

AGENDA

REGULAR MEETING OF THE UTAH STATE UNIVERSITY BOARD OF TRUSTEES SPACE DYNAMICS LABORATORY -- BENNETT LABORATORY BUILDING, KING AUDITORIUM 489 E INNOVATION AVE., NORTH LOGAN, UTAH

AND VIA ZOOM TELECONFERENCE

<https://usu-edu.zoom.us/j/87645969874?pwd=aFpTOUFOTG1ZaDg3b05GZERpQUtNZz09>

December 2, 2022 – 9:00 a.m.

8:30 a.m. Breakfast (Board of Trustees and Vice Presidents)

REGULAR MEETING

***ALL SDL TOUR PARTICIPANTS MUST SHOW GOVERNMENT ISSUED PHOTO ID.**

9:00 a.m. 1. Welcome and Introductory Items – Chair Kent Alder

9:05 a.m. 3. Chair's Report – Chair Kent Alder

3.1 Governor Cox Tuition Freeze meeting report

3.2 Financial Analysis Report – Vice President Dave Cowley

9:35 a.m. 4. Committee Reports, Committee Chairs

4.1 Executive Committee – Chair Kent Alder

4.2 Academic Approval Committee – Chair Wayne Niederhauser

4.3 Recruitment, Retention and Completion Committee – Chair Gina Gagon

4.4 Marketing and Communications Committee – Chair Jacey Skinner

4.5 Student Health, Safety and Well-being Committee – Chair David Huntsman

4.6 Audit, Risk and Compliance Committee – Chair Dave Petersen

10:15 a.m. 5. Review External Talking Points document – Trustee Tessa White

10:30 a.m. BREAK

10:45 a.m. 6. Overview of University Units

6.1 Space Dynamics Laboratory – President Jed Hancock

11:15 a.m. 7. Introduction of Vice President of Government and External Relations Devin Wiser

7.1 Overview of Legislative Requests for 2023 Session

11:50 a.m. 8. President's Report – President Noelle Cockett

8.1 Student Resolution and Commendation

12:00 p.m. LUNCH (Trustees and Vice Presidents)

1:00 p.m. 9. Trustee Recognition

President's Report (continued)

1:10 p.m. 8.2 Update on University Vision and Strategic Plan Outcomes

1:40 p.m. 10. Consent Agenda

10.1 Approve:

Minutes from Board of Trustees Meeting held October 14, 2022

10.2 Approve:

Minutes from Board of Trustees Meeting held on October 31, 2022

10.3 Approve:

Capital Improvement Priority List for FY2023-24

10.4 Approve:

Report of Institutional Discretionary Funds for 2021-2022 (Actual), 2022-2023

(Estimate), and 2023-2024 (Estimate) and Institutional Discretionary Funds
Supplemental Report of Budget Variances for the Fiscal Year Ended 3- June 2022

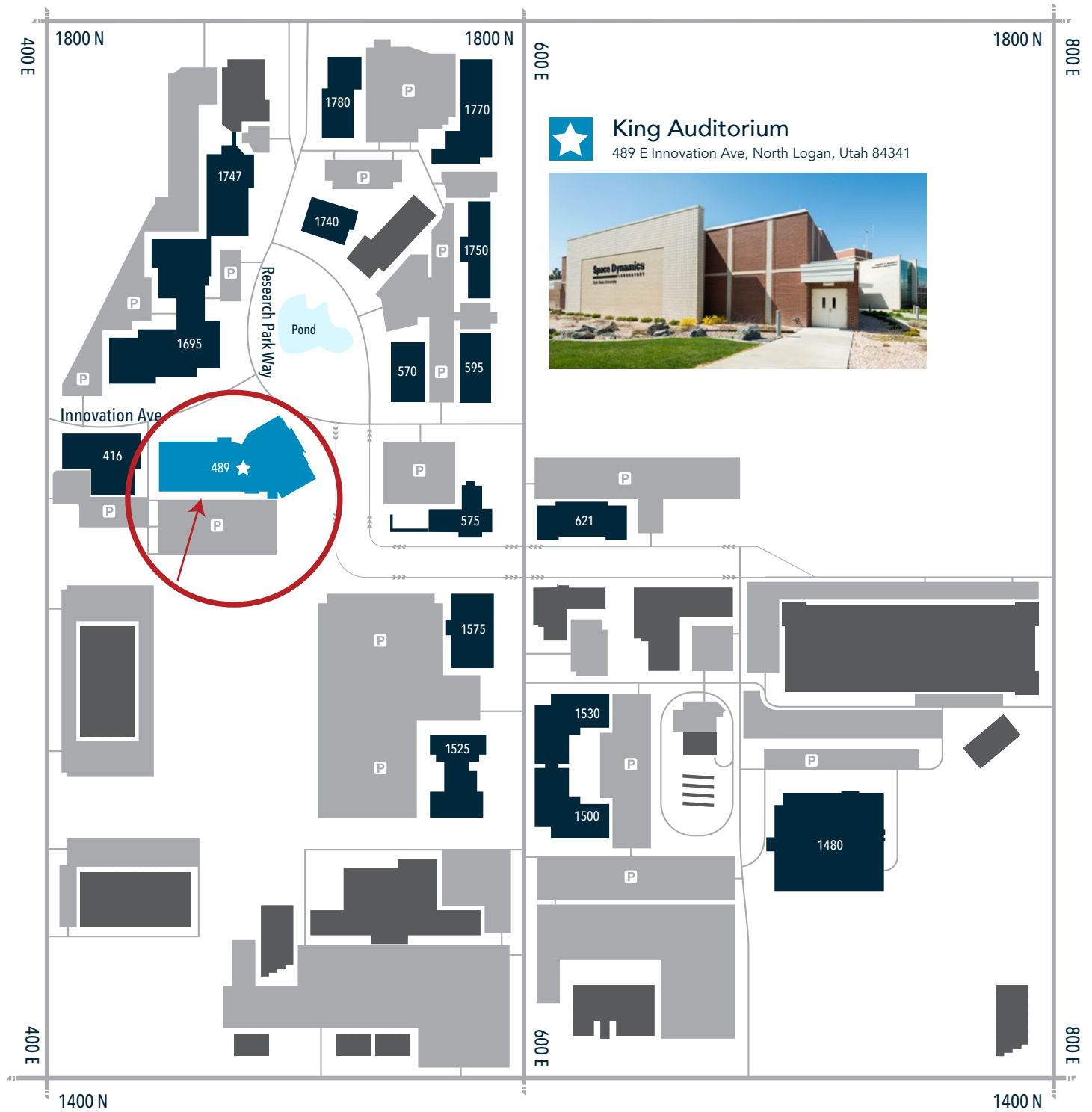
- 10.5 Approve:
Reports of Auxiliary and Service Enterprises for FY2021-22
- 10.6 Approve certificate:
The Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Global Agriculture, Leadership and Education
- 10.7 Approve certificate:
The Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Fashion Studies
- 10.8 Approve emphasis:
The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes offering an Agricultural Production and Automated Processing Technology Emphasis in the General Technology AAS
- 10.9 Discontinue certificate:
The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Certified Nursing Assistant Certificate of Completion
- 10.10 Discontinue certificate:
The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Office Computer Systems Certificate of Completion
- 10.11 Discontinue certificate: The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Phlebotomy Certificate of Completion
- 10.12 Approve certificate:
The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Quality and Reliability
- 10.13 Approve emphasis:
The Department of Music in the Caine College of the Arts proposes creating an optional emphasis in Composition within the current Bachelor of Art in Music
- 10.14. Approve center:
The Emma Eccles Jones College of Education and Human Services proposes establishing an Alzheimer's Disease and Dementia Research Center
- 10.15 Approve minor name change:
The Department of Human Development and Family Studies proposes changing the name of the Family and Human Development Minor to Human Development and Family Studies Minor.
- 10.16 Approve certificate:
The Departments of Computer Science and Mathematics and Statistics proposes offering a Data Science Graduate Certificate
- 10.17 Approve minor:
The Departments of Computer Science and Mathematics and Statistics proposes offering a Data Science Minor
- 10.18 Approve new department:
The College of Veterinary Medicine proposes a new department to be named Department of Veterinary Clinical and Life Sciences
- 10.19 Approve minor:
The Department of Marketing and Strategy proposes creating a Marketing Design Minor
- 10.20 Approve minor:
The Department of Management proposes creating a People and Organizations Minor
- 10.21 Approve suspension of degree:
The Department of Market and Strategy proposes suspending the International Business Bachelor of Art and Bachelor of Science degrees
- 10.22 Approve:

Faculty Code 401 Composition and Authority of the Faculty

- 1:45 p.m. 11. Action Agenda
- 11.1 Approve property exchange:
Real Property Acquisition by Exchange - property located adjacent to the Bastian Agricultural Center (BAC) – Vice President Dave Cowley
 - 11.2 Approve Bachelor of Science degree:
The Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Animal and Dairy Sciences – Provost Larry Smith
 - 11.3 Approve Bachelor of Science degree:
The Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Biotechnology – Provost Larry Smith
 - 11.4 Approve Bachelor of Science degree:
The Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Bioveterinary Science – Provost Larry Smith
 - 11.5 Approve Bachelor of Science degree:
The Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Equine Science and Management. – Provost Larry Smith
 - 11.6 Approve:
USU Strategic Plan Mission, Vision, and Strategic Direction – President Noelle Cockett
 - 11.7 Approve:
Public Interest Uses for the Proceeds from Disposition of Property – Vice President Mica McKinney and Chief of Police Blair Barfuss
12. Information Agenda
- 12.1 President's Recent and Upcoming Events
 - 12.2 Revised Policy 523 Scholarship Awarding
 - 12.3 USU Annual Security Report
 - 12.4 Office of Equity Annual Report
 - 12.5 USU Center for Community Engagement Annual Report
- 2:25 p.m. 13. Space Dynamics Laboratory tour (*Government photo ID required to participate.*)
- 2:45 p.m. ADJOURN

Space Dynamics Laboratory Map

- Parking available in the lot south of Building 489
- No parking pass required in this lot



UTAH STATE UNIVERSITY BOARD OF TRUSTEES
Utah State University, Logan, Utah
October 14, 2022

Minutes of the Closed Session of the Utah State University Board of Trustees held in-person at Utah State University in the Sonne Board Room and via Zoom videoconferencing, commencing at 8:38 a.m.

MEMBERS PRESENT

Kent K. Alder (Chair)	Steven L. Palmer
John Y. Ferry (Vice Chair)	David A. Petersen
Clara Alder	Jacey Skinner
David H. Huntsman	Tessa White
Gina Gagon	

UNIVERSITY REPRESENTATIVES PRESENT

Janalyn Brown	Interim Secretary of the Board of Trustees
Noelle E. Cockett	President
Mica A. McKinney	General Counsel and Vice President, Legal Affairs

OTHER ATTENDEES PRESENT

Jesslie Anderson	Vice Chair, Utah Board of Higher Education
Scott L. Theurer	Member, Utah Board of Higher Education

Chair Alder conducted the meeting. Personnel, property, and legal issues were discussed.

Action: Trustee Huntsman made a motion to adjourn the meeting. Vice Chair Ferry seconded the motion; the voting was unanimous in the affirmative.

The meeting adjourned at 9:05 a.m.

Kent K. Alder, Chair

Janalyn Brown, Secretary
(minutes taken by Janalyn Brown)

Date Approved

UTAH STATE UNIVERSITY BOARD OF TRUSTEES
Utah State University, Logan, Utah
October 14, 2022

Minutes of the Regular Session of the Utah State University Board of Trustees held at University Inn – Sonne Board Room and via Zoom videoconferencing, commencing at 8:30 a.m.

MEMBERS PRESENT

Kent K. Alder (Chair)	Steven L. Palmer
John Y. Ferry (Vice Chair)	David A. Petersen
Clara Alder	Jacey Skinner
Gina Gagon	Tessa White
David H. Huntsman	

UNIVERSITY REPRESENTATIVES PRESENT

Janet B. Anderson	Senior Vice Provost
Jodi Bailey	Chief Audit Executive
Paul Barr	Vice Provost
Lisa Berreau	Vice President, Research
Janalyn Brown	Interim Secretary of the Board of Trustees
Noelle E. Cockett	President
David T. Cowley	Vice President, Finance and Administrative Services
Andrea DeHaan	Content Writer, College of Humanities and Social Sciences
Amanda DeRito	Associate Vice President for Strategic Communications
John Ferguson	President, Faculty Senate
Colin Flint	Professor
Mike George	Director of Support Services
Jed Hancock	President, Space Dynamics Laboratory
Nancy Hanks	Executive Assistant to the President
John H. Hartwell	Vice President and Director, Athletics
Jane Irungu	Vice President, Diversity, Equity and Inclusion
Mica A. McKinney	General Counsel and Vice President, Legal Affairs
Shilo Martinez	Program Coordinator, USU Blanding
Katie Jo North	Executive Director of New Student Enrollment
William M. Plate	Vice President, University Marketing and Communications
Levi Sim	Photographer
Michael Torrens	Executive Director, Analysis, Assessment & Accreditation
Rebecca Walton	Associate Dean, College of Humanities and Social Sciences
Joseph P. Ward	Dean, College of Humanities and Social Sciences

OTHER ATTENDEES PRESENT

Jessellie Anderson	Vice Chair, Utah Board of Higher Education
Linda Hudson	Employee Recognition Awardee
Gentry Hudson	Linda Hudson's daughter
Scott L. Theurer	Member, Utah Board of Higher Education
Hunter Warren	Graduate Student, USU Blanding

1. BOARD OF TRUSTEES REGULAR MEETING

Chair Alder called the meeting to order. He welcomed and thanked those present for their attendance.

Action: Vice Chair Ferry moved in accordance with 52-4-205 of the Utah Code, that the Trustees go into a Closed Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and the possible sale of real property. The motion was seconded, and the Trustees went into a closed executive meeting at 8:38 a.m.

Chair Alder reopened the Regular Meeting at 9:07 a.m.

2. CHAIR'S REPORT

Chair Alder stated there are roles delegated to the Board of Trustees by the Utah System of Higher Education (USHE). One area of focus for the Board is the external promotion of Utah State University. The board is well-connected to support President Cockett in her role as president and in moving the institution forward. President Cockett shared Trustee Gagon set up meetings for her in Carbon County. They spent quality time visiting legislators and others tied to the university which helped the President and Utah State to build relationship capital.

3. COMMITTEE REPORTS

3.1. Executive Committee – Chair Alder indicated this committee's main purpose is to set the Board of Trustee meeting agenda.

3.2. Academic Approval Committee – Vice Chair Skinner stated the committee have items on the consent agenda as well at the College of Humanities and Social Sciences Peace Institute which will be voted on in the action agenda.

3.3. Recruitment, Retention and Completion Committee – Chair Gagon shared the Fall 2022 Day 15 Report which shows both headcount and full-time enrolled student counts are up. Online enrollment is down which was expected due to the shift back to in-person classes since the COVID-19 pandemic. First time enrolled (FTE) students were up over fall 2021 and is the highest first-time student class ever in the history of the Logan campus. Throughout the statewide system, there were big improvements over fall of 2021 but still not up to pre-pandemic numbers.

Gagon noted some possible challenges she sees coming in fall of 2023. Housing and dining grant monies from the American Rescue Plan Act (ARPA) fund will no longer be available through USU to the students. Chair Gagon mentioned retooling the scholarship matrix to make it more competitive with the other institutions. Katie Jo North restated FTE students are up 13% which is equivalent to 300 students on the Logan campus. Statewide FTE students are up ~14% as well so the university is seeing some good momentum. Recruitment plans, including goals and strategies for all USU campuses, are available to the Board of Trustees. Vice President Irungu spoke about meeting with Katie Jo's team and how they are working to recruit a more diverse community of students. She is happy with where the institution is headed.

3.4. Audit, Risk and Compliance Committee – Chair Petersen mentioned Jodi Bailey and team do a terrific job for the university. Jodi’s team audited the Aggie First Scholars Meal Card process and program, course fees and housing waitlist. Jodi shared and explained the new audit dashboard. She stated her and the audit team would like to be a source for consulting and not just to come in after the fact to tell you what went wrong. President Cockett indicated John Bostock and Robert Wagner hire a consultant to assess on-campus housing and to recommend where the institution should be in regard to Logan campus housing.

3.5. Honorary Degrees, Awards, and Recognition Committee – Chair Ferry discussed the committee is in the process of gathering nominations and getting everyone involved to discuss the Honorary Degree recipients and Commencement Speaker.

3.6. Marketing and Communications Committee – Chair Skinner mentioned most of their discussions within the committee were focused on the information Trustee White will share later in the meeting concerning trustee talking points.

3.7. Student Health, Safety and Well-being Committee – Chair Huntsman had no formal report. President Cockett announced Eric Olsen was chosen as the Interim Vice President of Student Affairs and will be the contact for this committee going forward.

4. John Hartwell, Vice President and Director of Athletics shared a presentation on academic highlights, fall sports, financial components of the athletics department and a few “hot button” items which concern all of college athletics right now.

5. TRUSTEE RECOGNITION

Linda Hudson was presented flowers and a written recognition signed by President Cockett as the inaugural recipient of the Trustee Recognition Award. Levi Sim, USU Photographer took photos after Vice President Cowley and Mike George shared Linda’s extraordinary qualities. Linda accepted the award gratefully and was accompanied by her daughter, Gentry and former coworker Pauline Allen.

6. Review Subcommittee Progress on the External Talking Point Document

Chair Alder introduced Trustee White who reviewed a document for external talking points she and others (as part of a subcommittee) were charged with creating. Trustee White has met with President Cockett to get her input. She also met with Executive Vice President Wagner, Trustee Skinner, Chair Alder and others on the Marketing committee. The group now has a draft for a mission and vision statement. They looked at marketing products and are planning to find veins of gold to share with those they encounter. Trustee White is committed to having a deliverable product with talking points and infographics. Chair Alder believes this work will help the university’s mission and vision come alive. Trustee White is planning to bring the final document back to the board.

7. Proposed USHE Performance Goals for 2022-2023

8. Executive Director Analysis Assessment & Accreditation Michael Torrens shared a presentation and discussed at length to determine what the board and university

administration felt was the right strategy and percentages. President proposed 2022-2023 high-yield goal should be 72%, 52.64% for timely completion and increase the access goal .1% from the baseline which makes the target 7.58%. Trustee Palmer moved to accept the plan as outlined by President Cockett. Trustee Huntsman seconded the motion. Voting was unanimous in the affirmative.

9. PRESIDENT'S REPORT

9.1 Student Resolution and Commendation was presented and read by Trustee Clara Alder who recognized USU Blanding student Hunter Warren who joined the meeting via Zoom along with Shilo Martinez, USU Blanding Program Coordinator, who presented the Resolution to Hunter.

10. CONSENT AGENDA

Chair Alder stated the following items were received for review and approval on the consent agenda.

Minutes from Board of Trustees Meeting held August 12, 2022.

Proposal to Revise 300 Level Policies

CAAS-ASTE-AVTE-TDTE-New Department

CAAS-PSC-Discontinue Horticulture MPSH Program

VPSS-Name Change-Center for Community Engagement

Operating Relationship Agreement with Utah State University Space Dynamics Laboratory

Action: Vice Chair Ferry moved to approve the Consent Agenda. Trustee Palmer seconded the motion. Voting was unanimous in the affirmative and the motion passed.

9. PRESIDENT'S REPORT (continued)

9.2 President Cockett mentioned the strategic plan is moving forward. Vice President Plate shared a draft of the new webpage found on the President's Office website <https://www.usu.edu/strategic-plan/>. The plan is current and up to date with the mission, vision, and strategic direction. The plan encompasses four pillars which represent education, research, outreach and community. Trustee Petersen suggested switching the mission and vision statements and President Cockett agreed to take his thoughts under advisement.

9.3 President Cockett shared a progress report on trustee bylaws. Both she and Chair Alder attended a training on the roles and responsibilities of trustee boards which was presented by the Utah Board of Higher Education. The USU Trustee Bylaws do not change often but it is good to update as times have changed. Both the President and Vice President McKinney are looking to add and update charters for each of the Trustee committees. Recommendations and new, revised charters will be brought in front of the Board of Trustees at future meetings. President Cockett explained the charter and process of the Honorary Degree Nomination Committee.

11. ACTION AGENDA

11.1 Request to Approve Non-state Funded Capital Development – Vice President Dave Cowley

Vice President Cowley stated the trustees received a packet of information on each request. A high-tech greenhouse is slated to be built on to the existing research greenhouse for about \$1.9 million. There is to be no increase of state funding, including O&M costs.

Action 11.1a: Vice Chair Ferry motioned to approve the research greenhouse. Trustee White seconded the motion. Voting was unanimous in the affirmative and the motion passed.

Vice President Cowley then shared two additional projects, one of which is the Experiential Learning Center for the Huntsman School of Business. This project also includes removing Moen, Greaves and Reeder Hall and in their place build the Experiential Learning Center, a parking structure and a new housing structure which will replace and add an additional 70 beds lost in the removal of the current residence halls. Finally, a above ground parking structure will be built to compensate for lost parking due to several new buildings raised in this area of campus. This project will require approval of the Utah Board of Higher Education in November 2022.

Action 11.2b: Trustee Palmer motioned to approve the Experiential Learning Center and new housing and parking structures. Trustee Petersen seconded the motion. Voting was unanimous in the affirmative and the motion passed.

11.2 Real Property Acquisition (Blanding) – Vice President Cowley

Vice President Cowley said USU previously purchased the old Shopko building, which is currently being remodeled to accommodate technical education programs in Blanding. An adjacent piece of property is being sold at the appraised value, which is anticipated to be approximately \$300,000. The seller has agreed to accept the market-value appraisal. This purchase will be supported by Statewide Campus funds. This piece of property will allow USU to expand the truck driver training offered in Blanding.

Action: Chair Alder motioned to approve the real property acquisition of property adjacent to the existing USU Blanding building (old Shopko). Trustee Huntsman seconded the motion. Voting was unanimous in the affirmative and the motion passed.

President Cockett proposed a modification to the agenda. She moved to remove Space Dynamics Laboratory President Jed Hancock from the current agenda and invited him to present at the next Board of Trustees meeting scheduled for December 2, 2022.

11.3 College of Humanities and Social Sciences (CHaSS) Peace Institute

Dean Ward and Professor and Interim Director Colin Flint asked for approval for the creation of the CHaSS Peace Institute. Professor Flint believes the Peace Institute will give students good experience and the right framework to bring people together. This institute will foster interdisciplinary work together. President Cockett believes this institute is one of the best ways to reach across departments at USU and could allow Utah State University to be one of the only peace institutes in the region. The Peace Institute is planning to be student centered including many different aspects of peace, including mediation. CHaSS is gathering a faculty advisory board which allows for cross-campus collaboration. This implementation will be a big draw to the College of Humanities and Social Sciences and the university.

Action: Vice Chair Ferry motioned to approve the CHaSS Peace Institute. Trustee Palmer seconded the motion. Voting was unanimous in the affirmative and the motion passed.

12. Overview of University Units

12.1 Space Dynamics Laboratory – President Jed Hancock (moved to December 2, 2022, meeting)

12.2 College of Humanities and Social Sciences – Dean Joe Ward

Dean Ward shared a presentation with complete information about the college and its programs.

Chair Alder thanked Dean Ward and all others for their presence and participation and called for a motion to adjourn the meeting.

Action: Trustee Huntsman moved to adjourn the meeting. Trustee White seconded the motion. Voting was unanimous in the affirmative and the meeting adjourned at 2:11 p.m.

Kent K. Alder, Chair

Janalyn Brown, Secretary
(minutes taken by Janalyn Brown)

Date Approved

UTAH STATE UNIVERSITY BOARD OF TRUSTEES
Utah State University, Logan, Utah
October 31, 2022

Minutes of the Closed Executive Session of the Utah State University Board of Trustees Special Meeting held via Zoom videoconferencing, commencing at 12:03 p.m.

MEMBERS PRESENT

Kent K. Alder (Chair)	Steven L. Palmer
John Y. Ferry (Vice Chair)	David A. Petersen
Clara Alder	Jacey Skinner
Kacie Malouf	Tessa White
Wayne L. Niederhauser	

UNIVERSITY REPRESENTATIVES PRESENT

Janalyn Brown	Secretary, Board of Trustees
Noelle E. Cockett	President
Mica A. McKinney	General Counsel and Vice President, Legal Affairs
Larry Smith	Provost
Robert Wagner	Executive Vice President

Chair Alder conducted the meeting. Personnel, property and/or legal issues were discussed.

Action: Vice Chair Ferry made a motion to adjourn the executive session. Trustee Petersen seconded the motion; the voting was unanimous in the affirmative and the motion passed.

The closed executive session adjourned at 12:45 p.m.

Kent K. Alder, Chair

Janalyn Brown, Secretary
(minutes taken by Janalyn Brown)

Date Approved

UTAH STATE UNIVERSITY BOARD OF TRUSTEES
Utah State University, Logan, Utah
October 31, 2022

Minutes of the Regular Session of the Utah State University Board of Trustees Special Meeting held via Zoom videoconferencing, commencing at 12:02 p.m.

MEMBERS PRESENT

Kent K. Alder (Chair)	Steven L. Palmer
John Y. Ferry (Vice Chair)	David A. Petersen
Clara Alder	Jacey Skinner
Kacie Malouf	Tessa White
Wayne L. Niederhauser	

UNIVERSITY REPRESENTATIVES PRESENT

Janalyn Brown	Interim Secretary of the Board of Trustees
Steve Campbell	Technical Professional
Noelle E. Cockett	President
John Ferguson	President, Faculty Senate
Nancy Hanks	Executive Assistant to the President
Jane Irungu	Vice President, Diversity, Equity and Inclusion
Mica A. McKinney	General Counsel and Vice President, Legal Affairs
William M. Plate	Vice President, University Marketing and Communications
Larry Smith	Provost and Chief Academic Officer
Michael Torrens	Executive Director, Analysis, Assessment & Accreditation
Robert Wagner	Executive Vice President
Matt White	Vice President, Advancement

OTHER ATTENDEES PRESENT

Jesslie Anderson	Vice Chair, Utah Board of Higher Education
Scott L. Theurer	Member, Utah Board of Higher Education

1. BOARD OF TRUSTEES REGULAR MEETING

Chair Alder called the meeting to order. He welcomed and thanked those present for their attendance.

Action: Vice Chair Ferry moved in accordance with 52-4-205 of the Utah Code, that the Trustees go into a Closed Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and the possible sale of real property. The motion was seconded by Trustee Malouf, and the Trustees went into a closed executive meeting at 12:05 p.m.

Chair Alder reopened the Regular Meeting at 12:53 p.m.

2. Revised USHE Performance Goals for 2022-2023 – President Noelle Cockett

President Cockett requested the special trustee meeting to update the performance measures and goals USU is proposing to Utah System of Higher Education (USHE) for the 2022-2023 academic year. This is an unusual year because we are setting goals for the current year. In the future, goals will be set the spring before the academic year begins each fall.

Director Torrens shared slides with the updates. USHE changed the access goal from an individual institution goal to a system-wide goal. The actual goal will come from USHE Commissioner Woolstenhulme. President Cockett was in full support of this change.

The two goals which must be set by Utah State University are timely completion and high yield. The timely completion is currently set at 51.64% and the President feels a better goal would be 50.64%. There are many nuances which affect these numbers. The high yield goal was originally set for 76% but President Cockett with information from Director Torrens feel this should be adjusted to 72%. The reasoning behind this alteration is there must be notice taken of the different rules which apply to technical certificates e.g., nursing and welding. President Cockett would like to request a change to the rules, but for now, she suggests lowering this goal to a more achievable percentage.

Action: The revised USHE Performance Goals are 72% high yield and 50.64% timely completion. Vice Chair Ferry motioned to approve the revised goals. Trustee Palmer seconded the motion; the voting was unanimous in the affirmative and the motion passed.

Chair Alder thanked all for their hard work and attendance.

Action: Trustee Clara Alder made a motion to adjourn the special meeting. Trustee Malouf seconded the motion; the voting was unanimous in the affirmative and the meeting was adjourned at 1:15 p.m.

Kent K. Alder, Chair

Janalyn Brown, Secretary
(minutes taken by Janalyn Brown)

Date Approved

ITEM FOR ACTION

RE: Capital Improvement Priority List for FY 2023-24

The attached Capital Improvement Priority List for FY 2023-24 is submitted to the Board of Trustees for consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The Utah Legislature appropriates state funds for the purpose of capital facilities improvement. The attached Capital Improvement Priority List for FY 2023-24 emphasizes critical repairs, renovations, and infrastructure projects.

RECOMMENDATION

The President and Vice President for Finance and Administrative Services recommend that the Board of Trustees approve the Capital Improvement Priority List for FY 2023-24 as presented.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, the Utah Legislature appropriates state funds for the purpose of capital facilities improvement;

WHEREAS, Utah State University is required to submit its prioritized recommendation for such projects to the Utah Board of Higher Education after approval by the Utah State University Board of Trustees; and

WHEREAS, the President and Vice President for Finance and Administrative Services have reviewed the Capital Improvement List for FY 2023-24 and recommend its approval to the Utah State University Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED that the Utah State University Board of Trustees hereby approves the Capital Improvement Priority List for FY 2023-24 as presented.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date

FY24 Capital Improvement Project Requests Need Statement

Building Name	Project Name and Description	Agency Priority	Requested Amount
Logan Campus	Medium Voltage Upgrade - North overhead to underground conversion. Oil switches and circuit breakers. Underground cable and switch replacement at Maeser, Animal Science, Geology, University Inn and substation reclosers.	1	\$1,500,000
Logan Campus	Planning and Design Fund - Funds to be used for general programming, designs and studies for current or future projects. Preliminary design work for estimating future project requests.	2	\$175,000
Logan Campus	Campus-Wide Health, Life Safety, Code Compliance & Asbestos Abatement - To include but not limited to: handrails, hardware, ADA, asbestos abatement, mold abatement, code compliance and misc. safety issues, etc.	3	\$150,000
Logan Campus	Campus Concrete Replacement - Replacement of exterior concrete campus-wide focusing on areas that pose a safety hazard.	4	\$250,000
Logan Campus	Campus-Wide Bike Racks & Site Furnishings - Install and replace bike racks, benches, handrails and other fixed outdoor furnishings and infrastructure.	5	\$160,000
Logan Campus	Campus-Wide Security and Electronic Access Control - Expand and upgrade electronic card access system and security cameras to existing buildings to improve building security.	6	\$200,000
Logan Campus	Campus Sign System - Plan, install and/or replace way-finding signage across campus.	7	\$70,000
Logan Campus	Campus Wide Classroom Upgrades - Upgrade classrooms across campus. Upgrades include HVAC, blinds, paint, floor coverings, electrical infrastructure, and pathways for future classroom IT equipment.	8	\$250,000
Logan Campus	Price Campus-Wide Security and Electronic Access Control - Expand and upgrade electronic card access system and security cameras to existing buildings to improve building security.	9	\$100,000
Price Campus	Price Campus Concrete Replacement - Replacement of exterior concrete campus-wide focusing on areas that pose a safety hazard.	10	\$200,000
Logan Campus	South Campus Utility Tunnel Expansion - Extend Existing Utility Tunnel and related steam, condensate and chilled water piping approximately 500 Ft.	11	\$5,000,000
Biology & Natural Resources (058)	BNR South Wing - HVAC Upgrade Phase III - Replace existing multizone air handling systems with variable air volume reheat systems. Provide central variable air volume laboratory exhaust. Replace Steam radiant system with hot water system.	12	\$3,250,000
Price Campus, Industrial Park Building - Trucking (406)	Price Campus Trucking Building Siding Replacement - Replace the existing siding on the building.	13	\$300,000
Stores (129)	Stores Building Reroof - Existing roof needs to be replaced.	14	\$300,000
Logan Campus	USU Culinary Line to Connect to North Campus to Establish a Loop - Establish a culinary water loop to be built down 1200 East to 1000 N when Logan City redoes 1200 E roadway and replace transite pipe in 1200 East roadway near Facilities north parking lot. Design Only.	15	\$100,000
Fieldhouse (023)	Fieldhouse HVAC Upgrade - Install air conditioning at the Fieldhouse. \$40K is spent every year for the small satellite conference. The amount spent each year would pay for the project in 3 years. Design Only.	16	\$150,000
Fine Arts Center (073)	Fine Arts Daines Concert Hall - Install a snow melt system at the courtyard entrance for the Daines Concert Hall.	17	\$80,000
Logan Campus	Lactation Rooms & Changing Tables - Addition of lactation room and changing tables at multiple locations. Design Only.	18	\$70,000
Price Campus	Price Campus - Central Energy Plant Upgrades - Central Energy Plant Upgrades, controls, DA tank, feed water pumps, electrical, etc.	19	\$400,000
Blanding Campus, Arts and Events Center (454)	Blanding Campus Arts Center Improvements - Fire sprinkler and alarm upgrades and mechanical upgrades. Design Only.	20	\$100,000
Lundberg (012C)	WW Lundberg Window Replacement - Replaces windows in WW Lundberg.	21	\$200,000
Lundberg (012C)	WW Lundberg Mechanical Upgrade - Upgrade existing Mechanical Systems.	22	\$400,000
Biotechnology Center (054)	Biotech Emergency Power Upgrade - Emergency Generator Upgrade.	23	\$250,000
Price Campus	Price Campus Substation Upgrades - Upgrade existing substation to provide redundancy to campus power. - Design Only.	24	\$170,000
Lyric Theatre (091)	Lyric Theatre Upgrade - Theatre Upgrades identified in Feasibility Study. Design Only.	25	\$300,000
Old Main (001)	Old Main Masonry Restoration - Masonry restoration of brick and stone.	26	\$700,000

Natural Resources (058A)	Natural Resources Elevator Upgrade - Upgrade existing elevator and related equipment.	27	\$250,000
Family Life (016)	Family Life Elevator Upgrade - Upgrade existing elevator and related equipment.	28	\$300,000
Industrial Science (024)	Industrial Science Classroom 116 HVAC Upgrade - Provide Ventilation System (Packaged RTU) for centrally scheduled classroom.	29	\$120,000
Health, Physical Education and Recreation (015)	HPER Pool Deck Improvements - Reseal the deck area of the HPER Pool.	30	\$150,000
Maeser Chemistry Laboratory (021A)	Maeser HVAC Upgrade - Upgrade existing Air Handling Units and related controls.	31	\$920,000
Ray B. West (013)	Ray B. West HVAC Upgrade - Upgrade existing Air Handling Units and related controls.	32	\$500,000
Utah Water Research Laboratory (086)	Water Lab Casework Replacement - Replace remainder of existing failed casework in EQL Lab 339.	33	\$200,000
Merrill-Cazier Library (055)	MC Library Carpet Replacement - Carpet replacement at the Library in the Government Documents area (rooms 001, 012, 012B, 006, 010, 014, 008).	34	\$100,000
Maeser Chemistry Laboratory (021A)	Widstoe Maeser Fuel Tank Replacement - Replace existing direct buried fuel tank by 2025 deadline.	35	\$150,000
Health, Physical Education and Recreation (015)	HPER HVAC Upgrade - Upgrade existing Air Handling Units (MZ-1, SF-8) and related controls.	36	\$930,000
Public Relations (003)	Information Services ADA - ADA Access for Information Services	37	\$960,000
Fieldhouse (023)	Fieldhouse Window Replacement - Replaces windows in Fieldhouse.	38	\$2,000,000
Price Campus	Price Campus Substation Upgrades - Upgrade existing substation to provide redundancy to campus power. - Design Only.	39	\$2,100,000
Nutrition & Food Sciences (052)	NFS Dairy Lab HVAC System - The current HVAC system needs to be replaced with a roof top air handling system and controls.	40	\$440,000
Nutrition & Food Sciences (052)	NFS Dairy Equipment - Replace the following dairy equipment systems: HTST, CIP & Separator. Upgrade existing system equipment to meet A3 Sanitary standards.	41	\$702,000
Roosevelt Campus	Roosevelt Chiller & Generator Upgrades - Replace Chiller and Backup generator for both buildings.	42	\$250,000
Maeser Chemistry Laboratory (021A)	Widstoe/Maeser Controls Upgrades - upgrade controls throughout Widstoe - \$470,000 and Maeser \$278,000	43	\$620,000
Family Life (016)	Family Life Exterior Masonry Repair - Repair deteriorating exterior Art Deco masonry.	44	\$1,500,000
Fine Arts Center (073)	Fine Arts Exterior Concrete Panel - Phase 3 of replacing deteriorated exterior concrete panels with GFRC panels.	45	\$950,000
Logan Campus	Public Safety Communication Upgrade - Upgrade the communication signal in buildings across campus.	46	\$400,000
Price Campus	Price Site Lighting Site Lighting - Campus-wide site and safety lighting upgrade. Phase 3 from site lighting project.	47	\$200,000
Biology & Natural Resources (058)	BNR West Wing Façade Replacement - Replace BNR existing east glazing with new. Upgrade structure as required to support glazing.	48	\$1,500,000
Biology & Natural Resources (058)	BNR West Wing HVAC Upgrade Phase I - Replace existing multizone air handling systems with variable air volume reheat systems. Provide central variable air volume laboratory exhaust. Replace Steam radiant system with hot water system.	49	\$2,500,000
Biology & Natural Resources (058)	BNR West Wing HVAC Upgrade Phase II - Replace existing multizone air handling systems with variable air volume reheat systems. Provide central variable air volume laboratory exhaust. Replace Steam radiant system with hot water system.	50	\$2,500,000
Biology & Natural Resources (058)	BNR South Wing Life Safety Code Issues - Address Stairs, Restrooms, ADA Issues, Rated walls	51	\$1,000,000
Biology & Natural Resources (058)	BNR West Wing Life Safety Code Issues - Address Stairs, Restrooms, ADA Issues, Rated walls	52	\$1,000,000
Animal Science (019)	Animal Science Reroof - Upgrade roof structure and reroof building.	53	\$1,000,000
Laboratory Animal Research Center (033A)	LARC Laboratory Ventilation System upgrade - Replace and upgrade the laboratory ventilation system and controls. Partial design completed previous year.	54	\$2,500,000
Logan Campus	700 North Street Improvements - This is phase III of the upgrade to the pedestrian cross walks, bike lanes, pedestrian lighting, utilities, landscape and repaving the street.	55	\$3,000,000
Logan Campus	Quad North Portal Phase II - Complete the Quad Portal Improvements.	56	\$1,000,000
Logan Campus	South Sub Station Road Improvements - The access road to the south sub station is heavily rutted and in bad repair such that access to the sub station in winter is not safe for maintenance vehicles or visitors to the ropes course.	57	\$350,000
Lyric Theatre (091)	Lyric Theatre Upgrade - Theatre Upgrades identified in Feasibility Study.	58	\$3,000,000

Logan Campus	Logan City to USU Water Line - Add-on. Install isolation valves on water line from Logan City to USU.	59	\$150,000
Fine Arts Center (073)	Fine Arts - Morgan Theater - The dimmer is original and parts are not available anymore. Because it's older technology when we upgrade the dimmer we would also want to upgrade the lighting to LED.	60	\$250,000
Price Campus, West Instructional Building (412)	Price Campus - WIB HVAC & Fire System Upgrade - ISES 2008: Replace basement air handler with new energy efficient unit, upgrade building automation system, test and balance. Replace fire alarm system with new panel, horns, strobes, smoke detectors, heat detectors, and wiring as needed. Renovate Air handlers 1 and 3 with new energy efficient fans, coils, and pumps.	61	\$950,000
Spectrum (014)	Spectrum - Seismic Retrofit PH 1 - The building is a high occupancy building and requires seismic retrofitting. Existing concrete frames are not expected to meet more than 40% of current code requirements for life safety. Seismic retrofitting will be done in phases.	67	\$2,500,000
Logan Campus	Medium Voltage Recloser Replacement - Replace reclosers campus wide.	68	\$900,000
Logan Campus	Substation Security - Install visual/security on the north and south substation walls.	69	\$500,000
Logan Campus	Consolidated Pump House - The existing pump houses are old and have safety issues. Consolidating all of them into one location at Mt Aire Park. Will provide a safe facility and improve efficiency of operations.	70	\$2,000,000
Logan Campus	Irrigation Pump & Pump House - Install a small pump house structure and irrigation pump on the north side of 1400 North. This would be in-line of the existing irrigation line. The existing line has become insufficient on gravity feed alone to meet the needs of an ever expanding irrigation demands in that area.	71	\$300,000
Nutrition & Food Sciences (052)	NFS Restroom Addition - Add 1,500 sq. ft to the SW corner of the existing building for a new restroom & waiting area for the store.	72	\$858,000
Technology (045)	Technology Window Replacement - Replace windows in Technology Building	73	\$250,000
Logan Campus	Old Main Hill Staircase - Replace old concrete stairs, handrails, improve site drainage, lighting, and landscaping	74	\$1,250,000
Logan Campus	Champ Drive Bus Station Turnaround Replacement - Asphalt replacement and turnaround redesign at Ag Science & Family Life.	75	\$750,000
Logan Campus	Innovation Campus Infrastructure Upgrade - Upgrade storm water piping, storm water detention, irrigation and sewer, and repaving of roads.	76	\$200,000
Merrill-Cazier Library (055)	MC Library Exterior Shades for Library Phase I - The east and south walls of the library receive considerable direct solar heat gain. These shading devices would reduce glare and the air conditioning load.	77	\$300,000
Logan Campus	Logan Campus Culinary Water Reservoir - Additional storage capacity for demand and fire flow.	78	\$2,500,000
Logan Campus	Stadium Storm Water - Stadium stormwater system revamp project	79	\$1,000,000
Logan Campus	West Stadium Parking Lot Sewer Line - Replace the sewer line in the West Stadium Parking Lot.	80	\$100,000
Logan Campus	West Stadium Parking Lot Paving - Add-on	81	\$150,000
Logan Campus	Logan Campus Utility Upgrades - Separate the existing combined drywell at the University Inn. Review the existing pipe configuration feeding into the drywell from the roof and parking lot by mapping and/or video to determine the extent of the separation needed. Install a grease interceptor along the conveyance pipe from the parking lot catch basin to the University Inn drywell.	82	\$50,000
Spectrum (014)	Dee Glen Smith Spectrum Sound System - Upgrade existing sound system.	83	\$400,000
Engineering Laboratory (068B)	Engineering Labs Elevator Upgrade - Upgrade existing elevator equipment (valves and piping).	84	\$320,000
Logan Campus	Logan Campus VCT Tile Replacement - Replace asbestos VCT tile in Fine Arts, HPER and Family Life. Includes abatement.	85	\$400,000
Fine Arts Center (073)	Fine Arts Daines Concert Hall ADA Chair Lift - ADA Chair Lift	86	\$200,000
Price Campus, McDonald Career Center (408)	Price Campus - MCC Building Reroof - Reroof building.	87	\$750,000
Price Campus, Purchasing/Receiving/Police (407)	Price Campus - Purchasing/Receiving Phase II Fire System & Plumbing Upgrade - ISES 2008: Install new fire alarm and suppression system, new horns, strobes, smoke detectors, heat detectors, piping, valves, sprinkler heads, piping support, flow switches, and sensors. Replace original water supply and plumbing with new copper piping, valves, pressure regulators, backflow preventers, seismic bracing and rest rooms with ADA compliant fixtures.	88	\$550,000

Price Campus, McDonald Career Center (408)	Price Campus - MCC Window & Door Upgrade - ISES 2008: Replace classroom and shop exterior windows with new energy efficient units. Replace interior doors, overhead shop doors with new code compliant doors.	89	\$1,100,000
Training Center (Stan Laub) (136)	Stan Laub Training Center Re-roof - Re-roof asphalt shingle roof.	90	\$950,000
University Inn (028A)	University Inn Building Reroof - Re-roof asphalt shingle roof.	91	\$450,000
Salt Lake City Campus	SLC Campus Parking Lot Paving - Repave/repair parking lot for Bldg. 882D.	92	\$200,000
Tremonton Campus, Tremonton Center (854)	Tremonton Bldg. 854 Reroof - Repair leaking tar and gravel roof on Bldg. 854.	92	\$125,000

ITEM FOR ACTION

RE: Report of Institutional Discretionary Funds for 2021-2022 (Actual), 2022-2023 (Estimate), and 2023-2024 (Estimate) and Institutional Discretionary Funds Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2022

The Report of Institutional Discretionary Funds and Institutional Discretionary Funds Supplemental Report of Budget Variances are submitted to the Board of Trustees for consideration. The reports have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

Institutional discretionary funds are funds available for expenditure or transfer at the direction of the President of the University, generated from one or both of the following sources:

- A. Investment Income – Earnings resulting from the investment of cash balances in the Education and General Current Funds, and earnings resulting from the investment of other funds.
- B. Unrestricted Gifts and Grants – Gift and grant funds which are not restricted by the source to specific purposes, and are deposited in the Education and General Current Fund for expenditure or transfer.

Utah System of Higher Education Policy R548 requires that a three-year report of discretionary funds be submitted as part of the annual appropriated operating budget process. The report includes the actual expenditures of discretionary funds for the most recent fiscal year (2021-2022), estimates for the current fiscal year (2022-2023), and preliminary estimates of receipts and uses of funds for the request year (2023-2024).

The Supplemental Report of Budget Variances includes the actual sources of funds available; and the expenditures/transfers of these discretionary funds for the most recent fiscal year (2021-2022), the original budget for the year, and the actual variance from the budget.

RECOMMENDATION

The President and Vice President for Finance and Administrative Services recommend that the Board of Trustees approve the Report of Institutional Discretionary Funds and the Institutional Discretionary Funds Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2022.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Utah System of Higher Education policy R548 requires an annual Report of Institutional Discretionary Funds; and

WHEREAS, Utah State University is required to submit the Report of Institutional Discretionary Funds to the Utah State University Board of Trustees for approval; and

WHEREAS, The Vice President for Finance and Administrative Services has reviewed the Report of Institutional Discretionary Funds and the Institutional Discretionary Funds Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2022 and recommends approval to the Board of Trustees; and

WHEREAS, The President of Utah State University has reviewed the Report of Institutional Discretionary Funds and the Institutional Discretionary Funds Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2022 and recommends approval to the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, That the Utah State University Board of Trustees hereby approves the Report of Institutional Discretionary Funds and the Institutional Discretionary Funds Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2022 as presented.

