highlight major announcements and initiatives (*Utah Legislature Approves Veterinary Program at Utah State University*; *L. John Wilkerson is USU Commencement Speaker*), faculty and student accomplishments (*A Utah State University Best: Four Aggies are 2011 Goldwater Honorees*; *Nineteen USU Students Present at National Conference*; *STEM Renown: Seven Aggies Honored in NSF Grad Research Fellow Search*; and *Making Gas out of Trash*), national rankings (*College of Education Lands at No. 29 on U.S. News and World Report's List*) and outreach efforts (*USU Clubs Unite to Aid in Japan Relief* and *USU Clubs — More Than Extracurricular*), among others.
- **Press Releases.** During this reporting period PR&M distributed 88 press releases, resulting in 1,220 media mentions for the university. Important stories receiving extensive coverage in the state and beyond included the announcement for USU's new Doctor of Veterinary Medicine degree program. USU also received national media attention when it was named a Tree Campus USA.

Key Projects and Campaigns

- **USU-CEU Visual Identity Guide.** Completed a year-long identity review for Utah State University-College of Eastern Utah. Guidelines and procedures are now contained in a 10-page document that serves as an ancillary guide to the USU Visual Identity Program. The new guide, now posted on both institutions' websites (<http://www.usu.edu/prm/identity/>), provides clear direction about how to refer to and portray the newly merged institutions.
- **USU Visitors' Guide.** Updated guide for 2011-12 with new content, photos and contact information. Complete layout revamp, with new design and graphics. Final production includes 15,000 copies made available to visitors on the USU campus and are made available to USU's colleges and departments.
- **Commencement.** In preparation for the university's 124th commencement, worked with Commencement Committee and the president's office to publicize the selection of John Wilkerson was the 2011 commencement speaker; assembled media announcements for other honorary degree recipients; wrote and edited copy for commencement program; and a PRM staff member sat on the committee to select the student commencement speaker.
- **USU Mobile App.** With the completion of the USU iPhone OS Mobile App, efforts now focus on completing and releasing the USU Android OS Mobile App.
- **Facebook Design Updates.** With the recent ability to customize Facebook pages, PR&M re-designed the official USU Facebook page as a one-stop shop featuring policy for page users, portals for online application, a university Google map and an event calendar RRS feed, among other changes. The new features set the USU Facebook page apart from any of the university's competitors.
- **USU News Twitter Feed.** A new university Twitter profile was created (@USUAggiesNews) to highlight the many stories of Utah State University reflected in the media. Within a week of its creation, a majority of major news outlets in the state are following this Twitter feed.
- **Campaign Piece.** Began work on a major print piece in support of the final year of the university's capital campaign, *Honoring Tradition, Securing Our Future*.

Integrating Campus Communication

- **I Choose USU Post Cards.** PR&M is writing text and designing a series of five post cards to be sent by the Admissions office to prospective students. The cards incorporate “brag points” about USU that separate it from competing universities in the state. Two of the five have been published, with a distribution of nearly 8,000.
- **Environmental Observatory.** Promoted the ribbon-cutting event for this new, centrally located data gathering center. Distributed press releases, including targeted distribution to meteorologists across the state, and edited the ribbon-cutting invitation. Story published in *Utah State Today* and featured on the university’s homepage.
- **RCDE.** Consulted with Regional Campuses/Distance Education on plans to engage a consultant to develop a marking plan for the state-wide programs.