=====
RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date



REPORT OF INSTITUTIONAL DISCRETIONARY FUNDS

	2021-22 Actual (1) \$	2022-23 Estimate (2) \$	2023-24 Estimate (3) \$
I SOURCES OF INSTITUTIONAL DISCRETIONARY FUNDS			
A. Carry forward	\$ 671,378	\$ 669,158	\$ 929,158
B. Current Funds Interest	4,651,504	8,840,000	8,900,000
C. Unrestricted Gifts and Grants	73,774	100,000	150,000
D. Total Amount Available	<u>5,396,656</u>	<u>9,609,158</u>	<u>9,979,158</u>
II. EXPENDITURES & TRANSFERS BY CATEGORY AND PROJECT			
A. Academic Program Enrichment	1,500	5,000	5,000
B. Cultural Enrichment	75,740	25,000	25,000
C. Scholarships, Fellowships and Student Aid	2,337,682	5,500,000	5,900,000
D. Faculty Development and Recognition		5,000	5,000
E. Campus Development		100,000	100,000
F. Seed Money for Program Grants and Contracts			
G. Fund Raising and Institutional Development	3,641	5,000	5,000
H. Equipment Acquisitions			
I. Supplemental Library Support			
J. Other E&G Current Operating Support	34,183	40,000	45,000
K. Transfers To/From Other Funds			
1. Other Funds	554,397		
2. Support of Athletic Department	2,275,443	3,000,000	3,500,000
3. Quasi-Endowment Funds	(555,088)		
L. TOTAL EXPENDITURES & TRANSFERS	<u>4,727,498</u>	<u>8,680,000</u>	<u>9,585,000</u>
III. CARRY FORWARD			
	<u>\$ 669,158</u>	<u>\$ 929,158</u>	<u>\$ 394,158</u>

Utah State University
Institutional Discretionary Funds
Supplemental Report of Budget Variances
For The Fiscal Year Ended June 30, 2022

	2021-22 Actual	2021-22 Budgeted	Variance Fav/(Unfav)
I. Sources of institutional discretionary funds			
A. Carryforward	\$ 671,378	\$ 671,378	-
B. Current funds interest	4,651,504	4,200,000	\$ 451,504
C. Unrestricted gifts and grants	73,774	150,000	(76,226)
D. Total available	<u>5,396,656</u>	<u>5,021,378</u>	<u>375,278</u>
II. Expenditures by category and project			
A. Academic program enrichment	1,500	5,000	3,500
B. Cultural enrichment	75,740	10,000	(65,740)
C. Scholarships, fellowships & student aid	2,337,682	1,900,000	(437,682)
D. Faculty development and recognition		5,000	5,000
E. Campus development		10,000	10,000
F. Seed money for program grants and contracts			-
G. Fund raising and institutional development	3,641		(3,641)
H. Equipment acquisitions			-
I. Supplemental library support			-
J. Other E&G current operating support	34,183	40,000	5,817
K. Transfers to/from other funds			-
(1) Other funds	554,397		(554,397)
(2) Support of Athletic department	2,275,443	2,500,000	224,557
(3) Net transfers to quasi-endowment funds	(555,088)		555,088
L. Total expenditures/transfers	<u>4,727,498</u>	<u>4,470,000</u>	<u>(257,498)</u>
III. Carryforward	<u>\$ 669,158</u>	<u>\$ 551,378</u>	<u>\$ 117,780</u>

2 December 2022

ITEM FOR ACTION

RE: USU, USU Eastern, and USU Blanding Auxiliary Annual Reports and USU Service Enterprises for FY2021-22

The attached report of Auxiliary Enterprises Operations and Service Enterprises are submitted for the Trustees consideration. The reports have received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

Auxiliary Enterprises – Utah System of Higher Education Policy R550 requires Utah State University to submit an annual report of Auxiliary Enterprises operations. Auxiliary Enterprises are business enterprises or other support activities (as distinguished from primary programs of instruction, research, and public service) operated on an essentially self-supporting basis. The primary purpose of such operations is to provide specified services to students, faculty, staff, or guests of the institution. The Report of Auxiliary Enterprises Operations, summarizes actual totals for the fiscal year just ended. The Board of Trustees is responsible to review and approve the Report of Auxiliary Enterprises Operations.

Service Enterprises - Utah System of Higher Education Policy R220 delegates review and approval authority to the Board of Trustees for Service Enterprises reports, subject to being reported annually to the Utah Board of Higher Education. Service Enterprises provide a specific type of service to various institutional departments, rather than to individuals, and are supported by internal charges to departmental operating budgets.

These reports present financial information for the Auxiliary and Service Enterprises at Utah State University and Utah State University Eastern.

RECOMMENDATION

The President and Vice President for Finance and Administrative Services recommend that the Board of Trustees approve the Auxiliary and Service Enterprises Annual Reports as presented.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Utah System of Higher Education policy requires that Utah State University, Utah State University Eastern, and Utah State University Blanding annually submit reports of Auxiliary Enterprises Operations and Utah State University Service Enterprises; and

WHEREAS, The Board of Trustees is to review and approve the referenced Auxiliary and Service Enterprises reports; and

WHEREAS, The Report of Auxiliary Enterprises Operations is to summarize the actual revenues, expenditures, transfers, and total net income/(loss) from operations for the fiscal year just ended; and

WHEREAS, The Service Enterprises Report is to summarize the actual revenues, expenditures, transfers, and total income/loss from operations for the fiscal year just ended; and

WHEREAS, The President and Vice President for Finance and Administrative Services recommend approval of the attached Report of Auxiliary Enterprises Operations and the Service Enterprises Report:

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approves the attached Report of Auxiliary Enterprises Operations summarizing FY2021-22 actuals and the Service Enterprises Report summarizing FY2021-22 actuals.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date



**Report of Auxiliary Enterprises Operations
FY2021-22**

Revenue/Expenses Category	Campus Store	Dining Services	Parking Operations	Student Housing	Taggart Student Center	University Inn	TOTAL
Operating Revenue	\$9,098,064	\$10,336,198	\$2,666,763	\$17,833,853	\$2,537,081	\$1,000,278	\$43,472,237
Expenses (including COGS)	\$9,061,689	\$9,944,953	\$1,126,988	\$8,944,309	\$1,915,197	\$770,943	\$31,764,079
Net Income/(loss) from operations	\$36,375	\$391,245	\$1,539,775	\$8,889,544	\$621,884	\$229,335	\$11,708,158
Debt Service	-	\$110,152	\$1,112,748	\$5,128,609	-	-	\$6,351,509
Total Net Income/(loss)	\$36,375	\$281,093	\$427,027	\$3,760,935	\$621,884	\$229,335	\$5,356,649

**Report of Service Enterprises Operations
FY2021-22**

Revenue/Expenses Category	Distribution Center/Mailing Bureau	Information Technology	Motor Pool	Aggie Print	Surplus Sales	TOTAL
Operating Revenue	\$778,068	\$13,280,684	\$1,629,023	\$1,996,826	\$293,830	\$17,978,431
Expenses (including COGS)	\$677,261	\$15,001,344	\$1,522,016	\$1,788,583	\$245,424	\$19,234,628
Net Income/(loss) from operations	\$100,807	(\$1,720,660)	\$107,007	\$208,243	\$48,406	(\$1,256,197)



USU Eastern
Report of Auxiliary Enterprises Operations
FY2021-22

Revenue/Expenses Category	Dining Services	Student Housing	Student Center	TOTAL
Operating Revenue	\$695,272	\$724,620	\$22,654	\$1,442,546
Expenses (including COGS)	\$580,539	\$651,305	\$7,094	\$1,238,938
Net Income/(loss) from operations	\$114,733	\$73,315	\$15,560	\$203,608

USU Blanding
Report of Auxiliary Enterprises Operations
FY2021-22

Revenue/Expenses Category	Bookstore	Dining Services	Student Housing	Student Center	TOTAL
Operating Revenue	\$91,401	\$525,774	\$365,640	\$29,560	\$1,012,375
Expenses (including COGS)	\$91,401	\$566,964	\$424,573	\$29,741	\$1,112,679
Net Income/(loss) from operations	\$0	(\$41,190)	(\$58,933)	(\$181)	(\$100,304)

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Global Agriculture, Leadership and Education.

EXECUTIVE SUMMARY

The Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Global Agriculture, Leadership and Education.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer an Institutional Certificate of Proficiency in Global Agriculture, Leadership and Education.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Global Agriculture, Leadership and Education.

WHEREAS, The proposal will provide students with improved critical and reflective proficiencies, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the offer an Institutional Certificate of Proficiency in Global Agriculture, Leadership and Education, in the College of Agriculture and Applied Sciences' Department of Applied Sciences, Technology and Education and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

CAAS - Applied Sciences, Technology and Education - Global Agriculture, Leadership, and Education - Institutional Certificate of Proficiency

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CAAS

DEPARTMENT (include all cross listed departments)*

Applied Sciences, Technology and Education

Current Title (if applicable)* None

Proposed Title* Global Agriculture, Leadership, and Education - Institutional Certificate of Proficiency

CIP Code

Enter the Correct CIP Code by Using the Following Link:
[Classification Instruction Programs](#)

CIP Code (6-digits) * 01.0701

Minimum Number of
Credits (if
applicable)* 12

Maximum Number of
Credits (if
applicable)* 15

Type of Degree: (BA, ICP
BS, etc.)*

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension
 - Program Discontinuation
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit Transfer
 - Administrative Unit Restructure (with or without Consolidation)
 - Administrative Unit Suspension
 - Administrative Unit Discontinuation
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose*

An institutional certificate in Global Agriculture, Leadership, and Education will provide students with formal instruction in global agricultural concepts, leadership, and education and provides opportunities for practical experiences through study abroad, language acquisition, research, or specialized study. The curriculum prepares students for successful post-baccalaureate global/international careers or graduate studies. The overarching goal of this certificate is to empower students through education and experience in global food and agriculture science.

An understanding and appreciation of the interconnectedness of agriculture is a key component for students to become globally competent and is crucial for the next generation of agricultural practitioners. To be responsive and adaptable to these changes it is vital to provide students at Utah State University (USU) with an opportunity to learn global agriculture concepts and have practical experiences. Further, the future development of complex global food system, food supply chain, and sustainable agricultural practices require students from a wide variety of backgrounds, cultures, and disciplines to work together to solve these grand challenges (Parag Chitnis, acting director of USDA's National Institute of Food and Agriculture).

Globally competent students will communicate effectively cross culturally, exhibit cultural sensitivity and adaptability, have a diverse worldview, comprehend global and international dimensions related to student's major field of study, and carry these global competencies throughout life (Russo & Osborne, 2004).

This proposal is being submitted to add a new institutional certificate available to all students with a focus on global agriculture, leadership, and nonformal education with opportunities for global study abroad or exploration in various topics on food, agribusiness, undergraduate research, or nonformal education.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale*

This institutional certificate will provide students with improved critical and reflective thinking proficiencies by exposing students to global perspectives in agriculture and food, opening doors for students to develop cultural fluency, expanding knowledge through experiential learning, and strengthening interpersonal proficiencies.

Students earning the Global Agriculture, Leadership, and Education institutional certificate will strengthen their career placement opportunities within education, business, or industry involved in global and international agricultural pursuits. Technical knowledge of a primary major discipline will be strengthened through a global awareness of agriculture and applied sciences. The institutional certificate of proficiency in Global Agriculture, Leadership, and Education will give students practical insight into the role of agriculture in a world of increasing food and fiber needs. It is ideal for those who wish to broaden their international perspectives or prepare for international work in endeavors.

Faculty within the ASTE department currently have established global and study abroad programs including Agriculture Science and Technology Student Teaching in Italy, Exploring Agriculture, Food and Natural Resources Management study away to Puerto Rico, and Cacao Value Chain in Guatemala. Our instructors already integrate global context within these courses and one faculty member has been accepted to the World Food Prize Foundation Global Guides Program a 9-month professional development program for educators focused on global food security education.

Two new courses will be added to allow student participation in Domestic or Study Abroad to enable students to complete a domestic study away experience or a study abroad experience and receive academic credit. These faculty-led programs will provide students with the opportunity for experiential and immersive experiences in a domestic (i.e. Puerto Rico) or international setting.

1. ASTE 2450 - ASTE Domestic Study Experience

1. New course proposal will be submitted

2. ASTE 5450 - ASTE Study Abroad Experience

1. New course proposal will be submitted

The ASTE 3900 Special Problems in Agricultural Systems Technology and Education course will be utilized as an independent and faculty mentored undergraduate research or honors project related to global agriculture, leadership, and or education.

Labor Market Demand (if applicable)

While there may not be specific labor market demand information regarding an institutional certificate, global and international experiences, combined with technical knowledge of a major discipline contribute to additional skill attainment, maturity, marketability, and understanding of cultural values and biases.

**Consistency with
Institutional Mission
& Institutional
Impact***

This institutional certificate of proficiency in Global Agriculture, Leadership, and Education strengthens the mission of USU as the land-grant institution in Utah by cultivating diversity of thought and culture. It directly contributes to the development of the Citizen Scholarship, which enables USU graduates to positively influence their communities and remain lifelong learners.

Finances*

This institutional certificate utilizes resources existing and used by undergraduate programs in the ASTE department. No additional resources are being requested from the department, college, or university.

SECTION III: CURRICULUM (if applicable)


Program Curriculum Narrative

The Global Agriculture, Leadership, and Education certificate will provide students with formal instruction in global agricultural concepts, leadership, and education and provides opportunities for practical experiences through study abroad, language acquisition, research, or specialized study. The curriculum prepares students for successful post-baccalaureate global/international careers or graduate studies.

This certificate uniquely enhances various career paths in agriculture, research, nutrition and food, plants and environment, extension, and education and many more. It strengthens resumes and empowers students through education and experience in global food and agriculture science.


Required Courses

Agriculture Core		
ASTE 2900	Food Matters: Ethics, Economics, and the Environment (BSS)	3
Leadership Core (choose one)		
ASTE 2100	Personal and Team Leadership	3
or		
ASTE 5220/6220	Volunteer Program Management	3
Education Core (choose one)		
ASTE 4155	Nonformal Teaching Methods	3
ASTE 4215	Community Programming and Evaluation	3
Experiential Education (choose 3-5 credits)		
ASTE 5635	Agriculture, Science, & Technology Study Abroad Student Teaching	5
ASTE 2450	ASTE Domestic Study Away Experience	1 - 5
ASTE 5450	ASTE Study Abroad Experience	1 - 5
ASTE 3900	Special Problems in Agricultural Systems Technology and Education	1 - 6

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Fashion Studies.

EXECUTIVE SUMMARY

The Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Fashion Studies.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer an Institutional Certificate of Proficiency in Fashion Studies.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Fashion Studies.

WHEREAS, The proposal will allow students to broaden their skills and experience, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the offer an Institutional Certificate of Proficiency in Fashion Studies, in the College of Agriculture and Applied Sciences' Department of Applied Sciences, Technology and Education and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

CAAS - Applied Sciences, Technology and Education - Fashion Studies

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CAAS

DEPARTMENT (include all cross listed departments)*

Applied Sciences, Technology and Education

Current Title (if applicable)* this is a new proposal

Proposed Title* Fashion Studies

CIP Code

Enter the Correct CIP Code by Using the Following Link:
[Classification Instruction Programs](#)

CIP Code (6-digits) * 50.0407

Minimum Number of
Credits (if
applicable)* 13

Maximum Number of
Credits (if
applicable)* 16

Type of Degree: (BA, ICP,
BS, etc.)*

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension
 - Program Discontinuation
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension)
 - Administrative Unit (Discontinuation)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose*

The fashion industry has a global presence in environmental, economic, and social spheres. Two percent of the world's gross domestic product is tied to the fashion industry. Career and job opportunities in the fashion industry are extensive. Opportunities range from design, production, distribution, marketing, and influencing. With thousands of apparel and textile brands entering the market each day, with each standing to influence each tenet of sustainability, there is a need for individuals to understand the impact design and development choices have on environment, social and economic factors.

A certificate in Fashion Studies will provide students with formal instruction in textile science, apparel construction, sustainability, and product development. The certificate will also provide students with learning opportunities for design and development skills and processes related to soft goods apparel production. The comprehensive goal of this certificate is to empower students through education and experiences in fashion studies.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale*

A student pursuing a fashion certificate will be introduced to the basics tenets of sustainability as it relates to apparel construction, design, and textiles. Students will also explore the social and psychological aspects of fashion through market research, design for a variety of needs and target markets, learn the historical and cultural relevance of fashion, and engage in service learning opportunities related to the apparel industry. Faculty within the Family and Consumer Sciences Education (FCSE) program work closely with professionals in the fashion industry and have already incorporated learning outcomes that align with industry expectations into Utah State University's textile and apparel programming. The courses offered for this certificate will provide students with opportunities to learn and build upon skills utilized in careers within the fashion industry. Processes, skills, and science are integrated throughout the curriculum.

This certificate is ideal for those who wish to broaden their skills and experience of fashion systems or prepare for work in the fashion industry.

**Labor Market Demand
(if applicable)**

While there may not be specific statistics for labor market demand in Utah for jobs specific to the fashion industry, there are well documented statistics in the United States for the fashion industry. This certificate combined with other disciplines and institutional knowledge at USU, prepares individuals to pursue employment opportunities in one of the largest industries in the United States.

In the United States, an estimated 1.8 million people are employed in the fashion industry. Average salaries range from \$26,440 to \$84,600. Examples of fashion jobs in the supply chain range from textile bleaching and dye machine operators, accountants, auditors, purchasing agents, marketing and sales managers, apparel wholesale and merchandising personnel, apparel and textile design and production, as well as apparel repair, machine repair, patternmaking, and market research.

Source: <https://fashionunited.com/global-fashion-industry-statistics>

Fashion Designers:

Despite limited employment growth, approximately 2,500 openings for fashion designers are projected each year, on average, over the decade. Most of these openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as retirement. (<https://www.bls.gov/ooh/arts-and-design/fashion-designers.htm>)

**Consistency with
Institutional Mission
& Institutional
Impact***

This Fashion Studies Institutional Certificate of Proficiency will strengthen the mission of USU as the land-grant institution in Utah. The instruction and practice of applying principles and theories to the practical skills utilized in the textile and apparel industry jobs and careers embodies the goals of a land-grant institution. This certificate will be made available at the Logan campus.

Finances*

This certificate is using the resources currently being put towards our existing institutional BS in Family and Consumer Sciences Education and BS in Outdoor Product Design & Development. No additional resources are being requested in the department, college, or university.

SECTION III: CURRICULUM (if applicable)

**Program Curriculum
Narrative**

Students earning the Fashion Studies Certificate will receive an introduction to the fashion industry careers and have a general sense of the processes needed to work in the fashion industry with a sustainable mindset.

This certificate provides opportunities for students to participate in training and instruction in the following areas: basic apparel construction, textile science, sustainable systems, relationships of fashion with a sociocultural context, fashion fundamentals, and entry-level business related to fashion marketing.

This certificate enhances various careers paths in fashion, design, costuming, anthropology, journalism, business, and many more. It strengthens resumes and empowers students through education and experience in fashion studies.

Proposed Fashion Studies Certificate: (13 credits)

REQUIRED CLASSES

Apparel Sewing (select 1)

FCSE 1040 – Introductory Sewing for Outdoor Products

FCSE 2040 – Intermediate Clothing Construction Skills, Principles & Alteration

Historical/Social Context of Clothing (select 1)

FCSE 3080 – Dress and Humanity

OPDD 2800 – Sustainable Design and Operations

Textiles

FCSE 3030 – Textile Science

ELECTIVES (select 1)

ART 1010 – Exploring Art

OPDD 1100 – Introduction to Product Creation

FCSE 3040 – Advanced Clothing Studies: Patternmaking

FCSE 3140 – Digital Pattern Rendering


FCSE 4040 – Advanced Apparel Studies

FCSE 4140 – Advanced Apparel Design

FCSE 4030 – Textiles and Technology


FCSE 4240 – Advanced Gear Design

ASTE 3900 – Special Problems – Fashion Studies Research (1 -6)

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes offering an Agricultural Production and Automated Processing Technology Emphasis in the General Technology AAS.

EXECUTIVE SUMMARY

The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes offering an Agricultural Production and Automated Processing Technology Emphasis in the General Technology AAS.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer an Agricultural Production and Automated Processing Technology Emphasis in the General Technology AAS.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes offering an Agricultural Production and Automated Processing Technology Emphasis in the General Technology AAS.

WHEREAS, The proposal will provide students with an agricultural production and automation processing technology credential, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the offer an Agricultural Production and Automated Processing Technology Emphasis in the General Technology AAS., in the College of Agriculture and Applied Sciences' Department of Applied Sciences, Technology and Education and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

CAAS - Aviation and Technical Education - Agricultural Production and Automated Processing Technology Emphasis in General Technology AAS

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CAAS

DEPARTMENT (include all cross listed departments)*

Aviation and Technical Education

Current Title (if applicable)* none

Proposed Title* Agricultural Production and Automated Processing Technology Emphasis in General Technology AAS

CIP Code

Enter the Correct CIP Code by Using the Following Link:
[Classification Instruction Programs](#)

CIP Code (6-digits) * 47.0000

Minimum Number of Credits (if applicable)* 63

Maximum Number of Credits (if applicable)* 63

Type of Degree: (BA, AAS, BS, etc.)*

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension
 - Program Discontinuation
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit Transfer
 - Administrative Unit Restructure (with or without Consolidation)
 - Administrative Unit Suspension
 - Administrative Unit Discontinuation
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose*

This proposal is being submitted to add a new emphasis within the General Technology AAS degree program focused on agricultural production and automation processing technology. There is not a currently available emphasis that meets the demands of the agricultural industry and adding the emphasis will be for students wishing to pursue a career in the agricultural industry. It allows for a clear path of stackable degrees, starting with a Technical College Certificate, the AAS in General Technology, and the Bachelor of Science degrees in Agricultural Systems Technology.

Agricultural processing and automation technologies are an important and growing industry throughout the nation and one in demand for a variety of reasons. Across the country, the agricultural production is being managed for higher efficiency and decreased costs, especially in Utah with regards to irrigation water, and there continues to be a demand to provide automation technology services for farming or food production. Site-specific services that agricultural equipment dealers now offer most frequently include technologies related to precision fertilizers and soil amendments--grid or zone soil sampling, VRT fertilizer or lime applications, and field mapping services. As technology continues to improve, farms will be able to use these technologies to enhance crop and animal health, and to enhance the ability to assess the impact of seed, fertilizer, and pesticide applications. Renewed interest in robotics and automation has been generated to ensure the sustainability of production and processing of crops as labor shortages spiked during the COVID-19 pandemic. There is a large demand to fill workforce needs with many in agriculture aging and retiring.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale*

Approval of the General Technology AAS in Agricultural Production and Automated Processing Technology emphasis will allow students to begin learning the principles and practices of agricultural production and automation processing technologies. Students in the General Technology AAS emphasis in Agricultural Production and Automated Processing Technology will be introduced to agricultural machinery and processing technology in crop and livestock production. Coursework includes essential skills in sensors, controls, soil management, operation and maintenance of equipment. The General Technology AAS emphasis in Agricultural Production and Automated Processing Technology has the general education core embedded within the required courses (see references in the class map section) and additional agricultural technical content can be expanded with the elective courses.

Labor Market Demand (if applicable)

Over the next three years, agricultural equipment dealers anticipate that the most growth will be seen in the areas of variable rate technology for pesticide application, unmanned aerial vehicle/drone imagery, profit/cost mapping, variable rate technology for irrigation prescriptions, electronic records/mapping for quality traceability, and robotic crop scouting or weeding. Agricultural production technology generates large volumes of data across the entire production system requiring appropriate software to manage in order to generate on-farm production and financial analyses. Such information can be overwhelming for producers creating a niche for jobs requiring agricultural technology skills. Trends in modern agricultural technology has generated an explosive demand for candidates possessing technology skills to fill the job market. The USDA's 2020 report indicated that approximately 31% of employment opportunities will be in science and engineering and 13% of openings will be focused on food and biomaterials production. Sectors related to agriculture include food and beverage manufacturing; food and beverage stores; food service and eating and drinking places; textiles, apparel, and leather products; and forestry and fishing. In 2019, the U.S. food and beverage manufacturing sector employed 1.7 million people, or just over 1.1% of all U.S. nonfarm employment. In thousands of foods and beverage manufacturing plants located throughout the country, these employees were engaged in transforming raw agricultural materials into products for intermediate or final consumption. Meat and poultry plants employed the largest portion of food and beverage manufacturing workers, followed by bakeries, and beverage plants.

Consistency with Institutional Mission & Institutional Impact*

The General Technology AAS emphasis in Agricultural Production and Automated Processing Technology supports and strengthens the mission of USU as the land-grant institution in Utah and will be offered at the Logan Campus. The instruction and practice of applying science-based information to practical skills of operating, managing, maintaining, and selling agricultural technologies is at the core of land-grant goals. This AAS is made available at the Logan campus. Students with this AAS will have a strong introduction to the agricultural production technology careers and be prepared to use those skills directly. Students completing the General Technology AAS emphasis in Agricultural Production and Automated Processing Technology will be prepared to complete a Bachelor of Science in Agricultural Systems Technology offered at USU.


Finances*

This emphasis will use the resources currently utilized by the existing General Technology AAS and Agricultural Machinery Technology AAS programs. No additional resources are being requested in the department, college, or university.

SECTION III: CURRICULUM (if applicable)


**Program Curriculum
Narrative**

This program provides practical training in equipment management, testing, diagnosis, and retailing of agricultural production and automation processing technologies. Coursework encompasses applied engineering, troubleshooting, operation and maintenance of agricultural production and processing equipment. As an integral part of their training, students may complete an occupational experience or an internship in the industry. Students completing the General Technology AAS emphasis in Agricultural Production and Automated Processing Technology may stack credits into a Bachelor of Science degree in Agricultural Systems Technology.

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Certified Nursing Assistant Certificate of Completion.

EXECUTIVE SUMMARY

The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Certified Nursing Assistant Certificate of Completion.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to discontinue the Certified Nursing Assistant Certificate of Completion.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Certified Nursing Assistant Certificate of Completion.

WHEREAS, The proposal will better meet the needs of community partners in delivering the most timely training and support, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the discontinuation of the Certified Nursing Assistant Certificate of Completion, in the College of Agriculture and Applied Sciences' Department of Aviation and Technical Education and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE:

CAAS - Aviation and Technical Education - Certified Nursing Assistant - Certificate of Completion

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CAAS

DEPARTMENT (include all cross listed departments)*

Aviation and Technical Education

Current Title (if applicable)*

Certified Nursing Assistant - Certificate of Completion

Proposed Title*

Certified Nursing Assistant - Certificate of Completion

CIP Code

Enter the Correct CIP Code by Using the Following Link:

Classification Instruction Programs

CIP Code (6-digits) * 51.3902

Minimum Number of
Credits (if
applicable)* 32

Maximum Number of
Credits (if
applicable)* 32

Type of Degree: (BA, CC
BS, etc.)*

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension (on hold-not listed in catalog)
 - Program Discontinuation (permanent program removal)
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension-on hold)
 - Administrative Unit (Discontinuation-permanent unit removal)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes No

Teacher Licensure Program Approval (STEP)* Yes No

SECTION I: THE REQUEST

R401 Purpose* The Certified Nursing Assitant certificate of completion is not currently being offered in the Aviation and Technical Education department. The department would like to discontinue this program, but retain the Certified Nursing Assistant Certificate of Proficiency.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale* This program is one that has undergone a restructure at the Certificate of Proficiency level. This program was restructured to better meet the needs of community partners in delivering the most timely training and support.


Labor Market Demand (if applicable)

Consistency with Institutional Mission & Institutional Impact* As Utah's land grant institution, it is our mission to meet community needs with informed and well-developed programs. As a result, there are instances where the industry moves faster than the proposed curriculum allows and will require further development or restructure.

Finances* This program has not been offered for many years. As a result, the faculty have been reassigned to other teaching duties within health professions that better meet the needs of the community and industry partners.


SECTION III: CURRICULUM (if applicable)

Program Curriculum Narrative

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Office Computer Systems Certificate of Completion.

EXECUTIVE SUMMARY

The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Office Computer Systems Certificate of Completion.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to discontinue the Office Computer Systems Certificate of Completion.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Office Computer Systems Certificate of Completion.

WHEREAS, The proposal will undergo a restructure at the Certificate of Proficiency level, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve discontinuing the Office Computer Systems Certificate of Completion, in the College of Agriculture and Applied Sciences' Department of Aviation and Technical Education and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

CAAS - Aviation and Technical Education - Office Computer Systems - CC

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CAAS

DEPARTMENT (include all cross listed departments)*

Aviation and Technical Education

Current Title (if applicable)* Office Computer Systems - CC

Proposed Title* Office Computer Systems - CC

CIP Code

Enter the Correct CIP Code by Using the Following Link:

Classification Instruction Programs

CIP Code (6-digits) * 52.0401

Minimum Number of
Credits (if
applicable)* 36

Maximum Number of
Credits (if
applicable)* 38

Type of Degree: (BA, CC
BS, etc.)*

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension
 - Program Discontinuation
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension)
 - Administrative Unit (Discontinuation)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes No

Teacher Licensure Program Approval (STEP)* Yes No

SECTION I: THE REQUEST

R401 Purpose* The Office Computer Systems certificate is not currently being offered in the Aviation and Technical Education department. The department would like to discontinue this program.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale* This program is one that will be undergoing a restructure at the Certificate of Proficiency level. The participation of a certificate program of this credit amount is not feasible for meeting the needs of the industry and will be restructured to better meet the needs of community partners in delivering the most timely training and support.


Labor Market Demand (if applicable)

Consistency with Institutional Mission & Institutional Impact* As Utah's land grant institution, it is our mission to meet community needs with informed and well-developed programs. As a result, there are instances where the industry moves faster than the proposed curriculum allows and will require further development.

Finances* This program has not been offered for many years. As a result, the faculty have been reassigned to other teaching duties that better meet the needs of the community and industry partners.


SECTION III: CURRICULUM (if applicable)

Program Curriculum Narrative

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Phlebotomy Certificate of Completion.

EXECUTIVE SUMMARY

The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Phlebotomy Certificate of Completion.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to discontinue the Phlebotomy Certificate of Completion.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes discontinuing the Phlebotomy Certificate of Completion.

WHEREAS, The proposal will undergo a restructure to better meet the needs of community partners, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve discontinuing the Phlebotomy Certificate of Completion, in the College of Agriculture and Applied Sciences' Department of Aviation and Technical Education and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE:

CAAS - Aviation and Technical Education - Phlebotomy - Certificate of Completion

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CAAS

DEPARTMENT (include all cross listed departments)*

Aviation and Technical Education

Current Title (if applicable)* Phlebotomy - Certificate of Completion

Proposed Title* Phlebotomy - Certificate of Completion

CIP Code

Enter the Correct CIP Code by Using the Following Link:

Classification Instruction Programs

CIP Code (6-digits) * 51.1009

Minimum Number of
Credits (if
applicable)* 2

Maximum Number of
Credits (if
applicable)* 2

Type of Degree: (BA, CC
BS, etc.)*

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension (on hold-not listed in catalog)
 - Program Discontinuation (permanent program removal)
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension-on hold)
 - Administrative Unit (Discontinuation-permanent unit removal)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes No

Teacher Licensure Program Approval (STEP)* Yes No

SECTION I: THE REQUEST

R401 Purpose* The Phlebotomy Certificate of Completion is not currently being offered in the Aviation and Technical Education department. The department would like to discontinue this program, but retain the Phlebotomy Certificate of Proficiency.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale* This program is one that has undergone a restructure at the Certificate of Proficiency level. This program was restructured to better meet the needs of community partners in delivering the most timely training and support.


Labor Market Demand (if applicable)

Consistency with Institutional Mission & Institutional Impact* As Utah's land grant institution, it is our mission to meet community needs with informed and well-developed programs. As a result, there are instances where the industry moves faster than the proposed curriculum allows and will require further development and restructuring.

Finances* This program has not been offered for many years. As a result, the faculty have been reassigned to other teaching duties within health professions that better meet the needs of the community and industry partners.


SECTION III: CURRICULUM (if applicable)

Program Curriculum Narrative

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Quality and Reliability.

EXECUTIVE SUMMARY

The Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Quality and Reliability.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer an Institutional Certificate of Proficiency in Quality and Reliability.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences proposes offering an Institutional Certificate of Proficiency in Quality and Reliability.

WHEREAS, The proposal will allow students to earn an industry-recognized credential, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve offering an Institutional Certificate of Proficiency in Quality and Reliability, in the College of Agriculture and Applied Sciences' Department of Aviation and Technical Education and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

CAAS - Aviation and Technical Education - Quality and Reliability

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CAAS

DEPARTMENT (include all cross listed departments)*

Aviation and Technical Education

Current Title (if applicable)*

NA

Proposed Title* Quality and Reliability

CIP Code

Enter the Correct CIP Code by Using the Following Link:

[Classification Instruction Programs](#)

CIP Code (6-digits) * 15.1501

Minimum Number of Credits (if applicable)* 15

Maximum Number of Credits (if applicable)* 15

Type of Degree: (BA, Institutional Certificate of Proficiency, BS, etc.)*

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension
 - Program Discontinuation
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit Transfer
 - Administrative Unit Restructure (with or without Consolidation)
 - Administrative Unit Suspension
 - Administrative Unit Discontinuation
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain

change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose*

The purpose of this institutional certificate is to support students wishing to pursue a career in quality management and related fields. The program will provide training in quality management systems, statistical process control, lean manufacturing, and root cause analysis.

As an institutional certificate, this program will allow students not wishing to complete a full degree program to earn an industry-recognized credential that will qualify them for beginning-level careers in quality.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale*

This action would create an institutional certificate of proficiency to support students wishing to pursue a career in quality management and related fields. The institutional certificate of proficiency provides students who do not wish to complete a full degree program with a path to earn an industry-recognized credential that will qualify them for beginning-level careers in quality.

Labor Market Demand (if applicable)

This program will support the local economy by providing graduates with training that aligns with in-demand positions in quality. Dr. Joseph DeFeo, chairman of the Juran Institute, stated there is a coming need to train the upcoming generation of quality workers due to a shortage resulting from senior-level quality specialists and engineers retiring (Personal Communications, 2021). Utah is not exempt from the impending shortage of quality workers and, in many cases, is already experiencing a shortage of qualified workers. Because quality is integrated into every industry cluster, economic need data may be incomplete and hard to obtain. However, a simple Indeed search using the term quality resulted in 1,302 open jobs in Utah.

Consistency with Institutional Mission & Institutional Impact*

The proposed institutional certificate of proficiency is consistent with USU's mission as a student-centered land-grant university. In addition, the institutional certificate of proficiency is designed to provide quality training to future professionals who will improve industry in Utah's communities.

Finances*

There will be no additional costs or savings associated with this institutional certificate of proficiency. All proposed courses are currently being taught, and existing classes will absorb additional demand.

SECTION III: CURRICULUM (if applicable)**Program Curriculum
Narrative**

The proposed institutional certificate will consist of 5 required courses:


TESY 4500 - Quality Management Systems - 3 credits

TESY 4510 - Quality Root Cause Analysis Methods and Applications - 3 credits

TESY 4520 - Statistical Quality Control w/SPC - 3 credits


TESY 4530 - Principles of Lean Manufacturing - 3 credits

TESY 4540 - Quality Management Systems II - 3 credits

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Music in the Caine College of the Arts proposes creating an optional emphasis in Composition within the current Bachelor of Art in Music.

EXECUTIVE SUMMARY

The Department of Music in the Caine College of the Arts proposes creating an optional emphasis in Composition within the current Bachelor of Art in Music.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to create an optional emphasis in Composition within the current Bachelor of Art in Music.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Music in the Caine College of the Arts proposes creating an optional emphasis in Composition within the current Bachelor of Art in Music.

WHEREAS, The proposal will the students with a credential that can be used when applying for graduate school, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve creating an optional emphasis in Composition within the current Bachelor of Art in Music, in the Caine College of the Arts' Department of Music and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

CCA - Music - Music: Composition - BA

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CCA

DEPARTMENT (include all cross listed departments)*

Music

Current Title (if applicable)* NA

Proposed Title* Music: Composition - BA

CIP Code

Enter the Correct CIP Code by Using the Following Link:
[Classification Instruction Programs](#)

CIP Code (6-digits) * 50.0904

Minimum Number of Credits (if applicable)* 120

Maximum Number of Credits (if applicable)* 125

Type of Degree: (BA, BS, etc.)* BA

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension (on hold-not listed in catalog)
 - Program Discontinuation (permanent program removal)
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension-on hold)
 - Administrative Unit (Discontinuation-permanent unit removal)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose* To support students interested in composition.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale* We propose to create an optional emphasis in Composition within the current BA in Music. The emphasis will require 12 credits (10% of total program credits) and will fill the required 12 credits of upper division music electives for BA students. We are creating this program because for some time there has been significant desire among students for more options in composition. We do not have the faculty and resources to offer a full degree, but we have begun offering more individual lessons, a seminar, and elective classes, and formalizing these into a degree emphasis will give these options clearer structure and give these students a credential they can show in graduate school applications.

Labor Market Demand (if applicable) N/A

Consistency with Institutional Mission & Institutional Impact* As a student-motivated change, this is in line with USU's mission to serve the people of Utah.

Finances* This emphasis has no effect on resources. It relies entirely on existing classes. A few classes may have slightly higher enrollments, but the increase is estimated at 1–2 students per year, well within the capacity of the classes.

SECTION III: CURRICULUM (if applicable)


**Program Curriculum
Narrative**

The proposed Composition emphasis in the Music - BA consists of the current USU Music - BA curriculum, but with the specification of composition course credits to satisfy the current requirement of 12 credits of upper-division music electives. Nine of these 12 credits are specified as:

- 3 credits of MUSC 3170 - Special Topics in Music Theory (**theory elective**; this is required of all other BM and BS music majors, but not BAs, and we typically run this as a composition class every fall)
- 2 credits of MUSC 3180 - Orchestration
- 2 credits of MUSC 3915 - Composition Seminar (new course effective Summer 2022)
- 2 credits MUSC 3910 - Individual Composition Instruction

The remaining three credits of the 12 total are selected from the following options:

- MUSC 3910 - Individual Composition Instruction - 1 credit
- MUSC 3170 - Special Topics in Music Theory - 3 credits
- MUSC 3915 - Composition Seminar - 1 credit
- MUSC 3900 - Improvisation I - 2 credits
- MUSC 2350 - Conducting - 2 credits
- Other classes as approved by BA Faculty Mentor

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Emma Eccles Jones College of Education and Human Services proposes establishing an Alzheimer's Disease and Dementia Research Center.

EXECUTIVE SUMMARY

The Emma Eccles Jones College of Education and Human Services proposes establishing an Alzheimer's Disease and Dementia Research Center.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to establish an Alzheimer's Disease and Dementia Research Center.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Emma Eccles Jones College of Education and Human Services proposes establishing an Alzheimer's Disease and Dementia Research Center.

WHEREAS, The center will catalyze research, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve creating an Alzheimer's Disease and Dementia Research Center, in the Emma Eccles Jones College of Education and Human Services and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

CEHS - *CEHS Dean's Office

4.1.c R401 NEW ADMINISTRATIVE UNIT

Proposal Information

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Deadlines and Schedules](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE or
UNIVERSITY
DIVISION: *

CEHS

DEPARTMENT or
UNIT: *

*CEHS Dean's Office

PROPOSED UNIT
TITLE: Alzheimer's Disease and Dementia Research Center

REQUEST

TYPE OF UNIT BEING REQUESTED

Click the change that best reflects your proposal.

- Unit Being Requested***
- New Administrative Unit (except new colleges and professional schools - use full template)
 - New Centers
 - New Institutes
 - New Bureaus

DESCRIPTION NARRATIVE

**Administrative Unit
Description and
Narrative***

During the 2022 legislative session in Utah, Utah State University received \$850,000 of ongoing funding from the Higher Education Appropriation Committee to create an Alzheimer's Disease and Dementia Research Center (ADRC). A large proportion of current USU researchers studying Alzheimer's disease and related dementias are in departments within the Emma Eccles Jones College of Education and Human Services (EEJCEHS), including Psychology, Human Development and Family Studies, Kinesiology and Health Sciences, and more. The nature of much of the dementia research on campus is and will continue to be interdisciplinary; thus, the new center is "housed" in the Office of Research Services within the Dean's office in EEJCEHS. Dr. Elizabeth Fauth, a professor in Human Development and Family Studies, has been identified as the founding director of this center. She has been employed full time at USU since 2007, and her work focuses on caregiving for people with dementia, developing programs to reduce family stress in this difficult role, and optimizing quality of life for those with the disease through meaningful interactions and activities.

Establishing the ADRC at Utah State University has many meaningful benefits for the field of research as well as for the state. Utah currently has the *Utah State Plan for Alzheimer's and Related Dementia*. This state plan has oversight from the Utah Department of Health, and a dedicated staff member (Kristy Russell, Alzheimer's Disease and Related Dementias Resource Specialist). The state plan currently has four goals and each goal has a workgroup and chair: 1) Supported and Empowered Caregivers Workgroup; 2) Dementia Competent Workforce Workgroup; 3) Dementia Aware Utah Workgroup; and 4) Expanded Research in Utah Workgroup. While all four goals will be addressed by this new center, the center will primarily address the fourth goal of promoting research on Alzheimer's and related dementias. Kristy Russell and the chairs of each of the Coordinating Council workgroups for the state plan will serve as an External Advisory Committee for the new USU ADRC.

The center will catalyze research already occurring at USU, with a wide breadth of topics on all aspects of dementia, including prevention, treatment, progression, family care and program evaluation. Funding will be used to support faculty and student researcher teams to pivot their aims toward dementia research, preparing preliminary data to make federal research grants feasible, and building a pipeline of projects focused on Alzheimer's disease and other dementias. In sum, the center plans to leverage current state funds to be more competitive for larger research grants from the National Institutes of Health (NIH) and other agencies. USU has the highest research designation, R1, which is evidence of high quality research and the existing structure and personnel to support advanced research. The Office of Research Services in the EEJCEHS has existing personnel who can support faculty affiliated with the ADRC in submitting federal grants. The ADRC will not be a new department – faculty at USU will keep their affiliation with their existing department(s), but if their work is related to Alzheimer's disease or dementia they can become faculty affiliates with the center, and benefit from the resources that the center can offer. The center will offer pilot grants, grant mentorship programs, research assistantships, research equipment, and the creation of a registry of participants interested in being involved in research studies. There also will be funding for collaborations with other research organizations throughout the state. For example, pilot grant opportunities from the center will be offered to teams utilizing two or more Utah universities in a research pilot project proposal, or who create collaborations between Utah universities and other research or industry organizations in the state. USU will host workshops and conferences related to dementia. Of note, USU facilitates the statewide Extension program which will provide rural and frontier communities access to participate in research, as well as information on research findings and supportive services.

The ADRC will coordinate and collaborate with other organizations for supportive services. In addition to USU Extension, the center will network with the Alzheimer's Association Utah Chapter, Utah Division of Aging, and Area Agencies on Aging, and other universities or healthcare providers to better meet the needs of Utahans living with dementia and their caregivers. The center will have resources for supportive services, but not be redundant with existing high quality resources in the state. Funds will be used to create one or more employed positions that will provide services to the community, including answering questions, offering educational trainings, and developing new supportive services.

Finally, while research is the key focus of the ADRC, the center will facilitate education and training for students (and for existing employees) to create a dementia-competent workforce. Courses and practicum opportunities will be offered to educate and incentivize students to work in aging services as part of their elective coursework or as part of required internships and practica. The center will work with existing employers to offer dementia-specific trainings, which can help the employer better meet the needs of their older clients and limit employee turnover. Trainings contribute to the retention of employees because working with this population is traditionally challenging absent this specialized knowledge.

In conclusion, the proposed Alzheimer's Disease and Dementia Research Center will address many of the needs outlined in the *Utah's State Plan for Alzheimer's and Related Dementias*. It will allow USU faculty and students to more effectively engage in research on dementias, while also bridging research collaborations with other institutions across the state. It will facilitate needed resources and referrals to people living with dementia and their family caregivers, working with existing state infrastructure and filling gaps in services (in rural areas, for example). Finally, it will offer educational opportunities to encourage students and employees to work effectively with this growing population of people living with dementia, as well as their family or paid caregivers.

SUBMIT AND APPROVE THE PROPOSAL

Click on the save all changes button below.

Scroll to the top left and click on the launch  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Human Development and Family Studies in the Emma Eccles Jones College of Education and Human Services proposes changing the name of the Family and Human Development Minor to Human Development and Family Studies Minor.

EXECUTIVE SUMMARY

The Department of Human Development and Family Studies proposes changing the name of the Family and Human Development Minor to Human Development and Family Studies Minor.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to change the name of the Family and Human Development Minor to Human Development and Family Studies Minor.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Human Development and Family Studies in the Emma Eccles Jones College of Education and Human Services proposes changing the name of the Family and Human Development Minor to Human Development and Family Studies Minor.

WHEREAS, The proposal will create a clear and concise pattern with the current name of the department and major, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve changing the name of the Family and Human Development Minor to Human Development and Family Studies Minor, in the Emma Eccles Jones College of Education and Human Services' Department of Human Development and Family Studies and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE:

CEHS - Human Development and Family Studies - Human Development and Family Studies - Minor

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

CEHS

DEPARTMENT (include all cross listed departments)*

Human Development and Family Studies

Current Title (if applicable)*

Family and Human Development - Minor

Proposed Title*

Human Development and Family Studies - Minor

CIP Code

Enter the Correct CIP Code by Using the Following Link:

Classification Instruction Programs

CIP Code (6-digits) * 19.0701

Minimum Number of
Credits (if
applicable)* 15

Maximum Number of
Credits (if
applicable)* 15

Type of Degree: (BA,
BS, etc.)* Minor

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension
 - Program Discontinuation
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension)
 - Administrative Unit (Discontinuation)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes No

Teacher Licensure Program Approval (STEP)* Yes No

SECTION I: THE REQUEST

R401 Purpose* The title of the Family and Human Development minor is outdated. Using the Human Development and Family Studies (HDFS) name for the minor will create a clear and concise pattern with the current name of the department and the major. The name change will allow students to find the department, major, and minor under one name for uniformity and consistency.

SECTION II: PROGRAM PROPOSAL


Proposed Action & Rationale* The Human Development and Family Studies (HDFS) department was formerly named Family, Consumer, and Human Development. The updating of the department name and major has taken place and to be consistent and uniform, the Family and Human Development minor title also needs to be updated to reflect the HDFS name.

Labor Market Demand (if applicable) n/a

Consistency with Institutional Mission & Institutional Impact* By using the HDFS name, consistency is created within the department. The title change creates a uniform look. The department, major, and minor can all be found under the letter 'H'. A clear understanding will be created that the HDFS minor belongs with the HDFS department.


Finances* There will be no cost associated with this change.

SECTION III: CURRICULUM (if applicable)

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Departments of Computer Science and Mathematics and Statistics in the College of Science proposes offering a Data Science Graduate Certificate.

EXECUTIVE SUMMARY

The Departments of Computer Science and Mathematics and Statistics proposes offering a Data Science Graduate Certificate.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer a Data Science Graduate Certificate.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Departments of Computer Science and Mathematics and Statistics proposes offering a Data Science Graduate Certificate, and

WHEREAS, The proposal will strengthen the student's ability to create data science tools and utilize them, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;
NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby offer a Data Science Graduate Certificate, in the College of Sciences' Departments of Computer Science and Mathematics and Statistics and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

COS - Computer Science Mathematics and Statistics - Data Science Graduate Certificate

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

DEPARTMENT (include all cross listed departments)*

Current Title (if applicable)*

Proposed Title*

CIP Code

Enter the Correct CIP Code by Using the Following Link:

Classification Instruction Programs

CIP Code (6-digits) * 30.3001

Minimum Number of
Credits (if
applicable)* 12

Maximum Number of
Credits (if
applicable)* 12

Type of Degree: (BA,
BS, etc.)* Post-Baccalaureate Certificate

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension
 - Program Discontinuation
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension)
 - Administrative Unit (Discontinuation)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose* The purpose of this proposal is to create a new post-baccalaureate certificate in Data Science.

SECTION II: PROGRAM PROPOSAL

**Proposed Action &
Rationale***

Data Science is an interdisciplinary field that includes the management, analysis, and visualization of data to make the best possible evidence-based decisions, and draws primarily from the fields of Statistics and Computer Science. A team of faculty from the Department of Mathematics and Statistics and the Department of Computer Science at Utah State University received funding from the USHE Deep Technology Initiative for their proposal "Stackable Credentials in Data Science at Utah State University." This team formalized a Data Science Advisory Panel of industry professionals to collaborate in the creation of a graduate certificate in Data Science. This stackable credential will empower students with the skills necessary to create new data analysis, data management, and data visualization technology tools that are critically needed in various industries in Utah. The primary audience for these credentials will be students in STEM majors who would enter the workforce with core science skills, and these data science credentials would strengthen their ability to create data science tools and utilize them to add value rather than simply relying on existing data science solutions that alone may be inadequate for their employers' needs.

Scientists and engineers in today's workforce have vast amounts of data available to them, but too often they do not have sufficient Data Science expertise to make full use of the data. With so much of today's STEM innovation being data-driven, expertise in collecting, analyzing, and operationalizing data is critical to industry success. The integration of Data Science credentials with STEM graduate programs will provide these critical skills to not only effectively utilize existing Data Science tools, but, more importantly, develop new and innovative tools to meet evolving industry needs and resources. The proposed Data Science credential program – through coursework, student seminars, and internships, all applied to critical industry problems – will fill a key gap in workforce preparation by providing Data Science experience, industry partnerships, and mentorship from top researchers and industry professionals.

In addition to this graduate certificate, a corresponding proposal for an undergraduate minor in Data Science has also been submitted. Together these stackable credentials will help meet USHE objectives to respond to the need for deep technology talent across Utah; nearly all of the industry categories listed in the USHE Deep Technology Initiative (Board Policy R430-3.2) involve technologies with Data Science needs – not just to use existing data software, but to create new Data Science tools for novel applications within these industries – such as in Robotics and Autonomous Vehicles, Secure Computing, and Biotechnology.

**Labor Market Demand
(if applicable)**

Students who graduate with the proposed Data Science graduate certificate will already have a primary degree in a STEM field, and would already qualify for occupations in those fields, including in the industries listed in the USHE Deep Technology Initiative. These industries include artificial intelligence, autonomous vehicles, biotechnology, and robotics. The Data Science credentials will make these graduates more innovative and impactful in their STEM roles. In addition, these credentials will open the door for graduates to work as data scientists, data engineers, business analysts, and machine learning engineers. The [Utah Department of Workforce Services](#) does not specifically report occupational projections for Data Science, but the 2018-2028 ten-year projected employment percent changes for related or overlapping fields are impressive – 82% for Statisticians (from 640 to 1160) and 72% for Computer and Information Research (280 to 480). Nationally, [U.S. Bureau of Labor Statistics projections](#) put Data Scientist in the top 20 fastest growing occupations, with a projected 31% growth rate from 2019-2029. Statistician is also on the list with a 35% projected growth rate nationally. Both Data Scientist and Statistician have median salaries (for 2020 as reported by the Bureau of Labor Statistics) in the \$90,000s. These projections indicate the depth of the state's (and nation's) need for developing a workforce more broadly skilled in data science. The projected growth rate in data science related fields in Utah is at least double the projected growth rate nationally, which underscores the need to develop data science skills in the workforce for the state of Utah.

**Consistency with
Institutional Mission
& Institutional
Impact***

The Data Science graduate certificate will support USU's academic mission by training students in data science skills critically needed by deep technology employers in Utah. The needs of such employers are represented by the Data Science Advisory Panel which provided input for the creation of this stackable credential. Rather than only being trained to use existing data science tools, students will gain experience in creating new data analysis, data management, and data visualization technology tools, so the students can build on their primary STEM training to be more impactful employees in their respective industries.

Finances*

The USHE funding for "Stackable Credentials in Data Science at Utah State University" is sufficient to form and oversee the initial trajectory of the proposed graduate certificate in Data Science. No additional resources will be required to offer this option for students. The required courses for the proposed graduate certificate have already been approved. One optional course is also being submitted via Curriculog – STAT 5555 / 6555 Advanced R Programming for Data Science (which will replace the currently-offered STAT 6550 Statistical Computing).

SECTION III: CURRICULUM (if applicable)

**Program Curriculum
Narrative**


General requirements: 12 credits total from courses listed below, including 3 credits in CS, 3 credits in STAT, 3 credits from the Implementation/Application category, and 3 credits elective; at least 6 credits should be outside the student's home department.

Elective Menu

- STAT 5050 Introduction to R (1)
- STAT 5080 Data Technologies (2)
- STAT 5100 Modern Regression Methods (3)
- STAT 5200 Analysis of Designed Experiments (3)
- STAT 5550 Statistical Visualization I (2)
- STAT 5645 Math Methods for Data Science (3)
- STAT 5650 Statistical Learning and Data Mining I (2)
- STAT 6655 Machine Learning (3)
- STAT/CS 5685 Deep Learning Theory and Applications (3)
- CS 5080 Time Series Data Mining (3)
- CS 5060 Decision Making Algorithms Under Uncertainty (3)
- CS 5665 Introduction to Data Science (3)
- CS 5820 Data Science – Data Visualization (3)
- CS 6665 Data Mining (3)
- CS 6830 Data Science in Practice (3)
- A 5000-level or higher data science-based class in CS or STAT (approved by the graduate certificate faculty advisory panel)

Implementation/Application

- CS 6675 Advanced Data Mining (3)
- CS 5510 Robot Intelligence (4)
- STAT 5555/6555 Advanced R Programming for Data Science (3)
- A 5000-level or higher data science-based application class in the student's home department (approved by the graduate certificate faculty advisory panel)

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Departments of Computer Science and Mathematics and Statistics in the College of Science proposes offering a Data Science Minor.

EXECUTIVE SUMMARY

The Departments of Computer Science and Mathematics and Statistics proposes offering a Data Science Minor.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer a Data Science Minor.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Departments of Computer Science and Mathematics and Statistics proposes offering a Data Science Minor, and

WHEREAS, The proposal will strengthen the student's ability to create data science tools and utilize them, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;
NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby offer a Data Science Minor, in the College of Sciences' Departments of Computer Science and Mathematics and Statistics and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

COS - Computer Science Mathematics and Statistics - Data Science Minor

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

COS

DEPARTMENT (include all cross listed departments)*

Computer Science

Mathematics and Statistics

Current Title (if applicable)* New minor

Proposed Title* Data Science Minor

CIP Code

Enter the Correct CIP Code by Using the Following Link:

Classification Instruction Programs

CIP Code (6-digits) * 30.3001

Minimum Number of
Credits (if
applicable)* 32

Maximum Number of
Credits (if
applicable)* 32

Type of Degree: (BA, Minor
BS, etc.)*

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension
 - Program Discontinuation
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension)
 - Administrative Unit (Discontinuation)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose* The purpose of this proposal is to create a new minor in Data Science. The motivation of this minor is to provide a rigorous introduction to Data Science.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale*

Data Science is an interdisciplinary field that includes the management, analysis, and visualization of data to make the best possible evidence-based decisions, and draws primarily from the fields of Statistics and Computer Science. A team of faculty from the Department of Mathematics and Statistics and the Department of Computer Science at Utah State University received funding from the USHE Deep Technology Initiative for their proposal "Stackable Credentials in Data Science at Utah State University." This team formalized a Data Science Advisory Panel of industry professionals to collaborate in the creation of a minor in Data Science. This stackable credential will empower students with the skills necessary to create new data analysis, data management, and data visualization technology tools that are critically needed in various industries in Utah. The primary audience for these credentials will be students in STEM majors who would enter the workforce with core science skills, and these data science credentials would strengthen their ability to create data science tools and utilize them to add value rather than simply relying on existing data science solutions that alone may be inadequate for their employers' needs.

Scientists and engineers in today's workforce have vast amounts of data available to them, but too often they do not have sufficient data science expertise to make full use of the data. With so much of today's STEM innovation being data-driven, expertise in collecting, analyzing, and operationalizing data is critical to industry success. The integration of data science credentials with STEM undergraduate programs will provide these critical skills to not only effectively utilize existing data science tools, but, more importantly, develop new and innovative tools to meet evolving industry needs and resources. The proposed data science minor program – through coursework, student seminars, and internships, all applied to critical industry problems – will fill a key gap in workforce preparation by providing data science experience, industry partnerships, and mentorship from top researchers and industry professionals.

In addition to this minor, a corresponding proposal for a graduate certificate in Data Science has also been submitted. Together these stackable credentials will help meet USHE objectives to respond to the need for deep technology talent across Utah; nearly all of the industry categories listed in the USHE Deep Technology Initiative (Board Policy R430-3.2) involve technologies with data science needs – not just to use existing data software, but to create new data science tools for novel applications within these industries – such as in Robotics and Autonomous Vehicles, Secure Computing, and Biotechnology.

**Labor Market Demand
(if applicable)**

Students who graduate with the proposed Data Science minor will concurrently be earning a primary degree in a STEM field, and so would already qualify for occupations in those fields, including in the industries listed in the USHE Deep Technology Initiative, such as artificial intelligence, autonomous vehicles, biotechnology, and robotics. The data science credentials would make these graduates more innovative and impactful in their STEM roles. In addition, these credentials would open the door for graduates to work as data scientists, data engineers, business analysts, and machine learning engineers. The [Utah Department of Workforce Services](#) does not specifically report occupational projections for Data Science, but the 2018-2028 ten year projected employment percent changes for related or overlapping fields are impressive – 82% for Statisticians (from 640 to 1160) and 72% for Computer and Information Research (280 to 480). Nationally, [U.S. Bureau of Labor Statistics projections](#) put Data Scientist in the top 20 fastest growing occupations, with a projected 31% growth rate from 2019-2029. Statistician is also on the list with a 35% projected growth rate nationally. Both Data Scientist and Statistician have median salaries (for 2020 as reported by the Bureau of Labor Statistics) in the \$90,000s. These projections indicate the depth of the state's (and nation's) need for developing a workforce more broadly skilled in data science. The projected growth rate in data science related fields in Utah is at least double the projected growth rate nationally, which underscores the need to develop data science skills in the workforce for the state of Utah.

**Consistency with
Institutional Mission
& Institutional
Impact***

The Data Science minor will support USU's academic mission by training students in data science skills critically needed by deep technology employers in Utah. The needs of such employers are represented by the Data Science Advisory Panel that provided input for the creation of this credential. The proposed minor in data science is stackable in addition to a bachelor's degree. Rather than only being trained to use existing data science tools, these students will gain experience in creating new data analysis, data management, and data visualization technology tools, so that the students can build on their primary STEM training to be more impactful employees in their respective industries.

Finances*

The USHE funding for "Stackable Credentials in Data Science at Utah State University" is sufficient to form and oversee the initial trajectory of the proposed minor in Data Science. No additional resources will be required to offer this option for students. The required courses for the proposed minor have already been approved.

Two optional courses for the proposed minor are also being submitted via Curriculog – STAT 3080 Data Science for Scientists (which is planned as an alternative requirement to STAT 3000 Statistics for Scientists) and STAT 5555 / 6555 Advanced R Programming for Data Science (which will replace the currently-offered STAT 6550 Statistical Computing). The STAT 3080 course is anticipated to draw students from the STAT 3000 audience over the next couple of years, so that the total teaching load for the Department of Mathematics and Statistics will effectively remain unchanged.

SECTION III: CURRICULUM (if applicable)

**Program Curriculum
Narrative**

Students will complete courses as listed below in core areas of Mathematics, Computer Science, and Statistics, and will choose electives as listed below in Data Science.

Mathematics Core:

Students will take the following courses:

- MATH 1210 - Calculus I (QL) (4)
- MATH 2270 - Linear Algebra (QI) (3)

Computer Science Core:

Students will take the following courses:

- CS 1400 - Introduction to Computer Science – CS 1 (4)
- CS 1410 - Introduction to Computer Science – CS 2 (3)
- CS 2420 - Algorithms and Data Structures (QI) (3)

Statistics Core:


Students will take the following courses:

- STAT 3000 - Statistics for Scientists (3) or STAT 3080 - Data Science for Scientists (3)
- STAT 5100 - Modern Regression Methods (CI/QI) (3)

Data Science Electives:

Students will take 9 credits from the following list:

- STAT 5050 - Introduction to R (1)
- STAT 5080 - Data Technologies (2)
- STAT 5550 - Statistical Visualization I (2)
- STAT 5555/6555 - Advanced R Programming for Data Science (3)
- STAT 5645 - Math Methods for Data Science (3)
- STAT 5650 - Statistical Learning and Data Mining I (2)
- STAT/CS 6685 - Deep Learning Theory and Applications (3)
- CS 5060 - Decision Making: Algorithms Under Uncertainty (3)
- CS 5080 - Time Series Data Mining (3)
- CS 5665 - Introduction to Data Science (3)
- CS 5820 - Data Science – Data Visualization (3)
- CS 5830 - Data Science in Practice (3)

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's College of Veterinary Medicine proposes a new department to be named Department of Veterinary Clinical and Life Sciences.

EXECUTIVE SUMMARY

The College of Veterinary Medicine proposes a new department to be named Department of Veterinary Clinical and Life Sciences.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to establish a new department named Department of Veterinary Clinical and Life Sciences.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's College of Veterinary Medicine proposes a new department named Department of Veterinary Clinical and Life Sciences.

WHEREAS, The proposal will establish a new department in the College of Veterinary Medicine, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve a new department named Department of Veterinary Clinical and Life Sciences, in the College of Veterinary Medicine and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

CVM - Veterinary Medicine - Department of Veterinary Clinical and Life Sciences (VCLS)

4.1.c R401 NEW ADMINISTRATIVE UNIT

Proposal Information

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Deadlines and Schedules](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE or
UNIVERSITY
DIVISION:*

CVM

DEPARTMENT or
UNIT: *

Veterinary Medicine

PROPOSED UNIT
TITLE: * Department of Veterinary Clinical and Life Sciences (VCLS)

REQUEST

TYPE OF UNIT BEING REQUESTED

Click the change that best reflects your proposal.

- Unit Being Requested***
- New Administrative Unit (except new colleges and professional schools - use full template)
 - New Centers
 - New Institutes
 - New Bureaus

DESCRIPTION | NARRATIVE

Administrative Unit Description and Narrative*

On July 14, 2022, an R401 proposal to establish a new College of Veterinary Medicine (CVM) at USU was fully approved (copy attached). The new CVM will educate veterinarians and confer the Doctor of Veterinary Medicine (DVM) degree upon graduation. The approved R401 outlined plans to establish two academic departments within the new CVM. The purpose of the present 4.1.c R401 proposal is to establish the first academic unit within the CVM entitled the Department of Veterinary Clinical and Life Sciences (VCLS).

SUBMIT AND APPROVE THE PROPOSAL

Click on the save all changes button below.

Scroll to the top left and click on the launch  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department Marketing and Strategy in the Jon M. Huntsman School of Business proposes creating a Marketing Design Minor.

EXECUTIVE SUMMARY

The Department of Marketing and Strategy proposes creating a Marketing Design Minor.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to create a Marketing Design Minor.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Marketing and Strategy in the Jon M. Huntsman School of Business proposes creating a Marketing Design Minor.

WHEREAS, The proposal will provide students with blended core marketing skills, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve a Marketing Design Minor, in the Jon M. Huntsman School of Business' Department of Marketing and Strategy and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

HSB CEHS - Marketing and Strategy - Marketing Design Minor

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

HSB

CEHS

DEPARTMENT (include all cross listed departments)*

Marketing and Strategy

Current Title (if applicable)* not applicable

Proposed Title* Marketing Design Minor

CIP Code

Enter the Correct CIP Code by Using the Following Link:
[Classification Instruction Programs](#)

CIP Code (6-digits) * 09.0902

Minimum Number of Credits (if applicable)* 13

Maximum Number of Credits (if applicable)* 13

Type of Degree: (BA, BS, etc.)* Minor

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension (on hold-not listed in catalog)
 - Program Discontinuation (permanent program removal)
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension-on hold)
 - Administrative Unit (Discontinuation-permanent unit removal)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose*

Design is an area of study that students and faculty have desired but has been lacking in the marketing curriculum in the Marketing and Strategy Department (MSLE) in the Huntsman School of Business. It is also an area that has significant career potential with multiple companies seeking graduates with design competency. Students with this training find employment developing advertising and marketing campaigns, working in graphic design, developing content marketing, etc. The Marketing Design minor in the Marketing and Strategy Department will blend core marketing skills courses currently being taught with design courses offered by the Instructional Technology and Learning Sciences (ITLS) Department in the College of Education and Human Services.

The Marketing Design minor will require students to take three courses (seven credit hours) from the MSLE department and two courses (six credit hours) from the ITLS Department for a total of 13 credit hours. The required courses are outlined below in the program curriculum narrative.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale*

The Marketing and Strategy Department (MSLE) and the Instructional Technology and Learning Sciences Department (ITLS) desire to offer the Marketing Design Minor beginning in January 2023. As stated above, for the past 10 years students have asked for training in marketing design in the department. As a department, we have worked with students and faculty to find ways to meet this growing demand. Additionally, companies have increasingly asked for this training in our marketing students. The marketing faculty in the MSLE Department have discussed the shortage of design opportunities and explored ways of meeting this need for several years. Recently, we have talked with the department head of ITLS and explored the possibility of our students taking their design courses in combination with several related marketing courses to form a minor. A successful minor must blend core marketing skills with graphic design training. This combination of courses that currently exist at Utah State University will meet student and industry demand.

Students who complete the minor will have the skills and credentials necessary to obtain meaningful careers in industry. The faculties of both the MSLE and ITLS departments were consulted regarding both the design and potential of the Marketing Design minor. They have strongly endorsed the proposal.

Utah State University and USHE will both benefit from the proposed minor providing a strong program of study desired by students. Both will benefit by providing education that serves as a career accelerator for students and meets the needs of industry in the state of Utah.

Labor Market Demand (if applicable)

LinkedIn shows that there are currently 735 marketing design jobs in Utah with new positions being added daily. There are 268 marketing designer jobs in Salt Lake City alone. Glassdoor reports that the top companies hiring now for graphic designer jobs include: Disney Parks, Experiences and Products, Sportsman's Warehouse, Oops, Big-D Construction, Utah Jazz, Westminster College, State of Utah, The Church of Jesus Christ of Latter-day Saints, TruHearing, and Elevate Sports Ventures.

Consistency with Institutional Mission & Institutional Impact*

This proposal is consistent with Utah State University's mission of meeting the educational needs of its students and by providing the skills required by the labor market. Blending courses from two premier departments (MSLE and ITLS) from two different colleges within the University will naturally lead to an outstanding program of instruction. There is potential for scholarly collaboration across campus and within the two departments as well. The minor has a strong mix of theory, models, tools, and concepts and will be a valued credential for those entering the workforce. Most of the courses in the minor can be offered statewide. We hope to make the minor available to all USU students throughout the state. There are no conflicts delivering the minor outside USU's service area. Faculty and staff structures will not be impacted with the introduction of this minor.

Finances*

As stated earlier in this proposal, this minor is a combination of courses already offered by two departments at USU (MSLE and ITLS). The courses have the capacity to accommodate the additional students in the Marketing Design minor. The MSLE department has lacked faculty with the background and education to teach the design courses for some time. ITLS providing design courses will save instructional costs of new full time and/or adjunct faculty or the

retooling of current faculty to teach the necessary courses.

SECTION III: CURRICULUM (if applicable)

**Program Curriculum
Narrative**

All students will be required to take the ITLS 3110, MSLE 2650, MSLE 3500, and MSLE 4532. Students must select one of the following three courses depending on their career objectives: ITLS 4215, ITLS 4230, ITLS 3130. Thus the courses required for the minor are:

Marketing Design Minor in the MSLE Department:

Courses required from the ITSE department:

ITLS 3110 - Design Perspectives and Processes I (3 credits) **REQUIRED**

One of these three:

ITLS 4215 - Video and Audio Design and Production I (3 credits)

ITLS 4230 - Graphic Design and Production I (3 credits)

ITLS 3130 - How People Learn (3 credits)

The required courses from the MSLE department will be:


MSLE 2650 - Adobe Graphic Design (2 credits)

MSLE 3500 - Fundamentals of Marketing (3 credits)

MSLE 4532 - Data-Driven Decision Making (2 credits)

The minor will be **13 credit hours**.

**Marketing major may not use the ITLS courses as electives for the marketing major
MSLE 2650 cannot count as a major elective if used for the Marketing Design minor.**

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Management in the Jon M. Huntsman School of Business proposes creating a People and Organizations Minor.

EXECUTIVE SUMMARY

The Department of Management proposes creating a People and Organizations Minor.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to create a People and Organizations Minor.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Management in the Jon M. Huntsman School of Business proposes creating a People and Organizations Minor.

WHEREAS, The proposal will provide students with the skills and competencies needed to be effective working in organizational settings, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve a People and Organizations Minor, in the Jon M. Huntsman School of Business' Department of Management and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

HSB - Management - People and Organizations - Minor

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

HSB

DEPARTMENT (include all cross listed departments)*

Management

Current Title (if applicable)* Not applicable

Proposed Title* People and Organizations - Minor

CIP Code

Enter the Correct CIP Code by Using the Following Link:
[Classification Instruction Programs](#)

CIP Code (6-digits) * 52.0201

Minimum Number of Credits (if applicable)* 12

Maximum Number of Credits (if applicable)* 13

Type of Degree: (BA, BS, etc.)* Minor

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension (on hold-not listed in catalog)
 - Program Discontinuation (permanent program removal)
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension-on hold)
 - Administrative Unit (Discontinuation-permanent unit removal)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose* Establish a minor in People and Organizations that provides students with the skills and competencies needed to be effective working in organizational settings.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale* Whether working in businesses, public sector, or other organizations, individuals' performance can be enhanced if they have the skills and competencies needed to work effectively with others. The required component of the Management degree curriculum incorporates many of these skills and competencies. For example, it includes courses in project management, managerial problem solving, managing human capital, organizational behavior, and negotiations. This curriculum is, however, relevant not only to Management students but those elsewhere in the Huntsman School of Business (HSB) and across USU.

This proposal seeks to create a new minor in People and Organizations that provides students outside the Management department with training in organizational dynamics and decision making. Conversations with department heads within the HSB indicate support for such a program as a complement to the technical training students receive as part of major programs of study. Conversations with several USU Associate Deans (specifically those in the colleges of Humanities and Social Sciences, Engineering, and Agriculture and Applied Sciences), were also supportive of this curriculum complementing the more technical training their programs offer and/or addressing gaps in training their students may have as they prepare to enter the workforce.

Labor Market Demand (if applicable)

Consistency with Institutional Mission & Institutional Impact* The proposed program of study is consistent with both the HSB and USU's commitment to preparing students to effectively serve the state, nation, and world, and to be leaders in their chosen career paths. All required program courses will be available and accessible to both main campus and statewide students.

Finances*

All required courses are already offered both in person and online, and capacity exists to absorb additional students. All elective courses are currently offered in person and/or online, and can also absorb additional students. As such, no additional resources are required.

SECTION III: CURRICULUM (if applicable)**Program Curriculum Narrative**

Required courses (10 credits)

MGT 3100: Organizational Behavior (2 cr.)

MGT 3150: Critical Thinking for Managerial Decision Making (2 cr.)

MGT 3250: Managing Human Capital (2 cr.)

MGT 3600: Project Management (2 cr.)


MGT 4600: Negotiations (2 cr.)

Electives: Select one from the following:

MGT 3400 : Managerial Ethics (2 cr.)

MGT 3810: Employment Law for Human Resource Professionals (3 cr.)

MSLE 3880: Leading Change – Influence and Strategic Agreements (2 cr.)

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Marketing and Strategy in the Jon M. Huntsman School of Business suspending the International Business Bachelor of Art and Bachelor of Science degrees.

EXECUTIVE SUMMARY

The Department of Market and Strategy proposes suspending the International Business Bachelor of Art and Bachelor of Science degrees.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to suspend the International Business Bachelor of Art and Bachelor of Science degrees.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Marketing and Strategy proposes suspending the International Business Bachelor of Art and Bachelor of Science degrees, and

WHEREAS, The proposal will suspend the International Business Bachelor of Art and Bachelor of Science, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby suspend the International Business Bachelor of Art and Bachelor of Science degrees, in the Jon M. Huntsman School of Business' Department of Marketing and Strategy and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

HSB - Marketing and Strategy - International Business - BA, BS

4.1.a R401 ABBREVIATED PROGRAM PROPOSAL

R401-Abbreviated Program Proposal

HELPS AND HINTS FOR COMPLETING R401 PROPOSALS

[Writing Guidelines/Suggestions](#)

[USHE R401 Policy](#)

[Process and Flowchart](#)

COLLEGE AND DEPARTMENT INFORMATION

Click on the college(s) and department(s) that are included on this request

COLLEGE (include all cross listed colleges)*

HSB

DEPARTMENT (include all cross listed departments)*

Marketing and Strategy

Current Title (if applicable)* International Business BA BS

Proposed Title* International Business - BA, BS

CIP Code

Enter the Correct CIP Code by Using the Following Link:
[Classification Instruction Programs](#)

CIP Code (6-digits) * 521101

Minimum Number of Credits (if applicable)* 26

Maximum Number of Credits (if applicable)* 26

Type of Degree: (BA, BS, etc.)* BA BS

REQUEST

TYPE OF CHANGE BEING REQUESTED

Click the change(s) that best reflect your proposal.

- New Academic Program:**
- Certificates of Completion (including CTE)
 - Certificates of Proficiency (including CTE)
 - Institutional Certificate of Proficiency
 - K-12 Endorsement Program
 - Minor
 - New Emphasis for Existing Program
 - Out of Service Area Delivery Program (attach signed MOU)
 - Post-Baccalaureate Certificate
 - Post-Masters Certificate

- Existing Academic Program Changes:**
- Name Change of Existing Program
 - Program Restructure (with or without Consolidation)
 - Program Transfer to a New Academic Department or Unit
 - Program Suspension (on hold-not listed in catalog)
 - Program Discontinuation (permanent program removal)
 - Reinstatement of Previously Suspended Program
 - Out-of-Service Area Delivery Program (attach signed MOU)

- Administrative Unit Changes:**
- Name Change of Existing Unit
 - Administrative Unit (Transfer)
 - Administrative Unit (Restructure-with or without Consolidation)
 - Administrative Unit (Suspension-on hold)
 - Administrative Unit (Discontinuation-permanent unit removal)
 - Administrative Unit (New)
 - Reinstatement of Previously Suspended Administrative Unit
 - Reinstatement of Previously Discontinued Administrative Unit

Other: (explain change)

ADDITIONAL APPROVALS (if applicable)

Graduate Council Approval* Yes
 No

Teacher Licensure Program Approval (STEP)* Yes
 No

SECTION I: THE REQUEST

R401 Purpose* The purpose of this R401 is to suspend the International Business BA and BS degree. We will focus on the International Business minor which will be linked to skills-based degrees desired by companies engaged in international business.

SECTION II: PROGRAM PROPOSAL

Proposed Action & Rationale* Companies have not come to Utah State University seeking our graduates with the international business degree. We have found it difficult to place our graduates in jobs using the training they have received in the 4 year degree. We have found that companies actively seek Huntsman graduates with marketing, venturing, accounting, finance and strategy skills for international jobs, but not exclusively with international business training. While the international training we provide makes students more desirable, the degree on its own does not. As a result, we plan to suspend the major. The existing international business minor along with functional specialization (marketing, accounting, finance, economics, data analytics 4-year degree) will provide the training needed at this time in the labor market. We believe that, over time, once we establish our brand with companies engaged in international business, we may reinstate the International Business, BA/BS.

Labor Market Demand (if applicable) See the explanation above. Our decision to suspend the degree is grounded upon the labor market.


Consistency with Institutional Mission & Institutional Impact* International Business is one of the major pillars of the Huntsman School of Business. A thorough analysis was completed to critically analyze all programs and activities in the school that support the international business pillar. We have concluded that focusing upon the minor, creating a new international business certificate, and building synergies between all of our international programs will give students the training/experiences needed to support our mission. The 104 students currently in the major will be given opportunity to complete their degrees. No additional students will be admitted to the bachelor degree beginning in the fall of 2023. Our analysis shows that students in the future will shift their major to another of the

Huntsman School offerings and enroll in the international business minor to gain the international business employment they desire.

Finances* Resources gained from the cancellation of the BA/BS degree in International Business will be reinvested in the International Business minor and the new certificate program currently in development.


SECTION III: CURRICULUM (if applicable)

Program Curriculum Narrative N/A

Attach (if applicable) completed Program Curriculum and Degree Map to this request by clicking on the Files  icon located on the right-hand side of the screen.

SUBMIT AND APPROVE THE PROPOSAL

Click on the SAVE ALL CHANGES button below.

Scroll to the top left and click on the LAUNCH  icon to launch your proposal.

2 December 2022

ITEM FOR ACTION

RE: University Policy 401: Composition and Authority of the Faculty

The attached policy is submitted to the Board of Trustees for consideration. It has received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The University desires to clarify and update Policy 401. Revisions to Policy 401 were submitted by the President's Executive Committee, Faculty Senate and the Professional Responsibilities and Procedures for review and comment.

The following is a summary of the revision to Policy 401 Composition and Authority of the Faculty.

- The purpose of this change is to rewrite and eliminate contradictions in the faculty code, to remove redundant information, to identify conflicts between 300 and 400 code, to identify potential substantive changes, to clean up outdated terminology, to adopt gender-neutral pronouns, and to reformat to match other code.

RECOMMENDATION

The President and Faculty Senate President recommend that the Board of Trustees approve the revisions to Policy 401 Composition and Authority of the Faculty.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The University desires to revise Policy 401 Composition and Authority of the Faculty as outlined in the attached document;

WHEREAS, Revisions and/or amendments to this policy were submitted by Professional Responsibilities and Procedures Committee, Faculty Senate to the President's Executive Committee for review and comment; and

WHEREAS, The procedures for amending policies outlined in Policy 402 of the University Policy Manual have been followed:

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees approve the revisions to Policy 401 is to be made effective 2 December 2022.

RESOLUTION APPROVED BY BOARD OF TRUSTEES:

Date

401.1-3 Faculty membership, definitions of faculty categories, academic units, academic department heads, resident/nonresident faculty 401.4-8 Descriptions, eligibility, and academic ranks for: tenured and tenure-eligible faculty, faculty with term appoin

6.1 FACULTY CODE CHANGES

Proposal Information

Instructions for Submitting [Faculty Code 400](#) Changes:

All proposals for faculty code changes must be sent to the PRPC chair.

If one section of the faculty code is being changed no other changes within that policy can be made until the first request makes it through the final approval process.

Contact Information:

Boyd Edwards, Faculty Senate President
640-5954 boyd.edwards@usu.edu

Scott Hunsaker, PRPC Chair
797-0386 scott.hunsaker@usu.edu

Step 1: **Select** the Section of Faculty Code that is being Changed.

Faculty Code Being Changed: *

401.1-3 Faculty membership, definitions of faculty categories, academic units, academic department heads, resident/nonresident faculty

401.4-8 Descriptions, eligibility, and academic ranks for: tenured and tenure-eligible faculty, faculty with term appointments, special appointments, emeritus faculty

401.9-12 Authority, meetings and committees of the faculty

Request

Step 2: **Describe** the Reasoning and Justification for Changing Code.

Justification for Change:*


On February 1, 2021, in partnership with the Office of the Provost, the Faculty Senate established a 400 Code Rewrite Subcommittee of the Professional Responsibilities and Procedures Committee (PRPC). The charge of this subcommittee is to eliminate contradictions in the faculty code, to remove redundant information, to identify conflicts between 300- and 400-level code, to identify potential substantive changes, to clean-up outdated terminology, to adopt gender-neutral pronouns, and to reformat to match other code. This reformatting involves adopting the same template used with other code and does not engender any substantive changes.

Substantive changes are highlighted in this submission.

PRCP determined that the description of each rank, appointment qualifications, and tenure and promotion requirements were duplicated in both 401 and 405. The descriptions were moved to 405 to make updating the code easier and avoid discrepancies when only one section of the code is updated. The text has been moved but not changed. The revised version of 405 is not ready for review yet.

0.5 FTE for Term appointments added to make it consistent with the language in the Core Faculty descriptions and to match current practice.

Other substantive changes added to clarify ambiguities and to conform to current, but previously unspecified, practice.

Step 3: Attach complete code with track changes by clicking on the Files  icon located on the right side of the proposal toolbox. Individual attachments should be named following the examples below.

Attachment #1 = Code section number - Original code

Attachment #2 = Code section number - Tracked code changes

Attachment #3 = Code section number - Final Code

Please check Faculty Senate in the Hierarchy*

Faculty Senate

Step 4: Submit

Click on the save all changes button below.

Scroll to the top left and click on the launch  icon to launch the code change.

Policy 401: Composition and Authority of the Faculty

Section: Faculty Policies

Policy Number: 401

Subject: Composition and Authority of the Faculty

Effective Date: July 1, 1997

Revision Date(s): July 1, 1999; March 6, 2009; August 13, 2010; July 8, 2011; March 4, 2016. January 11, 2019

Date of Last Revision: January 10, 2020

[Download PDF File](#) 

401.1 FACULTY MEMBERSHIP

Utah State University is an institution of higher education comprising multiple, geographically dispersed campuses, each of which employs faculty. The faculty consists of the president, the provost, the chancellor, academic deans, regional campus deans, and other members of the tenured and tenure-eligible faculty, faculty with term appointments, faculty with special appointments, and emeritus faculty as defined herein. All appointed faculty, without regard to which campus they are assigned, are members of the Utah State University faculty.

401.2 DEFINITIONS

2.1 Faculty Defined; Faculty Categories

The terms "faculty" and "faculty members" designate university employees appointed for the purpose of carrying out one or more of the following primary functions of the university: (1) academic instruction and technical training, (2) enlargement of knowledge through research and other creative activities, and (3) dissemination of knowledge through extension, service, and other methods.

Faculty members receive appointments in one of the following four separate categories: (1) tenured or tenure-eligible appointments; (2) term appointments without eligibility for tenure; (3) special appointments without eligibility for tenure and; (4) emeritus appointments.

2.2 Academic Units and Academic Departments Defined

The term "school" has been used in two different ways at the university. In all cases but one, a "school" is the equivalent of a "department." In one case, the Jon M. Huntsman School of Business, the term is used as the equivalent of a "college." Throughout the remainder of Section 400, whenever the term "department" appears it is assumed to

encompass all “schools” except the Jon M. Huntsman School of Business. The latter is governed by policies that apply to colleges, not departments. Whenever the term “college” is used in this policy, it will encompass all academic colleges and the Jon M. Huntsman School of Business.

An academic unit is a group of faculty with an identifiable teaching, research, or other academic mission. To be designated an academic unit, the group of faculty must fulfill all of the following criteria: (a) have an identifiable curriculum or formal description in current university catalogs or other publications; (b) have a separate, identifiable budget; (c) be designated an academic unit by decision of the Educational Policies Committee and ratification of the Faculty Senate, and approved by the president, the Board of Trustees and the Board of Regents.

An academic department is a group of faculty with an identifiable teaching, research, or other academic mission. To be designated an academic department, the group of faculty must fulfill all of the following criteria: (a) offer or administer a degree, certificate, or some other official credential of the university; (b) have an identifiable curriculum and formal description in current university catalogs or other publications; (c) have a separate identifiable budget; (d) be designated an academic department by decision of the Educational Policies Committee and ratification of the Faculty Senate, and approved by the president, the Board of Trustees and the Board of Regents.

All academic departments are academic units. Two academic units are not academic departments. These are the Library and Extension.

401.3 THE TENURED AND TENURE-ELIGIBLE FACULTY

3.1 Description and Eligibility

The tenured and tenure-eligible faculty consists of those individuals appointed to carry out the university's scholarly and educational functions and who have been or may be granted permanent status (policy 405.1.2). They receive their appointments within academic units. All faculty in this category either hold tenure or enter the process that may lead to the granting of tenure. Tenured and tenure-eligible faculty appointments shall not be made for less than 0.5 FTE.

3.2 Academic Ranks: Core Faculty

Tenure and tenure-eligible faculty members appointed to an academic department are the "core" faculty and hold one of the following ranks: Instructor, Assistant Professor, Associate Professor, or Professor. A description of each follows. (See policy 405.2 for a complete discussion of the criteria for appointment or promotion for these ranks.)

(1) Instructor.

Appointment as instructor requires a master's degree or its equivalent, as determined by the appropriate administrator, and demonstrated ability in accordance with the role statement.

(2) Assistant Professor.

Appointment as or advancement in rank to assistant professor requires a terminal degree or its equivalent; demonstrated ability in teaching, research or creative endeavors, extension, service, or other qualifying work in accordance with the role statement and evidence of progressive professional development as determined by the appropriate administrator.

(3) Associate Professor.

Appointment as or advancement in rank to associate professor requires all the qualifications prescribed for an assistant professor; an established reputation in teaching, research or creative endeavors, extension, service, or other qualifying work in accordance with the role statement; and broad recognition for professional success in the field of appointment.

(4) Professor.

Appointment as or advancement in rank to professor requires all the qualifications prescribed for an associate professor and an established outstanding reputation in the field of appointment.

3.3 Academic Ranks: Librarians

Faculty members appointed to the academic unit of the library hold one of the following ranks: affiliate librarian, assistant librarian, associate librarian, or librarian. A description of each follows. (See policy 405.3 for a complete discussion of the criteria for appointment or promotion for these ranks.)

(1) Affiliate Librarian.

Appointment as affiliate librarian would occur when a candidate has not yet completed a master's degree in library and information science from an institution accredited by the American Library Association or a relevant postgraduate degree but has demonstrated ability in accordance with the role statement.

(2) Assistant Librarian.

Appointment as or advancement in rank to assistant librarian requires a master's degree in library and information science from an institution accredited by the American Library Association or a relevant postgraduate degree and demonstrated ability in accordance with the role statement.

(3) Associate Librarian.

Appointment as or advancement to associate librarian requires all the qualifications prescribed for an assistant librarian; an established reputation in librarianship based on scholarship, and service; and broad recognition for professional success in librarianship.

(4) Librarian.

Appointment as or advancement to librarian requires all the qualifications prescribed for an associate librarian and an established outstanding reputation in the field of academic librarianship.

3.4 Academic Ranks: Extension

Faculty members appointed to the academic unit of Extension and who fulfill general Extension responsibilities hold one of the following ranks: Extension Instructor, Extension Assistant Professor, Extension Associate Professor, or Extension Professor. A description of each follows. (See policy 405.4 for a complete discussion of the criteria for appointment or promotion for these ranks.)

(1) Extension Instructor.

Appointment as extension instructor requires a master's degree or its equivalent, as determined by appropriate administrator, and demonstrated ability related to the role statement.

(2) Extension Assistant Professor.

Appointment as or advancement in rank to extension assistant professor requires a master's degree or its equivalent; demonstrated ability in teaching, research, extension, or other qualifying work; and evidence of progressive professional development as determined by appropriate administrator.

(3) Extension Associate Professor.

Appointment as or advancement in rank to extension associate professor requires all the qualifications prescribed for an extension assistant professor; an established reputation based upon a balance of scholarship, teaching, and service; and broad recognition for professional success in the field of appointment.

(4) Extension Professor.

Appointment as or advancement in rank to extension professor requires all the qualifications prescribed for an extension associate professor and an established outstanding reputation in the field of appointment.

3.5 Academic Ranks: Professional Career and Technical Education

Faculty members appointed to the School of Applied Sciences, Technology, and Education with responsibilities for professional career and technical education will hold one of the following ranks: Professional Career and Technical Education Instructor, Professional Career and Technical Education Assistant Professor, Professional Career and Technical Education Associate Professor, or Professional Career and Technical Education Professor. A description of each follows. (See policy 405.5 for a complete discussion of the criteria for appointment or promotion to these ranks.)

(1) Professional Career and Technical Education Instructor.

Appointment as a professional career and technical education instructor requires six years of applicable work experience at the journeyman level. Up to three years of academic training from an accredited college may be substituted for three years of work experience.

(2) Professional Career and Technical Education Assistant Professor.

Appointment as a professional career and technical education assistant professor requires an associate of applied science or associate of science degree from an accredited college plus basic industry qualifications; three years full-time teaching experience at an accredited college; demonstrated ability in accordance with the role statement and evidence of progressive professional development.

(3) Professional Career and Technical Education Associate Professor

Appointment as or advancement in rank to a professional career and technical education associate professor requires all of the qualifications prescribed for assistant professor; a bachelor's degree from an accredited university; a minimum of seven years of full-time teaching at an accredited college; an established reputation in accordance with the role statement; and broad recognition for professional success in professional career and technical education.

(4) Professional Career and Technical Education Professor

Appointment as or advancement in rank to a professional career and technical education professor requires all of the qualifications prescribed for an associate professor; a master's degree or higher from an accredited university; a minimum of 12 years of full-time teaching experience at an accredited college; an outstanding reputation in accordance with the role statement; and national recognition for professional success in professional and technical education.

3.6 Exceptions

Under extraordinary circumstances, exceptions to Section 401.3 may be made to the qualifications for appointment in the various ranks in order to fulfill the mission of the university. Exceptions require petition to and approval by the president, and must specify a time period for meeting the qualifications.

401.4 THE FACULTY WITH TERM APPOINTMENTS

4.1 Description and Appointment Requirements

The faculty with term appointments consists of individuals appointed to perform specialized academic duties that make substantial and regular contributions to a university academic unit, but do not have the permanence of appointment of tenured faculty.

Term appointments are for one academic or fiscal year in duration and are automatically renewed based on funding and performance, unless the faculty members holding such appointments are given notice of nonrenewal (policy 404.1.2(4)). The faculty member who holds a term appointment has no claim to a de facto permanent appointment based on length of service. Appointments for less than one academic or calendar year's duration are made to the temporary ranks (policy 401.5.2(3)). For those faculty whose appointments depend on extramural funds, the appointment is dependent upon the availability of those funds. Term appointments are established only in an academic unit.

4.2 Academic Ranks

The academic ranks for the faculty with term appointments follow.

(1) Lecturer Ranks.

Faculty members whose function it is to teach remedial (0010-0990), lower division (1000-2990), or, on occasion, upper division (3000-4990) university courses, are appointed to one of the following titles: lecturer, senior lecturer, or principal lecturer. Lecturers who are uniquely qualified through education and/or experience may, under special circumstances, teach a course 5000 and above after full consultation between the department head and the faculty of the department that grants credit for the course.

(2) Clinical Ranks.

Faculty members whose primary function is the supervision of students in clinical practicum, residency, and intern programs may be appointed to one of the following ranks: clinical instructor, clinical assistant professor, clinical associate professor, or clinical professor, after full consultation between the department head and the faculty of the department that grants credit in this area.

(3) Research Ranks.

Faculty members whose primary function is research and whose source of funding is extramural may be appointed to one of the following ranks: research assistant professor, research associate professor, or research professor, after full consultation between the department head and the faculty of the department that grants credit in this area. Appointment to the research ranks requires a terminal degree or its equivalent.

(4) Federal Cooperator (FC) Ranks.

Faculty members who are federal employees, who are paid by agencies of the federal government, whose primary function at the university is equivalent to core faculty, and who serve as faculty under cooperative agreements between the university and the federal government (e.g., U.S. Department of the Interior, Fish and Wildlife Service) may be appointed to one of the following ranks: instructor (FC), assistant professor (FC), associate professor (FC), or professor (FC), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to federal

cooperator ranks are made only in academic units where such cooperative agreements exist.