Trademarks and Licensing

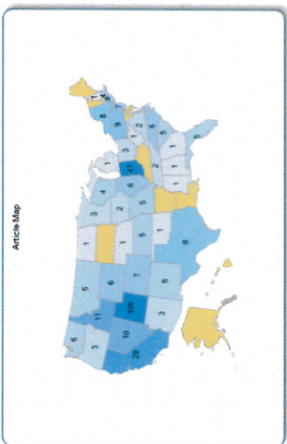
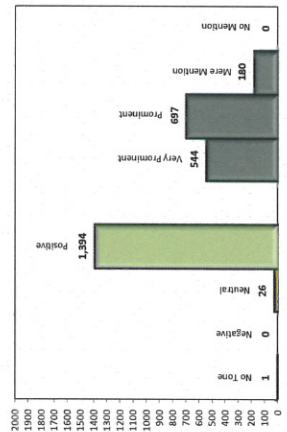
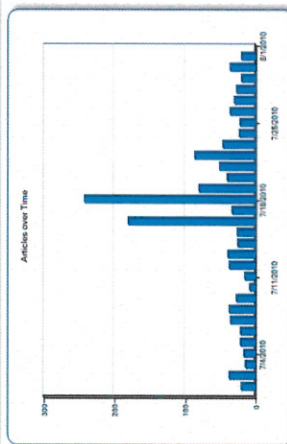
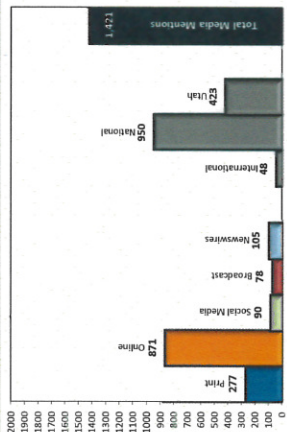
- **USU-CEU.** Registered five newly created marks for USU-CEU. Made contact with USU Eastern bookstore and vice-chancellor introducing the university’s licensing program. Included licensing information in the newly created USU Eastern Visual Identity Program, ensuring a coordinated transition as the institutions join.
- **Board.** Increased membership to include representatives from RCDE, ASUSU, Admissions and USU Eastern. The board met for the first time April 5, 2011, where a number of policy items were presented for review or approval.

Additional Activity

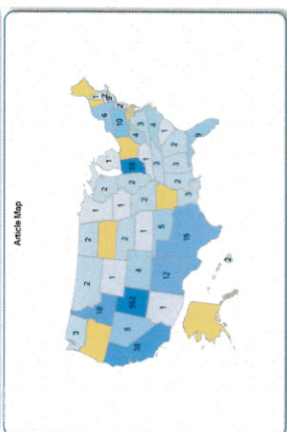
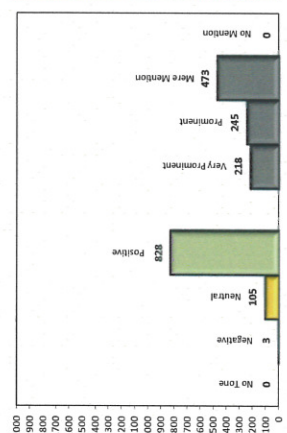
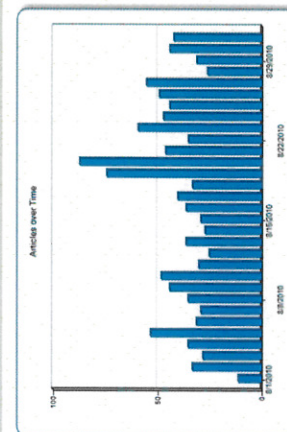
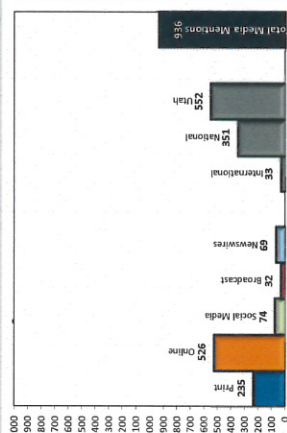
- **Proactive Action:** After a load balancer failed near midnight April 19, the university’s official Facebook page, and then Twitter, received multiple complaints from students who could not access their ACCESS accounts to register for classes. As a result, #banner and #aggielife both showed as trending topics on Trendsmap.com. The PR&M new media manager responded immediately to multiple comments. The next morning, an official statement was made on Facebook and Twitter explaining the problem and addressing the issue. Since posted, there have been no further negative comments about the incident. By addressing the situation publically in a timely manner, negative PR was limited, then averted.
- **Photo:** Created publication photography for USU Space Dynamics Laboratory and the College of Humanities and Social Sciences. Provided photo coverage of university events, including Diversity Awards, Department Teaching Excellence Award, Employee Recognition Awards, Goldwater Scholars, Tree Campus USA, Undergraduate Teaching Fellows and the Beverly Sorenson event. Provided photo requests to off-campus publishers: McGraw Hill Higher Education, cover photo for faculty textbook, College of Business; and *Restoration Ecology Journal*, Australia, cover photo for journal, College of Agriculture.
- **Web:** Completed re-design or updates on websites for the Utah State University Alumni Association and USU’s Disability Resource Center. A blog was created and is now operational for USU’s Government Relations office.
- **Video:** Follow up on Founders Day videos — videos completed and DVDs created and delivered to Alumni office to be sent to all honorees. Videos compressed and uploaded to USU YouTube channel for the web. Provided athletic footage and other event coverage for College of Agriculture for promotional videos. Video support: interviews for recruitment videos/campus tour video; USU campus life, Interior Design Exhibition, building construction. Merlin Olsen summary DVD created for Advancement, including final speech, field naming announcement, video bios and statue raising and ceremony. Ongoing: upkeep of news and video highlights pages with all noteworthy USU video news coverage; ongoing work with USU iphone app.
- **Design:** Extensive work on the USU Eastern visual identity program, including the creation of new logos and wordmarks. Created walking tour signs for USU-CEU campus. Finalized signage and business card/letterhead for the Swaner EcoCenter. SOAR: created postcard, student handbook and planner and folders. Admissions: Campus Visit folder; Certificate of Scholarship — presented to all incoming freshmen who received a scholarship.