(5) Federal Research (FR) Ranks.

Faculty members who are federal employees, who are paid by agencies of the federal government, whose primary function at the university is research, and who serve as faculty under agreements between the university and the federal government (e.g., U.S. Department of Agriculture) may be appointed to one of the following ranks: assistant professor (FR), associate professor (FR), or professor (FR), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to federal research ranks are made only in academic units where such agreements exist.

(6) Professional Practice Ranks

Faculty members with substantial professional experience and expertise in a specific professional arena outside of academe, who contribute to an academic program by administration, teaching, mentoring, advising, service, or other responsibilities based on his or her professional experience may be appointed to one of the following ranks: professional practice instructor, professional practice assistant professor, professional practice associate professor, or professional practice professor, after full consultation between the department head and the faculty of the department that grants credit in this area.

(7) State Cooperator (SC) Ranks

Faculty members who are state-level employees, who are paid by agencies of the state government, whose primary function at the university is equivalent to core faculty, and who serve as faculty under cooperative agreements between the university and state government (e.g., Utah Department of Natural Resources) may be appointed to one of the following ranks: instructor (SC), assistant professor (SC), associate professor (SC), or professor (SC), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to state cooperator ranks are made only in academic units where such cooperative agreements exist.

4.3 Limitations on Positions: Faculty with Term Appointments

(1) No Tenure.

Faculty with term appointments are not eligible to enter the process that leads to the granting of tenure, unless the faculty member's status is changed.

(2) Changes in Status.

All changes in status from term appointment faculty to faculty with tenure or tenure-eligibility require a national search.

(3) Leave.

Faculty with term appointments are not eligible for sabbatical leave, but may be granted professional leave under appropriate conditions, as determined by the appropriate administrator.

(4) Limitations on Faculty Participation.

Faculty with term appointments are eligible to be elected to and to vote for members of the Faculty Senate. The participation in faculty affairs of faculty members holding lecturer, clinical, research, federal research, or professional practice ranks is subject to the following limitations: (a) they may participate in the processes of setting policy within their academic units only to the extent determined by their appointing departments, colleges, or other academic units; (b) they may serve as members of appointed faculty committees and may vote on all matters except those relating to appointment, retention, tenure, or promotion of tenured and/or tenure-eligible faculty. Federal cooperator ranks are exempt from the foregoing limitations on faculty participation with the following exceptions: they may not serve on committees or vote on matters relating to retention or tenure of tenure-eligible faculty.

401.5 FACULTY WITH SPECIAL APPOINTMENTS

5.1 Description and Appointment Requirements

The faculty with special appointments consists of those individuals whose appointments confer a limited association with the university. Such appointments are made to establish an association with professional peers for temporary or part-time service.

Faculty members with special appointments must possess qualifications and experience commensurate with those required for tenured and/or tenure-eligible or term appointment faculty. Proposed special appointments must be considered by appropriate departmental procedures. Periodic reviews of the performance of faculty members with special appointments may be conducted. Faculty members with special appointments are not eligible for tenure.

5.2 Academic Ranks

The academic ranks for the faculty with special appointments follow.

(1) Adjunct Ranks.

Faculty members whose association with an academic department is secondary to an appointment within a different department, institution, organization, or other personal and professional interests can be appointed as adjunct faculty. The term “adjunct” may precede any faculty title in the tenure and term appointment ranks. Adjunct appointments are made for less than 50 percent time only.

(2) Visiting Ranks.

Faculty members from other academic institutions who are participants in a university exchange program or who are employed to teach one or more semesters for an academic department while on leave from another academic institution are appointed to one of the following ranks: visiting instructor, visiting assistant professor, visiting associate professor, or visiting professor.

(3) Temporary Ranks.

The term “temporary” may precede all tenure-eligible academic ranks. In extraordinary circumstances, academic units may fill faculty appointments on a temporary basis. The temporary nature and the length of the term of such a position must be clearly specified in advance. The term cannot exceed one academic year and is renewable up to an additional two years. An exception may be made for long-term international assignment. Temporary appointments shall not be used as long-term strategies for accomplishing the duties of academic departments or academic units.

(4) Career and Technical Education Contract Faculty.

Faculty members who teach only in career and technical education programs leading to a certificate level credential need to meet requirements specific to the CTE instructional area. These faculty will be hired to instruct in CTE certificate programs on an at-will, contractual basis in alignment with programs that address regional workforce demands. Appointment as a career and technical education contract faculty member requires a minimum of six years of documented, applicable work experience at an industry defined level of competency, hold current industry credentials, and must meet accreditation standards. Up to three years of academic training from an accredited college may be substituted for three years of work experience at the discretion of the hiring committee and dependent upon individual program accreditation standards.

5.3 Limitations on Positions: Faculty with Special Appointments

(1) No tenure eligibility.

Faculty members with special appointments are ineligible for tenure.

(2) Limitations on faculty participation.

The participation of faculty members holding adjunct, temporary, or visiting positions is subject to the following limitations: (a) they may participate in the processes of setting policy within their departments only to the extent determined by their appointing departments; (b) they may serve as voting members of appointed faculty committees except those relating to appointment, retention, tenure, or promotion of tenured and/or tenure-eligible faculty and faculty with term appointments; (c) they may not be counted among the number of faculty members for the purposes of apportioning the Faculty Senate members; and (d) they are ineligible to be elected to and to vote for members of the Faculty Senate.

401.6 EMERITUS FACULTY

At the time of retirement and upon recommendation of the president and the approval of the Board of Trustees, faculty members may be awarded the honorary rank of Emeritus preceding their final academic rank.

401.7 LIST OF FACULTY

Each year the university shall publish a list of all faculty in an electronic format that is readily accessible, which states the faculty category and the academic unit to which they are appointed or, in the case of emeritus faculty, to which they were appointed.

401.8 AUTHORITY OF THE FACULTY

8.1 Policy Statement

(1) American Association of University Professors Joint Statement.

Although this policy statement may contain some provisions that are the same or similar to certain principles promulgated by the American Association of University Professors (AAUP), this policy statement is not intended to incorporate AAUP principles and interpretations, and any such incorporation by reference is expressly disclaimed.

(2) Faculty Responsibility for Educational Process.

The faculty has primary responsibility for such fundamental areas as curriculum, subject matter, and methods of instruction, and those aspects of student life which relate to the educational process. In those exceptional circumstances when the power of review or final decision of the president is exercised adversely on these matters, it shall be communicated to the faculty. Following such communication, the faculty shall have the opportunity for further consideration and further transmittal of its view to the president.

The faculty sets the requirements for the degrees offered, determines when the requirements have been met, and recommends to the president that the degrees be granted.

(3) Faculty Status and Related Matters.

Faculty status and related matters, such as appointments, reappointments, nonrenewals of appointments, terminations, dismissals, reductions in status, promotions, and the granting of tenure are primarily a faculty responsibility. The primary responsibility of the faculty for such matters is based upon the fact that its judgment is central to general educational policy. Furthermore, scholars in a particular field or activity have the chief competence for judging the work of their colleagues; in such competence it is implicit that responsibility exists for both adverse and favorable judgments. Determination in these matters should be first by faculty action through established university procedures, reviewed and approved by

the president, followed where necessary, by the approval of the Board of Trustees and/or the Board of Regents.

(4) Collegial Governance of the University.

There is shared responsibility in the governance of the university with a meaningful role for the faculty. This role includes participation in decisions relating to the general academic operations of the university, such as budget matters and the appointment of administrators. The faculty should actively advise in the determination of policies and procedures governing salary increases.

Organizations and methods for faculty participation in the collegial governance of the university should be established wherever faculty responsibility is present. The organizations and methods may consist of meetings of the faculty members of a department, college, library, extension, other academic unit, or the university as a whole; or they may take the form of faculty-elected committees in academic units and a faculty designed, approved, and established committee through the joint effort of the faculty and the administration.

(5) Faculty and Administration Communications.

Suggested means of communication among the faculty university administrators, and the Board of Trustees are:

- (a) circulation of memoranda and reports,
- (b) joint ad hoc committees of the groups,
- (c) standing liaison committees of the groups, and
- (d) membership of faculty members on administrative councils, committees, and other bodies.

8.2 Legislative Authority of the Faculty

Subject to the authority of the Board of Regents, the Board of Trustees, and the president, faculty shall legislate on all matters of educational policy, enact such rules and regulations as it deems desirable to promote or enforce such policies, and decide upon curricula and new courses of study. The legislative power will normally be exercised by the Faculty Senate. In all matters except those within the authority of the Faculty Senate, the faculty retains original jurisdiction.

8.3 Appellate Authority of the Faculty: Right to Review and to Modify Faculty Senate Actions

Faculty members who are eligible to vote in Faculty Senate shall have the appellate power to review Faculty Senate actions by means of a special meeting. Upon the written petition of 10% of these faculty members, or upon the written request of 25 senators, the faculty must meet to reconsider Faculty Senate actions and to ratify, modify, or repeal them. The petition or request must be submitted to the university president as chair of the faculty.

401.9 MEETINGS OF THE FACULTY

9.1 Calling Meetings

Meetings of the faculty may be convened upon the call of the university president. Upon receipt by the president of a written request or a written petition as provided in policy 401.8.3, the president must call a meeting of the faculty within ten working days to discuss and/or act on issues raised in the request or petition.

9.2 Notice

Faculty must receive individual notice of the meeting and its agenda a minimum of five days before the meeting, unless a majority of them waives that notice prior to or at the meeting or unless the president waives the notice on the grounds of emergency.

9.3 Quorum

Any number over ten percent of the faculty eligible to vote in Faculty Senate elections shall constitute a forum for discussion at faculty meetings, but no vote shall be binding unless a quorum is present. Fifty percent plus one member of the voting faculty shall constitute a quorum. A quorum being present, all actions shall be by majority vote of those in attendance with voting power. Meeting procedures shall be governed by Robert's Rules of Order.

401.10 CHAIR OF THE FACULTY; SECRETARY OF THE FACULTY

The president of the university (and in the president's absence, the executive vice president and provost) is the chair of the faculty and presides over all meetings of the faculty. The president of the university shall appoint a secretary for the faculty who will also be ex officio Executive Secretary of the Faculty Senate. The secretary shall record all actions of the faculty when it meets, and shall preserve the records in a form convenient for reference.

401.11 COMMITTEES OF THE FACULTY

The faculty may appoint, at any time, such committees as the work of the university may require. These committees must report to the faculty and to the Faculty Senate the progress of their work and the action they have taken.



University Policy 401: Composition and Authority of the Faculty

Category: Faculty Policies (Faculty Code)

Sub Category: None

Covered Individuals: University Faculty

Responsible Executive: Provost

Policy Custodian: Chair of Professional Responsibilities and Procedures Committee

Last Revised: 2021/09/01

Previous USU Policy Number: 401 (this will remain on new Policy page for one year)

POLICY MANUAL

FACULTY

Number 401

Subject: Composition and Authority of the Faculty

Effective Date: July 1, 1997

Revision: July 1, 1999; March 6, 2009; August 13, 2010; July 8, 2011; March 4, 2016; January 11, 2019; January 10, 2020.

Date of Last Revision: May 20, 2020

401.1 FACULTY MEMBERSHIP PURPOSE AND SCOPE

This policy explains the composition and authority of the University's faculty, including a description of all ranks, governing principles, and calling of faculty meetings.

Utah State University is an institution of higher education comprising multiple, geographically dispersed campuses, each of which employs faculty. The faculty consists of the president, the provost, the chancellor, academic deans, regional campus deans, and other members of the tenured and tenure-eligible faculty, faculty with term appointments, faculty with special appointments, and emeritus faculty as defined herein. All appointed faculty, without regard to which campus they are assigned, are members of the Utah State University faculty.

401.2 DEFINITIONS POLICY

2.1 Faculty Defined; Faculty Categories Faculty Membership

Utah State University is an institution of higher education comprising multiple, geographically dispersed campuses, each of which employs faculty. The faculty consists of the president, the provost, academic deans, , and other members of the tenured and tenure-eligible faculty.

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faculty with term appointments, faculty with special appointments, and emeritus faculty as defined herein. All appointed faculty, without regard to which campus they are assigned, are members of the Utah State University faculty.

2.2.2 Definitions

2.2.1 The terms "faculty" and "faculty members" designate university employees ~~appointed as - described under Policy 401~~ appointed for the purpose of carrying out one or more of the following primary functions of the university: (1) academic instruction and technical training, (2) enlargement of knowledge through research and other creative activities, and (3) dissemination of knowledge through extension, service, and other methods.

Faculty members receive appointments in one of the following four separate categories: (1) tenured or tenure-eligible appointments; (2) term appointments without eligibility for tenure; (3) special appointments without eligibility for tenure and; (4) emeritus appointments.

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~~2.2~~ 2.2.2 Academic Units and Academic Departments Defined

The term “school” has been used in two different ways at the university. In all cases but one, a “school” is the equivalent of a “department.” In one case, the Jon M. Huntsman School of Business, the term is used as the equivalent of a “college.” Throughout the remainder of Section 400, whenever the term “department” appears, it is assumed to encompass all “schools” except the Jon M. Huntsman School of Business. The latter is governed by policies that apply to colleges, not departments. Whenever the term “college” is used in this policy, it will encompass all academic colleges and the Jon M. Huntsman School of Business.

An academic unit is a group of faculty with an identifiable teaching, research, or other academic mission. To be designated an academic unit, the group of faculty must fulfill all of the following criteria: (a) have an identifiable curriculum or formal description in current university catalogs or other publications; (b) have a separate, identifiable budget; (c) be designated an academic unit by decision of the Educational Policies Committee and ratification of the Faculty Senate, and approved by the president, the Board of Trustees and the Board of Regents.

An academic department is a group of faculty with an identifiable teaching, research, or other academic mission. To be designated an academic department, the group of faculty must fulfill all of the following criteria: (a) offer or administer a degree, certificate, or some other official credential of the university; (b) have an identifiable curriculum and formal description in current university catalogs or other publications; (c) have a separate identifiable budget; (d) be designated an academic department by decision of the Educational Policies Committee and ratification of the Faculty Senate, and approved by the president, the Board of Trustees and the Board of Regents.

All academic departments are academic units. Two academic units are not academic departments. These are the Library and Extension.

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~~401.3~~ 2.3 THE TENURED AND TENURE-ELIGIBLE FACULTY

~~3.1~~ 2.3.1 Description and Eligibility

The tenured and tenure-eligible faculty consists of those individuals appointed to carry out the university's scholarly and educational functions and who have been or may be granted permanent status (~~P~~Policy 405.1.2, Permanence of Appointment Conferred by Tenure). They receive their appointments within academic units. All faculty in this category either hold tenure or enter the process that may lead to the granting of tenure. Tenured and tenure-eligible faculty appointments ~~shall~~will not be made for less than 0.5 FTE.

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Commented [NM1]: ✓

Commented [NK2R1]: Policy 405.1.2, Permanence of Appointment Conferred by Tenure

Commented [NM3R1]: Resolved

Commented [NK4R1]: The ✓ symbol indicates the reference to another section of code has been checked and the correct code is referenced.

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Commented [NM5]: Tenured?

Commented [NK6R5]: resolved

Commented [NM7]: ✓

~~3.2~~ 2.3.2 Academic Ranks: Core Faculty

Tenured and tenure-eligible faculty members appointed to an academic department are the "core" faculty and hold one of the following ranks: Instructor, Assistant Professor, Associate Professor, or Professor. ~~A description of each follows.~~ (See ~~p~~Policy 405.2, Tenure and Promotion: Criteria for Core Faculty Ranks and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments, for a ~~complete~~detailed discussion of the criteria for appointment or promotion for these ranks.)

Commented [NK8]: The 400 Code Rewrite Subcommittee determined that the description of each rank, appointment qualifications, and tenure and promotion requirements were duplicated in both 401 and 405. The descriptions were moved to 405 to make updating the code easier and avoid discrepancies when only one section of the code is updated. The text has been moved but not changed. The revised version of 405 is not ready for review yet.

~~Appointment as instructor requires a master's degree or its equivalent, as determined by the appropriate administrator, and demonstrated ability in accordance with the role statement.~~

~~Assistant Professor:~~

~~Appointment as or advancement in rank to assistant professor requires a terminal degree or its equivalent; demonstrated ability in teaching, research or creative endeavors, extension, service, or other qualifying work in accordance with the role statement and evidence of progressive professional development as determined by the appropriate administrator.~~

~~Associate Professor:~~

~~Appointment as or advancement in rank to associate professor requires all the qualifications prescribed for an assistant professor; an established reputation in teaching, research or creative endeavors, extension, service, or other qualifying work in accordance with the role statement, and broad recognition for professional success in the field of appointment.~~

~~Professor:~~

~~Appointment as or advancement in rank to professor requires all the qualifications prescribed for an associate professor and an established outstanding reputation in the field of appointment.~~

3.3 2.3.3 Academic Ranks: Librarians

Faculty members appointed to the academic unit of the library hold one of the following ranks: affiliate librarian, assistant librarian, associate librarian, or librarian. ~~A description of each follows. (See pPolicy 405.3, Tenure and Promotion: Criteria for Librarians and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments, for a complete detailed discussion of the criteria for appointment or promotion for these ranks.)~~

~~Affiliate Librarian:~~

~~Appointment as affiliate librarian would occur when a candidate has not yet completed a master's degree in library and information science from an institution accredited by the American Library Association or a relevant postgraduate degree but has demonstrated ability in accordance with the role statement.~~

~~Assistant Librarian:~~

~~Appointment as or advancement in rank to assistant librarian requires a master's degree in library and information science from an institution accredited by the American Library Association or a relevant postgraduate degree and demonstrated ability in accordance with the role statement.~~

Commented [NM9]: Perhaps change to "appropriate department head, college dean, and the provost"

Commented [NM10R9]: No change recommended. Resolved.

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Commented [NK11]: The 400 Code Rewrite Subcommittee determined that the description of each rank, appointment qualifications, and tenure and promotion requirements were duplicated in both 401 and 405. The descriptions were moved to 405 to make updating the code easier and avoid discrepancies when only one section of the code is updated. The text has been moved but not changed. The revised version of 405 is not ready for review yet.

Commented [NM12]: √

Commented [NM13R12]: Should we add "and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments" to cover the appointment procedures?

Commented [NK14R12]: yes add

Commented [NM15R12]: Added and resolved.

~~Associate Librarian:~~

~~Appointment as or advancement to associate librarian requires all the qualifications prescribed for an assistant librarian; an established reputation in librarianship based on scholarship, and service; and broad recognition for professional success in librarianship.~~

~~Librarian:~~

~~Appointment as or advancement to librarian requires all the qualifications prescribed for an associate librarian and an established outstanding reputation in the field of academic librarianship.~~

~~3-4~~ **2.3.4 Academic Ranks: Extension**

Faculty members appointed to the academic unit of Extension and who fulfill general Extension responsibilities hold one of the following ranks: Extension Instructor, Extension Assistant Professor, Extension Associate Professor, or Extension Professor. ~~A description of each follows.~~ (See ~~p~~Policy 405.4, Tenure and Promotion: Criteria for Faculty with Extension Ranks, and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments, for a detailed complete discussion of the criteria for appointment or promotion for these ranks.)

~~Extension Instructor:~~

~~Appointment as extension instructor requires a master's degree or its equivalent, as determined by the appropriate administrator, and demonstrated ability related to in accordance with the role statement.~~

~~Extension Assistant Professor:~~

~~Appointment as or advancement in rank to extension assistant professor requires a master's degree or its equivalent; demonstrated ability in teaching, research, extension, or other qualifying work; and evidence of progressive professional development as determined by appropriate administrator.~~

~~Extension Associate Professor:~~

~~Appointment as or advancement in rank to extension associate professor requires all the qualifications prescribed for an extension assistant professor; an established reputation based upon a balance of scholarship, teaching, and service; and broad recognition for professional success in the field of appointment.~~

~~Extension Professor:~~

~~Appointment as or advancement in rank to extension professor requires all the qualifications prescribed for an extension associate professor and an established outstanding reputation in the field of appointment.~~

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Commented [NK16]: The 400 Code Rewrite Subcommittee determined that the description of each rank, appointment qualifications, and tenure and promotion requirements were duplicated in both 401 and 405. The descriptions were moved to 405 to make updating the code easier and avoid discrepancies when only one section of the code is updated. The text has been moved but not changed. The revised version of 405 is not ready for review yet.

Commented [NM17]: ✓

Commented [NM18R17]: Should we add "and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments" to cover the appointment procedures?

Commented [NK19R17]: yes add

Commented [NM20R17]: Added and resolved.

Commented [NM21]: Should this be better defined?

Commented [NK22R21]: appropriate administrator is okay

Commented [NM23R21]: Resolved.

3.5 2.3.5 Academic Ranks: Professional Career and Technical Education

Faculty members appointed to the School of Applied Sciences, Technology, and Education with responsibilities for professional career and technical education will hold one of the following ranks: Professional Career and Technical Education Instructor, Professional Career and Technical Education Assistant Professor, Professional Career and Technical Education Associate Professor, or Professional Career and Technical Education Professor. ~~A description of each follows. (See Policy 405.5, Tenure and Promotion: Criteria for Professional Career and Technical Education Faculty Ranks, and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments, for a complete-detailed discussion of the criteria for appointment or promotion to these ranks.)~~

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Commented [NK24]: The 400 Code Rewrite Subcommittee determined that the description of each rank, appointment qualifications, and tenure and promotion requirements were duplicated in both 401 and 405. The descriptions were moved to 405 to make updating the code easier and avoid discrepancies when only one section of the code is updated. The text has been moved but not changed. The revised version of 405 is not ready for review yet.

Commented [NM25]: ✓

Commented [NM26R25]: Should we add "and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments" to cover appointment procedures? Replaced "complete" with "detailed" to be parallel with earlier changes.

Commented [NM27R25]: Added and resolved.

~~Professional Career and Technical Education Instructor:~~

~~Appointment as a professional career and technical education instructor requires six years of applicable work experience at the journeyman level. Up to three years of academic training from an accredited college may be substituted for three years of work experience.~~

~~Professional Career and Technical Education Assistant Professor:~~

~~Appointment as a professional career and technical education assistant professor requires an associate of applied science or associate of science degree from an accredited college plus basic industry qualifications; three years full-time teaching experience at an accredited college; demonstrated ability in accordance with the role statement and evidence of progressive professional development.~~

~~Professional Career and Technical Education Associate Professor~~

~~Appointment as or advancement in rank to a professional career and technical education associate professor requires all of the qualifications prescribed for assistant professor; a bachelor's degree from an accredited university; a minimum of seven years of full-time teaching at an accredited college; an established reputation in accordance with the role statement; and broad recognition for professional success in professional career and technical education.~~

~~Professional Career and Technical Education Professor~~

~~Appointment as or advancement in rank to a professional career and technical education professor requires all of the qualifications prescribed for an associate professor; a master's degree or higher from an accredited university; a minimum of 12 years of full-time teaching experience at an accredited college; an outstanding reputation in accordance with the role statement; and national recognition for professional success in professional and technical education.~~

3.6 2.3.6 Exceptions

Under extraordinary circumstances, exceptions to ~~Section~~Policy 401.3, The Tenured and Tenure-Eligible Faculty, may be made to the qualifications for appointment in the various ranks in order to fulfill the mission of the

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university. Exceptions require petition to and approval by the president, and must specify a time period for meeting the qualifications.

401.4.2.4 THE FACULTY WITH TERM APPOINTMENTS

4.2 2.4.1 Description and Appointment Requirements

The faculty with term appointments consists of individuals appointed to perform specialized academic duties that make substantial and regular contributions to a university academic unit, but do not have the permanence of appointment of tenured faculty. ~~Term appointments shall not be less than 0.5 FTE.~~

Term appointments are for one academic or fiscal year in duration and are automatically renewed based on: ~~1. funding and performance, unless the faculty members holding such appointments are given notice of nonrenewal (- satisfactory performance (Policies 405.12.1, Annual Review of Faculty, and 407.6, Non-Renewal), and 2. availability of funding (Policy 407.6, Non-Renewal), and performance. Notice of non-renewal must be provided in accordance with, unless the faculty members holding such appointments are given notice of nonrenewal (Policy 404.1.2.4(4), Professional Services).~~ The faculty member who holds a term appointment has no claim to a de facto permanent appointment based on length of service. ~~For those faculty whose salaries depend on extramural funds, the appointment is dependent upon the availability of those funds. Term appointments are established only in an academic unit.~~

Appointments for less than one academic or calendar year's duration are made to the temporary, ~~not term appointment~~, ranks (~~Policy 401.5.2.3(3), Temporary Ranks~~). ~~For those faculty whose appointments depend on extramural funds, the appointment is dependent upon the availability of those funds. Term appointments are established only in an academic unit.~~

4.3 2.4.2 Academic Ranks

The academic ranks for the faculty with term appointments follow.

2.4.2.1 Lecturer Ranks.

Faculty members whose function it is to teach remedial (0010-0990), lower division (1000-2990), or, on occasion, upper division (3000-4990) university courses, are appointed to one of the following titles: lecturer, senior lecturer, or principal lecturer. Lecturers who are uniquely qualified through education and/or experience may, under special circumstances, teach a course 5000 and above after full consultation between the department head and the faculty of the department that grants credit for the course.

2.4.2.2 Clinical Ranks.

Faculty members whose primary function is the supervision of students in clinical practicum, residency, and intern programs may be appointed to one of the following ranks: clinical instructor, clinical assistant professor, clinical associate professor, or clinical professor, after full consultation between the department head and the faculty of the department that grants credit in this area.

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Commented [NM28]: The committee discussed adding "Term appointments shall not be made for less than 0.5 FTE." to this section. This could be a substantive change that should be considered by PRPC.

Commented [NK29R28]: Added to PRPC task list for 2021-2022. This was also discussed in the term faculty task force meetings.

Commented [SH30R28]: PRPC voted to remove this from the rewrite as the committee was made aware that some individuals who have administrative-type appointments who report to the President may have less than 0.5 of their role statement dedicated to teaching, but they still should have the protections of 400 code given they do have faculty responsibilities.

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Commented [NM32R31]: "Professional Services" is 404.1.2. Subsection 4 has no heading. Note to change from parentheses system to dot system in 404.

Commented [NM33R31]: Resolved

Commented [NM34]: ✓

Commented [NM35R34]: resolved

Commented [NK36]: This sentence was moved to the end of the preceding paragraph.

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2.4.2.3 Research Ranks.

Faculty members whose primary function is research and whose source of funding is extramural may be appointed to one of the following ranks: research assistant professor, research associate professor, or research professor, after full consultation between the department head and the faculty of the department that grants credit in this area. Appointment to the research ranks requires a terminal degree or its equivalent.

2.4.2.4 Federal Cooperator (FC) Ranks.

Faculty members who are federal employees, who are paid by agencies of the federal government, whose primary function at the university is equivalent to core faculty, and who serve as faculty under cooperative agreements between the university and the federal government (e.g., U.S. Department of the Interior, Fish and Wildlife Service) may be appointed to one of the following ranks: instructor (FC), assistant professor (FC), associate professor (FC), or professor (FC), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to federal cooperator ranks are made only in academic units where such cooperative agreements exist.

2.4.2.5 Federal Research (FR) Ranks.

Faculty members who are federal employees, who are paid by agencies of the federal government, whose primary function at the university is research, and who serve as faculty under agreements between the university and the federal government (e.g., U.S. Department of Agriculture) may be appointed to one of the following ranks: assistant professor (FR), associate professor (FR), or professor (FR), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to federal research ranks are made only in academic units where such agreements exist.

2.4.2.6 Professional Practice Ranks

Faculty members with substantial professional experience and expertise in a specific professional arena outside of academe, who contribute to an academic program by administration, teaching, mentoring, advising, service, or other responsibilities based on ~~his or her~~their professional experience may be appointed to one of the following ranks: professional practice instructor, professional practice assistant professor, professional practice associate professor, or professional practice professor, after full consultation between the department head and the faculty of the department that grants credit in this area.

2.4.2.7 State Cooperator (SC) Ranks

Faculty members who are state-level employees, who are paid by government agencies of the state ~~other than Utah State University~~ government, whose primary function at the university is equivalent to core faculty, and who serve as faculty under cooperative agreements between the university and state government (e.g., Utah Department of Natural Resources) may be appointed to one of the following ranks: instructor (SC), assistant professor (SC), associate professor (SC), or professor (SC), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to state cooperator ranks are made only in academic units where such cooperative agreements exist.

Commented [CG37]: Add: other than the university?

Commented [NK38R37]: yes, add

Commented [NM39R37]: Done. Resolved.

2.4.2.8 Professional Practice Extension Ranks

Faculty members with substantial professional experience and expertise in a specific professional arena outside of academe, who contribute to USU's extension mission by administration, teaching, mentoring, advising, service or other responsibilities based on their professional experience may be appointed to one of the following ranks: professional practice extension instructor, professional practice extension assistant professor, professional practice extension associate professor, or professional practice extension professor, after full consultation between the appropriate administrators and faculty.

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4.4 2.4.3 Limitations on Positions: Faculty with Term Appointments

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2.4.3.1 No Tenure.

Faculty with term appointments are not eligible to enter the process that leads to the granting of tenure, unless the faculty member's status is changed.

2.4.3.2 Changes in Status.

All changes in status from term appointment faculty to faculty with tenure or tenure-eligibility require a national an external search.

2.4.3.3 Leave.

Faculty with term appointments are not eligible for sabbatical leave, but may be granted professional leave under appropriate conditions, as determined by the appropriate administrator.

- Commented [NM40]: Define?
- Commented [NM41R40]: Described in Policy 369.2.3, Special Development Leave
- Commented [NK42R40]: resolved

2.4.3.4 Limitations on Faculty Participation.

Faculty with term appointments are eligible to be elected to and to vote for members of the Faculty Senate. The participation in faculty affairs of faculty members holding lecturer, clinical, research, federal research, or professional practice ranks is subject to the following limitations: (a) they may participate in the processes of setting policy within their academic units only to the extent determined by their appointing departments, colleges, or other academic units; (b) they may serve as members of appointed faculty committees and may vote on all matters except those relating to appointment, retention, tenure, or promotion of tenured and/or tenure-eligible faculty. Federal and State cooperator ranks are exempt from the foregoing limitations on faculty participation with the following exceptions: they may not serve on committees or vote on matters relating to the appointment, retention, tenure, or tenure promotion of tenure-eligible faculty.

- Commented [NM43]: Should this also apply to State cooperator ranks?
- Commented [NK44R43]: Paul Barr checking
- Commented [NM45R43]: Added "state" to make consistent.
- Commented [NM46R43]: resolved
- Commented [NM47]: Only "retention or tenure" or should it be "appointment, retention, tenure, or promotion"? See 401.5.3(2)

401.5 2.5 FACULTY WITH SPECIAL APPOINTMENTS

5.1 2.5.1 Description and Appointment Requirements

The faculty with special appointments consists of those individuals whose appointments confer a limited association with the university as described below. Such appointments are made to establish an association with professional peers for temporary or part-time service.

- Commented [NK48R47]: Paul Barr checking
- Commented [NM49R47]: Added appointment and promotion to make consistent.
- Commented [NM50R47]: resolved.

Faculty members with special appointments must possess qualifications and experience commensurate with those required for tenured and/or tenure-eligible or term appointment faculty. Proposed special appointments must be considered by appropriate departmental procedures. Periodic reviews of the performance of faculty members with special appointments may be conducted. Faculty members with special appointments are not eligible for tenure.

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5.2 2.5.2 Academic Ranks

- Commented [CG51]: More detail?
- Commented [NK52R51]: add "as described below"
- Commented [NM53R51]: Added. Resolved.
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The academic ranks for the faculty with special appointments follow.

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2.5.2.1 Adjunct Ranks.

Faculty members whose association with an academic department is secondary to an appointment within a different department, institution, organization, or other personal and professional interests can be appointed as adjunct faculty. The term “adjunct” may precede any faculty title in the tenure and term appointment ranks. Adjunct appointments are made for less than 50 percent time only.

2.5.2.2 Visiting Ranks.

Faculty members from other academic institutions who are participants in a university exchange program or who are employed to teach one or more semesters for an academic department while on leave from another academic institution are appointed to one of the following ranks: visiting instructor, visiting assistant professor, visiting associate professor, or visiting professor.

2.5.2.3 Temporary Ranks.

The term “temporary” may precede all tenure-eligible academic ranks. In extraordinary circumstances, academic units may fill faculty appointments on a temporary basis. The temporary nature and the length of the term of such a position must be clearly specified in advance. The term cannot exceed one academic year and is renewable up to an additional two years. An exception may be made for long-term international assignment. Temporary appointments shall not be used as long-term strategies for accomplishing the duties of academic departments or academic units.

2.5.2.4 Career and Technical Education Contract Faculty.

Faculty members who teach only in career and technical education programs leading to a certificate level credential need to meet requirements specific to the CTE instructional area. These faculty will be hired to instruct in CTE certificate programs on an at-will, contractual basis in alignment with programs that address regional workforce demands. ~~Appointment as a career and technical education contract faculty member requires a minimum of six years of documented applicable work experience at an industry defined level of competency, hold current industry credentials, and must meet accreditation standards.~~ Those appointed as career and technical education contract faculty must have a minimum of six years of documented applicable work experience at an industry-defined level of competency, hold current industry credentials, and meet accreditation standards. Up to three years of academic training from an accredited college may be substituted for three years of work experience at the discretion of the hiring committee and dependent upon individual program accreditation standards.

Commented [NM54]: Awkward construction. Consider: Those appointed as career and technical education contract faculty must have a minimum of six years of documented applicable work experience at an industry-defined level of competency, hold current industry credentials, and meet accreditation standards.

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2.5.3.1 No tenure eligibility.

Faculty members with special appointments are ineligible for tenure.

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~~401.6~~ 2.6 EMERITUS FACULTY

At the time of retirement and upon recommendation of the president and the approval of the Board of Trustees, faculty members may be awarded the honorary rank of Emeritus preceding their final academic rank.

~~401.7~~ 2.7 LIST OF FACULTY

Each year the university shall publish a list of all faculty in an electronic format that is readily accessible, which states the faculty category and the academic unit to which they are appointed or, in the case of emeritus faculty, to which they were appointed.

~~401.8~~ 2.8 AUTHORITY OF THE FACULTY

~~8.1~~ 2.8.1 Policy Statement

8.1.1 American Association of University Professors Joint Statement.

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There is shared responsibility in the governance of the university with a meaningful role for the faculty. This role includes participation in decisions relating to the general academic operations of the university, such as budget matters and the appointment of administrators. The faculty should actively advise in the determination of policies and procedures governing salary increases.

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2.8.1.5 Faculty and Administration Communications.

Suggested means of communication among the faculty university administrators, and the Board of Trustees are:

- (a) circulation of memoranda and reports,
- (b) joint ad hoc committees of the groups,
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- (d) membership of faculty members on administrative councils, committees, and other bodies.

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~~8.3~~ 2.8.3 Appellate Authority of the Faculty: Right to Review and to Modify Faculty Senate Actions

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401.9-2.9 MEETINGS OF THE FACULTY

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9.1 2.9.1 Calling Meetings

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Meetings of the faculty may be convened upon the call of the university president. Upon receipt by the president of a written request or a written petition as provided in ~~Policy~~ 401.8.3, Appellate Authority of the Faculty: Right to Review and Modify Faculty Senate Actions, the president must call a meeting of the faculty within ten working days to discuss and/or act on issues raised in the request or petition.

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Commented [NM62R61]: Resolved.

9.2 2.9.2 Notice

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Faculty must receive individual notice of the meeting and its agenda a minimum of five days before the meeting, unless a majority of them waives that notice prior to or at the meeting or unless the university president waives the notice on the grounds of emergency.

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9.3 2.9.3 Quorum

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Any number over ten percent of the faculty eligible to vote in Faculty Senate elections shall constitute a forum for discussion at faculty meetings, but no vote shall be binding unless a quorum is present. Fifty percent plus one member of the voting faculty shall constitute a quorum. A quorum being present, all actions shall be by majority vote of those in attendance with voting power. Meeting procedures shall be governed by the most recent edition of Robert's Rules of Order.

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401.10 2.10 CHAIR OF THE FACULTY; SECRETARY OF THE FACULTY

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The president of the university (and in the president's absence, the executive vice president and provost) is the chair of the faculty and presides over all meetings of the faculty. The president of the university shall appoint a secretary for the faculty who will also be ex officio Executive Secretary of the Faculty Senate. The secretary shall record all actions of the faculty when it meets, and shall preserve the records in a form convenient for reference.

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401.11 2.11 COMMITTEES OF THE FACULTY

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The faculty may appoint, at any time, such committees as the work of the university may require. These committees must report to the faculty and to the Faculty Senate the progress of their work and the action they have taken.

401.3 RESPONSIBILITIES

3.1 Responsible Office/Party

Identify who is responsible for what with regard to this policy. Roles and responsibilities are best defined by department and/or job title.

401.4 REFERENCES

- Bullet list references to Federal, State, municipal regulations, USHE/Regents policies. [Arial 10]
- Continue list of references. [Arial 10]

401.5 RELATED USU POLICIES

- Policy 404: Faculty Appointments.
- Policy 405: Tenured and Term Appointments: Evaluation, Promotion, and Retention.
- Policy 407: Academic Due Process, Sanctions, and Hearing Procedures.

Information below is not included as part of the contents of the official Policy. It is provided only as a convenience for readers/users and may be changed at any time by persons authorized by the President, subject to review by the USU Policy Committee.

RESOURCES

Contacts

- Faculty Senate website: <https://www.usu.edu/fsenate/index>
- Executive Secretary: Michele Hillard

POLICY HISTORY

Original issue date: 1997/07/01

Last review date: 2020/09/01

Next scheduled review date: YYYY/MM/DD

Previous revision dates: 1999/07/01, 2009/03/06, 2010/08/13, 2011/07/08, 2016/03/04, 2019/01/11, 2020/01/10, 2020/05/20



University Policy 401: Composition and Authority of the Faculty

Category: Faculty Policies (Faculty Code)

Sub Category: None

Covered Individuals: University Faculty

Responsible Executive: Provost

Policy Custodian: Chair of Professional Responsibilities and Procedures Committee

Last Revised: 2021/09/01

Previous USU Policy Number: 401 (*this will remain on new Policy page for one year*)

401.1 PURPOSE AND SCOPE

This policy explains the composition and authority of the University's faculty, including a description of all ranks, governing principles, and calling of faculty meetings.

401.2 POLICY

2.1 Faculty Membership

Utah State University is an institution of higher education comprising multiple, geographically dispersed campuses, each of which employs faculty. The faculty consists of the president, the provost, academic deans, , and other members of the tenured and tenure-eligible faculty, faculty with term appointments, faculty with special appointments, and emeritus faculty as defined herein. All appointed faculty, without regard to which campus they are assigned, are members of the Utah State University faculty.

2.2 Definitions

2.2.1 The terms "faculty" and "faculty members" designate university employees as described under Policy 401 appointed for the purpose of carrying out one or more of the following primary functions of the university: (1) academic instruction and technical training, (2) enlargement of knowledge through research and other creative activities, and (3) dissemination of knowledge through extension, service, and other methods.

Faculty members receive appointments in one of the following four separate categories: (1) tenured or tenure-eligible appointments; (2) term appointments without eligibility for tenure; (3) special appointments without eligibility for tenure and; (4) emeritus appointments.

2.2.2 Academic Units and Academic Departments Defined

The term "school" has been used in two different ways at the university. In all cases but one, a

“school” is the equivalent of a “department.” In one case, the Jon M. Huntsman School of Business, the term is used as the equivalent of a “college.” Throughout the remainder of Section 400, whenever the term “department” appears, it is assumed to encompass all “schools” except the Jon M. Huntsman School of Business. The latter is governed by policies that apply to colleges, not departments. Whenever the term “college” is used in this policy, it will encompass all academic colleges and the Jon M. Huntsman School of Business.

An academic unit is a group of faculty with an identifiable teaching, research, or other academic mission. To be designated an academic unit, the group of faculty must fulfill all of the following criteria: (a) have an identifiable curriculum or formal description in current university catalogs or other publications; (b) have a separate, identifiable budget; (c) be designated an academic unit by decision of the Educational Policies Committee and ratification of the Faculty Senate, and approved by the president, the Board of Trustees and the Board of Regents.

An academic department is a group of faculty with an identifiable teaching, research, or other academic mission. To be designated an academic department, the group of faculty must fulfill all of the following criteria: (a) offer or administer a degree, certificate, or some other official credential of the university; (b) have an identifiable curriculum and formal description in current university catalogs or other publications; (c) have a separate identifiable budget; (d) be designated an academic department by decision of the Educational Policies Committee and ratification of the Faculty Senate, and approved by the president, the Board of Trustees and the Board of Regents.

All academic departments are academic units. Two academic units are not academic departments. These are the Library and Extension.

2.3 THE TENURED AND TENURE-ELIGIBLE FACULTY

2.3.1 Description and Eligibility

The tenured and tenure-eligible faculty consists of those individuals appointed to carry out the university's scholarly and educational functions and who have been or may be granted permanent status (Policy 405.1.2, Permanence of Appointment Conferred by Tenure). They receive their appointments within academic units. All faculty in this category either hold tenure or enter the process that may lead to the granting of tenure. Tenured and tenure-eligible faculty appointments will not be made for less than 0.5 FTE.

2.3.2 Academic Ranks: Core Faculty

Tenured and tenure-eligible faculty members appointed to an academic department are the "core" faculty and hold one of the following ranks: Instructor, Assistant Professor, Associate Professor, or Professor. See Policy 405.2, Tenure and Promotion: Criteria for Core Faculty Ranks, and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments, for a detailed discussion of the criteria for appointment or promotion for these ranks.

2.3.3 Academic Ranks: Librarians

Faculty members appointed to the academic unit of the library hold one of the following ranks: affiliate librarian, assistant librarian, associate librarian, or librarian. See Policy 405.3, Tenure and Promotion: Criteria for Librarians and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments, for detailed discussion of the criteria for

appointment or promotion for these ranks.

2.3.4 Academic Ranks: Extension

Faculty members appointed to the academic unit of Extension and who fulfill general Extension responsibilities hold one of the following ranks: Extension Instructor, Extension Assistant Professor, Extension Associate Professor, or Extension Professor. See Policy 405.4, Tenure and Promotion: Criteria for Faculty with Extension Ranks, and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments, for a detailed discussion of the criteria for appointment or promotion for these ranks.

2.3.5 Academic Ranks: Professional Career and Technical Education

Faculty members appointed to the School of Applied Sciences, Technology, and Education with responsibilities for professional career and technical education will hold one of the following ranks: Professional Career and Technical Education Instructor, Professional Career and Technical Education Assistant Professor, Professional Career and Technical Education Associate Professor, or Professional Career and Technical Education Professor. See Policy 405.5, Tenure and Promotion: Criteria for Professional Career and Technical Education Faculty Ranks, and Policy 404.3, Appointment Procedures, Tenured or Tenure-Eligible Faculty and Faculty with Term Appointments, for a detailed discussion of the criteria for appointment or promotion to these ranks.

2.3.6 Exceptions

Under extraordinary circumstances, exceptions to Policy 401.3, The Tenured and Tenure-Eligible Faculty, may be made to the qualifications for appointment in the various ranks in order to fulfill the mission of the university. Exceptions require petition to and approval by the president and must specify a time period for meeting the qualifications.

2.4 THE FACULTY WITH TERM APPOINTMENTS

2.4.1 Description and Appointment Requirements

The faculty with term appointments consists of individuals appointed to perform specialized academic duties that make substantial and regular contributions to a university academic unit, but do not have the permanence of appointment of tenured faculty.

Term appointments are for one academic or fiscal year in duration and are automatically renewed based on: 1. satisfactory performance (Policies 405.12.1, Annual Review of Faculty, and 407.6, Non-Renewal), and 2. availability of funding (Policy 407.6, Non-Renewal). Notice of non-renewal must be provided in accordance with Policy 404.1.2.4, Professional Services. The faculty member who holds a term appointment has no claim to a de facto permanent appointment based on length of service. For those faculty whose salaries depend on extramural funds, the appointment is dependent upon the availability of those funds. Term appointments are established only in an academic unit.

Appointments for less than one academic or calendar year's duration are made to the temporary, not

term appointment, ranks (Policy 401.5.2.3, Temporary Ranks).

2.4.2 Academic Ranks

The academic ranks for the faculty with term appointments follow.

2.4.2.1 Lecturer Ranks.

Faculty members whose function it is to teach remedial (0010-0990), lower division (1000-2990), or, on occasion, upper division (3000-4990) university courses, are appointed to one of the following titles: lecturer, senior lecturer, or principal lecturer. Lecturers who are uniquely qualified through education and/or experience may, under special circumstances, teach a course 5000 and above after full consultation between the department head and the faculty of the department that grants credit for the course.

2.4.2.2 Clinical Ranks.

Faculty members whose primary function is the supervision of students in clinical practicum, residency, and intern programs may be appointed to one of the following ranks: clinical instructor, clinical assistant professor, clinical associate professor, or clinical professor, after full consultation between the department head and the faculty of the department that grants credit in this area.

2.4.2.3 Research Ranks.

Faculty members whose primary function is research and whose source of funding is extramural may be appointed to one of the following ranks: research assistant professor, research associate professor, or research professor, after full consultation between the department head and the faculty of the department that grants credit in this area. Appointment to the research ranks requires a terminal degree or its equivalent.

2.4.2.4 Federal Cooperator (FC) Ranks.

Faculty members who are federal employees, who are paid by agencies of the federal government, whose primary function at the university is equivalent to core faculty, and who serve as faculty under cooperative agreements between the university and the federal government (e.g., U.S. Department of the Interior, Fish and Wildlife Service) may be appointed to one of the following ranks: instructor (FC), assistant professor (FC), associate professor (FC), or professor (FC), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to federal cooperator ranks are made only in academic units where such cooperative agreements exist.

2.4.2.5 Federal Research (FR) Ranks.

Faculty members who are federal employees, who are paid by agencies of the federal government, whose primary function at the university is research, and who serve as faculty under agreements between the university and the federal government (e.g., U.S. Department of Agriculture) may be appointed to one of the following ranks: assistant professor (FR), associate professor (FR), or professor (FR), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to federal research ranks are made only in academic units where such agreements exist.

2.4.2.6 Professional Practice Ranks

Faculty members with substantial professional experience and expertise in a specific professional arena outside of academe, who contribute to an academic program by administration, teaching, mentoring, advising, service, or other responsibilities based on their professional experience may be appointed to one of the following ranks: professional practice instructor, professional practice assistant professor, professional practice associate professor, or professional practice professor, after full consultation between the department head and the faculty of the department that grants credit in this area.

2.4.2.7 State Cooperator (SC) Ranks

Faculty members who are state-level employees, who are paid by government agencies of the state other than Utah State University, whose primary function at the university is equivalent to core faculty, and who serve as faculty under cooperative agreements between the university and state government (e.g., Utah Department of Natural Resources) may be appointed to one of the following ranks: instructor (SC), assistant professor (SC), associate professor (SC), or professor (SC), after full consultation between the department head and the faculty of the department that grants credit in this area. Appointments to state cooperator ranks are made only in academic units where such cooperative agreements exist.

2.4.2.8 Professional Practice Extension Ranks

Faculty members with substantial professional experience and expertise in a specific professional arena outside of academe, who contribute to USU's extension mission by administration, teaching, mentoring, advising, service or other responsibilities based on their professional experience may be appointed to one of the following ranks: professional practice extension instructor, professional practice extension assistant professor, professional practice extension associate professor, or professional practice extension professor, after full consultation between the appropriate administrators and faculty.

2.4.3 Limitations on Positions: Faculty with Term Appointments

2.4.3.1 No Tenure.

Faculty with term appointments are not eligible to enter the process that leads to the granting of tenure, unless the faculty member's status is changed.

2.4.3.2 Changes in Status.

All changes in status from term appointment faculty to faculty with tenure or tenure-eligibility require an external search.

2.4.3.3 Leave.

Faculty with term appointments are not eligible for sabbatical leave, but may be granted professional leave under appropriate conditions, as determined by the appropriate administrator.

2.4.3.4 Limitations on Faculty Participation.

Faculty with term appointments are eligible to be elected to and to vote for members of the Faculty Senate. The participation in faculty affairs of faculty members holding lecturer, clinical, research, federal research, or professional practice ranks is subject to the following limitations: (a) they may participate in the processes of setting policy within their academic units only to the extent determined by their appointing departments, colleges, or other academic units; (b) they may serve as members of appointed faculty committees and may vote on all matters except those relating to appointment, retention, tenure, or promotion of tenured and/or tenure-eligible faculty. Federal and State cooperator ranks are exempt from the foregoing limitations on faculty participation with the following exceptions: they may not serve on committees or vote on matters relating to the appointment, retention, tenure, or promotion of tenure-eligible faculty.

2.5 FACULTY WITH SPECIAL APPOINTMENTS

2.5.1 Description and Appointment Requirements

The faculty with special appointments consists of those individuals whose appointments confer a limited association with the university as described below. Such appointments are made to establish an association with professional peers for temporary or part-time service.

Faculty members with special appointments must possess qualifications and experience commensurate with those required for tenured and/or tenure-eligible or term appointment faculty. Proposed special appointments must be considered by appropriate departmental procedures. Periodic reviews of the performance of faculty members with special appointments may be conducted. Faculty members with special appointments are not eligible for tenure.

2.5.2 Academic Rank

The academic ranks for the faculty with special appointments follow.

2.5.2.1 Adjunct Ranks.

Faculty members whose association with an academic department is secondary to an appointment within a different department, institution, organization, or other personal and professional interests can be appointed as adjunct faculty. The term “adjunct” may precede any faculty title in the tenure and term appointment ranks. Adjunct appointments are made for less than 50 percent time only.

2.5.2.2 Visiting Ranks.

Faculty members from other academic institutions who are participants in a university exchange program or who are employed to teach one or more semesters for an academic department while on leave from another academic institution are appointed to one of the following ranks: visiting instructor, visiting assistant professor, visiting associate professor, or visiting professor.

2.5.2.3 Temporary Ranks.

The term “temporary” may precede all tenure-eligible academic ranks. In extraordinary circumstances, academic units may fill faculty appointments on a temporary basis. The temporary nature and the length of the term of such a position must be clearly specified in advance. The term cannot exceed one academic year and is renewable up to an additional two years. An exception may be made for long-term international assignment. Temporary appointments shall not be used as long-term strategies for accomplishing the duties of academic departments or academic units.

2.5.2.4 Career and Technical Education Contract Faculty.

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2.6 EMERITUS FACULTY

At the time of retirement and upon recommendation of the president and the approval of the Board of Trustees, faculty members may be awarded the honorary rank of Emeritus preceding their final academic rank.

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2.9 MEETINGS OF THE FACULTY

2.9.1 Calling Meetings

Meetings of the faculty may be convened upon the call of the university president. Upon receipt by the president of a written request or a written petition as provided in Policy 401.8.3, Appellate Authority of the Faculty: Right to Review and Modify Faculty Senate Actions, the president must call a meeting of the faculty within ten working days to discuss and/or act on issues raised in the request or petition.

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Faculty must receive individual notice of the meeting and its agenda a minimum of five days before the meeting, unless a majority of them waives that notice prior to or at the meeting or unless **the university president waives** the notice on the grounds of emergency.

2.9.3 Quorum

Any number over ten percent of the faculty eligible to vote in Faculty Senate elections shall constitute a forum for discussion at faculty meetings, but no vote shall be binding unless a quorum is present. Fifty percent plus one member of the voting faculty shall constitute a quorum. A quorum being present, all actions shall be by majority vote of those in attendance with voting power. Meeting procedures shall be governed **by the most recent edition of Robert's Rules of Order.**

2.10 CHAIR OF THE FACULTY; SECRETARY OF THE FACULTY

The president of the university (and in the president's absence, the executive vice president and provost) is the chair of the faculty and presides over all meetings of the faculty. The president of the university shall appoint a secretary for the faculty who will also be ex officio Executive Secretary of the Faculty Senate. The secretary shall record all actions of the faculty when it meets and shall preserve the records in a form convenient for reference.

2.11 COMMITTEES OF THE FACULTY

The faculty may appoint, at any time, such committees as the work of the university may require. These committees must report to the faculty and to the Faculty Senate the progress of their work and the action they have taken.

401.3 RESPONSIBILITIES

3.1 Responsible Office/Party

Identify who is responsible for what with regard to this policy. Roles and responsibilities are best defined by department and/or job title.

401.4 REFERENCES

- Bullet list references to Federal, State, municipal regulations, USHE/Regents policies. [Arial 10]
- Continue list of references. [Arial 10]

401.5 RELATED USU POLICIES

- Policy 404: Faculty Appointments.
- Policy 405: Tenured and Term Appointments: Evaluation, Promotion, and Retention.
- Policy 407: Academic Due Process, Sanctions, and Hearing Procedures.

Information below is not included as part of the contents of the official Policy. It is provided only as a convenience for readers/users and may be changed at any time by persons authorized by the President, subject to review by the USU Policy Committee.

RESOURCES

Contacts

- Faculty Senate website: <https://www.usu.edu/fsenate/index>
- Executive Secretary: [Michele Hillard](#)

POLICY HISTORY

Original issue date: 1997/07/01

Last review date: 2020/09/01

Next scheduled review date: YYYY/MM/DD

Previous revision dates: 1999/07/01, 2009/03/06, 2010/08/13, 2011/07/08, 2016/03/04, 2019/01/11, 2020/01/10, 2020/05/20

ITEM FOR ACTION

RE: Real Property Acquisition by Exchange

The real property acquisition by exchange is submitted to the Utah State University Board of Trustees for review and approval. The proposed action has received appropriate administrative review and approval.

EXECUTIVE SUMMARY

Utah State University (USU) desires approval to acquire approximately 1 acre of agriculture property located at 2100 West 11400 South, South Jordan, Utah, adjacent to the Bastian Agricultural Center (BAC) through an exchange of 0.66 acres of USU property located near the Bastian Agricultural Center as illustrated in Exhibit A.

Acquiring the 1-acre parcel will provide USU with a preferred property location adjacent to the Bastian Agricultural Center, and provide an additional 0.34 acres of land at no cost. USU would retain ownership of the access road from Redwood Road to the Bastian Agricultural Center. Currently, USU leases a portion of the 0.66-acre parcel to the party that owns the 1-acre parcel to be exchanged. The property exchange will be mutually beneficial for both parties.

The properties have equivalent values so no monetary consideration will be paid to either party.

RECOMMENDATION

The President and Vice President for Finance and Administrative Services recommend that the Board of Trustees approve the Real Property Acquisition by Exchange for approximately 1-acre of agriculture property adjacent to the Bastian Agricultural Center located at 2100 West 11400 South, South Jordan, Utah.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, Utah State University (USU) desires approval to acquire approximately 1 acre of agriculture property located at 2100 West 11400 South, South Jordan, Utah, adjacent to the Bastian Agricultural Center (BAC) through an exchange of 0.66 acres of USU property located near the Bastian Agricultural Center as illustrated in Exhibit A; and

WHEREAS, Acquiring the 1-acre parcel will provide USU with a preferred property location adjacent to the Bastian Agricultural Center, and provide an additional 0.34 acres of land at no cost; and

WHEREAS, USU would retain ownership of the access road from Redwood Road to the Bastian Agricultural Center; and

WHEREAS, USU leases a portion of the 0.66-acre parcel to the party that owns the 1-acre parcel to be exchanged; and

WHEREAS, The property exchange will be mutually beneficial for both parties; and

WHEREAS, The properties have equivalent values so no monetary consideration will be paid to either party; and

WHEREAS, The President and Vice President for Finance and Administrative Services recommend that the Board of Trustees approve the Real Property Acquisition by Exchange:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the Real Property Acquisition by Exchange for approximately 1-acre of agriculture property adjacent to the Bastian Agricultural Center located at 2100 West 11400 South, South Jordan, Utah.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES

Date

EXHIBIT A



2 December 2022

ITEM FOR ACTION

Utah State University's Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Animal and Dairy Sciences.

EXECUTIVE SUMMARY

The Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Animal and Dairy Sciences

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer a Bachelor of Science in Animal and Dairy Sciences.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Animal and Dairy Sciences.

WHEREAS, The proposal will provide a focused and recognizable credential to specific targeted groups of potential students, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the offer a Bachelor of Science in Animal and Dairy Sciences, in the College of Agriculture and Applied Sciences' Department of Animal, Dairy and Veterinary Sciences and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

**Utah System of Higher Education
New Academic Program Proposal
Cover/Signature Page - Full Template**

Institution Submitting Request: Utah State University

Proposed Program Title: Bachelor of Science in Animal and Dairy Sciences

Are There New Emphases: Yes No

Names of New Emphases (Separated by Commas):

Sponsoring School, College, or Division: College of Agriculture and Applied Sciences

Sponsoring Academic Department(s) or Unit(s): Department of Animal, Dairy and Veterinary Sciences

Classification of Instructional Program Code¹ : Animal Sciences, General **6 - Digit CIP:** 01.0901

Min/Max Credit Hours Required of Full Program: Min Cr Hr 120/ Max Cr Hr 120

Proposed Beginning Term²: Fall 2023

Institutional Board of Trustees' Approval Date:

Program Type (mark all that apply with an x):

<input type="checkbox"/> (AAS)	Associate of Applied Science Degree
<input type="checkbox"/> (AA)	Associate of Arts Degree
<input type="checkbox"/> (AS)	Associate of Science Degree
<input type="checkbox"/>	Specialized Associate Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (BA)	Bachelor of Arts Degree
<input checked="" type="checkbox"/> (BS)	Bachelor of Science Degree
<input type="checkbox"/> (BAS)	Bachelor of Applied Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (MA)	Master of Arts Degree
<input type="checkbox"/> (MS)	Master of Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/>	Doctoral Degree (specify award type ³ :)
<input type="checkbox"/>	K-12 School Personnel Program
<input type="checkbox"/>	Out of Service Area Delivery Program <input type="checkbox"/> Attached MOU
<input type="checkbox"/>	Out of Mission Program
<input type="checkbox"/>	NEW Professional School

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Beginning Term" refers to first term after Regent approval that students may declare this program.

³ Please indicate award such as APE, BFA, MBA, MEd, EdD, JD

Changes to Existing Programs or Administrative Units Required (mark all that apply with an x, if any):

<input type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Emphases transfer from another program or academic unit
<input type="checkbox"/>	Name Change of Existing Program or Academic Unit
<input type="checkbox"/>	Program transfer to a different academic unit
<input type="checkbox"/>	Suspension or discontinuation of a unit or program
<input type="checkbox"/>	Reinstatement of a previously suspended/discontinued program or administrative unit
<input type="checkbox"/>	Other

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer, or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Please type your first and last name _____ Date:

I understand that checking this box constitutes my legal signature.

Utah System of Higher Education Program Description - Full Template

Section I: The Request

Utah State University's (DEPARTMENT NAME) requests approval to offer the following degree(s): Bachelor of Science in Animal and Dairy Sciences

To be effective on: Fall 2023

This program was approved by the institutional Board of Trustees on:

Section II: Program Proposal

Program Description

This request is to establish a Bachelor of Science (BS) in Animal and Dairy Science degree to replace the current Animal and Dairy Science emphasis area within the BS in Animal, Dairy and Veterinary Sciences. The curriculum for the proposed BS Animal and Dairy Sciences degree will be exactly the same as for the current Animal and Dairy Science emphasis area following four-year degree plan found in the USU course catalog: https://catalog.usu.edu/preview_program.php?catoid=35andpoid=33597

Students will be trained in food animal production, equine and food animal management, and animal and medicinal biotechnology. They will also study issues including cost production, profitability, human and animal health, environmental stewardship, bioethics, and animal well-being.

Consistency with Institutional Mission

The proposed BS Animal and Dairy Sciences will replace the current Animal and Dairy Science emphasis of the BS in Animal, Dairy and Veterinary Sciences that is a long-established degree offering at Utah State University.

Section III: Needs Assessment

Program Rationale

There are several reasons for the proposed change. The first reason for a separate BS Animal and Dairy Science degree is that the current Animal and Dairy Science emphasis within the BS Animal, Dairy and Veterinary Sciences has a substantially different curriculum than the other three emphases areas offered (Biotechnology; Bioveterinary Science; Equine Science and Management). The second reason for the request for a separate degree is to allow better advising and tracking of students and graduates. The final reason for the request for a separate degree is to offer a degree that is more focused and recognizable to students and stakeholders across the state and region, and degree separation will enhance marketing the proposed degree to specific targeted groups of potential students.

Labor Market Demand

Job Outlook: According to the Bureau of Labor Statistics, employment of agriculture and food scientists (includes animal scientists) is projected to grow **8%** from 2021-2031, faster than the projected average of 5% for all occupations (see <https://www.bls.gov/ooh/life-physical-and-social-science/agricultural-and-food-scientists.htm>). Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. Employment of agricultural and food scientists is expected to grow as research into agricultural production methods and techniques continues. Animal scientists are expected to be needed to help research more sustainable farming methods, especially in livestock production. Mean annual salary exceeds \$80,000 for animal scientists (<https://www.bls.gov/oes/current/oes191011.htm#st>).

The Utah Economic Data Viewer indicates that this occupation is expected to experience employment growth of ~0.73% annually in the United States. State-level projections are not provided. (see: <https://jobs.utah.gov/jsp/utalmis/#/occupation/191011/report>)

Student Demand

Student demand for this proposed BS Animal and Dairy Science degree is expected to experience modest growth with increased interest in animal science programs for students interested in veterinary medicine, particularly those planning for a career in livestock veterinary medicine. Modest growth will be accommodated within the resources currently available in the department.

Similar Programs

The proposed degree will replace the current emphasis and will not introduce additional overlap across programs in USHE.

Collaboration with and Impact on Other USHE Institutions

The proposed degree will replace the current emphasis and will not offer additional collaboration or impact other USHE institutions.

External Review and Accreditation

Not applicable.

Section IV: Program Details**Graduation Standards and Number of Credits**

- 120 credits required.
- Attain a grade point average of at least 2.50 in all ADVS courses specified as requirements in their major curricula.
- ADVS courses required for the major may be repeated only once to improve a grade.
- Courses required for the major may not be taken for a pass/fail grade.
- To graduate with a degree in this major, students must attain an overall GPA of at least 2.25.

Admission Requirements

The proposed degree will replace the current emphasis and requirements for admission will remain unchanged as found in the University Catalog: https://catalog.usu.edu/preview_program.php?catoid=35andpoid=33597

Curriculum and Degree Map

Appendices A and B have been completed.

Section V: Institution, Faculty, and Staff Support

Institutional Readiness

The proposed degree will replace the current emphasis and will not require any adjustments to administrative or organizational structure of the institution.

Faculty

The proposed degree will replace the current emphasis and will be supported by existing faculty.

Staff

The proposed degree will replace the current emphasis and will be supported by existing staff.

Student Advisement

The proposed degree will replace the current emphasis and will utilize the current advising provided through the Student Services of the College of Agriculture and Applied Sciences.

Library and Information Resources

The proposed degree will replace the current emphasis and will utilize the current library and information resources of Utah State University.

Projected Enrollment and Finance

Appendix D has been completed.

Section VI: Program Evaluation

Program Assessment

The proposed degree will replace the current emphasis and will follow the assessment plan currently in place for the emphasis. That plan can be found at: <https://caas.usu.edu/advs/assessment/index>

Student Standards of Performance

The proposed degree is replacing the current emphasis and will require existing student standards of performance for the emphasis. The learning objectives and course map for the current emphasis can be accessed at: <https://caas.usu.edu/advs/assessment/index>

Appendix A: Program Curriculum

Course Number	NEW Course	Course Title	Credit Hours
General Education Courses (list specific courses recommended for this program on Degree Map)			
General Education Credit Hour Sub-Total			21
Required Courses			
ADVS 1050		Animal, Dairy and Veterinary Science Academic and Career Orientation	1
ADVS 1110		Introduction to Animal Science	4
ADVS 2200		Anatomy and Physiology of Animals	4
ADVS 3000		Animal Health and Hygiene	3
ADVS 3500		Principles of Animal Nutrition	3
ADVS 4200		Physiology of Reproduction and Lactation (CI)	4
ADVS 4250		Internship in Animal Industry or	3
ADVS 4800		Undergraduate Research of Creative Opportunity	3
ADVS 4560		Principles of Animal Genetics and Breeding (QI)	3
ADVS 4920		Undergraduate Seminar (CI)	2
BIOL 1610		Biology I	3
BIOL 1615		Biology I Laboratory	1
BIOL 1620		Biology II (BLS)	3
BIOL 1625		Biology II Laboratory	1
CHEM 1210		Principles of Chemistry I	4
CHEM 1215		Chemical Principles Laboratory I	1
CHEM 1220		Principles of Chemistry II (BPS)	4
CHEM 1225		Chemical Principles Laboratory II	1
MATH 1050		College Algebra (QL)	4
STAT 1040		Introduction to Statistics (QL) or	3
STAT 2000		Statistical Methods (QI)	4
		Choose one of the following management courses	
ADVS 5080		Beef Cattle Management	3
ADVS 5090		Sheep Management and Wool Technology	4
ADVS 5120		Swine Management	3
ADVS 5130		Dairy Cattle Management	3
ADVS 5190		Equine Business Management	3
		Choose two of the following production courses	
ADVS 1100		Small Scale Animal Production	3
ADVS 2010		Companion Animal Science and Management	3
ADVS 2080		Beef and Dairy Herd Health and Production Practices	3
ADVS 2090		Sheep Production Practices	2
ADVS 2120		Swine Production Practices	2
ADVS 2190		Horse Production Practices	3
Required Course Credit Hour Sub-Total			60
Elective Courses			
		Must choose eight courses from the following:	
ACCT 2010		Financial Accounting Principles	3
ADVS 2020		Companion Animal Nursing	3
ADVS 2060		Clinical Laboratory Techniques	3
ADVS 2160		Introduction to Exotic Animals	3
ADVS 2500		Feed and Feeding	3
ADVS 3520		Equine Nutrition and Exercise Physiology	3
ADVS 3650		Live Animal and Carcass Evaluation	3
ADVS 4210		Applied Reproduction and Artificial Insemination	2
ADVS 4220		Applied Equine Reproduction	3
ADVS 5080		Beef Cattle Management or	3
ADVS 5090		Sheep Management and Wool Technology or	4
ADVS 5120		Swine Management or	3

ADVS 5130		Dairy Cattle Management or	3
ADVS 5190		Equine Business Management	3
ADVS 5500		Applied Animal Nutrition	2
ADVS 5530		Nutrient Metabolization & Utilization	3
ADVS 5860		Poisonous Range Plants Affecting Livestock	3
ADVS 5900		Conceptualizing the Human-Animal Bond	3
ADVS 5910		Animal-Assisted Interventions and Special Populations	3
APEC 1400		Introduction to Agriculture Policy (BSS)	3
APEC 2010		Introduction to Microeconomics (BSS) or	3
ECN 2010		Introduction to Microeconomics (BSS)	3
APEC 2120		Small Firm Accounting Basics	3
APEC 2310		Small Firm Management	3
APEC 2500		Commodity Futures and Options Trading and Analysis	2
APEC 2830		Agribusiness Sales and Marketing	3
APEC 3010		Introduction to Agricultural Economics and Agribusiness (DSS)	3
ASTE 3600		Management of Agriculture Machinery Systems (QI)	3
BIOL 3060		Principles of Genetics (QI)	3
BIOL 3300		General Microbiology	4
BUSN 2050		Business Law	4
BUSN 2320		Small Business Management – CTE (HR)	3
CHEM 2310		Organic Chemistry I	4
CHEM 2315		Organic Chemistry Laboratory I	1
CHEM 2320		Organic Chemistry II	4
CHEM 3700		Introductory Biochemistry	3
DATA 2100		Data and Information in Business	3
MATH 1100		Calculus Techniques (QL) or	3
MATH 1210		Calculus I (QL)	4
MSLE 3110		Managing Organizations and People (DSS)	3
MSLE 3500		Fundamentals of Marketing	3
MSLE 3510		New Venture Creation	3
MSLE 3530		New Venture Marketing	3
MSLE 3540		New Venture Finance	3
MSLE 3580		New Venture Execution	3
NDFS 5020		Meat Technology and Processing	4
PHYS 2110		General Physics – Life Sciences I	4
PHYS 2120		General Physics – Life Sciences II (BPS)	4
PSC 2010		Soils, Waters, and the Environment (BPS) or	3
PSC 3000		Fundamentals of Soil Science	4
PSC 4320		Forage Production and Pasture Management	3
WILD 4000		Principles of Rangeland Management	3
WILD 4340		Range Ruminant Nutrition and Management	3
Any other electives			variable
Elective Credit Hour Sub-Total			39
Core Curriculum Credit Hour Sub-Total			120

Add An Emphasis:

Can students complete this degree without emphases? X Yes No

Course Number	NEW Course	Course Title	Credit Hours
Name of Emphasis:			

Degree Map

First Year Fall	Cr. Hr.	First Year Spring	Cr. Hr.
ADVS 1110: Introduction to Animal Science	4	BIOL 1620: Biology II (BLS)	3
BIOL 1610: Biology I	3	BIOL 1625: Biology II Laboratory	1
BIOL 1615: Biology I Laboratory	1	APEC 1600: Natural Resources and American Economic Institutions (BAI)	3
ENGL 1010: Introduction to Writing: Academic Prose (CL1)	3	STAT 1040: Introduction to Statistics (QL) or STAT 2000: Statistical Methods (QI)	3 or 4
MATH 1050: College Algebra (QL)	4	Production Course	3
ADVS 1050: Animal, Dairy and Veterinary Science Academic and Career Orientation	1	Elective	1
Total	16	Total	14 or 15
Second Year Fall	Cr. Hr.	Second Year Spring	Cr. Hr.
CHEM 1210: Principles of Chemistry I	4	ADVS 2200: Anatomy and Physiology of Animals	4
CHEM 1215: Chemical principles Laboratory I	1	Breadth Social Sciences (BSS) Course	3
Production Course	3	CHEM 1220: Principles of Chemistry II (BPS)	4
Breadth Creative Arts (BCA) Course	3	CHEM 1225: Chemical Principles Laboratory II	1
Breadth Humanities (BHU) Course	3	ENGL 2010: Intermediate Writing: Research Writing in a Persuasive Mode (CL2)	3
Elective	1		
Total	15	Total	15
Third Year Fall	Cr. Hr.	Third Year Spring	Cr. Hr.
ADVS 3500: Principles of Animal Nutrition	3	ADVS 3000: Animal Health and Hygiene	3
Directed Elective	3	Directed Elective	3
Directed Elective	3	Directed Elective	3
Directed Elective	3	Directed Elective	3
Elective	3	Depth Social Science (DSS) Course	3
Total	15	Total	15
Fourth Year Fall	Cr. Hr.	Fourth Year Spring	Cr. Hr.
ADVS 4200: Physiology of Reproduction and Lactation (CI)	4	Management Course	3
ADVS 4250: Internship in Animal Industry or ADVS 4800: Undergraduate Research of Creative Opportunity	3 req.	Directed Elective	3
ADVS 4560: Principles of Animal Genetics and Breeding (QI)	3	Directed Elective	3
ADVS 4920: Undergraduate Seminar (CI)	2	Depth Humanities and Creative Arts (DHA) Course	3
Elective	3	Elective	3
Total	15	Total	15

Appendix C: Current and New Faculty / Staff Information

Part I. Department Faculty / Staff

	# Tenured	# Tenure -Track	# Non -Tenure Track
Faculty: Full Time with Doctorate	17	3	15
Faculty: Part Time with Doctorate	1		1
Faculty: Full Time with Masters			2
Faculty: Part Time with Masters			2
Faculty: Full Time with Baccalaureate			2
Faculty: Part Time with Baccalaureate			1
Teaching / Graduate Assistants			
Staff: Full Time			39
Staff: Part Time			4

Part II. Proposed Program Faculty Profiles

	First Name	Last Name	Tenure (T) / Tenure Track (TT) / Other	Degree	Institution where Credential was Earned	Est. % of time faculty member will dedicate to proposed program.	If "Other," describe
Full Time Faculty							
	Brett	Bowman	Other	MS	Utah State University	50%	Non-tenure track
	Holly	Clement	T	DVM, MS	University of California, Davis	4%	
	Anne	Guadagnin	TT	PhD	University of Illinois at Urbana-Champaign	6%	New hire, starts spring 2023
	Karl	Hoopes	T	DVM	Colorado State University	8%	
	S. Clay	Isom	T	PhD	University of Missouri	9%	
	Justin	Jenson	Other	MS	Utah State University	22%	Non-tenure track
	Jim	Keyes	T	MS	Utah State University	4%	
	Chad	Page	TT	PhD	University of Wyoming	25%	
	Lee	Rickords	T	PhD	Louisiana State University	4%	
	Kerry	Rood	T	DVM, MS, MPH	Kansas State University	2%	
	Alexis	Sweat	Other	DVM, BS	Washington State University	8.3%	Non-tenure track
	Kara	Thornton-Kurth	T	PhD	University of Idaho	17%	
							Add Another Full Time
Part Time Faculty							
	Troy	Cooper	Other	MA	Utah State University	25%	adjunct
	Aubrey	Fine	Other	PhD	California Polytechnic State University	17%	adjunct
	Kathy	Nuttall	Other	MS		9%	adjunct
							Add Another Part Time

Part III: New Faculty / Staff Projections for Proposed Program

	# Tenured	# Tenure -Track	# Non -Tenure Track	Academic or Industry Credentials Needed	Est. % of time to be dedicated to proposed program.
Faculty: Full Time with Doctorate				No new faculty or staff required.	
Faculty: Part Time with Doctorate					
Faculty: Full Time with Masters					
Faculty: Part Time with Masters					
Faculty: Full Time with Baccalaureate					
Faculty: Part Time with Baccalaureate					
Teaching / Graduate Assistants					
Staff: Full Time					
Staff: Part Time					

Appendix D: Projected Program Participation and Finance

Part I.

Three Year Projection: Program Participation and Department Budget						
	Year Preceding Implementation	New Program				
		Year 1	Year 2	Year 3	Year 4	Year 5
Student Data						
# of Majors in Department	503	513	523	533	540	545
# of Majors in Proposed Program(s)		155	163	170	175	180
# of Graduates from Department	78	80	83	86	89	92
# Graduates in New Program(s)		30	32	35	38	40
Department Financial Data						
	Department Budget					
	Year Preceding Implementation (Base Budget)	Year 1	Year 2	Year 3		
		Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)		
<i>Project additional expenses associated with offering new program(s). Account for New Faculty as stated in Appendix C, "Faculty Projections."</i>						
EXPENSES – nature of additional costs required for proposed program(s)						
<i>List salary benefits for additional faculty/staff each year the positions will be filled. For example, if hiring faculty in year 2, include expense in years 2 and 3. List one-time operating expenses only in the year expended.</i>						
Personnel (Faculty and Staff Salary and Benefits)	\$6,176,099					
Operating Expenses (equipment, travel, resources)	\$ 233,247					
Other:						
TOTAL PROGRAM EXPENSES		\$0	\$0	\$0		
TOTAL EXPENSES	\$6,409,346	\$0	\$0	\$0		
FUNDING – source of funding to cover additional costs generated by proposed program(s)						
<i>Describe internal reallocation using Narrative 1 on the following page. Describe new sources of funding using Narrative 2.</i>						
Internal Reallocation	\$6,409,346					
Appropriation						
Special Legislative Appropriation						
Grants and Contracts						
Special Fees						
Tuition						
Differential Tuition (requires Regents approval)						
PROPOSED PROGRAM FUNDING		\$0	\$0	\$0		
TOTAL DEPARTMENT FUNDING	\$6,406,346	\$0	\$0	\$0		
Difference						
Funding - Expense	\$0	\$0	\$0	\$0		

Part II: Expense explanation

Expense Narrative

The proposed degree replaces a current emphasis and will not require reallocation or additional funding.

Part III: Describe funding sources

*Note, the budget described above excludes the School of Veterinary Medicine, which operates independently of the rest of the ADVS department. The current SVM budget includes \$3,212,418 for salaries and wages, \$1,311,054 in employee benefits, \$19,171,054 in operating expenses for total expenses of \$23,696,100. Revenues include \$21,539,900 from state tax funds, \$2,116,000 tuition, \$39,200 USU budget reallocation for total revenue of \$23,696,100.

Revenue Narrative 1

The proposed degree replaces a current emphasis and will not require additional funding.

Revenue Narrative 2

The proposed degree replaces a current emphasis and will not require reallocation or additional funding.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Biotechnology.

EXECUTIVE SUMMARY

The Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Biotechnology

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer a Bachelor of Science in Biotechnology.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Biotechnology.

WHEREAS, The proposal will provide a focused and recognizable credential to specific targeted groups of potential students, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the offer a Bachelor of Science in Biotechnology, in the College of Agriculture and Applied Sciences' Department of Animal, Dairy and Veterinary Sciences and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

**Utah System of Higher Education
New Academic Program Proposal
Cover/Signature Page - Full Template**

Institution Submitting Request: Utah State University

Proposed Program Title: Bachelor of Science in Biotechnology

Are There New Emphases: Yes No

Names of New Emphases (Separated by Commas):

Sponsoring School, College, or Division: College of Agriculture and Applied Sciences

Sponsoring Academic Department(s) or Unit(s): Department of Animal, Dairy and Veterinary Sciences

Classification of Instructional Program Code¹ : Biological technician 6 - Digit CIP: 26.1201

Min/Max Credit Hours Required of Full Program: Min Cr Hr 120/ Max Cr Hr 120

Proposed Beginning Term²: Fall 2023

Institutional Board of Trustees' Approval Date:

Program Type (mark all that apply with an x):

<input type="checkbox"/> (AAS)	Associate of Applied Science Degree
<input type="checkbox"/> (AA)	Associate of Arts Degree
<input type="checkbox"/> (AS)	Associate of Science Degree
<input type="checkbox"/>	Specialized Associate Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (BA)	Bachelor of Arts Degree
<input checked="" type="checkbox"/> (BS)	Bachelor of Science Degree
<input type="checkbox"/> (BAS)	Bachelor of Applied Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (MA)	Master of Arts Degree
<input type="checkbox"/> (MS)	Master of Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/>	Doctoral Degree (specify award type ³ :)
<input type="checkbox"/>	K-12 School Personnel Program
<input type="checkbox"/>	Out of Service Area Delivery Program <input type="checkbox"/> Attached MOU
<input type="checkbox"/>	Out of Mission Program
<input type="checkbox"/>	NEW Professional School

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Beginning Term" refers to first term after Regent approval that students may declare this program.

³ Please indicate award such as APE, BFA, MBA, MEd, EdD, JD

Changes to Existing Programs or Administrative Units Required (mark all that apply with an x, if any):

<input type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Emphases transfer from another program or academic unit
<input type="checkbox"/>	Name Change of Existing Program or Academic Unit
<input type="checkbox"/>	Program transfer to a different academic unit
<input type="checkbox"/>	Suspension or discontinuation of a unit or program
<input type="checkbox"/>	Reinstatement of a previously suspended/discontinued program or administrative unit
<input type="checkbox"/>	Other

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Please type your first and last name _____ Date: _____

I understand that checking this box constitutes my legal signature.

Utah System of Higher Education Program Description - Full Template

Section I: The Request

Utah State University's (DEPARTMENT NAME) requests approval to offer the following degree(s): Bachelor of Science in Biotechnology

To be effective on: Fall 2023

This program was approved by the institutional Board of Trustees on:

Section II: Program Proposal

Program Description

This request is to establish a Bachelor of Science (BS) in Biotechnology degree to replace the current Biotechnology emphasis area within the BS in Animal, Dairy and Veterinary Sciences. The curriculum for the proposed BS Biotechnology degree will be exactly the same as for the current Biotechnology emphasis area following four-year degree plan found in the USU course catalog:

https://catalog.usu.edu/preview_program.php?catoid=35&poid=34054

In this major, students learn the application of scientific and engineering principles to the production of materials by animals to provide goods and services. Topics of study include quantitative trait mapping, genetic manipulation, and cloning.

Consistency with Institutional Mission

The proposed BS Biotechnology will replace the current Biotechnology emphasis of the BS in Animal, Dairy and Veterinary Sciences that is a long-established degree offering at Utah State University.

Section III: Needs Assessment

Program Rationale

There are several reasons for the proposed change. The first reason for a separate BS Biotechnology degree is that the current Biotechnology emphasis within the BS Animal, Dairy and Veterinary Sciences has a substantially different curriculum than the other three emphases areas offered (Animal and Dairy Science; Bioveterinary Science; Equine Science and Management). The second reason for the request for a separate degree is to allow better advising and tracking of students and graduates. The final reason for the request for a separate degree is to offer a degree that is more focused and recognizable to students and stakeholders across the state and region, and degree separation will enhance marketing the proposed degree to specific targeted groups of potential students.

The BS Biotechnology degree is distinct from program offerings in either the Department of Biology or the Department of Biological Engineering. The Biology department does not offer any degree or emphasis program centering on biotechnology, as indicated by a review of the degree plans for all majors and emphases offered in the department. The BS Biology – Cellular/Molecular emphasis has two biotechnology courses as potential directed electives, ADVS/BIOL 5160 – Methods in Biotechnology: Cell Culture and ADVS/BIOL 5260 - Methods in Biotechnology: Molecular Cloning. Both courses have long been taught by ADVS faculty and are managed within the ADVS department.

The Biological Engineering Department offers a BS in Biological Engineering (https://catalog.usu.edu/preview_program.php?catoid=12&poid=9313), though no specific program or emphasis centered on Biotechnology. Rather, their curriculum includes technical electives, from which students must complete 5 credits. Of the 46 courses listed as technical electives, only two appear focused on biotechnology, ADVS/BIOL 5160 – Methods in Biotechnology: Cell Culture and ADVS/BIOL 5260 - Methods in Biotechnology: Molecular Cloning. Both courses are taught by ADVS faculty. Two courses in Biological Engineering mention biotechnology in the course description (BENG 5810/6810 Biochemical Engineering and 5850/6850 Biomaterials Engineering), though both have extensive pre-requisites in that department and both 5000-level courses require admission to the professional engineering program limiting their availability.

In summary, the ADVS program is the logical home for a BS in Biotechnology given that this department is the only unit on campus offering a degree program in Biotechnology. Further, the College of Agriculture and Applied Sciences is a fantastic home for this program as biotechnology is, by definition, the application of biology to solve problems and make useful products.

Labor Market Demand

Employment of **biological technicians** is projected to grow 9 percent from 2021 to 2031, faster than the average for all occupations (<https://www.bls.gov/ooh/life-physical-and-social-science/biological-technicians.htm>). About 12,200 openings for biological technicians are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. Demand for biological and medical research is expected to increase the need for biological technicians. Synthetic biology, a relatively new area of biotechnology, will employ biological technicians to redesign biological systems or living organisms for medical, manufacturing, and agriculture applications. Continued growth in biotechnology research and development projects is expected to support demand for biological technicians. Mean annual salary exceeds \$51,000 for biological technicians (<https://www.bls.gov/oes/current/oes194021.htm>). The Utah Economic Data Viewer indicates that this occupation is a designated “four-star” occupation, with projected growth of 0.4 to 4.2% in the State of Utah (<https://jobs.utah.gov/jsp/utalmis/#/occupation/19-4021.00/report>).

Student Demand

Student demand for this proposed BS Biotechnology degree is expected to experience substantial growth with increased visibility of the academic program and increased marketing efforts by the department. The biotechnology emphasis has grown over the past 5-6 years as the curriculum has been adjusted to make the program more distinct from other programs in the ADVS department, resulting in 7-fold growth from 28 students for fall 2022. We also anticipate growth in this program as a viable alternative career path for students who initially plan on a career in veterinary medicine, but whom find that discipline ultimately not suitable for personal, academic, or financial reasons. Substantial growth (e.g., increase from 28 current students to a target of 60 students within five years) will be accommodated within the resources currently available in the department.

Similar Programs

The proposed degree will replace the current emphasis and will not introduce additional overlap across programs in USHE.

Collaboration with and Impact on Other USHE Institutions

The proposed degree will replace the current emphasis and will not offer additional collaboration or impact other USHE institutions.

External Review and Accreditation

Not applicable.

Section IV: Program Details

Graduation Standards and Number of Credits

- 120 credits required.
- Attain a grade point average of at least 2.50 in all ADVS courses specified as requirements in their major curricula.
- ADVS courses required for the major may be repeated only once to improve a grade.
- Courses required for the major may not be taken for a pass/fail grade.
- To graduate with a degree in this major, students must attain an overall GPA of at least 2.25.

Admission Requirements

The proposed degree will replace the current emphasis and requirements for admission will remain unchanged as found in the University Catalog: https://catalog.usu.edu/preview_program.php?catoid=35&poid=34054

Curriculum and Degree Map

Appendices A and B have been completed.

Section V: Institution, Faculty, and Staff Support

Institutional Readiness

The proposed degree will replace the current emphasis and will not require any adjustments to administrative or organizational structure of the institution.

Faculty

The proposed degree will replace the current emphasis and will be supported by existing faculty.

Staff

The proposed degree will replace the current emphasis and will be supported by existing staff.

Student Advisement

The proposed degree will replace the current emphasis and will utilize the current advising provided through the Student Services of the College of Agriculture and Applied Sciences.

Library and Information Resources

The proposed degree will replace the current emphasis and will utilize the current library and information resources of Utah State University.

Projected Enrollment and Finance

Appendix D has been completed.

Section VI: Program Evaluation

Program Assessment

The proposed degree will replace the current emphasis and will follow the assessment plan currently in place for the emphasis. That plan can be found at: <https://caas.usu.edu/advs/assessment/index>

Student Standards of Performance

The proposed degree is replacing the current emphasis and will require existing student standards of performance for the emphasis. The learning objectives and course map for the current emphasis can be accessed at:

<https://caas.usu.edu/advs/assessment/index>

Appendix A: Program Curriculum

Course Number	NEW Course	Course Title	Credit Hours
General Education Courses (list specific courses recommended for this program on Degree Map)			
General Education Credit Hour Sub-Total			21
Required Courses			
ADVS 1050		Animal, Dairy and Veterinary Science Academic and Career Orientation	1
ADVS 1110		Introduction to Animal Science	4
ADVS 2200		Anatomy and Physiology of Animals	4
ADVS 3000		Animal Health and Hygiene	3
ADVS 3200		Ethical Issues in Genetic Engineering and Biotechnology (DSC)	3
ADVS 4200		Physiology of Reproduction and Lactation (CI)	4
ADVS 5160		Methods in Biotechnology: Cell Culture	3
ADVS 5260		Methods in Biotechnology: Molecular Cloning	3
ADVS 5280		Animal Molecular Biology	3
ADVS 5650		Science Communication	3
BIOL 1610		Biology I	3
BIOL 1615		Biology I Laboratory	1
BIOL 1620		Biology II (BLS)	3
BIOL 1625		Biology II Laboratory	1
BIOL 3060		Principles of Genetics (QI)	3
BIOL 3300		General Microbiology	4
CHEM 1210		Principles of Chemistry I	4
CHEM 1215		Chemical Principles Laboratory I	1
CHEM 1220		Principles of Chemistry II (BPS)	4
CHEM 1225		Chemical Principles Laboratory II	1
CHEM 2310		Organic Chemistry I	4
CHEM 2315		Organic Chemistry Laboratory I	1
CHEM 2320		Organic Chemistry II	4
CHEM 3700		Introductory Biochemistry	3
MATH 1050		College Algebra (QL)	4
STAT 2000		Statistical Methods (QI)	4
		Choose one course from the following	
ADVS 4260		Internship in Animal Biotechnology Industry	3
ADVS 4800		Undergraduate Research of Creative Opportunity	3
Required Course Credit Hour Sub-Total			79
Elective Courses			
		Choose at least 15 credits from the following:	
ADVS 3500		Principles of Animal Nutrition	3
ADVS 3520		Equine Nutrition and Exercise Physiology	3
ADVS 4210		Applied Reproduction and Artificial Insemination	2
ADVS 4220		Applied Equine Reproduction I	3
ADVS 4560		Principles of Animal Genetics and Breeding (QI)	3
ADVS 5110		Introduction to Microscopy	1
ADVS 5350		Introductory Pharmacology and Pharmacokinetics	3
ADVS 5400		Environmental Toxicology	3
ADVS 5500		Applied Animal Nutrition	2
ADVS 5530		Nutrient Metabolization & Utilization	3
ADVS 5630		Endocrinology (CI)	3
BENG 2330		Engineering Properties of Biological Materials	3
BENG 5890		Tissue Engineering	3
BIOL 4540		Invertebrate Zoology	3
BIOL 5150		Immunology	3
BIOL 5210		Cell Biology	3
BIOL 5230		Developmental Biology	3

BIOL 5240		Virology	3
BIOL 5600		Comparative Animal Physiology	3
BIOL 5610		Animal Physiology Laboratory (QI)	2
MSLE 3510		New Venture Creation	3
MSLE 3530		New Venture Marketing	3
MSLE 3540		New Venture Finance	3
MSLE 3580		New Venture Execution	3
PHYS 2110		General Physics – Life Sciences I	4
PHYS 2120		General Physics – Life Sciences II (BPS)	4
PSC 3500		Structure and Function of Plants	3
PSC 3700		Plant Propagation	4
PSC 4150		Bioinformatics and Big Data Mining	3
Any other elective			variable
Elective Credit Hour Sub-Total			20
Core Curriculum Credit Hour Sub-Total			120

Add An Emphasis:

Can students complete this degree without emphases? X **Yes** **No**

Course Number	NEW Course	Course Title	Credit Hours
Name of Emphasis:			
Emphasis Credit Hour Sub-Total			
Total Number of Credits to Complete Program			

Program Curriculum Narrative

Students must register for a minimum of three credits for ADVS 4250 Internship in Animal Industry **or** three credits for ADVS 4800 Undergraduate Research and Creative Opportunity.

Students may complete a variable number of elective credits not in the list above to meet the total of 120 credits for the degree.

Degree Map

First Year Fall	Cr. Hr.	First Year Spring	Cr. Hr.
ADVS 1110: Introduction to Animal Science	4	BIOL 1620: Biology II (BLS)	3
BIOL 1610: Biology I	3	BIOL 1625: Biology II Laboratory	1
BIOL 1615: Biology I Laboratory	1	STAT 2000: Statistical Methods (QI)	4
ENGL 1010: Introduction to Writing: Academic Prose (CL1)	3	Breadth American Institutions (BAI) Course	3
MATH 1050: College Algebra (QL)	4	Breadth Humanities (BHU) Course	3
ADVS 1050: Animal, Dairy and Veterinary Science Academic and Career Orientation	1		
Total	16	Total	14
Second Year Fall	Cr. Hr.	Second Year Spring	Cr. Hr.
CHEM 1210: Principles of Chemistry I	4	ADVS 2200: Anatomy and Physiology of Animals	4
CHEM 1215: Chemical Principles Laboratory I	1	ADVS 3200: Ethical Issues in Genetic Engineering and Biotechnology (DSC)	3
Breadth Social Sciences (BSS) Course	3	CHEM 1220: Principles of Chemistry II (BPS)	4
Breadth Creative Arts (BCA) Course	3	CHEM 1225: Chemical Principles Laboratory II	1
Breadth Integrated Studies Course	3	ENGL 2010: Intermediate Writing: Research Writing in a Persuasive Mode (CL2)	3
Elective	1		
Total	15	Total	15
Third Year Fall	Cr. Hr.	Third Year Spring	Cr. Hr.
CHEM 2310: Organic Chemistry I	4	ADVS 3000: Animal Health and Hygiene	3
CHEM 2315: Organic Chemistry Laboratory I	1	ADVS 5160: Methods in Biotechnology: Cell Culture	3
ADVS 5650: Science Communication	3	BIOL 3060: Principles of Genetics (QI)	3
Depth Social Science (DSS) Course	3	CHEM 2320: Organic Chemistry II	4
Depth Humanities and Creative Arts (DHA) Course	3	Elective	1
Total	14	Total	14
Fourth Year Fall	Cr. Hr.	Fourth Year Spring	Cr. Hr.
ADVS 4200: Physiology of Reproduction and Lactation (CI)	4	ADVS 5280: Animal Molecular Biology	3
ADVS 4260L Internship in Animal Biotechnology Industry or ADVS 4800: Undergraduate Research of Creative Opportunity	3	CHEM 3700: Introductory Biochemistry	3
Directed Elective	3	Directed Elective	3
ADVS 5260: Methods in Biotechnology: Molecular Cloning	3	Directed Elective	3
BIOL 3300: General Microbiology	4	Directed Elective	3
Total	17	Total	15

								Add Another Part Time

Part III: New Faculty / Staff Projections for Proposed Program

Indicate the number of faculty / staff to be hired in the first three years of the program, if applicable. Include additional cost for these faculty / staff members in Appendix D.