PUBLIC RELATIONS & MARKETING CORE MESSAGE DASHBOARD

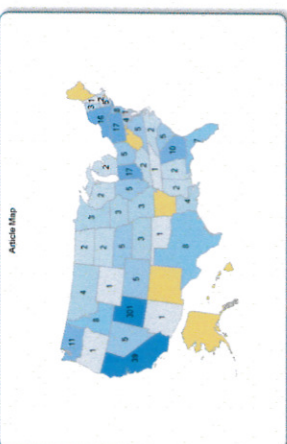
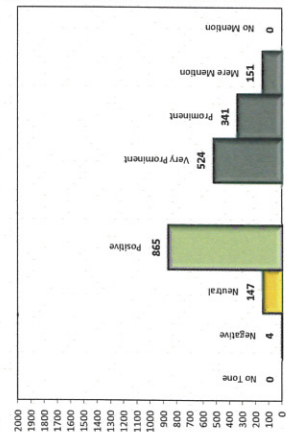
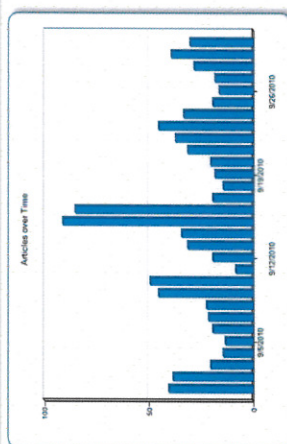
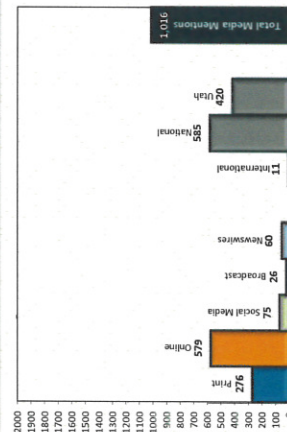
July 2010