	# Tenured	# Tenure -Track	# Non -Tenure Track	Academic or Industry Credentials Needed	Est. % of time to be dedicated to proposed program.
Faculty: Full Time with Doctorate				No new faculty or staff required.	
Faculty: Part Time with Doctorate					
Faculty: Full Time with Masters					
Faculty: Part Time with Masters					
Faculty: Full Time with Baccalaureate					
Faculty: Part Time with Baccalaureate					
Teaching / Graduate Assistants					
Staff: Full Time					
Staff: Part Time					

Appendix D: Projected Program Participation and Finance

Part I.

Project the number of students who will be attracted to the proposed program as well as increased expenses, if any. Include new faculty & staff as described in Appendix C.

Three Year Projection: Program Participation and Department Budget						
	Year Preceding Implementation	New Program				
		Year 1	Year 2	Year 3	Year 4	Year 5
Student Data						
# of Majors in Department	503	513	523	533	540	545
# of Majors in Proposed Program(s)		28	35	40	50	60
# of Graduates from Department	78	80	83	86	89	92
# Graduates in New Program(s)		2	5	7	10	12
Department Financial Data						
	Department Budget					
	Year Preceding Implementation (Base Budget)	Year 1	Year 2	Year 3		
		Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)		
<i>Project additional expenses associated with offering new program(s). Account for New Faculty as stated in Appendix C, "Faculty Projections."</i>						
EXPENSES – nature of additional costs required for proposed program(s)						
<i>List salary benefits for additional faculty/staff each year the positions will be filled. For example, if hiring faculty in year 2, include expense in years 2 and 3. List one-time operating expenses only in the year expended.</i>						
Personnel (Faculty & Staff Salary & Benefits)	\$6,176,099					
Operating Expenses (equipment, travel, resources)	\$ 233,247					
Other:						
TOTAL PROGRAM EXPENSES		\$0	\$0	\$0		
TOTAL EXPENSES	\$6,409,346	\$0	\$0	\$0		
FUNDING – source of funding to cover additional costs generated by proposed program(s)						
<i>Describe internal reallocation using Narrative 1 on the following page. Describe new sources of funding using Narrative 2.</i>						
Internal Reallocation	\$6,409,346					
Appropriation						
Special Legislative Appropriation						
Grants and Contracts						
Special Fees						
Tuition						
Differential Tuition (requires Regents approval)						
PROPOSED PROGRAM FUNDING		\$0	\$0	\$0		
TOTAL DEPARTMENT FUNDING	\$6,406,346	\$0	\$0	\$0		
Difference						
Funding - Expense	\$0	\$0	\$0	\$0		

Part II: Expense explanation

Expense Narrative

The proposed degree replaces a current emphasis and will not require reallocation or additional funding.

Part III: Describe funding sources

*Note, the budget described above excludes the School of Veterinary Medicine, which operates independently of the rest of the ADVS department. The current SVM budget includes \$3,212,418 for salaries and wages, \$1,311,054 in employee benefits, \$19,171,054 in operating expenses for total expenses of \$23,696,100. Revenues include \$21,539,900 from state tax funds, \$2,116,000 tuition, \$39,200 USU budget reallocation for total revenue of \$23,696,100.

Revenue Narrative 1

The proposed degree replaces a current emphasis and will not require additional funding.

Revenue Narrative 2

The proposed degree replaces a current emphasis and will not require reallocation or additional funding.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Bioveterinary Science.

EXECUTIVE SUMMARY

The Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Bioveterinary Science.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer a Bachelor of Science in Bioveterinary Science.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Bioveterinary Science.

WHEREAS, The proposal will provide a focused and recognizable credential to specific targeted groups of potential students, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the offer a Bachelor of Science in Bioveterinary Science, in the College of Agriculture and Applied Sciences' Department of Animal, Dairy and Veterinary Sciences and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

**Utah System of Higher Education
New Academic Program Proposal
Cover/Signature Page - Full Template**

Institution Submitting Request: Utah State University

Proposed Program Title: Bachelor of Science in Bioveterinary Science

Are There New Emphases: Yes No

Names of New Emphases (Separated by Commas):

Sponsoring School, College, or Division: College of Agriculture and Applied Sciences

Sponsoring Academic Department(s) or Unit(s): Department of Animal, Dairy and Veterinary Sciences

Classification of Instructional Program Code¹ : Pre-veterinary Studies **6 - Digit CIP:** 51.1104

Min/Max Credit Hours Required of Full Program: **Min Cr Hr** 120/ **Max Cr Hr** 120

Proposed Beginning Term²: Fall 2023

Institutional Board of Trustees' Approval Date:

Program Type (mark all that apply with an x):

<input type="checkbox"/> (AAS)	Associate of Applied Science Degree
<input type="checkbox"/> (AA)	Associate of Arts Degree
<input type="checkbox"/> (AS)	Associate of Science Degree
<input type="checkbox"/>	Specialized Associate Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (BA)	Bachelor of Arts Degree
<input checked="" type="checkbox"/> (BS)	Bachelor of Science Degree
<input type="checkbox"/> (BAS)	Bachelor of Applied Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify ward type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (MA)	Master of Arts Degree
<input type="checkbox"/> (MS)	Master of Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify ward type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/>	Doctoral Degree (specify award type ³ :)
<input type="checkbox"/>	K-12 School Personnel Program
<input type="checkbox"/>	Out of Service Area Delivery Program <input type="checkbox"/> Attached MOU
<input type="checkbox"/>	Out of Mission Program
<input type="checkbox"/>	NEW Professional School

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Beginning Term" refers to first term after Regent approval that students may declare this program.

³ Please indicate award such as APE, BFA, MBA, MEd, EdD, JD

Changes to Existing Programs or Administrative Units Required (mark all that apply with an x, if any):

<input type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Emphases transfer from another program or academic unit
<input type="checkbox"/>	Name Change of Existing Program or Academic Unit
<input type="checkbox"/>	Program transfer to a different academic unit
<input type="checkbox"/>	Suspension or discontinuation of a unit or program
<input type="checkbox"/>	Reinstatement of a previously suspended/discontinued program or administrative unit
<input type="checkbox"/>	Other

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Please type your first and last name _____ Date:

I understand that checking this box constitutes my legal signature.

Utah System of Higher Education Program Description - Full Template

Section I: The Request

Utah State University's (DEPARTMENT NAME) requests approval to offer the following degree(s): Bachelor of Science in Bioveterinary Science

To be effective on: Fall 2023

This program was approved by the institutional Board of Trustees on:

Section II: Program Proposal

Program Description

This request is to establish a Bachelor of Science (BS) in Bioveterinary Science degree to replace the current Bioveterinary Science emphasis area within the BS in Animal, Dairy and Veterinary Sciences. The curriculum for the proposed BS Bioveterinary Science degree will be exactly the same as for the current Bioveterinary Science emphasis area following four-year degree plan found in the USU course catalog: https://catalog.usu.edu/preview_program.php?catoid=35&poid=34055

In this major, students will cover topics such as animal biology, management, and disease. Coursework is intended to prepare students for admission to schools of veterinary medicine or other graduate programs in the life sciences, leading to career opportunities in veterinary medicine, life science research, biotechnology, or pharmaceutical testing laboratories.

Consistency with Institutional Mission

The proposed BS Bioveterinary Science will replace the current Bioveterinary Science emphasis of the BS in Animal, Dairy and Veterinary Sciences that is a long-established degree offering at Utah State University.

Section III: Needs Assessment

Program Rationale

There are several reasons for the proposed change. The first reason for a separate BS Bioveterinary Science degree is that the current Bioveterinary Science emphasis within the BS Animal, Dairy and Veterinary Sciences has a substantially different curriculum than the other three emphases areas offered (Biotechnology; Animal and Dairy Science; Equine Science and Management). The second reason for the request for a separate degree is to allow better advising and tracking of students and graduates. The final reason for the request for a separate degree is to offer a degree that is more focused and recognizable to students and stakeholders across the state and region, and degree separation will enhance marketing the proposed degree to specific targeted groups of potential students.

Labor Market Demand

Most students who select the **BS Bioveterinary Science** major plan to continue their education in veterinary medicine. Students that do not go on to veterinary school often choose other occupations in the animal sciences, medical sciences, biotechnology, or other biological/life science fields.

According to the U.S. Bureau of Labor Statistics, employment of **veterinarians** is projected to grow 19 percent from 2021 to 2031, much faster than the average for all occupations (<https://www.bls.gov/ooh/healthcare/veterinarians.htm>). About 4,800 openings for veterinarians are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. Increases in consumers' pet-related spending, expanding treatment options, and a growing, aging pet population are expected to drive employment growth of veterinarians. Mean annual salary exceeds \$100,000 for veterinarians (<https://www.bls.gov/oes/current/oes291131.htm>). The Utah Economic Data Viewer indicates that this occupation is expected to experience annual employment growth of 1.22 to 6.71% in the State of Utah, and the profession is indicated as a 5-star job. (see: <https://jobs.utah.gov/jsp/utalmis/#/occupation/29-1131.00/report>)

According to the U.S. Bureau of Labor Statistics, employment of **agriculture and food scientists** (includes animal scientists) is projected to grow 8% from 2021-2031, faster than the projected average of 5% for all occupations (see <https://www.bls.gov/ooh/life-physical-and-social-science/agricultural-and-food-scientists.htm>). Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. Employment of agricultural and food scientists is expected to grow as research into agricultural production methods and techniques continues. Animal scientists are expected to be needed to help research more sustainable farming methods, especially in livestock production. Mean annual salary exceeds \$80,000 for animal scientists

(<https://www.bls.gov/oes/current/oes191011.htm#st>). The Utah Economic Data Viewer indicates that this occupation is expected to experience employment growth of ~0.73% annually in the United States. State-level projections are not provided. (see: <https://jobs.utah.gov/jsp/utalmis/#/occupation/191011/report>).

Employment of **medical scientists** is projected to grow 17 percent from 2021 to 2031, much faster than the average for all occupations (<https://www.bls.gov/ooh/life-physical-and-social-science/medical-scientists.htm>). About 10,000 openings for medical scientists are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. (<https://www.bls.gov/ooh/life-physical-and-social-science/biological-technicians.htm>). Demand for medical scientists will stem from greater demand for a variety of healthcare services as the population continues to age and rates of chronic disease continue to increase. These scientists will be needed for research into treating diseases, such as Alzheimer's disease and cancer, and problems related to treatment, such as resistance to antibiotics. In addition, medical scientists will continue to be needed for medical research as a growing population travels globally and facilitates the spread of diseases. Mean annual salary exceeds \$104,000 for medical scientists (<https://www.bls.gov/oes/current/oes191042.htm>). The Utah Economic Data Viewer indicates that this occupation is a designated "five-star" occupation, with annual projected growth between 1.7 to 4.15% in the State of Utah (<https://jobs.utah.gov/jsp/utalmis/#/occupation/19-1042.00/report>).

Employment of **biological technicians** is projected to grow 9 percent from 2021 to 2031, faster than the average for all occupations (<https://www.bls.gov/ooh/life-physical-and-social-science/biological-technicians.htm>). About 12,200 openings for biological technicians are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. Demand for biological and medical research is expected to increase the need for biological technicians. Synthetic biology, a relatively new area of biotechnology, will employ biological technicians to redesign biological systems or living organisms for medical, manufacturing, and agriculture applications. Continued growth in biotechnology research and development projects is expected to support demand for biological technicians. Mean annual salary exceeds \$50,000 for biological technicians (<https://www.bls.gov/oes/current/oes194021.htm>). The Utah Economic Data Viewer indicates that this occupation is a designated "four-star" occupation, with projected growth of 0.4 to 4.2% in the State of Utah (<https://jobs.utah.gov/jsp/utalmis/#/occupation/19-4021.00/report>).

According to the Bureau of Labor Statistics, employment of **biological scientists (all other)** is projected to grow 4 percent from 2021-2031, similar to the average of 5% for all occupations (<https://www.bls.gov/ooh/about/data-for-occupations-not-covered-in-detail.htm#Life,%20physical,%20and%20social%20science%20occupations>). The mean annual salary for biological scientists exceeds \$90,000 (<https://www.bls.gov/oes/current/oes191029.htm>).

Student Demand

Student demand for this proposed BS Bioveterinary Science degree is expected to experience robust growth given increased interest in this pre-professional program for students that plan to pursue a Doctorate of Veterinary Medicine. Historically, when the "two-plus-two" DVM program was launched in 2012 in partnership with Washington State University, our department enrollment nearly doubled, mostly attributed to students interested in a career in veterinary medicine. With the launch of USU's own four-year DVM degree program (first class to be enrolled in 2025), we anticipate further growth – perhaps as high as 25%. We anticipate meeting this growth demand with current resources.

Similar Programs

The proposed degree will replace the current emphasis and will not introduce additional overlap across programs in USHE.

Collaboration with and Impact on Other USHE Institutions

The proposed degree will replace the current emphasis and will not offer additional collaboration or impact other USHE institutions.

External Review and Accreditation

Not applicable.

Section IV: Program Details

Graduation Standards and Number of Credits

- 120 credits required.
- Attain a grade point average of at least 2.50 in all ADVS courses specified as requirements in their major curricula.
- ADVS courses required for the major may be repeated only once to improve a grade.
- Courses required for the major may not be taken for a pass/fail grade.
- To graduate with a B.S. degree in Bioveterinary Science, students must attain an overall GPA of at least 3.0.

Admission Requirements

The proposed degree will replace the current emphasis and requirements for admission will remain unchanged as found in the University Catalog: https://catalog.usu.edu/preview_program.php?catoid=35&poid=34055

Curriculum and Degree Map

Appendices A and B have been completed.

Section V: Institution, Faculty, and Staff Support

Institutional Readiness

The proposed degree will replace the current emphasis and will not require any adjustments to administrative or organizational structure of the institution.

Faculty

The proposed degree will replace the current emphasis and will be supported by existing faculty.

Staff

The proposed degree will replace the current emphasis and will be supported by existing staff.

Student Advisement

The proposed degree will replace the current emphasis and will utilize the current advising provided through the Student Services of the College of Agriculture and Applied Sciences.

Library and Information Resources

The proposed degree will replace the current emphasis and will utilize the current library and information resources of Utah State University.

Projected Enrollment and Finance

Appendix D has been completed.

Section VI: Program Evaluation

Program Assessment

The proposed degree will replace the current emphasis and will follow the assessment plan currently in place for the emphasis. That plan can be found at: <https://caas.usu.edu/advs/assessment/index>

Student Standards of Performance

The proposed degree is replacing the current emphasis and will require existing student standards of performance for the emphasis. The learning objectives and course map for the current emphasis can be accessed at: <https://caas.usu.edu/advs/assessment/index>

Appendix A: Program Curriculum

Course Number	NEW Course	Course Title	Credit Hours
General Education Courses (list specific courses recommended for this program on Degree Map)			
General Education Credit Hour Sub-Total			21
Required Courses			
ADVS 1050		Animal, Dairy and Veterinary Science Academic and Career Orientation	1
ADVS 1110		Introduction to Animal Science	4
ADVS 2200		Anatomy and Physiology of Animals	4
ADVS 3000		Animal Health and Hygiene	3
ADVS 3500		Principles of Animal Nutrition	3
ADVS 4200		Physiology of Reproduction and Lactation (CI)	4
BIOL 1610		Biology I	3
BIOL 1615		Biology I Laboratory	1
BIOL 1620		Biology II (BLS)	3
BIOL 1625		Biology II Laboratory	1
BIOL 3060		Principles of Genetics (QI)	3
BIOL 3300		General Microbiology	4
CHEM 1210		Principles of Chemistry I	4
CHEM 1215		Chemical Principles Laboratory I	1
CHEM 1220		Principles of Chemistry II (BPS)	4
CHEM 1225		Chemical Principles Laboratory II	1
CHEM 2310		Organic Chemistry I	4
CHEM 2315		Organic Chemistry Laboratory I	1
CHEM 2320		Organic Chemistry II	4
CHEM 3700		Introductory Biochemistry	3
MATH 1050		College Algebra (QL)	4
PHYS 2110		General Physics – Life Sciences I	4
STAT 2000		Statistical Methods (QI)	4
Required Course Credit Hour Sub-Total			68
Elective Courses			
		Choose 15 credits from the following list:	
ADVS 3520		Equine Nutrition and Exercise Physiology	3
ADVS 4210		Applied Reproduction and Artificial Insemination	2
ADVS 4220		Applied Equine Reproduction I	3
ADVS 4250		Internship in Animal Industry	3
ADVS 4560		Principles of Animal Genetics and Breeding (QI)	3
ADVS 4800		Undergraduate Research of Creative Opportunity	3
ADVS 4920		Undergraduate Seminar (CI)	2
ADVS 5110		Introduction to Microscopy	1
ADVS 5160		Methods in Biotechnology: Cell Culture	3
ADVS 5260		Methods in Biotechnology: Molecular Cloning	3
ADVS 5280		Animal Molecular Biology	3
ADVS 5350		Introductory Pharmacology and Pharmacokinetics	3
ADVS 5400		Environmental Toxicology	3
ADVS 5500		Applied Animal Nutrition	2
ADVS 5530		Nutrient Metabolization & Utilization	3
ADVS 5630		Endocrinology (CI)	3
ADVS 5650		Science Communication	3
ADVS 5900		Conceptualizing the Human-Animal Bond	3
ADVS 5910		Animal-Assisted Interventions and Special Populations	3
BIOL 4540		Invertebrate Zoology	3
BIOL 5150		Immunology	3
BIOL 5210		Cell Biology	3
BIOL 5230		Developmental Biology	3
BIOL 5240		Virology	3

BIOL 5560		Ornithology	3
BIOL 5570		Herpetology	3
BIOL 5600		Comparative Animal Physiology	3
BIOL 5610		Animal Physiology Laboratory (QI)	2
MSLE 3510		New Venture Creation	3
MSLE 3530		New Venture Marketing	3
MSLE 3540		New Venture Finance	3
MSLE 3580		New Venture Execution	3
PHYS 2120		General Physics – Life Sciences II (BPS)	4
Any other elective			variable
Elective Credit Hour Sub-Total			31
Core Curriculum Credit Hour Sub-Total			120

Add An Emphasis:

Can students complete this degree without emphases? X Yes No

Course Number	NEW Course	Course Title	Credit Hours
Name of Emphasis:			
Emphasis Credit Hour Sub-Total			
Total Number of Credits to Complete Program			

Program Curriculum Narrative

Students must register for a minimum of three credits for ADVS 4250 Internship in Animal Industry **or** three credits for ADVS 4800 Undergraduate Research and Creative Opportunity.

Students may complete a variable number of elective credits not in the list above to meet the total of 120 credits for the degree.

Degree Map

First Year Fall	Cr. Hr.	First Year Spring	Cr. Hr.
ADVS 1110: Introduction to Animal Science	4	BIOL 1620: Biology II (BLS)	3
BIOL 1610: Biology I	3	BIOL 1625: Biology II Laboratory	1
BIOL 1615: Biology I Laboratory	1	STAT 2000: Statistical Methods (QI)	4
ENGL 1010: Introduction to Writing: Academic Prose (CL1)	3	Breadth American Institutions (BAI) Course	3
MATH 1050: College Algebra (QL)	4	Breadth Humanities (BHU) Course	3
ADVS 1050: Animal, Dairy and Veterinary Science Academic and Career Orientation	1		
Total	16	Total	14
Second Year Fall	Cr. Hr.	Second Year Spring	Cr. Hr.
CHEM 1210: Principles of Chemistry I	4	ADVS 2200: Anatomy and Physiology of Animals	4
CHEM 1215: Chemical Principles Laboratory I	1	CHEM 1220: Principles of Chemistry II (BPS)	4
Breadth Social Sciences (BSS) Course	3	CHEM 1225: Chemical Principles Laboratory II	1
Breadth Creative Arts (BCA) Course	3	ENGL 2010: Intermediate Writing: Research Writing in a Persuasive Mode (CL2)	3
Elective	4	Elective	3
Total	15	Total	15
Third Year Fall	Cr. Hr.	Third Year Spring	Cr. Hr.
ADVS 3500: Principles of Animal Nutrition	3	ADVS 3000: Animal Health and Hygiene	3
CHEM 2310: Organic Chemistry I	4	BIOL 3060: Principles of Genetics (QI)	3
CHEM 2315: Organic Chemistry Laboratory I	1	CHEM 2320: Organic Chemistry II	4
Depth Social Sciences (DSS) Course	3	Directed Elective	3
Depth Humanities and Creative Arts (DHA) Course	3	Elective	2
Elective	1		
Total	15	Total	16
Fourth Year Fall	Cr. Hr.	Fourth Year Spring	Cr. Hr.
ADVS 4200: Physiology of Reproduction and Lactation (CI)	4	CHEM 3700: Introductory Biochemistry	3
BIOL 3300: General Microbiology	4	Directed Elective	3
PHYS 2110: General Physics – Life Sciences I	4	Directed Elective	3
Directed Elective	3	Directed Elective	3
		Elective	3
Total	15	Total	15

Appendix C: Current and New Faculty / Staff Information

Part I. Department Faculty / Staff

	# Tenured	# Tenure -Track	# Non -Tenure Track
Faculty: Full Time with Doctorate	17	3	15
Faculty: Part Time with Doctorate	1		1
Faculty: Full Time with Masters			2
Faculty: Part Time with Masters			2
Faculty: Full Time with Baccalaureate			2
Faculty: Part Time with Baccalaureate			1
Teaching / Graduate Assistants			
Staff: Full Time			39
Staff: Part Time			4

Part II. Proposed Program Faculty Profiles

	First Name	Last Name	Tenure (T) / Tenure Track (TT) / Other	Degree	Institution where Credential was Earned	Est. % of time faculty member will dedicate to proposed program.	If "Other," describe
Full Time Faculty							
	LeAnn	Bayles	Other	BS	Utah State University	17%	Non-tenure track
	Brett	Bowman	Other	MS	Utah State University	45%	Non-tenure track
	Holly	Clement	T	DVM, MS	University of California, Davis	4%	
	Anne	Guadagnin	TT	PhD	University of Illinois at Urbana-Champaign	6%	New hire, starts spring 2023
	Karl	Hoopes	T	DVM	Colorado State University	8.4%	
	Brett	Hurst	TT	PhD	Utah State University	17%	
	S. Clay	Isom	T	PhD	University of Missouri	9%	
	Justin	Jenson	Other	MS	Utah State University	10%	Non-tenure track
	Jim	Keyes	T	MS	Utah State University	4%	
	Mirella	Meyer-Ficca	T	PhD	University of Tübingen	9%	
	Chad	Page	TT	PhD	University of Wyoming	20%	
	Lee	Rickorads	T	PhD	Louisiana State University	15%	
	Kerry	Rood	T	DVM, MS, MPH	Kansas State University	2%	
	Alexis	Sweat	Other	DVM, BS	Washington State University	8.3%	Non-tenure track
	Aaron	Thomas	Other	PhD	University of California, Davis	9%	Non-tenure track
	Kara	Thornton-Kurth	T	PhD	University of Idaho	17%	
						Add Another Full Time	
Part Time Faculty							
	Troy	Cooper	Other	MA	Utah State University	9%	adjunct
	Aubrey	Fine	Other	PhD	California Polytechnic State University	17%	adjunct

	Kathy	Nuttall	Other	MS		25%	adjunct
							Add Another Part Time

Part III: New Faculty / Staff Projections for Proposed Program

	# Tenured	# Tenure -Track	# Non -Tenure Track	Academic or Industry Credentials Needed	Est. % of time to be dedicated to proposed program.
Faculty: Full Time with Doctorate				No new faculty or staff required.	
Faculty: Part Time with Doctorate					
Faculty: Full Time with Masters					
Faculty: Part Time with Masters					
Faculty: Full Time with Baccalaureate					
Faculty: Part Time with Baccalaureate					
Teaching / Graduate Assistants					
Staff: Full Time					
Staff: Part Time					

Appendix D: Projected Program Participation and Finance

Part I.

Three Year Projection: Program Participation and Department Budget						
	Year Preceding Implementation	New Program				
		Year 1	Year 2	Year 3	Year 4	Year 5
Student Data						
# of Majors in Department	503	513	523	533	540	545
# of Majors in Proposed Program(s)		230	240	270	280	290
# of Graduates from Department	78	80	83	86	89	92
# Graduates in New Program(s)		30	32	40	45	50
Department Financial Data						
	Department Budget					
	Year Preceding Implementation (Base Budget)	Year 1	Year 2	Year 3		
		Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)		
<i>Project additional expenses associated with offering new program(s). Account for New Faculty as stated in Appendix C, "Faculty Projections."</i>						
EXPENSES – nature of additional costs required for proposed program(s)						
<i>List salary benefits for additional faculty/staff each year the positions will be filled. For example, if hiring faculty in year 2, include expense in years 2 and 3. List one-time operating expenses only in the year expended.</i>						
Personnel (Faculty & Staff Salary & Benefits)	\$6,176,099					
Operating Expenses (equipment, travel, resources)	\$ 233,247					
Other:						
TOTAL PROGRAM EXPENSES		\$0	\$0	\$0		
TOTAL EXPENSES	\$6,409,346	\$0	\$0	\$0		
FUNDING – source of funding to cover additional costs generated by proposed program(s)						
<i>Describe internal reallocation using Narrative 1 on the following page. Describe new sources of funding using Narrative 2.</i>						
Internal Reallocation	\$6,409,346					
Appropriation						
Special Legislative Appropriation						
Grants and Contracts						
Special Fees						
Tuition						
Differential Tuition (requires Regents approval)						
PROPOSED PROGRAM FUNDING		\$0	\$0	\$0		
TOTAL DEPARTMENT FUNDING	\$6,406,346	\$0	\$0	\$0		
Difference						
Funding - Expense	\$0	\$0	\$0	\$0		

Part II: Expense explanation

Expense Narrative

The proposed degree replaces a current emphasis and will not require reallocation or additional funding.

Part III: Describe funding sources

*Note, the budget described above excludes the School of Veterinary Medicine, which operates independently of the rest of the ADVS department. The current SVM budget includes \$3,212,418 for salaries and wages, \$1,311,054 in employee benefits, \$19,171,054 in operating expenses for total expenses of \$23,696,100. Revenues include \$21,539,900 from state tax funds, \$2,116,000 tuition, \$39,200 USU budget reallocation for total revenue of \$23,696,100.

Revenue Narrative 1

The proposed degree replaces a current emphasis and will not require additional funding.

Revenue Narrative 2

The proposed degree replaces a current emphasis and will not require reallocation or additional funding.

2 December 2022

ITEM FOR ACTION

Utah State University's Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Equine Science and Management.

EXECUTIVE SUMMARY

The Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Equine Science and Management.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the proposal to offer a Bachelor of Science in Equine Science and Management.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah State University's Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences proposes offering a Bachelor of Science in Equine Science and Management.

WHEREAS, The proposal will provide a focused and recognizable credential to specific targeted groups of potential students, and

WHEREAS, The proposal has been approved by the academic dean, the Educational Policies Committee, and the USU Faculty Senate, and

WHEREAS, The proposal has been approved by the President and Provost of Utah State University;

NOW THEREFORE BE IT RESOLVED, That the Utah State University Board of Trustees hereby approve the offer a Bachelor of Science in Equine Science and Management, in the College of Agriculture and Applied Sciences' Department of Animal, Dairy and Veterinary Sciences and that notification of this proposal be forwarded to the Utah State Board of Regents of the Utah System of Higher Education.

RESOLUTION APPROVED BY THE BOARD OF TRUSTEES

DATE: _____

**Utah System of Higher Education
New Academic Program Proposal
Cover/Signature Page - Full Template**

Institution Submitting Request: Utah State University

Proposed Program Title: Bachelor of Science in Equine Science and Management

Are There New Emphases: Yes No

Names of New Emphases (Separated by Commas):

Sponsoring School, College, or Division: College of Agriculture and Applied Sciences

Sponsoring Academic Department(s) or Unit(s): Department of Animal, Dairy and Veterinary Sciences

Classification of Instructional Program Code¹ : Horse Husbandry/Equine Science and Management **6 - Digit CIP:** 01.0307

Min/Max Credit Hours Required of Full Program: Min Cr Hr 120/ Max Cr Hr 120

Proposed Beginning Term²: Fall 2023

Institutional Board of Trustees' Approval Date:

Program Type (mark all that apply with an x):

<input type="checkbox"/> (AAS)	Associate of Applied Science Degree
<input type="checkbox"/> (AA)	Associate of Arts Degree
<input type="checkbox"/> (AS)	Associate of Science Degree
<input type="checkbox"/>	Specialized Associate Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (BA)	Bachelor of Arts Degree
<input checked="" type="checkbox"/> (BS)	Bachelor of Science Degree
<input type="checkbox"/> (BAS)	Bachelor of Applied Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (MA)	Master of Arts Degree
<input type="checkbox"/> (MS)	Master of Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/>	Doctoral Degree (specify award type ³ :)
<input type="checkbox"/>	K-12 School Personnel Program
<input type="checkbox"/>	Out of Service Area Delivery Program <input type="checkbox"/> Attached MOU
<input type="checkbox"/>	Out of Mission Program
<input type="checkbox"/>	NEW Professional School

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Beginning Term" refers to first term after Regent approval that students may declare this program.

³ Please indicate award such as APE, BFA, MBA, MEd, EdD, JD

Changes to Existing Programs or Administrative Units Required (mark all that apply with an x, if any):

<input type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Emphases transfer from another program or academic unit
<input type="checkbox"/>	Name Change of Existing Program or Academic Unit
<input type="checkbox"/>	Program transfer to a different academic unit
<input type="checkbox"/>	Suspension or discontinuation of a unit or program
<input type="checkbox"/>	Reinstatement of a previously suspended/discontinued program or administrative unit
<input type="checkbox"/>	Other

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Please type your first and last name _____ Date:

I understand that checking this box constitutes my legal signature.

Utah System of Higher Education Program Description - Full Template

Section I: The Request

Utah State University's (DEPARTMENT NAME) requests approval to offer the following degree(s): Equine Science and Management

To be effective on: Fall 2023

This program was approved by the institutional Board of Trustees on:

Section II: Program Proposal

Program Description

This request is to establish a Bachelor of Science (BS) in Equine Science and Management degree to replace the current Equine Science and Management emphasis area within the BS in Animal, Dairy and Veterinary Sciences. The curriculum for the proposed BS Equine Science and Management degree will be exactly the same as for the current Equine Science and Management emphasis area following four-year degree plan found in the USU course catalog: https://catalog.usu.edu/preview_program.php?catoid=35&poiid=34056

This major prepares students for careers dealing with horses. Options include managing equine events, running breeding farms, writing for equine publications, working for breed associations, and working for feed and pharmaceutical companies that deal with equine health.

Consistency with Institutional Mission

The proposed BS Equine Science and Management will replace the current Equine Science and Management emphasis of the BS in Animal, Dairy and Veterinary Sciences that is a long-established degree offering at Utah State University.

Section III: Needs Assessment

Program Rationale

There are several reasons for the proposed change. The first reason for a separate BS Equine Science and Management degree is that the current Equine Science and Management emphasis within the BS Animal, Dairy and Veterinary Sciences has a substantially different curriculum than the other three emphases areas offered (Biotechnology; Animal and Dairy Science; Bioveterinary Science). The second reason for the request for a separate degree is to allow better advising and tracking of students and graduates. The final reason for the request for a separate degree is to offer a degree that is more focused and recognizable to students and stakeholders across the state and region, and degree separation will enhance marketing the proposed degree to specific targeted groups of potential students.

Labor Market Demand

Today, horses are considered recreational animals or companion animals in nearly every case, as modernization of agriculture and livestock management has made the use of the horse in agriculture and ranching optional with equipment such as tractors and ATVs having largely replaced the horse as a work animal. Students completing a degree in Equine Science and Management often choose careers in animal science, animal care and service, or recreational therapy.

According to the Bureau of Labor Statistics, employment of **agriculture and food scientists** (includes animal scientists) is projected to grow 8% from 2021-2031, faster than the projected average of 5% for all occupations (see <https://www.bls.gov/ooh/life-physical-and-social-science/agricultural-and-food-scientists.htm>). Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. Employment of agricultural and food scientists is expected to grow as research into agricultural production methods and techniques continues. Animal scientists are expected to be needed to help research more sustainable farming methods, especially in livestock production. Mean annual salary exceeds \$80,000 for animal scientists (<https://www.bls.gov/oes/current/oes191011.htm>). The Utah Economic Data Viewer indicates that this occupation is expected to experience employment growth of ~0.73% annually in the United States. State-level projections are not provided. (see: <https://jobs.utah.gov/jsp/utalmis/#/occupation/191011/report>).

According to the Bureau of Labor Statistics, overall employment of **animal care and service workers** is projected to grow 29 percent from 2021 to 2031, much faster than the average rate of 5% for all occupations. More specifically, growth for animal caretakers is projected at 30% growth, for animal care and service workers at 29%, for animal trainers at 27%, and for personal care and service occupations at 14% (<https://www.bls.gov/ooh/personal-care-and-service/animal-care-and-service-workers.htm>). About 80,900 openings for animal care and service workers are projected each year, on average, over the decade. Many of those openings are expected to result from the need to

replace workers who transfer to different occupations or exit the labor force, such as to retire. The Utah Economic Data viewer indicates that employment of nonfarm animal caretakers is projected to increase between 2.5 to 4.7% annually in the State of Utah (<https://jobs.utah.gov/jsp/utalmis/#/occupation/39-2021.00/report>). Given the continued use of horses in farming and ranching here in the state, we also gathered data related to farm/ranch operations and management. The occupation outlook for farmers, ranchers and other agricultural managers is 1.6% annual growth (<https://jobs.utah.gov/jsp/utalmis/#/occupation/11-9013.00/report>); a State-level projection for first line supervisors of farming, fishing, and forestry workers is not provided. Mean annual wage for animal caretakers is approximately \$30,000 (<https://www.bls.gov/oes/current/oes392021.htm>) and for animal trainers about \$38,000 (<https://www.bls.gov/oes/current/oes392011.htm>), though it should be noted that the highly specialized skills for working with horses command higher salaries in this sector. The BLS does not track salary data for the equine management sector. However, other data sites suggest a mean salary of \$50,000 per year in the field of equine management (e.g., Salary.com <https://www.salary.com/research/salary/hiring/equine-management-salary>; ZipRecruiter <https://www.ziprecruiter.com/Salaries/Equine-Management-Salary>).

According to the U.S. Bureau of Labor Statistics, employment of **recreational therapists** is projected to grow 4 percent from 2021 to 2031, about as fast as the average for all occupations (<https://www.bls.gov/ooh/healthcare/recreational-therapists.htm>). About 1,500 openings for recreational therapists are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. As large numbers of the U.S. population move into older age groups, more people will need recreational therapists to help treat age-related injuries and illnesses. Older people are more likely than younger people to experience Alzheimer's disease, a stroke, or mobility-related injuries and to benefit from treating these conditions with recreational therapy. Therapists also will be needed to help healthy seniors remain social, active, and independent in their communities as they age. In addition, the number of people with chronic conditions, such as diabetes and obesity, is growing. Recreational therapists will be needed to help patients maintain their mobility, learn how to manage their conditions, and adjust recreational activities to accommodate physical limitations. Therapists also will be needed to plan and lead programs designed to maintain overall wellness through participation in activities such as camps, day trips, and sports. Mean annual salary in for recreational therapists is approximately \$54,000 (<https://www.bls.gov/oes/current/oes291125.htm>).

Student Demand

Enrollment in the BS Equine Science and Management emphasis grew from 72 students in fall 2015 to 94 students for fall 2022, with a noticeable dip in enrollment during the covid pandemic, as students in this program demand hands-on experiences as part of their education. Given the nature of instruction and need for low instructor-to-student ratios for safety, we do not anticipate substantial growth in this program in the next several years. We are well positioned to continue serving between 90 to 100 students in this major with current resources.

Similar Programs

The proposed degree will replace the current emphasis and will not introduce additional overlap across programs in USHE.

Collaboration with and Impact on Other USHE Institutions

The proposed degree will replace the current emphasis and will not offer additional collaboration or impact other USHE institutions.

External Review and Accreditation

Not applicable.

Section IV: Program Details

Graduation Standards and Number of Credits

- 120 credits required.
- Attain a grade point average of at least 2.50 in all ADVS courses specified as requirements in their major curricula.
- ADVS courses required for the major may be repeated only once to improve a grade.
- Courses required for the major may not be taken for a pass/fail grade.
- To graduate with a degree in this major, students must attain an overall GPA of at least 2.25.

Admission Requirements

The proposed degree will replace the current emphasis and requirements for admission will remain unchanged as found in the University Catalog: https://catalog.usu.edu/preview_program.php?catoid=35&poid=34056

Curriculum and Degree Map

Appendices A and B have been completed.

Section V: Institution, Faculty, and Staff Support

Institutional Readiness

The proposed degree will replace the current emphasis and will not require any adjustments to administrative or organizational structure of the institution.

Faculty

The proposed degree will replace the current emphasis and will be supported by existing faculty.

Staff

The proposed degree will replace the current emphasis and will be supported by existing staff.

Student Advisement

The proposed degree will replace the current emphasis and will utilize the current advising provided through the Student Services of the College of Agriculture and Applied Sciences.

Library and Information Resources

The proposed degree will replace the current emphasis and will utilize the current library and information resources of Utah State University.

Projected Enrollment and Finance

Appendix D has been completed.

Section VI: Program Evaluation

Program Assessment

The proposed degree will replace the current emphasis and will follow the assessment plan currently in place for the emphasis. That plan can be found at: <https://caas.usu.edu/advs/assessment/index>

Student Standards of Performance

The proposed degree is replacing the current emphasis and will require existing student standards of performance for the emphasis. The learning objectives and course map for the current emphasis can be accessed at: <https://caas.usu.edu/advs/assessment/index>

Appendix A: Program Curriculum

Course Number	NEW Course	Course Title	Credit Hours
General Education Courses (list specific courses recommended for this program on Degree Map)			
General Education Credit Hour Sub-Total			21
Required Courses			
ADVS 1050		Animal, Dairy and Veterinary Science Academic and Career Orientation	1
ADVS 1110		Introduction to Animal Science	4
ADVS 2200		Anatomy and Physiology of Animals	4
ADVS 3000		Animal Health and Hygiene	3
ADVS 1600		Riding Fundamentals	3
ADVS 2190		Horse Production Practices	3
ADVS 2300		Horse Health Care	2
ADVS 2500		Feeds and Feeding	3
ADVS 3100		Equine Evaluation and Judging	3
ADVS 3520		Equine Nutrition and Exercise Physiology	3
ADVS 4200		Physiology of Reproduction and Lactation (CI)	4
ADVS 4270		Internship in Equine Industry	3
ADVS 4560		Principles of Animal Genetics and Breeding (QI)	3
ADVS 4920		Undergraduate Seminar (CI)	2
ADVS 5190		Equine Business Management	3
BIOL 1610		Biology 1	3
BIOL 1615		Biology 1 Laboratory	1
BIOL 1620		Biology II (BLS)	3
BIOL 1625		Biology II Laboratory	1
CHEM 1210		Principles of Chemistry	4
CHEM 1215		Chemical Principles Laboratory I	1
CHEM 1220		Principles of Chemistry II (BPS)	4
CHEM 1225		Chemical Principles Laboratory II	1
MATH 1050		College Algebra (QL)	4
STAT 1040		Introduction to Statistics (QL)	3
Required Course Credit Hour Sub-Total			69
Elective Courses			
		Choose at least 15 credits from the following:	
ACCT 2010		Financial Accounting Principles	3
ADVS 2100		Weanling Behavior and Handling	3
ADVS 2150		Yearling Fitting and Sales Preparation	3
ADVS 2400		Riding Fundamentals II – Intermediate	3
ADVS 2600		Riding Fundamentals II – Western	2
ADVS 2650		Riding Fundamentals II – Hunter	2
ADVS 2800		Riding Fundamentals for Instructors	3
ADVS 3150		Principles of Equine-Assisted Interventions	3
ADVS 3170		Techniques in Adaptive Riding	3
ADVS 3300		Farrier Science, Basic Hoof Trimming and Shoeing	3
ADVS 3400		Equine Specialist in Equine-Assisted Interventions	3
ADVS 3600		Equine Behavior and Training	3
ADVS 3610		Training and Conditioning of the Lesson Horse	3
ADVS 3690		Administrative Issues in Providing Equine-Assisted Services	3
ADVS 3750		Equine Behavior and Training II	3
ADVS 4220		Applied Equine Reproduction I	3
ADVS 4230		Supervised Hours in Providing Equine-Assisted Services	3
ADVS 5860		Poisonous Range Plants Affecting Livestock	3
APEC 1400		Introduction to Agriculture Policy (BSS)	3
APEC 2010		Introduction to Microeconomics (BSS)	3
APEC 2120		Small Firm Accounting Basics	3

APEC 2310		Small Firm Management	3
APEC 2500		Commodity Futures and Options Trading and Analysis	2
APEC 2830		Agribusiness Sales and Marketing	3
APEC 3010		Introduction to Agricultural Economics and Agribusiness (DSS)	3
ASTE 3600		Management of Agriculture Machinery Systems (QI)	3
BUSN 2050		Business Law	4
BUSN 2320		Small Business Management – CTE (HR)	3
DATA 2100		Data and Information in Business	3
MSLE 3110		Managing Organizations and People (DSS)	3
MSLE 3500		Fundamentals of Marketing	3
MSLE 3510		New Venture Creation	3
MSLE 3530		New Venture Marketing	3
MSLE 3540		New Venture Finance	3
MSLE 3580		New Venture Execution	3
PSC 2010		Soils, Waters, and the Environment (BPS)	3
PSC 4320		Forage Production and Pasture Management	3
WILD 4000		Principles of Rangeland Management	3
Any other elective			variable
Elective Credit Hour Sub-Total			30
Core Curriculum Credit Hour Sub-Total			120

Add An Emphasis:

Can students complete this degree without emphases? X **Yes** **No**

Course Number	NEW Course	Course Title	Credit Hours
Name of Emphasis:			
Emphasis Credit Hour Sub-Total			
Total Number of Credits to Complete Program			

Program Curriculum Narrative

Students must register for a minimum of three credits for ADVS 4250 Internship in Animal Industry **or** three credits for ADVS 4800 Undergraduate Research and Creative Opportunity.

Students may complete a variable number of elective credits not in the list above to meet the total of 120 credits for the degree.

Degree Map

First Year Fall	Cr. Hr.	First Year Spring	Cr. Hr.
ADVS 1110: Intro to Animal Science	4	ADVS 1600: Riding Fundamentals I	3
BIOL 1610: Biology I	3	ADVS 2190: Horse Production Practices	3
BIOL 1615: Biology I Laboratory	1	BIOL 1620: Biology II (BLS)	3
ENGL 1010: Intro to Writing: Academic Prose (CL1)	3	BIOL 1625: Biology II Laboratory	1
Math 1050: College Algebra (QL)	4	STAT 1040: Introduction to Statistics (QL)	3
ADVS 1050: Animal, Dairy and Veterinary Science Academic and Career Orientation	1	Elective	2
Total	16	Total	15
Second Year Fall	Cr. Hr.	Second Year Spring	Cr. Hr.
ADVS 2500: Feeds and Feeding	3	ADVS 2200: Anatomy and Physiology of Animals	4
CHEM 1210: Principles of Chemistry I	4	APEC 2010: Introduction to Microeconomics (BSS)	3
CHEM 1215: Chemical Principles Laboratory I	1	CHEM 1220: Principles of Chemistry II (BPS)	4
APEC 1600: Natural Resources and American Economic Institutions (BAI)	3	CHEM 1225: Chemical Principles Laboratory II	1
Breadth Creative Arts (BCA) Course	3	ENGL 2010: Intermediate Writing: Research Writing in a Persuasive Mode (CL2)	3
ADVS 2300: Horse Health Care	2		15
Total	16	Total	
Third Year Fall	Cr. Hr.	Third Year Spring	Cr. Hr.
Elective	2	ADVS 3000: Animal Health and Hygiene	3
Directed Elective	3	ADVS 3100: Equine Evaluation and Judging	3
ADVS 3520: Equine Nutrition and Exercise Physiology	3	Directed Elective	3
Breadth Humanities (BHU) Course	3	Elective	6
Depth Social Sciences (DSS) Course	3		
Total	14	Total	15
Fourth Year Fall	Cr. Hr.	Fourth Year Spring	Cr. Hr.
ADVS 4200: Physiology of Reproduction and Lactation (CI)	4	Directed Elective	3
ADVS 4270: Internship in Equine Industry	3	Directed Elective	3
ADVS 4560: Principles of Animal Genetics and Breeding (QI)	3	Directed Elective	3
ADVS 4920: Undergraduate Seminar (CI)	2	Depth in Humanities and Creative Arts (DHA) Course	3
ADVS 5190: Equine Business Management	3	Elective	3
Total	15	Total	15

Appendix C: Current and New Faculty / Staff Information

Part I. Department Faculty / Staff

	# Tenured	# Tenure -Track	# Non -Tenure Track
Faculty: Full Time with Doctorate	17	3	15
Faculty: Part Time with Doctorate	1		1
Faculty: Full Time with Masters			2
Faculty: Part Time with Masters			2
Faculty: Full Time with Baccalaureate			2
Faculty: Part Time with Baccalaureate			1
Teaching / Graduate Assistants			
Staff: Full Time			39
Staff: Part Time			4

Part II. Proposed Program Faculty Profiles

	First Name	Last Name	Tenure (T) / Tenure Track (TT) / Other	Degree	Institution where Credential was Earned	Est. % of time faculty member will dedicate to proposed program.	If "Other," describe
Full Time Faculty							
	LeAnn	Bayles	Other	BS	Utah State University	85%	Non-tenure track
	Gary Ryan	Bayles	Other	BS	Utah State University	67%	Non-tenure track
	Holly	Clement	T	DVM, MS	University of California, Davis	21%	
	Karl	Hoopes	T	DVM	Colorado State University	25%	
	S. Clay	Isom	T	PhD	University of Missouri	8%	
	Justin	Jenson	Other	MS	Utah State University	4.2%	Non-tenure track
	Jim	Keyes	T	MS	Utah State University	40%	
	Chad	Page	TT	PhD	University of Wyoming	10%	
	Lee	Rickords	T	PhD	Louisiana State University	5%	
	Kerry	Rood	T	DVM, MS, MPH	Kansas State University	2%	
	Judy	Smith	Other	MS	Oklahoma State University	95%	Non-tenure track
	Alexis	Sweat	Other	DVM, BS	Washington State University	8%	Non-tenure track
	Kara	Thornton-Kurth	T	PhD	University of Idaho	9%	
							Add Another Full Time
Part Time Faculty							
	Sarah	Anderson	Other	BS	Utah State University	50%	Temporary instructor
	Aubrey	Fine	Other	PhD	California Polytechnic State University	17%	adjunct
							Add Another Part Time

Part III: New Faculty / Staff Projections for Proposed Program

	# Tenured	# Tenure -Track	# Non -Tenure Track	Academic or Industry Credentials Needed	Est. % of time to be dedicated to proposed program.
Faculty: Full Time with Doctorate				No new faculty or staff required.	
Faculty: Part Time with Doctorate					
Faculty: Full Time with Masters					
Faculty: Part Time with Masters					
Faculty: Full Time with Baccalaureate					
Faculty: Part Time with Baccalaureate					
Teaching / Graduate Assistants					
Staff: Full Time					
Staff: Part Time					

Appendix D: Projected Program Participation and Finance

Part I.