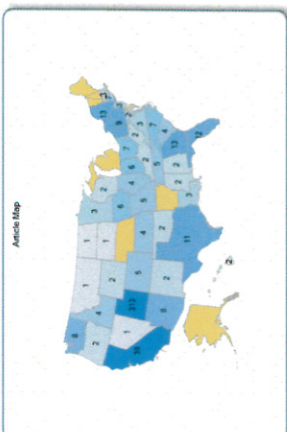
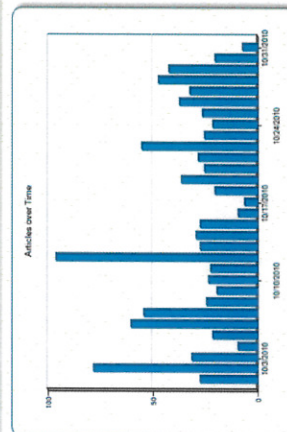
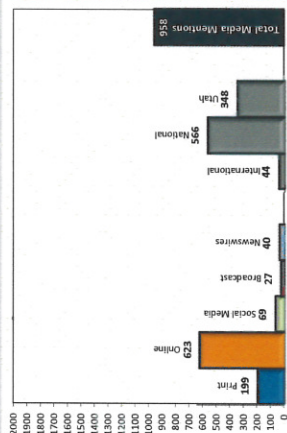
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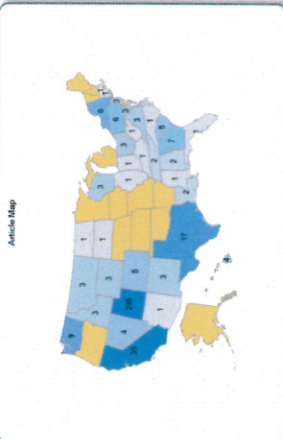
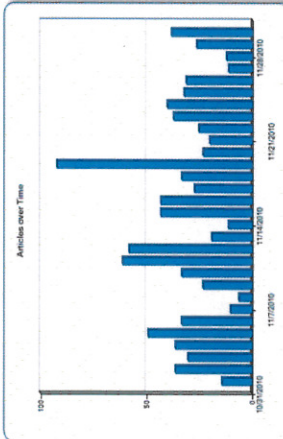
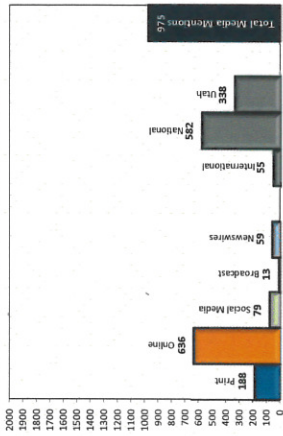
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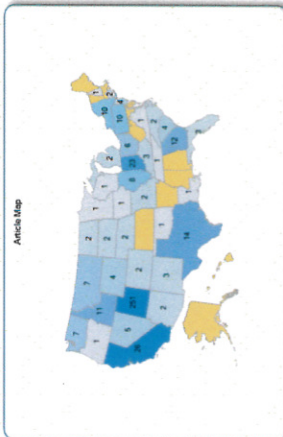
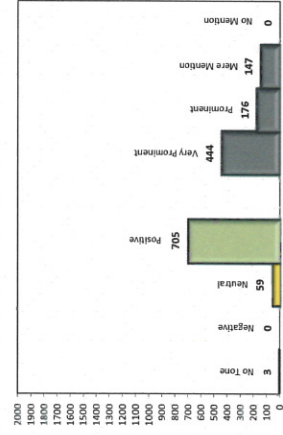
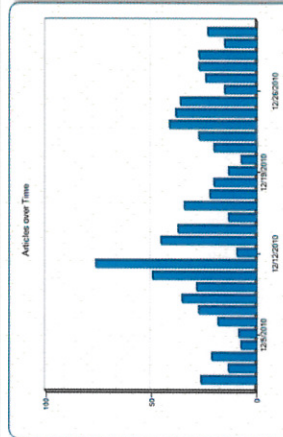
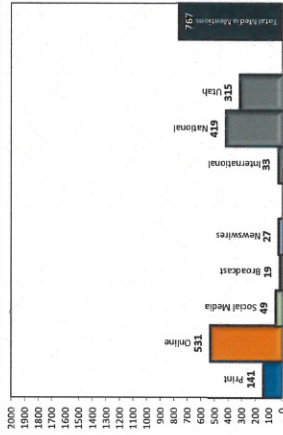
October 2010



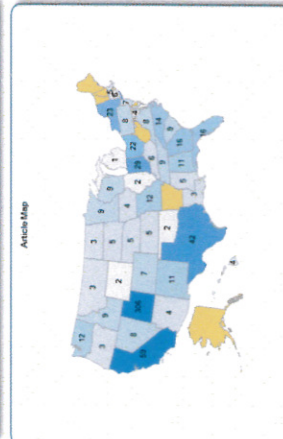
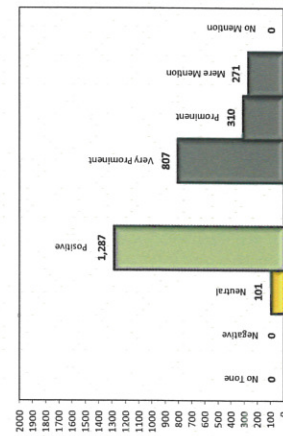
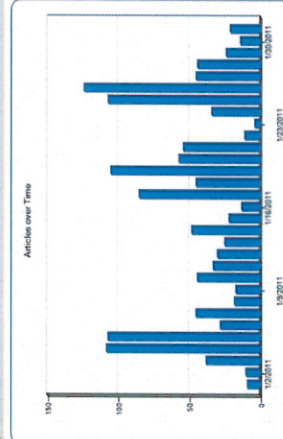
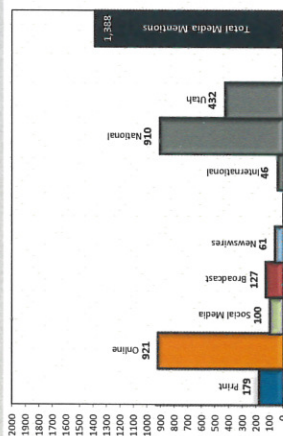
November 2010