Three Year Projection: Program Participation and Department Budget						
	Year Preceding Implementation	New Program				
		Year 1	Year 2	Year 3	Year 4	Year 5
Student Data						
# of Majors in Department	503	513	523	533	540	545
# of Majors in Proposed Program(s)		95	96	97	98	100
# of Graduates from Department	78	80	83	86	89	92
# Graduates in New Program(s)		7	8	10	12	15
Department Financial Data						
	Department Budget					
	Year Preceding Implementation (Base Budget)	Year 1	Year 2	Year 3		
		Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)		
<i>Project additional expenses associated with offering new program(s). Account for New Faculty as stated in Appendix C, "Faculty Projections."</i>						
EXPENSES – nature of additional costs required for proposed program(s)						
<i>List salary benefits for additional faculty/staff each year the positions will be filled. For example, if hiring faculty in year 2, include expense in years 2 and 3. List one-time operating expenses only in the year expended.</i>						
Personnel (Faculty & Staff Salary & Benefits)	\$6,176,099					
Operating Expenses (equipment, travel, resources)	\$ 233,247					
Other:						
TOTAL PROGRAM EXPENSES		\$0	\$0	\$0		
TOTAL EXPENSES	\$6,409,346	\$0	\$0	\$0		
FUNDING – source of funding to cover additional costs generated by proposed program(s)						
<i>Describe internal reallocation using Narrative 1 on the following page. Describe new sources of funding using Narrative 2.</i>						
Internal Reallocation	\$6,409,346					
Appropriation						
Special Legislative Appropriation						
Grants and Contracts						
Special Fees						
Tuition						
Differential Tuition (requires Regents approval)						
PROPOSED PROGRAM FUNDING		\$0	\$0	\$0		
TOTAL DEPARTMENT FUNDING	\$6,406,346	\$0	\$0	\$0		
Difference						
Funding - Expense	\$0	\$0	\$0	\$0		

Part II: Expense explanation

Expense Narrative

The proposed degree replaces a current emphasis and will not require reallocation or additional funding.

Part III: Describe funding sources

*Note, the budget described above excludes the School of Veterinary Medicine, which operates independently of the rest of the ADVS department. The current SVM budget includes \$3,212,418 for salaries and wages, \$1,311,054 in employee benefits, \$19,171,054 in operating expenses for total expenses of \$23,696,100. Revenues include \$21,539,900 from state tax funds, \$2,116,000 tuition, \$39,200 USU budget reallocation for total revenue of \$23,696,100.

Revenue Narrative 1

The proposed degree replaces a current emphasis and will not require additional funding.

Revenue Narrative 2

The proposed degree replaces a current emphasis and will not require reallocation or additional funding.

ITEM FOR ACTION

RE: Aggie Action 2028, USU Strategic Plan

EXECUTIVE SUMMARY

The President's Strategic Planning Committee has completed its work and recommends to the Board of Trustees the Aggie Action 2028, USU Strategic Plan as it currently stands.

RECOMMENDATION

The President and Provost recommend that the Board of Trustees approve the Aggie Action 2028, USU Strategic Plan including the pillars, outcomes and objectives as presented to the Board of Trustees on December 2, 2022.

**RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES**

WHEREAS, The President and the Provost recommend that the Board of Trustees approve the Aggie Action 2028, USU Strategic Plan.

NOW, THEREFORE, BE IT RESOLVED, That the USU Board of Trustees hereby approve the Aggie Action 2028, USU Strategic Plan.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

ITEM FOR ACTION

RE: Request for approval for the Utah State University Police Department to dispose of property or apply proceeds of property sales towards public interest uses

The USU Department of Public Safety requests that the Board of Trustees permit and grant authority to the USU Police Department (“USU PD”) to dispose of confiscated or unclaimed property and to apply the proceeds of property sales towards public interest uses, as further in the Executive Summary below. This request is made pursuant to Utah Code section 24-3-103.5 and for the purpose of ensuring compliance with Utah law. The Office of General Counsel and the USU Police Department recommend that the Board of Trustees approve this request.

EXECUTIVE SUMMARY

During its standard operations, USU PD regularly receives lost, unclaimed, or stolen property; property seized as evidence; safe harbor firearms; or otherwise illegal firearms that need to be disposed of whether through destruction, sale, or donation to designated bona fide charities or agencies. Utah law requires that before a government agency can apply the proceeds of sale of or the disposition of property—particularly firearms—to a public interest use, the agency “shall obtain from the legislative body of the agency’s jurisdiction [] permission to apply the proceeds of the sale to a public interest use; and [] the designation and approval of the public interest use to which the agency applies the proceeds.” Utah Code Ann. § 524-3-103.5(3)(b).

For purposes of compliance with Utah Code section 24-3-103.5, the Board of Trustees is the equivalent of a “legislative body” and has authority to designate the public interests uses to which USU PD can apply the property sale proceeds or donated property. Due to the amount of property that is collected or turned into USU PD after any and all USU events, coupled with the amount of evidence collected on cases USU PD is investigating, and the limited storage space at USU PD, these property sales need to occur on a regular basis. As a result, USU requests that the Board of Trustees designate the various public interest uses that the Chief can utilize when determining where the sales of proceeds of, or donation of, property should be directed.

Under Utah law, “public interest use” is defined as a “use by a government agency as determined by the legislative body of the agency’s jurisdiction [,] or [a] donation of the property to a nonprofit charity registered with the state.” Utah Code Ann. § 24-1-102(23). As a result, the Board of Trustees can designate various public interest uses that it has determined to be appropriate.

USU PD proposes that it be designated authority to determine how to dispose of lost, unclaimed, or stolen property; property seized as evidence; safe harbor firearms; or, otherwise illegal firearms subject to the following limitations.

Property with No Monetary Value

- If the property is illegal (like a firearm with the serial number filed off) or of no value (like a used water bottle), USU PD will appropriately dispose of the property using appropriate recycling services or destroying the property.

Property with Monetary Value

- Property with monetary value will be placed in USU surplus and then sold according to USU’s surplus policies and procedures.

- The proceeds from the sales of such property will be directed to a bona fide charity or Utah State University educational uses or purposes.

Property with Practical Use Value

- USU PD is designated authority to determine whether property has any practical use value. Property that is determined to have practical use value can be used for the following public interest uses:
 - For firearms, testing by the Utah Bureau of Forensic Services Lab (“UBFS Lab”);
 - Use in USUPD or local law enforcement trainings or other law enforcement uses or purposes; and/or
 - Use in Utah State University educational programs or activities.

In sum, after review by USU PD and the Office of General Counsel, it is recommended that the Board of Trustee’s select the following public interest uses that the Chief can apply the property and/or proceeds from the sale of the property towards:

1. A bona fide charity;
2. Utah State University educational uses or purposes;
3. Firearms and weapons can be donated to the Utah Bureau of Forensic Services, created under Utah Code Section 53-10-401, for firearm and weapon testing; and/or
4. Utah State University Police Department or other local law enforcement uses or purposes.

The disposition of property seized and/or obtained by USU PD will be memorialized in a 500-level policy, substantively similar to the draft policy attached hereto.

RECOMMENDATION

The Office of General Counsel and USU PD recommend that the Board of Trustees approve the following public interest uses to dispose of property or apply proceeds from the sale of property towards:

1. a bona fide charity;
2. Utah State University educational uses or purposes;
3. firearms and weapons can be donated to the Utah Bureau of Forensic Services, created under Utah Code Section 53-10-401, for firearm and weapon testing; and
4. Utah State University or other local law enforcement uses or purposes.

RESOLUTION
UTAH STATE UNIVERSITY
BOARD OF TRUSTEES

WHEREAS, Utah law requires that Utah State University's Police Department obtain approval from Utah State University's legislative body, in this case the Board of Trustees, to dispose of lost, unclaimed, or stolen property; property seized as evidence; safe harbor firearms; or otherwise illegal firearms and to apply the proceeds from the disposition of such property for certain public interest uses; and

WHEREAS, Utah State University desires to appropriately dispose of evidence and property under Utah law; and

WHEREAS, the public interests are appropriate within Utah law and would benefit Utah State University, local agencies, and the community;

NOW, THEREFORE, BE IT RESOLVED, the Utah State University Board of Trustees approves and authorizes the Utah State University Police Department to utilize the following public interest uses to dispose of property or apply proceeds of property sales to the following:

1. a bona fide charity;
2. Utah State University educational uses or purposes;
3. firearms and weapons can be donated to the Utah Bureau of Forensic Services, created under Utah Code Section 53-10-401, for firearm and weapon testing; and
4. Utah State University or other local law enforcement uses or purposes.

Pursuant to the policy attached hereto, Utah State University's Chief of Police can appropriately determine which aforementioned public interest use best suits the disposition of the specific property.

RESOLUTION APPROVED BY THE USU BOARD OF TRUSTEES:

Date

University Policy XXX: Disposition of Property and Evidence by Utah State University Police Department

Category: Operating Policies

Subcategory: General

Covered Individuals: Utah State University Police Department

Responsible Executive: Utah State University Board of Trustees

Policy Custodian: Utah State University Police Department, Chief of Police

Last Revised: Date of Latest Revision YYYY/MM/DD

XXX.1 PURPOSE AND SCOPE

In the ordinary course of university operations, the USU Police Department takes custody of (1) lost, mislaid, or unclaimed property, including firearms; (2) property and firearms seized as evidence; and (3) unclaimed safe keep firearms. Such property must be disposed of consistent with Utah law. The purpose of this policy is to set forth the parameters for how USU Police Department may dispose of such property.

XXX.2 POLICY

Any property that comes into the possession of a Utah State University Police Department employee in their capacity as a peace officer or law enforcement agency shall be disposed of according to this policy.

2.1 Disposition or Release of Lost or Mislaid Property

Lost or mislaid property shall be disposed of or released in accordance with Utah Code Chapter 77-24a as amended, or its successor statute.

2.2 Disposition or Release of Property and Firearms No Longer Needed as Evidence

Property and firearms held as evidence that is no longer needed as evidence shall be disposed of or released in accordance with Utah Code Chapter 24-3, as amended, or its successor statute.

2.3 Disposition or Release of Safe Harbor Firearms

Firearms shall be disposed of or released in accordance with Utah Code Chapter 53-5c, as amended, or its successor statute.

2.4 Destruction of Firearms

Firearms that have been determined to be unfit for sale, associated with a notorious crime, or are contraband, can be destroyed pursuant to the applicable sections in Utah Code Chapter 53-5c, Chapter 77-24a, and Chapter 24-3-103.5, as amended, or their successor statutes.

2.5 Public Interest Use

Pursuant to Utah Code Sections 24-3-103 and 53B-2-103, Utah State University's Board of Trustees has the legislative authority of Utah State University's Police Department and has specified the procedure to

be used to dispose of property pursuant to a public interest use, or to sell the item by competitive sealed bid or at a public auction and apply the proceeds of the sale to a public interest use via resolution.

XXX.3 RESPONSIBILITIES

The Utah State University Chief of Police is granted the authority and responsibility to maintain the Disposition of Property Policy and Procedures.

XXX.4 REFERENCES

- Utah Code Chapter 77-24a
- Utah Code Chapter 24-3
- Utah Code Chapter 53-5c
- Utah Code Section 10-8-2

XXX.5 RELATED USU POLICIES

- USU Police Department Policy Handbook

XXX.6 DEFINITIONS

- **“Firearm”** means the same definition as utilized in Utah Code Ann. §§ 53-5c-102(3), 24-3-103.5, 24-3-103, whichever is applicable to type of disposition.
- **“Proceeds”** means the same definition as utilized in Utah Code Ann. § 24-3-102(19).
- **“Public Interest Use”** means the same definition as utilized in Utah Code Ann. § 24-3-102(23).

Information below is not included as part of the contents of the official policy. It is provided only as a convenience for readers/users and may be changed at any time by persons authorized by the president.

RESOURCES [Arial Narrow 13, bold, blue RGB 0-38-58, all caps]

(List resources to aid in compliance or indicate “None.”) [Arial Narrow 10]

Procedures [Arial Narrow 12, color RGB 196-78-40]

- Hyperlinks to procedures. [Arial 10]
- Hyperlinks to procedures.

Guidance [Arial Narrow 12, color RGB 196-78-40]

- Hyperlinks to guidance. [Arial 10]
- Hyperlinks to guidance.

Related Forms and Tools [Arial Narrow 12, color RGB 196-78-40]

- Hyperlinks to forms and tools. [Arial 10]
- Hyperlinks to forms and tools.

Contacts [Arial Narrow 12, color RGB 196-78-40]

- Hyperlinks to contacts. [Arial 10]
- Hyperlinks to contacts.

POLICY HISTORY

Original issue date: YYYY/MM/DD [Arial 10]

Last review date: YYYY/MM/DD [Arial 10]

Next scheduled review date: YYYY/MM/DD [Arial 10]

Previous revision dates: YYYY/MM/DD, YYYY/MM/DD [Arial 10]

DRAFT

PRESIDENT'S REPORT

1. Information Items

- a. Student Resolution and Commendation

2. Recent Events

- a. Football – USU at Colorado State University – Fort Collins, Colorado – October 15, 2022
- b. Envision Utah Executive Committee Virtual Retreat – October 20, 2022
- c. Football – USU at University of Wyoming – Laramie, Wyoming – October 22, 2022
- d. Eastern Utah Economic Summit – Price, Utah – October 27, 2022
- e. USU Board of Trustees Special Meeting – October 31, 2022
- f. Opening Remarks at Research Landscapes – Salt Lake City, Utah – November 3, 2022
- g. Remarks at USU Campaign Launch Event – November 4, 2022
- h. Football – University of New Mexico at USU – November 5, 2022
- i. Attend and Present at Association of Public and Land-grant Universities Annual Meeting – Denver, Colorado – November 6-7, 2022
- j. Women's Basketball – College of Idaho at USU – November 7, 2022
- k. Men's Basketball – Utah Valley University at USU – November 7, 2022
- l. Men's Basketball – Bradley at USU – November 11, 2022
- m. Women's Basketball – at Southeastern Louisiana – November 11, 2022
- n. Football – USU at University of Hawai'i – November 12, 2022
- o. Men's Basketball – Santa Clara at USU – November 14, 2022
- p. Mountain West Board of Directors Legal & Finance Committee Virtual Meeting – November 16, 2022
- q. Envision Utah Executive Committee Virtual Meeting – November 16, 2022
- r. Utah Board of Higher Education Meeting – Ogden, Utah – November 18, 2022
- s. Remarks at Old Main Society Dinner – November 19, 2022
- t. Football – San Jose State University at USU – November 19, 2022
- u. Mountain West Board of Director's Virtual Meeting – November 21, 2022
- v. Men's Basketball – Oral Roberts at USU – November 22, 2022
- w. Women's Basketball – Ball State at USU – November 23, 2022
- x. Football – USU at Boise State University – November 25, 2022
- y. Institute of Land, Water & Air Report to the Governor – Salt Lake City, Utah – December 1, 2022
- z. Men's Basketball – at Utah Tech University – December 1, 2022
- aa. USU Board of Trustees Regular Meeting – December 2, 2022

3. Upcoming Events

- a. Women's Basketball – Utah Valley at USU – December 3, 2022
- b. Mountain West Football Championship Game Teams (location TBD) – December 3, 2022
- c. Women's Basketball – BYU at USU – December 6, 2022
- d. Mountain West Board Meeting – Phoenix, Arizona – December 11-12, 2022
- e. Men's Basketball – Westminster College at USU – December 15, 2022
- f. Men's Basketball – Weber State at USU – December 19, 2022

- g. Men's Basketball – Diamond Head Tournament – Hawaii – December 22-24, 2022
- h. Men's Basketball – Fresno State at USU – December 31, 2022
- i. Women's Basketball – San Diego State at USU – December 31, 2022
- j. Women's Basketball – Colorado State at USU – January 5, 2023
- k. USU Board of Trustees Regular Meeting – January 6, 2023

2 December 2022

ITEM FOR INFORMATION

RE: Revised 500 Level Policy

The attached policy is submitted to the Board of Trustees as information. The policy received the appropriate administrative review and approval.

EXECUTIVE SUMMARY

The University revised Policy 523 Scholarship Awarding as shown in the following documents that includes redlined and final versions of the policy.

Consistent with USU Policy 203, the revised policy was presented to and approved by the Executive Committee and President.

University Policy 532: Scholarship Awarding

Category: Operating Policies

Sub Category: *General*

Responsible Executive: [Executive](#) Vice President

Policy Custodian: [Office of the Executive Vice President](#) ~~Academic & Instructional Services~~

Last Revised: [2022/10/26](#) ~~2021/05/26~~

Previous USU Policy Number: 532

532.1 PURPOSE AND SCOPE

Utah State University provides undergraduate and graduate [scholarships](#) to students through funds provided by donors, federal and state governments, and University general funds. This policy establishes the framework to ensure that proper stewardship, guidelines, and internal controls are in place to achieve the highest level of public trust and to ensure that student needs are considered in the process.

Scholarship awarding requires an understanding of best practices that foster accountability, protect employee integrity, and safeguard University funds. For purposes of this policy, scholarships and waivers include both qualified and non-qualified scholarship awards.

532.2 POLICY

Each [scholarship-awarding college](#) and/or unit shall:

1. Recognize the [Free Application for Federal Student Aid \(FAFSA\)](#), ~~as the official resource when determining financial need for need-based scholarships. If an alternate calculating mechanism is needed, it must be approved by~~ [or a similar need based calculating mechanism as approved by the Central Scholarship Committee](#), ~~as the official resource when determining financial need for need-based scholarships.~~
2. Create scholarship-awarding procedures, in collaboration with the ~~Scholarship Office~~ [Student Financial Support](#), that include but are not limited to:
 - [College/Unit Responsibilities \(Section 3.1\)](#)
 - [Separation of Duties \(Section 3.2\)](#)
 - [Use of Funds \(Section 3.3\)](#)
 - [Reconciliation of Awards \(Section 3.4\)](#)
 - [Timely & Accurate Reporting \(Section 3.5\)](#)
3. [Award scholarships consistent with USU's nondiscrimination statement and not use the following criteria during selection & awarding:](#)
 - [Citizenship](#)
 - [Race/Color](#)
 - [Ethnicity](#)
 - [Religion](#)
 - [Gender](#)
 - [National Origin](#)
 - [Sexual Orientation](#)
 - [Disability](#)
 - [Age](#)

[If existing endowment/gift agreements include criteria mentioned above, University Advancement and the Office of Equity must be included in the interpretation of the existing gift agreement and be made aware of the awarding process.](#)



The Central Scholarship Committee will establish standard procedures for the Utah State University system.

Exemption for Intercollegiate Athletic Scholarships and Grants-in-aid Program

The Vice President and Director of Athletics, as designated by USU Policy 104.4.7(8), retains the supervision of “*the intercollegiate athletic scholarship and grants-in-aid program and all athletic awards [scholarships] subject to NCAA rule requirements and the review of the Faculty Athletics Representative, Athletics Compliance Office, ~~Financial Aid Office and Scholarship Office~~ and Student Financial Support.*” Therefore, the administration, internal controls, processes, and procedures for these scholarships are excluded from this policy.

532.3 SCHOLARSHIP-AWARDING PROCEDURES

3.1 College/Unit Responsibilities

Individuals involved in scholarship awarding should understand procedures in sufficient detail to maintain the effectiveness and integrity of the awarding process. Colleges/Units should ensure that all employees involved in scholarship awarding receive relevant training from [Student Financial Support](#) ~~the Scholarship Office~~ or other experienced individuals who can provide adequate knowledge, skills, and abilities to function within, and contribute to, an appropriate scholarship-awarding environment.

College/Unit responsibilities should include:

- Documentation of the following:
 - [College/Unit Scholarship Committee membership and selection process](#)
 - [Conflict of Interest submission by committee members](#)
 - Application review and awardee selection process
 - [Scholarship notifications](#)
 - [Scholarship acceptances](#)
 - Point-of-contact information for coordination of information, activities, and data
 - Interpretation of donor agreement language if unclear (approved by University Advancement)
 - Exceptions and approval of the exceptions by the College/Unit Scholarship Committee
 - Documentation should be held for a minimum of 6 years after the awarding cycle in an electronic format and location that can be accessed by ~~the Scholarship Office~~ [Student Financial Support](#) and/or Internal Audit
- Publication of the following:
 - College/Unit application deadlines
 - Awarding scholarship criteria (i.e., major, GPA, etc)
 - Scholarship appeal processes and procedures
 - College/Unit Scholarship Committee member [conflict-of-interest](#) statement

3.2 Separation of Duties

Duties should be appropriately segregated such that no one person has control of both awarding and funding scholarships. If a college/unit has questions about scaling procedures to meet smaller operations, contact ~~the Scholarship Office~~ [Student Financial Support](#) for guidance regarding compensating controls prior to establishing processes or compromising the separation of duties.

3.3 Use of Funds

Scholarship funds must be utilized in accordance with appropriate intent or donor restriction. If this is not feasible, University Advancement will work with the donor (if surviving) to release or modify the criteria. In cases where the donor is no longer living, University Advancement will work with the Office of General Counsel to release or modify the gift's purpose subject to Utah Code 51-8-501 which may require approval by the Attorney General for authorization. [Institutional and college/unit scholarships can be awarded to Undocumented/DACAmented students, as long as the student is eligible for HB144.](#)

3.4 Reconciliation of Awards

Reconciliation of scholarship awards should be completed regularly by Business Services, and reviewed by college/unit administrators ([i.e. Dean's Office, Department Heads, etc.](#)).

3.5 Timely & Accurate Reporting

Scholarship-awarding reports must be accurate and should be available to appropriate college personnel in a timely manner.

532.4 AUDITS

Internal auditors, external auditors, and ~~Scholarship Office~~ [Student Financial Support](#) personnel have authority to review and measure the effectiveness of scholarship controls. Although college operations may influence when reviews occur, surprise reviews may be initiated in an awarding area with minimal or no notice.

532.5 REFERENCES

- IRS Scholarships, Fellowship Grants, and Other Grants [Topic 421](#)
- Utah Board of Higher Education Policy [R513, Tuition Waivers and Reductions](#)
- Utah Board of Higher Education Policy [R601, Board of Directors of the Utah Higher Education Assistance Authority](#)
- Utah Board of Higher Education Policy [R602, Bylaws of the Utah Higher Education Assistance Authority Board of Directors](#)
- Utah Board of Higher Education Policy [R649, Utah Higher Education Assistance Authority Privacy Policy](#)
- Utah Board of Higher Education Policy [R685, Utah Educational Savings Plan Trust](#)
- [Utah State Code 63G-12-402](#) - Receipt of state, local, or federal public benefits – Verification – Exceptions – Fraudulently obtained benefits – criminal penalties – Annual Report
- Utah Code 51-8-501 - Uniform Prudent Management of Institutional Funds Act
- 26 US Code Section 117 – Qualified Scholarships

532.6 RELATED USU POLICIES

- [Utah State University Policy 102 - The State System of Higher Education](#)
 - Section 4.8(24) Scholarship, Student Loans, and Tuition Waivers
 - Section 4.8(25) Educationally Disadvantaged
- [Utah State University Policy 104 - The University President and Other Officers](#)
 - Section 4.7(8) Vice President and Director of Athletics
- [Utah State University Policy 583 - Research](#)
 - Section 3.4 Scholarship and Fellowship Funds

532.7 DEFINITIONS ~~[Arial Narrow 13, bold, blue RGB 15-36-57, all caps]~~

7.1 [Acceptance Process](#): Students must officially accept their scholarship offer. Awards offered by the

Admissions Office are accepted through the Confirmation of Enrollment process. All other College/Unit awards must be accepted in ScholarshipUniverse or ServiceNow.

7.2 Award Notifications: Students must receive an award notification from the awarding unit that includes details pertaining to the award, such as:

~~Acceptance Notices: Students must sign an acceptance notification detailing the award amount. Awarding units should add details pertaining to the award, such as:~~

1. Student name
2. A number
3. Title of Scholarship
4. Awarding period (specifying the semester)
5. Value of award per semester
6. Whether award can be deferred/held
7. Criteria, Credit and GPA requirements
8. Notification of acceptance deadline and failure to accept by deadline will result in nullification of offer
9. What the scholarship can be applied to, such as: tuition, fees, tuition & fees, resident portion of nonresident tuition, housing, books, meals, insurance, etc.
10. Reminder that the student is responsible for ensuring their account is paid in full by the posted fee-payment deadline, and that unpaid charges may result in loss of classes.
11. Specifying whether "Thank You" letters are required before disbursement.
12. Statement that Federal financial aid (student loans, SEOG, work-study) may be reduced or canceled if scholarship funds received exceed your unmet need or financial aid budget.

~~7.32~~ **Central Scholarship Committee:** This committee provides University-wide procedures that must be followed by the colleges/units. The College/Unit Scholarship Committee must create their own procedures that include the items outlined by the Central Scholarship Committee in their documented procedures This committee will establish and publish scholarship awarding procedures for colleges/units to implement; Internal Audit will audit awarding colleges/units to the established procedures.

Membership will consist of: two (2) standing representatives – the ~~Director of the Scholarship Office~~ Executive Director of Student Financial Support and the Chair of the Executive Enrollment Management Committee (EEMC). In addition, there will be:

- One (1) academic dean or designee to be appointed by the Provost for a two (2) year term;
- One (1) financial officer to be appointed by the Vice President of Business and Finance for a two (2) year term;
- Two (2) rotating college representatives to be recommended by the Provost (from different colleges than the academic dean or designee outlined above), approved by the two standing representatives, rotated every two (2) years;
- One (1) statewide campus representative to be appointed by the Vice President of Statewide Campuses, rotated every two (2) years; and
- One (1) university advancement representation to be appointed by the Vice President of Advancement, rotated every two (2) years.

The Central Scholarship Committee is the primary source of information, education, and assistance on the topics governed by this policy.

~~7.43~~ **College/Unit Scholarship Committee:** The structure and membership will be determined and documented by each college. Students or the donor(s) will not be part of the reviewing or awarding processes. All members must be FERPA trained and have submitted the conflict-of-interest disclosure.

Duties include:

- Documenting procedures as outlined in 3.1 College/Unit Responsibilities,

- [With approval from University Advancement, interprets scholarship language on existing donor agreements.](#)
- [Reviews recipient requirements.](#)
- [Determines recipients of awards, and](#)
- [Ensures scholarship funds are utilized in accordance with appropriate intent or donor restriction.](#) ~~With approval from University Advancement, interprets scholarship language on existing donor agreements, reviews recipient requirements, and determines recipients of awards. Ensures scholarship funds are utilized in accordance with appropriate intent or donor restriction. The structure and membership will be determined by each college. Students will not be part of reviewing or awarding processes. All members must be FERPA trained and have signed the conflict-of-interest disclosure.~~

7.54 Conflict-of-Interest: An action by an individual reviewing and/or recommending a scholarship that results in a direct financial benefit to a person closely affiliated to the individual making the recommendation. Conflict-of-interest may also occur if an individual exerts influence to select a recipient without considering and documenting objective criteria for the scholarship.

7.65 Financial Need-Based Scholarships: Scholarships awarded based on financial need as defined by the *Free Application for Federal Student Aid (FAFSA)*.

7.76 Free Application for Federal Student Aid (FAFSA): The FAFSA is the basic student financial aid application form used by all two and four-year colleges, universities, and career schools for the awarding of federal student aid and most state and college aid. At USU, ~~the Financial Aid Office~~ [Student Financial Support](#) administers Title IV aid, which is the aid available to students through filling out the FAFSA.

7.87 Non-Qualified Scholarship: Any portion of an award, scholarship, fellowship, or grant that does not directly pay for those items defined as a qualified scholarship. Non-qualified scholarships are includible in the gross income of the recipient and are subject to withholding for tax purposes. Withholdings are to be applied by the institution for specified citizenship codes such as nonresident aliens living in the US. [International students may be charged an international tax if the award exceeds their qualified charges.](#) For non-degree nonresident candidates and nonresident post-doctoral research scholars, the entire award is non-qualified and included in taxable income.

7.98 Qualified Scholarship: 26 US Code Section 117 – Qualified Scholarships, states that a qualified scholarship is one that is used to pay "*tuition and fees paid to enroll in, or to attend, an educational institution*" or "*fees, book, supplies, and equipment required for the courses at the educational institution.*" Qualified scholarship payments to nonresident aliens are not taxed or reported to the IRS.

7.109 Scholarship: A qualified or non-qualified grant or payment made to support a student's education, awarded on the basis of need or academic or other achievement. Scholarships are not repaid. Scholarships may be referred to by various titles (e.g. award, grant, fellowship, etc.). However, any titles that fall within the classification of non-qualified or qualified scholarships are considered "scholarships" for purposes of this policy.

7.110 Scholarship Office [Student Financial Support](#): ~~The Scholarship Office~~ [Student Financial Support](#) establishes the process by which scholarships are applied to student accounts. ~~The Scholarship Office~~ [Student Financial Support](#) may collaborate with scholarship-awarding colleges/units on scholarship processes and procedures, and may provide guidance for maintaining appropriate internal controls.

7.124 Scholarship-Awarding College/Unit: Any college/unit within USU that issues, evaluates, or oversees scholarships as outlined by this policy. Each college/unit determines how scholarships are processed within the college, and whether one procedure is sufficient for the entire college/unit or if multiple procedures are necessary.

POLICY HISTORY

Original issue date: 2017/08/09

| Last review date: [2022/10/26](#)~~2021/05/26~~

| Previous revision dates: [2022/10/26](#), 2021/05/26, 2017/08/09

University Policy 532: Scholarship Awarding

Category: Operating Policies

Sub Category: *General*

Responsible Executive: Executive Vice President

Policy Custodian: Office of the Executive Vice President

Last Revised: 2022/10/26

Previous USU Policy Number: 532

532.1 PURPOSE AND SCOPE

Utah State University provides undergraduate and graduate [scholarships](#) to students through funds provided by donors, federal and state governments, and University general funds. This policy establishes the framework to ensure that proper stewardship, guidelines, and internal controls are in place to achieve the highest level of public trust and to ensure that student needs are considered in the process.

Scholarship awarding requires an understanding of best practices that foster accountability, protect employee integrity, and safeguard University funds. For purposes of this policy, scholarships and waivers include both qualified and non-qualified scholarship awards.

532.2 POLICY

Each [scholarship-awarding college](#) and/or unit shall:

1. Recognize the [Free Application for Federal Student Aid \(FAFSA\)](#) as the official resource when determining financial need for need-based scholarships. If an alternate calculating mechanism is needed, it must be approved by [Central Scholarship Committee](#).
2. Create scholarship-awarding procedures, in collaboration with the [Student Financial Support](#), that include but are not limited to:
 - College/Unit Responsibilities (Section 3.1)
 - Separation of Duties (Section 3.2)
 - Use of Funds (Section 3.3)
 - Reconciliation of Awards (Section 3.4)
 - Timely & Accurate Reporting (Section 3.5)
3. Award scholarships consistent with USU's nondiscrimination statement and not use the following criteria during selection & awarding:
 - Citizenship
 - Race/Color
 - Ethnicity
 - Religion
 - Gender
 - National Origin
 - Sexual Orientation
 - Disability
 - Age

If existing endowment/gift agreements include criteria mentioned above, University Advancement and the Office of Equity must be included in the interpretation of the existing gift agreement and be made aware of the awarding process.

The Central Scholarship Committee will establish standard procedures for the Utah State University system.

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Individuals involved in scholarship awarding should understand procedures in sufficient detail to maintain the effectiveness and integrity of the awarding process. Colleges/Units should ensure that all employees involved in scholarship awarding receive relevant training from Student Financial Support or other experienced individuals who can provide adequate knowledge, skills, and abilities to function within, and contribute to, an appropriate scholarship-awarding environment.

College/Unit responsibilities should include:

- Documentation of the following:
 - College/Unit Scholarship Committee membership and selection process
 - [Conflict of Interest](#) submission by committee members
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 - [Scholarship acceptances](#)
 - Point-of-contact information for coordination of information, activities, and data
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 - Exceptions and approval of the exceptions by the College/Unit Scholarship Committee
 - Documentation should be held for a minimum of 6 years after the awarding cycle in an electronic format and location that can be accessed by Student Financial Support and/or Internal Audit
- Publication of the following:
 - College/Unit application deadlines
 - Awarding scholarship criteria (i.e., major, GPA, etc)
 - Scholarship appeal processes and procedures
 - College/Unit Scholarship Committee member [conflict-of-interest](#) statement

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Duties should be appropriately segregated such that no one person has control of both awarding and funding scholarships. If a college/unit has questions about scaling procedures to meet smaller operations, contact Student Financial Support for guidance regarding compensating controls prior to establishing processes or compromising the separation of duties.

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Scholarship funds must be utilized in accordance with appropriate intent or donor restriction. If this is not feasible, University Advancement will work with the donor (if surviving) to release or modify the criteria. In cases where the donor is no longer living, University Advancement will work with the Office of General Counsel to release or modify the gift's purpose subject to Utah Code 51-8-501 which may require

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Reconciliation of scholarship awards should be completed regularly by Business Services, and reviewed by college/unit administrators (i.e. Dean's Office, Department Heads, etc).

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Scholarship-awarding reports must be accurate and should be available to appropriate college personnel in a timely manner.

532.4 AUDITS

Internal auditors, external auditors, and Student Financial Support personnel have authority to review and measure the effectiveness of scholarship controls. Although college operations may influence when reviews occur, surprise reviews may be initiated in an awarding area with minimal or no notice.

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 - Section 4.7(8) Vice President and Director of Athletics
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 - Section 3.4 Scholarship and Fellowship Funds

532.7 DEFINITIONS

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7.2 Award Notifications: Students must receive an award notification from the awarding unit that includes details pertaining to the award, such as:

1. Student name
2. Anumber
3. Title of Scholarship
4. Awarding period (specifying the semester)
5. Value of award per semester
6. Whether award can be deferred/held
7. Criteria, Credit and GPA requirements
8. Notification of acceptance deadline and failure to accept by deadline will result in nullification of offer
9. What the scholarship can be applied to, such as: tuition, fees, tuition & fees, resident portion of nonresident tuition, housing, books, meals, insurance, etc.
10. Reminder that the student is responsible for ensuring their account is paid in full by the posted fee-payment deadline, and that unpaid charges may result in loss of classes.
11. Specifying whether "Thank You" letters are required before disbursement.
12. Statement that Federal financial aid (student loans, SEOG, work-study) may be reduced or canceled if scholarship funds received exceed your unmet need or financial aid budget.

7.3 Central Scholarship Committee: This committee provides University-wide procedures that must be followed by the colleges/units. The College/Unit Scholarship Committee must create their own procedures that include the items outlined by the Central Scholarship Committee in their documented procedures. This committee will establish and publish scholarship awarding procedures for colleges/units to implement; Internal Audit will audit awarding colleges/units to the established procedures.

Membership will consist of: two (2) standing representatives – the Executive Director of Student Financial Support and the Chair of the Executive Enrollment Management Committee (EEMC). In addition, there will be:

- One (1) academic dean or designee to be appointed by the Provost for a two (2) year term;
- One (1) financial officer to be appointed by the Vice President of Business and Finance for a two (2) year term;
- Two (2) rotating college representatives to be recommended by the Provost (from different colleges than the academic dean or designee outlined above), approved by the two standing representatives, rotated every two (2) years;
- One (1) statewide campus representative to be appointed by the Vice President of Statewide Campuses, rotated every two (2) years; and
- One (1) university advancement representation to be appointed by the Vice President of Advancement, rotated every two (2) years.

The Central Scholarship Committee is the primary source of information, education, and assistance on the topics governed by this policy.

7.4 College/Unit Scholarship Committee: The structure and membership will be determined and documented by each college. Students or the donor(s) will not be part of the reviewing or awarding processes. All members must be FERPA trained and have submitted the conflict-of-interest disclosure.

Duties include:

- Documenting procedures as outlined in 3.1 College/Unit Responsibilities,
- With approval from University Advancement, interprets scholarship language on existing donor agreements,
- Reviews recipient requirements,
- Determines recipients of awards, and
- Ensures scholarship funds are utilized in accordance with appropriate intent or donor restriction.

7.5 Conflict-of-Interest: An action by an individual reviewing and/or recommending a scholarship that results in a direct financial benefit to a person closely affiliated to the individual making the recommendation. Conflict-of-interest may also occur if an individual exerts influence to select a recipient without considering and documenting objective criteria for the scholarship.

7.6 Financial Need-Based Scholarships: Scholarships awarded based on financial need as defined by the *Free Application for Federal Student Aid (FAFSA)*.

7.7 Free Application for Federal Student Aid (FAFSA): The FAFSA is the basic student financial aid application form used by all two and four-year colleges, universities, and career schools for the awarding of federal student aid and most state and college aid. At USU, Student Financial Support administers Title IV aid, which is the aid available to students through filling out the FAFSA.

7.8 Non-Qualified Scholarship: Any portion of an award, scholarship, fellowship, or grant that does not directly pay for those items defined as a qualified scholarship. Non-qualified scholarships are includible in the gross income of the recipient and are subject to withholding for tax purposes. Withholdings are to be applied by the institution for specified citizenship codes such as nonresident aliens living in the US. International students may be charged an international tax if the award exceeds their qualified charges. For non-degree nonresident candidates and nonresident post-doctoral research scholars, the entire award is non-qualified and included in taxable income.

7.9 Qualified Scholarship: 26 US Code Section 117 – Qualified Scholarships, states that a qualified scholarship is one that is used to pay "*tuition and fees paid to enroll in, or to attend, an educational institution*" or "*fees, book, supplies, and equipment required for the courses at the educational institution.*" Qualified scholarship payments to nonresident aliens are not taxed or reported to the IRS.

7.10 Scholarship: A qualified or non-qualified grant or payment made to support a student's education, awarded on the basis of need or academic or other achievement. Scholarships are not repaid. Scholarships may be referred to by various titles (e.g. award, grant, fellowship, etc.). However, any titles that fall within the classification of non-qualified or qualified scholarships are considered "scholarships" for purposes of this policy.

7.11 Student Financial Support: Student Financial Support establishes the process by which scholarships are applied to student accounts. Student Financial Support may collaborate with scholarship-awarding colleges/units on scholarship processes and procedures, and may provide guidance for maintaining appropriate internal controls.

7.12 Scholarship-Awarding College/Unit: Any college/unit within USU that issues, evaluates, or oversees scholarships as outlined by this policy. Each college/unit determines how scholarships are processed within the college, and whether one procedure is sufficient for the entire college/unit or if multiple procedures are necessary.

POLICY HISTORY

Original issue date: 2017/08/09

Last review date: 2022/10/26

Previous revision dates: 2022/10/26, 2021/05/26, 2017/08/09



Utah State University
Annual Security & Fire Safety Report



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ACRONYMS

ASR	Annual Security and Fire Safety Report
CAPS	Counseling and Psychological Services
CAPSA	A Logan-based domestic violence shelter and sexual assault response advocates
Clery Act	Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
CSA	Campus Security Authorities
FBI	Federal Bureau of Investigation
LCPD	Logan City Police Department
NIBRS	National Incident Based Reporting System
SAAVI	Sexual Assault and Anti-Violence Information (office)
TSC	Taggart Student Center
USU	Utah State University
USUPD	Utah State University Police Department
USUEPD	Utah State University Eastern Police Department
UCR	Uniform Crime Reporting
UL	Underwriters Laboratory
VAWA	Violence Against Women Act



USU POLICIES REFERENCED

USU Policy	Conduct Covered	People Covered
339/339A/339B: Sexual Misconduct	Prohibited sexual misconduct, including sexual harassment, sexual assault, stalking, dating and domestic violence (relationship violence)	All students and employees and those involved in USU programs and activities.
305: Discrimination	Prohibited discrimination and harassment based on protected classes.	All students and employees and those involved in USU programs and activities.
533: Public Safety, Response and Reporting	Outlines the response to reports of crime and defines reporting guidelines, as well as how the university will respond in an emergency and alert campus.	All students and employees and those involved in USU programs and activities.
313: Drug and Alcohol-free Workplace; Drug and Alcohol Testing	Expectations for USU employees, requirements for employees to report to work assignments unimpaired, and procedures and disciplinary action for employees who violate the policy.	Employees
520: Approval Building Access Control	Outlines protocols to secure campus while allowing as much freedom as possible.	All students and employees
303: Affirmative Action/Equal Opportunity	USU's commitment to equal opportunity in all programs and activities.	All students and employees and those involved in USU programs and activities.
407: Academic Due Process: Sanctions and Hearing Procedures	Procedures for imposing sanctions on faculty members for misconduct, including procedures for conducting a grievance hearing.	Faculty
342: Violence in the Workplace	Defines prohibited violent conduct, procedures for reporting workplace violence and how sanctions for threats of violence.	All students and employees.
Student Code: Article VII	Procedures for imposing sanctions for misconduct.	All students
Student Code: Article V-3.B: Misconduct	Defines prohibited conduct related to illicit drugs and alcohol, sexual harassment, theft, and other forms of misconduct.	All students
Student Code: Article V-4	Discipline regarding misconduct violations	All students



INTRODUCTION

THE ANNUAL CAMPUS SECURITY AND FIRE SAFETY REPORT is provided to students, faculty, staff, and the public as part of Utah State University's commitment to safety and security on campus, and in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). This report is also USU's Campus Safety Plan in compliance with Utah Code (section 53B-28-401). Campus crime, arrests, and referral statistics include those reported to the USU Police Department (USUPD), the Logan City Police Department (LCPD), other local law enforcement agencies, and designated campus security authorities (CSAs). The information contained in this report is intended to educate all campus community members, prospective students, and the public about the policies, procedures, and programs that exist to assist in protecting the safety and wellbeing of campus constituents. This report contains current information as of Oct. 1, 2022.

THE CLERY ACT

THE CLERY ACT IS NAMED FOR JEANNE CLERY, a 19-year-old Lehigh University student who was raped and killed in her dorm room in 1986. The law was originally enacted in 1990 as the Crime Awareness and Campus Security Act (Title II of Public Law 101-542), which amended the Higher Education Act of 1965 (HEA). The Clery Act requires all postsecondary educational institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. Specifically, higher education institutions subject to the law must do the following:

- Collect, report, and disseminate crime data in a daily crime log.
- Develop policies, policy statements, and procedures regarding campus safety.
- Prepare and distribute an annual security and fire safety report.
- Issue timely warnings and emergency notifications to the campus community.
- Submit crime statistics to the U.S. Department of Education.

The Clery Act was amended by the Violence Against Women Reauthorization Act of 2013 (VAWA) to address incidents of sexual assault, dating violence, domestic violence, and stalking. VAWA requires certain policies and procedures to be in place to reduce these crimes and meet the needs of victims. This information is included in this report.

PREPARING THE ANNUAL SECURITY REPORT

The report is prepared on an annual basis by the USU Clery Compliance Committee, which includes representatives from USUPD and USU Public Safety, Legal Affairs, the Office of Equity (Title IX), and University Marketing and Communications. Information is gathered from a variety of sources, including USUPD, Residence Life, Office of Student Conduct, the Title IX Coordinator in the Office of Equity, and law enforcement agencies that have jurisdiction over non-campus properties. For additional information or to submit changes and corrections, please contact Blair Barfuss, Chief of USU Police, at [\(435\) 797-1939](tel:4357971939) | blair.barfuss@usu.edu.

1. Daily Crime Log

USUPD and USUEPD keep a daily crime log in accordance with the Clery Act. The daily crime log includes the date, time, general location, nature of the incident, and the status (arrest, active, inactive). Entries do not include personally identifying information or specific enough information that could reveal a victim's name.

Logan campus daily crime log: usu.edu/dps/police/daily-crime-log

USU Eastern (Price) daily crime log: eastern.usu.edu/campus-safety/calls-for-service

2. The Annual Security Report (ASR)

In order to comply with the Clery Act, the USU Public Safety executive director or appointed designee will fill the role of Clery compliance officer and collect crime statistics, disciplinary referrals, and other information required by the Clery Act for the three most recent calendar years. The Clery compliance officer carefully analyzes all crimes reported, and all crimes subject to the Clery Act are accurately reported and published on an annual basis in the ASR.