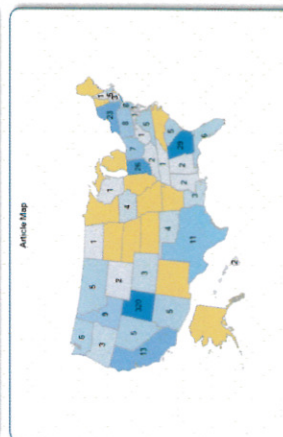
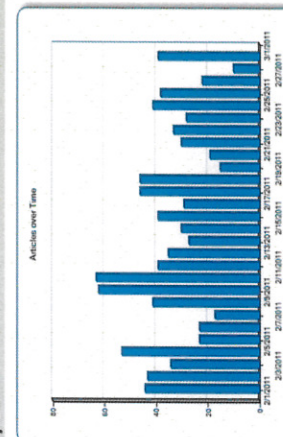
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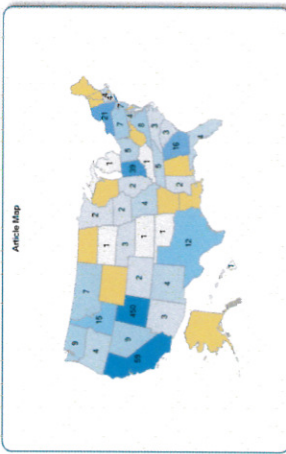
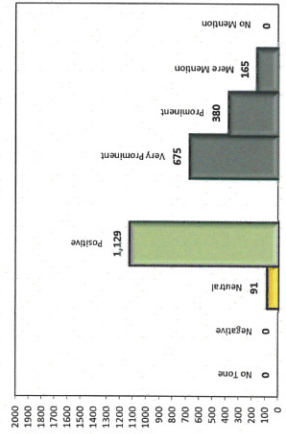
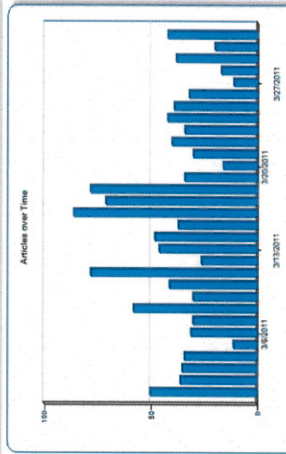
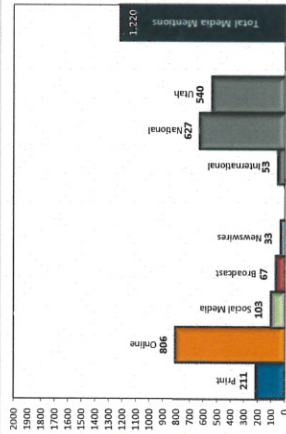
January 2011



February 2011



March 2011





FACULTY SENATE REPORT TO THE BOARD OF TRUSTEES
April 2011

Submitted by Vincent Wickwar, President of the Faculty Senate

The Utah State University Faculty Senate met on March 14, 2011, and April 4, 2011.

EVENTS, ACTIONS OR ISSUES SINCE THE LAST TRUSTEES MEETING:

- The following reports were made to the Faculty Senate: Budget and Faculty Welfare Committee, Academic Freedom and Tenure Committee, Presentation from Chair of Sustainability Council, Information Technology Presentation, Professional Responsibilities and Procedures Committee, and the Honorary Degrees and Awards Committee, Calendar Committee, and Committee on Committees.

KEY ISSUES AND ACTION ITEMS:

- Approved 30 requests for course actions.
- Approved request from Caine College of the Arts and John M. Huntsman School of Business to offer a jointly sponsored interdisciplinary program entitled *Certificate in Design Thinking for Innovation*.
- Approved request from the Department of Health, Physical Education and Recreation to offer a Plan B option for the MS Health and Human Movement Exercise Science Specialization, Health Education Specialization and the Sports Medicine Specialization.
- Approval of the General Education syllabi for USU 1340 for Adam Beh.
- Approved the one-year renewal of USU-CEU Faculty Senate apportionment for continued inclusion of USU-CEU faculty on the Senate until the Code is modified to formally include them. Also approved electing a USU-CEU member to each of the six major Faculty Senate standing committees.
- Approved the procedure for approving proposed Code changes to integrate USU-CEU, update portions of the Code, and take into account some of the suggestions and issues raised by the Code Review Committee (Kras Committee). The procedure called for two special meetings of the Faculty Senate to solicit feedback from senators, a revision of the proposed changes based on this feedback, and then 1st and 2nd readings at the following two Faculty Senate meetings.
- Held senate elections for President-Elect and Committee on Committees members. Renee Galliher was elected Faculty Senate President-Elect, and Robert Schmidt and Jeffery Smitten were elected to the Committee on Committees.

CURRENTLY UNDER CONSIDERATION:

- USU-CEU proposed Code changes. The first reading of the proposed Code changes was presented April 4, 2011.

UPCOMING EVENTS, ACTIONS AND ISSUES:

- At the April 25th meeting, the Senate will receive reports from the Faculty Diversity, Development & Equity Committee; Committee on Committees; an update from the Calendar Committee; Affirmative Action and Equal Opportunity Office Code changes to Policy 300; ASUSU on Commons Hour Implementation; and the Ad Hoc USU-CEU Code Committee.
- USU-CEU Code changes (Second Reading).
- Educational Policies Committee Report and Actions.

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Date: April 22, 2011

Events, Actions or Issues since last Trustee's Meeting

PEA Awards

The PEA Employee of the Quarter award was presented to Myra Cook, Computer Science Advisor on January 13. A nominee wrote, "Myra is an excellent resource for our department, both for the students and the professors. I can send [students] to Myra with confidence knowing they will receive the best possible advice." Myra was awarded with a plaque and will be recognized at the PEA Employee Banquet.

New Professional Relations Chair Selected

Due to unforeseen circumstances, JanaLee Johnson resigned from the position of Professional Relations Chair. The PEA Executive Committee voted unanimously to have Melanie Ivans from the College of Engineering fill that position. Melanie was the runner up for that particular position when PEA held its elections spring, 2010.

Welcome Packets

In order to better welcome new professional employees to USU, members of the PEA Executive Committee delivered over 60 welcome packets to all employees who began employment since August, 2011. Information was given regarding the PEA association and several gifts were included in the packet (i.e. gift card from Dining Services and free Aggie Ice Cream). Each month members will continue to deliver the packets and welcome new PEA employees to USU.

Utah higher Education Staff Association (UHESA) Day at the Capitol

On Thursday, February 3, 2011, employees from the higher education institutions across the state convened at the State Capitol to talk with Legislators about the importance of supporting Utah's higher education system. USU employees had the opportunity to talk with Representatives Ronda Menlove, David Butterfield, Jack Draxler, and Curt Webb.

Benefits Advisory Committee

A new Benefits Advisory Committee was created consisting of 2 members from the Faculty Senate, the Professional Employee Association, and the Classified Employees Association. The purpose of the committee will be to review proposed changes in the employee benefits on campus. Information will be provided to the committee from the Vice President for Business and Finance and the Office of Human Resources.

PEA/CEA Brown Bag Luncheon

On February 9, PEA partnered with the Classified Employees Association to sponsor a brown bag luncheon in the Taggart Student Center. Two recent studies were performed by MSHR graduate students regarding the USU Wellness Program and USU Benefits. Their findings were presented and there was an opportunity to ask questions.

Annual Employee Banquet

The PEA Annual Employee banquet was held on March 15, 2011. The program included remarks from President Albrecht and a keynote address from Dr. Rich Gordin, sports psychologist and faculty member at USU. Cost to attend was \$15 per person, and 247 employees attended.

Legislative Report

President Albrecht held a joint meeting with PEA and CEA employees on Wednesday, March 30, in the TSC Auditorium and reported on the Legislative outcome.

Upcoming Events, Activities or Issues

PEA Scholarship applications were due March 25 and are in the process of being reviewed by the PEA Scholarship Committee.

PEA will once again partner with the Classified Employees Association to sponsor a brown bag luncheon on May 24. Steve Neeleman, CEO and founder of HealthEquity will discuss the High Deductible Health Plan in which employees may enroll.

PEA elections will be held in May, 2011.

PEA/CEA employee swim night is scheduled for August 3.



UtahStateUniversity CLASSIFIED EMPLOYEES ASSOCIATION

CEA PRESIDENT: Debra Megill

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Events, Actions or Issues since last Trustee's Meeting

Classified Employees celebrated with our annual luncheon. Over 400 attended. We appreciated all the support that was given for our employees to attend.

Other Activities

We have teamed up with PEA for some fun activities for our employees. We are co-sponsoring a Swim night at the Logan pool. The pool will be paid for by both of the associations and donations are asked for as a scholarship donation.

Upcoming Events, Activities or Issues

CEA elections for the new Vice-President and Treasurer are planned for June 2011.