3. Collection of Statistics from Local Law Enforcement Agencies

Prior to the preparation of the ASR, the Clery compliance officer will undertake a good faith effort to collect crime statistics from any law enforcement agency having jurisdiction over any property subject to reporting under the Clery Act (Clery Geography). This includes any criminal activity on public property adjacent to university or at non-campus locations owned by student organizations officially recognized by the university, including fraternities and sororities. USUPD also uses the same software to track crime reports as other local police departments near the Logan campus in order to facilitate coordination and collaboration, as well as collect crime information. Reports made in this system that include known USU students or fraternity or sorority housing are flagged for USUPD.

4. Distribution of the Annual Security Report (ASR)

The Clery compliance officer shall distribute the ASR and Annual Fire Safety report annually in accordance with the requirements of the Clery Act. The ASR is published on USU's website, and appropriate notice is provided to current students and employees, incoming students and employees, and prospective students and employees.

CAMPUS LAW ENFORCEMENT AUTHORITY

UTAH STATE UNIVERSITY has a Department of Public Safety that includes the USUPD and USUEPD, a fire marshal and four deputy fire marshals, and the director of USU Emergency Management along with two emergency management coordinators. While Public Safety works with other statewide campuses on safety concerns, only the campuses in Logan and Price have law enforcement provided by USU Public Safety.

All officers receive ongoing training under regulatory guidelines established by the Utah Department of Public Safety. This training includes such areas as crime prevention, domestic violence, active shooter, criminal investigation, first-aid, firearms, defensive tactics, crowd control, traffic accident investigation, and constitutional and statutory law, etc. The primary objective of the USU Public Safety is to provide a campus environment where students, faculty, and staff feel safe to pursue the academic mission of the university without the fear of crime.

1250 N. 800 E. Logan, UT 84322

Dispatch Non-Emergency: (435) 797-1939

LOGAN CAMPUS

USUPD HAS JURISDICTION OVER AND INVESTIGATES ALL LAW ENFORCEMENT RELATED ISSUES occurring on the contiguous Logan campus. On the Logan campus, Public Safety has 15 full-time and six part-time police officers, with full officer status including the authority to enforce criminal statutes and make arrests (Utah Code section 53B-3-105). One security supervisor and 15 part-time student security officers help keep the campus safe, but they do not have authority to make arrests. Public Safety has two full-time and two part-time dispatchers who take emergency and safety calls on campus. In addition the Logan campus has one fingerprint technologist and an administrative assistant.

Crimes in progress, suspicious circumstances, medical emergencies, and other campus emergencies should be immediately reported to the USUPD. A university officer will respond to investigate and will initiate an incident report. In the event of an emergency you should dial 911 to report the incident. If you are on a campus phone, your call will be received by USUPD. If you are on a cell phone your call will be received by the Logan City Emergency Dispatch Center, which will forward information you provide to USUPD for response.

Emergency: 911

1250 N. 800 E., Logan, Utah

Dispatch Non-Emergency: (435) 797-1939

Report online: dps.usu.edu/police/report-a-crime

Report through the Utah State Safe mobile app: alert.usu.edu

USUPD takes the following steps to ensure campus safety on the Logan campus:

- 24-hour/7 days/week dispatch center.
- 24-hour patrol of campus.
- A USU police officer provides safety patrols, responds to all reports of crime or suspicious activity and conducts follow-up investigations on all leads.
- The Logan City Fire Department and USUPD respond to reports of fire and medical emergencies on campus.

USU EASTERN (PRICE) CAMPUS

USUEPD HAS TWO FULL-TIME AND SIX PART-TIME STATE-CERTIFIED POLICE OFFICERS who have full peace officer status under state statute, including the authority to make arrests (Utah Code section 53B-3-105). USUEPD has jurisdiction over and investigates all law enforcement related issues occurring on the USU Eastern campus. Crimes in progress, suspicious circumstances, medical emergencies, and other campus emergencies should be immediately reported to the USUEPD. A university officer will respond to investigate and will initiate an incident report. When dialing 911, campus phones and cell phones connect directly with the Price Public Safety Dispatch. Dispatchers then forward the call to USUEPD.

Emergency: 911

530 N. 300 E., Price, Utah

(435) 613-5612

Dispatch Non-Emergency: (435) 637-0890

In the event of an ongoing safety concern, USU will send a Code Blue campus alert to the campus community. USUPD has jurisdiction over and investigates all law enforcement-related issues occurring on the USU campus. Crimes in progress, suspicious circumstances, medical emergencies, and other campus emergencies should be immediately reported to the USUPD.

REPORTING CRIMES AND OTHER EMERGENCIES

1. Reporting Crimes and Emergencies

Students and others who become aware of criminal actions or other emergencies on campus should report these activities for assistance, to prevent crime, to help the University to make timely warning reports, to improve safety, and for purposes of including the activities in the ASR. Reports may be in any form desired, including via phone, in writing, or in person. The university encourages accurate and prompt reporting of all crimes to USUPD and other appropriate police agencies. Reports of crimes should be made by phone, in person or online using the contact information for the campuses above or by using any of the 28 blue emergency phones located strategically in parking lots and public areas on the Logan campus.

USUPD and USUEPD respond to reports in accordance with law enforcement protocol and may make informational and/or disciplinary referrals to other university offices when appropriate.

Criminal actions and other prohibited conduct may also be reported to the offices listed below.

- Office of Student Conduct in the Division of Student Affairs.
- Department of Human Resources.
- USU Residence Life on the Logan Campus.
- An employee designated as a Campus Security Authority (CSAs).
- The Office of Equity, which has Title IX oversight.

Reports made to these persons or offices and not made to USUPD may be included in the crime statistics section in the ASR but may not necessarily be investigated by the police. Although the university strongly encourages all members of the campus community to report crimes to law enforcement, it is ultimately the victim's choice whether or not to make such a report and the victim has the right to decline involvement with the police or other campus officials, subject to the reporting requirements in section 4.1.2 of USU Policy 533. University staff members at the offices listed above will assist any victim with notifying the police, if the victim so desires.

Anyone concerned about the wellbeing of a student may also inform the university, which may forward reports of distressed or disruptive students to the Behavioral Intervention Team. This team includes representatives from the Office of Student Conduct, Counseling and Psychological Resources, Residence Life, and USUPD.

2. Campus Security Authority's Responsibility to Report

Any CSA who becomes aware of an alleged or actual crime that is required to be reported under the Clery Act and that occurred on Clery-designated geography must report all information known about the crime to USUPD. A CSA is anyone who is:

- A member of the campus police or security department.
- Reporting for campus security, but not a campus police officer.
- An individual designated by the institution as someone to whom crimes should be reported.
- Someone with significant responsibility for student and campus activities.

3. Reporting Crimes on a Voluntary, Confidential Basis

To the extent possible, the university wants to support individuals who have been the victim of or witnessed a crime. In particular, the university encourages those who have been the victim of sexual violence or dating/domestic violence to talk to someone about what happened in order to get needed support. However, certain policies and laws prevent the university from guaranteeing complete confidentiality, as more fully described below (Policy 533, section 4.1.3).

- a. Under USU Policies 305 Discrimination Complaints and 339 Sexual Harassment, unless specifically exempted, all employees are Reporting Employees and are required to report information to the Office of Equity regarding discriminatory harassment, which includes reports of sexual assault, dating violence, domestic violence, stalking, etc.
- b. All employees who are Campus Security Authorities, as defined herein, must report criminal activities in accordance with this policy and the Clery Act.
- c. University Police, the Office of Equity, and other university authorities must comply with applicable law in determining whether certain crimes must be investigated or disclosed further to others. The university may be required to disclose information beyond the University under federal law, state law, or court order.
- d. Disclosure of information is always limited to those who need to know in order to keep the campus community safe and to comply with applicable law.
- e. Individuals who witness or are the victim of a crime, but who are concerned about identifying information being shared with others should make those concerns known prior to reporting to a University employee. Employees reporting for reporting such information should alert individuals of their reporting responsibilities as soon as possible. If the employee is required to make a report to other university officials, such employees should communicate the desires of the witness or victim regarding confidentiality.
- f. Even if confidentiality or no action on a report of crime is requested, the occurrence of the crime (but not identifying information) will be included in the university's ASR and the information available will be evaluated to determine if there is a pattern of crime with regard to a particular location, method, or suspect. In appropriate circumstances, USU Public Safety will alert the campus community of the occurrence of the crime (but not identifying information) pursuant to section 4.7 of USU Policy 533.
- g. Individuals may file an anonymous report of a crime. However, such anonymous reports are not considered notice by the university and may limit the ability of the police or others to provide specific assistance, or to investigate, or solve a crime. Students may make an online anonymous report at usu.edu/equity/report. These crimes will be reported in the university's ASR in accordance with the Clery Act.
- h. Professional and pastoral counselors are not required to report crimes disclosed to them for inclusion in the annual disclosure of crime statistics. However, professional and pastoral counselors are encouraged, if and when they deem it appropriate, to inform the persons they are counseling of how to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

4. Preservation of Evidence

It is important to preserve evidence that may assist in proving the alleged criminal offense occurred or for obtaining a protection order. As time passes, evidence may dissipate, become lost, or unavailable, thereby making investigations, possible prosecutions, disciplinary proceedings, or obtaining orders for protection from abuse related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, they nevertheless should consider speaking with the University Police or other law enforcement to preserve evidence in the event that they change their mind at a later date (USU Policy 533, section 4.1.4).

5. False Accusations

Individuals who intentionally and knowingly make false accusations of criminal activity or provide false information to university officials in connection with an accusation and/or investigation of criminal activity, are subject to discipline under university policy as well as criminal and/or civil penalties under applicable law (USU Policy 533, section 4.1.5)

LOCAL LAW ENFORCEMENT AGENCIES

LOGAN

USUPD HAS A CLOSE WORKING RELATIONSHIP with the Logan City Police Department (LCPD), Cache County Sheriff's Office, North Park Police Department, Smithfield City Police Department, and other law enforcement agencies throughout the State of Utah. Personnel from USUPD attend monthly meetings with other law enforcement agencies in the valley to exchange ideas and discuss problems that may be of concern to the university community. Because the USUPD has full police authority by state statute, there is no memorandum of understanding with local police departments regarding the investigation of alleged criminal offenses on university property. USU does have agreements with local police departments regarding mutual aid and interlocal cooperations.

LOGAN CITY POLICE DEPARTMENT

Students may report crimes that occur off campus to LCPD, whose jurisdiction includes all off-campus student housing facilities within the Logan city limits. Specifically, housing facilities of fraternities and sororities are not university property. LCPD provides law enforcement services for these locations, and provides USUPD with statistics of crimes covered under the Clery Act included in the non-campus column in the crime statistics included in this report.

Emergency: 911
62 West 300 North, Logan
Non-Emergency Dispatch: (435) 753-7555

NORTH PARK POLICE DEPARTMENT

Students who live in North Logan or Hyde Park may report crimes to the North Park Police Department, whose jurisdiction includes all off-campus housing within the North Logan and Hyde Park city limits.

Emergency: 911
575 East 2500 North, North Logan
Non-Emergency Dispatch: (435) 753-7555

SMITHFIELD POLICE DEPARTMENT

Students living within the Smithfield city limits can report crimes to the Smithfield Police Department.

Emergency: 911
55 East 100 South, Smithfield
Non-Emergency Dispatch: (435) 563-8501

CACHE COUNTY SHERIFF'S OFFICE

Students living in other cities and unincorporated areas of the county can report crimes to the Cache County Sheriff's Office. The Sheriff's Office also generally responds to reports of crime on property owned by the university that is situated in the more remote areas of Cache county, including the USU Equestrian Center.

Emergency: 911
1225 West Valley View (200 North), Logan
Non-Emergency Dispatch: (435) 753-7555

USU EASTERN (PRICE)

USUEPD HAS A CLOSE WORKING RELATIONSHIP with the Price City Police Department, the Carbon County Sheriff's Office, the Helper City Police Department, the Wellington City Police Department, East Carbon City Police Department, and other law enforcement agencies throughout the state of Utah. USUEPD personnel meet with local law enforcement agencies to exchange ideas and discuss problems that may be of concern to the university community. Because USUEPD has full police authority by state statute, there is no memorandum of understanding with local police departments regarding the investigation of alleged criminal offenses on university property. USU does have agreements with local police for mutual aid and interlocal cooperation.

The following is a list of local police departments and their jurisdictions. Housing facilities of non-campus student organizations are not university property, and students should call the police department that has jurisdiction for that location.

PRICE CITY POLICE DEPARTMENT

Students may report crimes that occur off campus to the Price City Police Department, whose jurisdiction includes all off-campus student housing facilities within the Price city limits.

Emergency: 911
910 North 700 East, Price
Non-Emergency Dispatch: (435) 637-0890

CARBON COUNTY SHERIFF'S OFFICE

Students living in the county and unincorporated areas of the county, including housing facilities of on-campus student organizations, may report crimes that occur off campus to the Carbon County Sheriff's Office.

Emergency: 911
240 West Main St., Price
Non-Emergency Dispatch: (435) 637-0890

HELPER CITY POLICE DEPARTMENT

Students living in Helper may report crimes that occur off campus to the Helper City Police Department, whose jurisdiction includes all off-campus student housing facilities within the Helper city limits.

Emergency: 911
97 South Main St., Helper
Non-Emergency Dispatch: (435) 637-0890

WELLINGTON CITY POLICE DEPARTMENT

Students may report crimes that occur off campus to the Wellington City Police Department, whose jurisdiction includes all off-campus student housing facilities within the Wellington city limits.

Emergency: 911
150 West Main Street, Wellington
Non-Emergency Dispatch: (435) 637-0890

EAST CARBON POLICE DEPARTMENT

Students may report crimes that occur off campus to the East Carbon Police Department, whose jurisdiction includes all off-campus student housing facilities within the East Carbon, Sunnyside, and Columbia city limits.

Emergency: 911
101 West Geneva Drive, East Carbon
Non-Emergency Dispatch: (435) 637-0890

BLANDING

USU Public Safety does not maintain a presence on the Blanding campus, but security officers reporting to the Blanding administration provide for security during evening hours. All crimes that occur on the Blanding campus should be reported to local law enforcement.

BLANDING CITY POLICE DEPARTMENT

Students may report crimes that occur on the Blanding campus, or nearby within the Blanding city limits to the Blanding City Police Department, whose jurisdiction includes all on- and off-campus student housing facilities within the Blanding city limits.

Emergency: 911
167 East 500 North, Blanding
Non-Emergency Dispatch: (435) 678-2334

SAN JUAN COUNTY SHERIFF

Students may report crimes that occur off campus and outside the Blanding city limits to the San Juan County Sheriff, whose jurisdiction includes all off-campus student housing facilities outside Blanding, but within San Juan County.

Emergency: 911
297 South Main St., Monticello
Non-Emergency Dispatch: (435) 587-2237



STATEWIDE CAMPUSES

TO REPORT CRIMES ON OR NEAR ALL OTHER USU STATEWIDE CAMPUSES, please contact the law enforcement agency with jurisdiction for the area where the crime occurred.

The Salt Lake campus has an agreement with the Unified Police Department to provide security on campus during evening hours.

CRIME AWARENESS AND PREVENTION PROGRAMS

USUPD AND USUEPD offer several crime prevention programs to educate campus groups about ways to protect themselves and their property and encourage the immediate reporting of all crimes or suspicious incidents. These programs are provided upon request to campus groups and on a scheduled basis to staff in Residence Life before the beginning of each academic year. Programs offered include: Alcohol awareness: effects, impairment, laws, and USU's rules; Theft: identify and document belongings, how to secure belongings; Workplace violence/active shooter: warning signs, what to do, how to protect yourself; Crime prevention: overall crime prevention practices and tips; and Bicycle safety: rules of the road, helmets, right-of-way to pedestrians.

Security or police officers provide a 24-hour walking escort to students and employees to and from campus destinations on both the Logan and Eastern (Price) campuses. Students can call the non-emergency dispatch number for the appropriate campus to schedule a safety escort.

Additionally, information about crime prevention and reporting to police is included in the online orientation for new students at all statewide campuses. Prevention programs provided by other campus partners and targeting sexual violence are described later in this document.

LOGAN

IN 2019 THE USUPD CONDUCTED 39 OUTREACH EVENTS AND TRAININGS. Most programs are offered toward the beginning of the semesters.

- USUPD offers Rape Aggression Defense every semester as a 1-credit class through the Department of Kinesiology and Health Science. RAD is also offered by request, as well as other seminars and workshops about rape risk reduction and awareness, self-defense technique, and general self-protection awareness.
- At the beginning of each academic year the university student newspaper, the Utah Statesman, publishes a full-page ad about USUPD services.
- Information about risk reduction, USUPD services, and how to report are provided through: the student handbook, the new student parent handbook, the new student online orientation, and the on-campus student orientation.
- USUPD provides multiple workshops during the first-year student success class, Connections, taken by the majority of new students on the Logan campus each fall semester. USUPD also participates in the International Student Orientation program during fall, spring, and summer semesters.
- USU Public Safety offers the Utah State Safe mobile security app to improve security on the Logan campus. The app includes safety tools that allow anyone on campus to request that USUPD dispatch “watch” them walk to destinations late at night or to “chat” via the app with a dispatcher, as well as find campus resources quickly for those in crisis.

IMPROVING CAMPUS SAFETY

WORKING WITH CAMPUS PARTNERS, USU Public Safety and the Office of Equity accomplished the following over the past 18 months:

- USUPD became an officially accredited agency upon approval of the Utah Chiefs of Police Association in September 2021.
- Established an e-bike patrol to provide more visibility in the interior of campus and engage more with students.
- Utilized a confidential SAAVI advocate in USUPD to help with any calls involving trauma, including sexual violence.
- USU continues to work with the U.S. Department of Justice after signing a resolution on Feb. 12, 2020. (usu.edu/sexual-respect/resolution)
- The Office of Equity created many new support positions: a case coordinator, a data analyst and several new prevention trainers on the Logan campus, as well as a prevention and supportive measures specialist at the USU Eastern campus in Price, Utah.

- Created interim policies and procedures for sexual misconduct response and employee reporting obligations.
- Implemented a third sexual misconduct survey in spring 2021 to gauge changes in student experiences and attitudes. This survey included an employee component for the first time.
- Utilized current blue emergency phones to install cameras and to connect the speaker system to the USU Police call center for campus broad casts in the event of an emergency. Conducted a test of this system in the spring of 2022.
- Created and implemented lock-down process from dispatch to control locks on doors wherever USU has access control. Tested this system in the spring of 2022.
- Established a new position of prevention and supportive measures specialist at the USU Blanding campus.
- Reorganized the USU Department of Public Safety in an effort to substantially increase positive community engagement and responsiveness with students, faculty, and staff.
- Formed a community policing/housing unit that will allow officers to foster lasting and positive relationships with students living on campus as well as assist in crime prevention programs and response.

Over the course of the next 24 months, USU is planning the following to improve campus safety:

- Create marketing campaigns for crime prevention and when to call 911.
- Create and implement safety trainings to deliver to students and employees.
- Link to existing cameras at USU Housing and the Space Dynamics Lab.
- Pass and implement a final sexual misconduct policy and grievance procedures.
- Hire a full-time civilian Clery compliance officer to manage federal reporting and data collection from all campuses and learning centers in the USU system.
- Increase educational opportunities and training programs for members of Public Safety that are relevant and contemporary to the populations we serve.

This information is provided in accordance with Utah System of Higher Education Rule 262.

TIMELY WARNING NOTIFICATION PROCESS

IN THE EVENT THAT A CLERY ACT CRIME IS REPORTED TO A CSA, USUPD OR USUEPD; occurred on Clery geography; and poses a serious or continuing threat to students or employees, USU will issue a timely warning notice to the applicable campus or campus location. Timely warnings may be sent for criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, hate crimes, dating violence, domestic violence, or stalking, as well as other crimes if they present a serious or continuing threat to the campus community.

Timely warnings are sent through the USU Alert System and may be sent by text and/or email, and for the Logan campus, by push notification to the Aggie Safe app, on the USU homepage, and via the USU main Twitter account. Additional information about campus alerts can be found in USU Policy 533, section 4.7.

The executive director of Public Safety (or a designee), in consultation with University Marketing and Communications and Legal Affairs, will determine if a timely warning should be sent and the content and target audience for the warning. Decisions are made on a case-by-case basis. Timely warnings exclude information that would reveal personal identifying information of the victim or information that may jeopardize an investigation. USU will work to send a timely warning as soon as possible, and sometimes this may be before all the facts surrounding a criminal incident have been collected or verified. Learn more at usu.edu/dps/about/clery.

Anyone with information for any statewide campus warranting a timely warning notice should report the circumstances to the USU Public Safety by calling (435) 797-1939.

MISSING PERSON PROCESS

THE CLERY ACT requires institutions that maintain on-campus housing facilities to establish a missing student notification policy and related procedures. The term “missing student” refers to any USU student residing in on-campus student housing who is reported missing from a residence.

USU maintains on-campus student housing on three campuses: Logan, Eastern (Price), and Blanding. Every student who resides in on-campus housing may confidentially register one or more individuals to be a contact strictly for missing person purposes. Students provide this information in their housing

application, and are again asked during room check in. The contact person can be anyone. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. This information will not be disclosed outside of a missing person investigation. Even if a resident does not register a contact person, law enforcement will be notified if the resident is reported missing.

When a student has been missing for 24 hours, students, employees, and other individuals must report this to University Police at (435) 797-1939. Any person to whom a missing student report is made should immediately refer the matter to University Police, who will generate a missing person report and initiate an investigation or refer the report to the appropriate local authority. If someone believes that a student living in off-campus housing is missing, they should notify the law enforcement agency with jurisdiction in that area (USU Policy 533, section 4.8).

The USUPD will immediately initiate an investigation of a missing person report. Should the investigation result in the conclusion that the student is missing, and has been missing for 24 hours, the student's missing person contact shall be notified within 24 hours of the determination. If the missing student is under the age of 18, and not an emancipated individual, the student's parent or legal guardian will be notified within 24 hours of a determination that the student is missing. In addition, notification will be made to any other contact person(s) designated by the student.

ALCOHOL AND DRUG POLICIES

USU HAS A STRONG COMMITMENT TO THE WELLBEING OF ITS FACULTY, STAFF, AND STUDENTS. USU policy supports an alcohol-free and drug-free environment. Possession, use, and sale of alcoholic beverages by students and employees are addressed in USU Student Code V-3.B and USU Policy 313. These policies specifically prohibit the possession, use, or sale of alcoholic beverages or drugs on campus, including at athletic events. Utah law prohibits the consumption of alcohol inside any public arena or stadium. Anyone found in violation of these regulations is subject to being ejected from the facility and/or arrest. Students and employees found to violate USU policy will face sanctions varying from warning to expulsion/dismissal depending on the circumstances.

LEGAL SANCTIONS

UTAH LAW PROHIBITS THE PURCHASE, POSSESSION, OR CONSUMPTION OF ALCOHOL BY A MINOR (anyone under the age of 21.) It is unlawful for anyone to provide alcohol to a minor. USUPD and other local law enforcement agencies enforce state underage drinking laws.

The following enforcement options are used:

- Warning.
- Referral to the student conduct officer.
- Referral to Housing and Residence Life staff.
- Citation (also referred to the student conduct officer).
- Physical arrest (also referred to the student conduct officer).

Utah and federal law prohibit possessing, using, or selling hallucinatory, narcotic, or other controlled substances. USUPD works closely with the Cache/Rich Drug Task Force to enforce state and federal laws regarding these substances. Violation of the law could lead to serious legal penalties, from 5 years to life in prison.

HEALTH RISKS

THE USE OF ANY ILLICIT DRUG OR ABUSE OF ALCOHOL IS POTENTIALLY HAZARDOUS, and faculty, staff and students should evaluate the health risks associated with the use of illicit drugs or abuse of alcohol. Synthetically-produced drugs may contain impurities and the true amounts of ingredients are rarely known. For this reason, the effects of an illicit drug may be significantly different with each use. Some of the major health risks of alcohol abuse and illicit drug use include lasting detrimental effects on the brain, aggressive behavior and sexual assault, suicide, death, psychosis, hallucinations, altered perceptions of time and distance, insomnia, paranoia, fatigue, relaxed inhibitions, as well as others.

DRUG AND ALCOHOL PROGRAMS

THE USUPD PROVIDES SEMINARS BY REQUEST about driving under the influence to educate the university community with the effects of alcohol and drugs in the human body as it relates to driving.

The USU Health and Wellness Center offers student in Logan several programs, including:

- Annual new student orientation education about university policies and the legal and health consequences of substance abuse.
- Campus referral system to provide assessment, education and/or referral for treatment.

- Up to 10-hour alcohol/drug education class.
- Annual alcohol and drug awareness week.
- Alcoholedu—an online educational program offered to all new undergraduate students.
- Educational workshops and/or presentations on alcohol or other drug-related issues upon request.
- Life Skills Center to teach life skills that prevent substance abuse through enhancing one's ability to function personally, socially, emotionally, educationally, and economically.

USU Eastern Residence Life offers the following through wellness programming:

- An annual student orientation dealing with policies and the legal and health consequences of substance abuse.
- A campus referral system provides assessment, education and/or referral for treatment.
- An alcohol/drug education class.
- An annual alcohol and drug awareness week.
- Educational workshops and/or presentations on alcohol or other drug-related issues upon request.

Though counseling is available for both employees and students, USU does not offer addiction related services. Local health departments and other organizations throughout the state of Utah provide addiction treatment and counseling. Resources for all areas of Utah can be found by visiting the Utah Department of Human Services: Substance Abuse and Mental Health.

SECURITY OF AND ACCESS TO USU FACILITIES

USU'S BUILDING ACCESS CONTROL POLICY has the goal to provide a reasonable level of security for the university and, at the same time, allow as much freedom of building access as possible to the campus community (USU Policy 520).

USU Public Safety is reporting for securing buildings on both the Logan and Eastern (Price) campuses, including more than 60 buildings on the Logan campus. Each building has a scheduled time to be secured. In Logan, part-time, unarmed student security officers secure buildings. Security officers begin locking buildings at 6:30 p.m. each day. The last buildings are scheduled to be secured by 12:30 a.m. Lockup times for some buildings may vary depending upon class schedules and other reservations. Several buildings are equipped with automated electronic locking and unlocking devices that operate according to a prescribed schedule. This is controlled through University Access Control and USUPD dispatch.

Graduate students who have been issued keys to a building are allowed to remain in the building after hours.

USU has established a well-defined access control policy. Only select administrators are authorized to approve the issuance of keys to individuals within their assigned areas. The executive director of the Department of Public Safety, or designee, must approve all master key requests. Periodic surveys and audits of campus departments are conducted to determine the status of keys issued to department personnel. It is against USU policy for individuals to duplicate any USU key.

The USUPD provides a service to individuals who need access to an area after hours. Individuals may be allowed into an area when prior written approval has been given by an appropriate dean, vice president, department head, or instructor. In cases where written approval has not been received, a student may gain access if the reporting dean, vice president, or department head calls the USUPD and gives verbal approval. Under special circumstances an officer may escort an individual into an area to retrieve his or her personal property.

USU manages building access according to the building type and purpose and considers security in construction of and maintenance of campus facilities. Residence halls are locked twenty-four hours per day except for some common areas. Access to the residence halls is restricted to residents, their guest(s), and other approved members of the campus community (USU Policy 533, section 4.3). Persons not authorized to be in a residence hall are subject to arrest for trespassing. All Housing maintenance personnel wear name badges identifying them as staff. Maintenance personnel only enter rooms or apartments to respond to work orders for needed repairs requested by the residents or for identified emergencies.

Academic buildings and buildings with ancillary services (e.g., USU Bookstore, Parking, Publication and Design and Production) are open to the public during business hours. While these are public areas, Utah law gives USU the right to remove individuals from campus who violate the law, rules, and regulations of the university, or who disrupt the peaceful conduct of the institution.

All USU students and employees are issued USU identification cards and are encouraged to carry the cards while on campus.

SECURITY CONSIDERATIONS RELATED TO MAINTENANCE PROGRAMS

USU FACILITIES HAS A REGULAR PREVENTIVE MAINTENANCE PROGRAM for the outside lighting system on all campuses. Periodic light surveys are completed, and lights that are out or in need of repair are taken care of in a timely manner. In addition, as USUPD and USUEPD officers make their regular rounds and find lights out or other problems that need attention, they complete a work order to have the necessary repairs made.

Access points to buildings are well maintained. When a broken lock, door, or window is found, on-call locksmiths and other USU Facilities workers are available 24 hours a day to come in and make repairs to maintain the security of our buildings. Each spring, trees and shrubbery around campus are trimmed to keep pathways throughout the campus as safe as possible.

EMERGENCY RESPONSE

WHEN A SERIOUS INCIDENT OCCURS that causes an immediate threat to the campus, law enforcement and emergency medical services will be summoned. First responders, the first responders' on-duty supervisor, and/or university communications are reporting for carrying out the university's emergency operation plan.

The first responders to emergencies on the Logan and Eastern (Price) campus are typically USU Public Safety, local law enforcement and the local fire department, and these agencies work together to manage an incident. Though USU Public Safety is not a first responder to emergencies on other statewide campuses, the department will be involved in supporting local responders as needed. Depending on the nature of the incident, other USU departments and other local or federal agencies could also be involved in responding to and managing the incident.

Resources that may be called upon include:

- USU Environmental Health and Safety.
- USU Facilities.
- USU Risk Management.

USU's Emergency Operations Plan includes information about the university's response to any natural or man-made disaster or hazard that affects campus and poses an actual or potential threat to public health and safety, as well as the response to a regional or national crisis that affects the university. The USU Department of Public Safety has the responsibility of responding to and summoning the necessary resources to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation.

EMERGENCY CONFIRMATION PROCESS

IN THE EVENT OF A SIGNIFICANT EMERGENCY OR DANGEROUS SITUATION ON CAMPUS involving an immediate threat to the health or safety of students or employees, those with immediate information regarding the event ("first responders") will contact the executive director of USU Public Safety or designee, who will confirm the existence of the emergency situation. If needed, the executive director will consult with campus partners, including Environmental Health and Safety or Facilities (USU policy 533, section 4.6).

EMERGENCY NOTIFICATIONS

UPON CONFIRMATION OF A SIGNIFICANT EMERGENCY OR DANGEROUS SITUATION involving an immediate threat to the health or safety of students or employees occurring on campus, the University will utilize multiple avenues for alerting the campus community. These may include Code Blue texts and emails, push notifications through the university's mobile safety app, USU's main social media accounts (primarily Facebook and Twitter), posting alerts on the University homepage ([usu.edu](https://www.usu.edu)) contacting media, electronic bulletin boards on campus, posting flyers on bulletin boards in areas affected, reverse broadcast through campus emergency phones, the Cache County Emergency Notification System (CodeRed), PA systems in USU Police vehicles, and through local radio stations and the media. (USU Policy 533, section 4.6.2).

The University Emergency Team, without delay, and taking into account the safety of the community, will determine the content of the notification and initiate the campus alert systems, unless issuing such a notification will, in the professional judgment of reporting authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The team will consider technology and communications tools available at the time

and will select those that would deliver a message to the campus community in the quickest way possible. This may depend on the scope of the emergency and if it affects power, Internet connection, etc. Likewise, the team will target the notification to those who are affected or threatened by the emergency. Learn more at usu.edu/dps/about/clery.

DISSEMINATING INFORMATION TO THE LARGER COMMUNITY

The University may disseminate emergency information to the larger community in a variety of ways. Some non-university organizations located in close proximity to the university may receive notifications sent via the Code Blue alerts. Additionally, information received by USU Public Safety may be shared with local emergency managers, dispatchers and authorities. University Marketing and Communications may disseminate information to various news media outlets. Information affecting the larger community may then be distributed via Wireless Emergency Alerts and through local emergency alerting systems (USU Policy 533, section 4.6.3)

FOLLOW-UP MESSAGES/NOTIFICATIONS

Follow-up messages/notifications will be disseminated in the same manner the original message/notification was administered. Follow-up notifications will take place during the emergency and when the emergency is terminated (USU Policy 533, section 4.6.4).

EMERGENCY PROCEDURES

EMERGENCY RESPONSE AND EVACUATION PROCEDURES for the Logan campus are published in the Public Safety procedures contained in the Public Safety building. Each statewide campus maintains its own evacuation procedures.

TESTING EMERGENCY RESPONSE AND EVACUATION PROCEDURES

On at least an annual basis, the university tests the emergency response and evacuation procedures. The university publicizes its emergency response and evacuation procedures in conjunction with this test, and documents, for each test, a description of the exercise, the date and time of the exercise, and whether the exercise was announced or unannounced. The documentation is published in the ASR. Due to the COVID-19 pandemic, USU did not implement additional emergency or evacuation exercises.

SHELTER-IN-PLACE

Shelter-in-place is a precaution aimed to keep you safe while remaining indoors. It refers to taking refuge in an area of safety within a building such as a small, interior room with no or few windows. It does not mean sealing off your entire residence or building. If you are told to shelter-in-place, follow these instructions:

- Stop classes, work, or close business operations.
- Share the notification with others in the building if possible, but do not leave the area where you were instructed to shelter-in-place.
- Close all windows, exterior doors, and any other openings to the outside.
- Select interior room(s) above the ground floor with the fewest windows or vents.
- Gather essential disaster supplies if possible.
- Under certain circumstances (criminal activity) it may be necessary to lock the door to the area where you are located.
- Monitor Code Blue messages and emergency.usu.edu for follow-up instructions. In some events, further information may be delivered through local radio, television, or other emergency alerting systems. University and local officials are the best source of information for your particular situation. Be cautious of rumors passed through social media.

LOCKDOWN

Lockdown is appropriate for threats posed from outside or inside the building. These threats could include a violent person attempting to enter the building, a perpetrator already inside, or nearby criminal, or terrorist activity. If you are told to implement lockdown procedures, follow these instructions:

- Check outside of the room or office for nearby individuals and move them into a room.
- Close and lock all doors and windows, and barricade any entrance.
- Cover any door windows and close window blinds if available.
- Get to a position out of the line-of-sight of doors and windows.
- Turn off room/office lights and remain quiet.

- Silence cell phones.
- If there is a group, spread throughout the room.
- Make a plan to protect yourselves in the event that the perpetrator enters the room.
- Anyone in the outdoors should move away from the danger to an appropriate, safe location.
- Anyone in common areas should proceed immediately to the nearest room and follow the lockdown procedures.
- Let roommates or family members know where you are and if you are safe.
- Remain in your location until an all-clear message is received.

EVACUATION

In the event of a serious threat, evacuations may be ordered from a building, a group of buildings, or the entire campus. Though fire is the most common reason to initiate an evacuation, it is not the only reason. Some of the more prevalent reasons are:

- Biohazards (release of biologically hazardous materials).
- Chemical hazards (dangerous chemical spill, dangerous gas releases).
- Radiation hazards (spill of radioactive material, release of a radioactive gas).
- Fire hazards (smell or sight of smoke or flames).
- Terrorist threat, active shooter, or criminal activity.
- Natural disaster.

BUILDING EVACUATION

If you come upon a situation that calls for an evacuation of the building you are occupying, either from a fire alarm or an emergency notification, proceed as follows:

- Exit the building through the nearest exit.
- Follow the direction of evacuation team leaders if present.
- Do not use elevators.
- Do not re-enter the building until USUPD, Logan City Fire Department, the fire marshal or other university official (e.g., Environmental Health and Safety representative) gives an all-clear.
- The silencing of the alarm bells is not an all-clear to re-enter the building.
- If you suspect someone was not evacuated or you have any information on the incident that prompted the alarm, report to an emergency responder in the area.
- Let roommates or family members know where you are.
- Instructors should ensure the evacuation of their classes.

CAMPUS-WIDE EVACUATION

If a serious threat to the entire campus is determined by the USUPD to be legitimate, a campus-wide evacuation will be ordered. If such an order is given, proceed as follows:

- Stop classes, work, or close business operations.
- Secure offices and workplaces.
- Whether by vehicle, bus, riding, or walking, immediately take the nearest route off of campus and away from the threat.
- Follow the directions of public safety officials regarding direction of travel when coming out of parking lots. They may not let you take the quickest route to your destination, but they will provide a more orderly flow of traffic that avoid vehicle bottlenecks or impede the flow of emergency responders.

If an on-campus emergency is determined to be a threat to the larger community, the local police department or fire department will determine the information that will be distributed. Information can be distributed through media alerts to local radio stations and newspapers, and through social media. Follow-up messages will be distributed through the USU Code Blue alert system to email or text messaging, through the university's mobile safety app, as well as on the USU homepage.

All members of the USU community are encouraged to notify USU Public Safety of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. You can use any of the following methods to make the notification:

- Call 911—If you are using a campus phone on the Logan campus, you will be connected to USU Public Safety dispatch. At other statewide campuses, you will be connected to your local dispatch center so you can make a report.

- On the Logan campus, you may use one of the emergency blue light phones located at various locations around the Logan campus. You will be connected to the USUPD dispatch.
- From any campus, you may call (435) 797-1939 to reach USU Public Safety. You should report emergencies by dialing 911 in order to ensure the quickest response.

EMERGENCY EVACUATION EXERCISES

USU conducts at least one test of the university's emergency response and evacuation procedures each year. In conjunction with that, USU's emergency response and evacuation procedures are available through Public Safety. In addition, other emergency response tests are conducted each year, such as tabletop exercises, field exercises, or tests of the emergency notification system. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. During the 2021 calendar year, USU officials conducted a test of the emergency notification and lock-down system over the winter break.

DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, AND STALKING POLICIES AND PROCEDURES

PROCEDURES FOR REPORTING A COMPLAINT

Reports of dating violence, domestic violence, sexual assault, and stalking may be reported to law enforcement for an investigation and/or to the university as outlined in the previous section "Reporting Crimes and Emergencies." Information about reporting options for sexual assault, dating/domestic violence and stalking, as well as seeking confidential advocacy and counseling, is available at sexualrespect.usu.edu.

Incidents of on-campus dating violence, domestic violence, sex offenses, or stalking may be reported to USUPD on the Logan campus, USUEPD on the USU Eastern (Price) campus, or to the local law enforcement agency for other statewide campuses. Off-campus incidents should be reported to appropriate local law enforcement officials. If asked by the victim, advocates in the SAAVI office will assist in notifying law enforcement, regardless of the location of the incident.

A victim of these offenses has the option to decline to notify law enforcement, but may still report the incident to the Title IX Coordinator in the Office of Equity. Prompt reporting helps the victim receive medical assistance, counseling, or other supportive measures (e.g., housing relocation, change in classes, etc.), and allows for the collection and preservation of crucial evidence. It is important to preserve evidence that may assist in proving that the alleged criminal offense occurred.

Victims of sexual assault have the following options:

- Find a safe place as soon as possible.
- Find a trusted individual to provide moral support and company. Trained advocates are available through SAAVI to help students navigate their reporting and support options. Advocates and other resources can be found at usu.edu/sexual-respect/resources
- Use the campus and community resources listed in this publication or online at sexualrespect.usu.edu to aid in recovery.
- Seek medical attention if needed.
- Report the offense immediately to the police. If the victim lives in an on-campus residence hall, the resident director or resident assistant can help contact the proper authorities. USU Public Safety can help identify which police department to report to if it is unclear. Learn more about reporting to police at usu.edu/dps/police/sexual-assault.
- Whether or not the victim contacts the police, they are encouraged to contact an advocate at SAAVI or through a local community-based organization.
- Depending upon circumstances, a perpetrator of a sexual assault may be charged with crimes ranging from a class B misdemeanor to a first degree felony. USUPD and USUEPD vigorously work to prosecute anyone who commits a sexual assault.
- Report to the Title IX Coordinator at equity.usu.edu/report.

USUPD and USUEPD report sexual misconduct to the USU Title IX Coordinator who also reaches out to the victim with resources and options to file a complaint with the university.

PRESERVATION OF EVIDENCE

It is important to preserve evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protective order. As time passes, evidence may dissipate, become lost, or unavailable, thereby making investigations, possible prosecutions, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, they nevertheless should consider speaking with law enforcement to preserve evidence in the event that the victim changes their mind at a later date (USU Policy 533, section 4.1.4).

In order to preserve importance evidence, save all text messages and emails that received from the suspect, as well as all text messages and emails sent to others in reference to the incident.

SEXUAL ASSAULT FORENSIC (CODE R) EXAMS

If a victim would like to have a sexual assault forensic (Code R) exam performed, the following actions are recommended to preserve evidence: try not to bathe, shower, use the restroom, change clothes, comb hair, or clean up. If the victim must use the restroom, use a clean jar to collect any urine. If a sexual assault forensic exam is done, certain information must be given to the law enforcement agency with jurisdiction according to Utah law, but a victim is not required to pursue an investigation. The exam is free for victims in the state of Utah in accordance with Utah Administrative Code R270-1-23. Victims are also treated for injuries and infections during the exam. Locations that provide Code R exams in Logan, Price, Roosevelt, and Blanding are below. For all other statewide campuses, visit usu.edu/sexual-respect/resources to find the hospital nearest you that provides a forensic exam.

Cache Valley Hospital

(435) 719-9700
2380 N. 400 E., North Logan

Castleview Hospital

(435) 637-4800
300 North Hospital Drive, Price

Blue Mountain Hospital

(435) 678-3993
802 S. 200 W., Blanding

Utah Navajo Health System

(435) 722-4691
250 W. 300 N., Roosevelt

WRITTEN EXPLANATION OF PROCEDURES

When dating violence, domestic violence, sexual assault, or stalking is reported to the University, whether the offense occurred on-campus or off campus, the Office of Equity provides the student or employee a written explanation of the reporting options, resources, and supportive measures that may be available for victims and procedures for university disciplinary action, if applicable. USU provides a "Sexual Misconduct Resource Guide" to all university offices who may serve victims and distributes it to partners within the community.

UNIVERSITY POLICIES AND PROCESSES

Acts of violence, including sexual assault, dating violence, domestic violence, stalking, and other violent, threatening, or destructive acts may violate one or more university policies, including USU policies 303, 305, 339, 339A, 339B, 342, 407, and Article V of the Student Code. These policies set standards of conduct for students, faculty, and staff. USU policies 305, 407, and Article VII of the Student Code describe the processes for responding to claims that violate these standards.

Where it is complained that acts are motivated by discriminatory intent (animus based on sex/gender/sexual orientation/gender identity, race/ethnicity, religion, age, disability, and other "protected classifications"), rights and processes described in USU policies 303, 305, 339, 339A, 339B, 342, 407, and Article VII of the Student Code are applied regardless of the status of the respondent as staff, faculty, or student, with appeal rights through the policies described above.

Information about proceedings, standards of review, time-frames, protective measures and supportive measures, individual protective orders, resources, and procedures related dating violence, domestic violence, sexual assault, stalking, and retaliation are found within USU Policies 303, 305, 339, 339A, 339B, 342, and 407.

SUPPORTIVE MEASURES FOR VICTIMS

Victims of dating violence, domestic violence, sexual assault, or stalking who report to the Office of Equity will be given written notification of options for protective measures as well as how to request changes to on-campus academic, living, transportation, and employment situations. When reasonably available, regardless of whether the victim chooses to pursue a formal complaint with the university or local law enforcement, the following supportive measures can be requested by the victim:

- Access to academic accommodations, including classroom changes, extensions, rescheduling exams, and withdrawals.
- Change in campus housing.
- Change in on-campus work schedule.
- Implementation of a “no-contact order.”
- Change in parking assignment.

To request supportive measures, including a “mutual no contact order,” a victim should contact the Office of Equity. In appropriate cases, USU will issue mutual no contact orders as part of the campus judicial process. As a party of to the campus grievance process, an individual also has the option to request safety escorts from USUPD or USUEPD. The Office of Equity will provide written notification to victims of dating violence, domestic violence, sexual assault, or stalking regarding resources for counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid assistance, and other services for victims both on campus and in the community.

The privacy of victims and other parties is maintained to the greatest extent possible. Supportive measures are coordinated by the supportive measures specialist in the Office of Equity. Information about the victim’s experience is kept private and the specialist only shares what is necessary to help the victim receive appropriate accommodations. Only those individuals who must know in order to provide the requested accommodations will be advised of the victim’s identity. Personally identifying information is not included in Clery Act reporting and disclosures.

PROTECTIVE ORDERS

Victims have a right to seek a protective order from the courts against an aggressor. To seek a protective order, a victim should contact the SAAVI office at [\(435\) 797-7273](tel:4357977273). Students on the Logan campus may also contact CAPSA at [\(435\) 753-2500](tel:4357532500) to seek help in obtaining protective orders. Preserved evidence may be helpful in obtaining a protective order. If a victim obtains a protective order, a copy of that order should be provided to USU Public Safety so that it can be distributed to the university campus it may apply to. Protective order violations will be enforced when they occur on the USU campus.

FILING A FORMAL COMPLAINT

Disclosures related to sexual misconduct with those listed below is treated as privately as possible, but other university employees may need to be consulted in order to appropriately address the information in the disclosure. An action may need be taken in the interest of campus safety, such as a University-driven investigation of the reported incident or issuing a timely warning notice. In planning any response, the wishes of the claimant are given consideration, when possible. Reporting to university employees is not the same as reporting to the police; the university process is an administrative procedure, not a criminal/legal procedure. The university’s administrative process uses a “preponderance of the evidence” standard of evidence.

Office of Equity

Phone: [\(435\) 797-1266](tel:4357971266)

In person: Distance Education, room 404, Logan campus

Online: equity.usu.edu

Serves all statewide campuses through investigations into policy violations and providing supportive measures.

Victims may seek assistance from campus employees, either faculty or staff. University reporting employees are required to report any information they receive about sexual misconduct to the Title IX Coordinator.

To report to law enforcement, contact USUPD for crimes that occurred on the Logan campus, USUEPD for crimes that occurred on the Eastern (Price) campus, or local law enforcement for crimes that occurred on any other statewide campus. Law enforcement information for many local agencies is provided at the beginning of this ASR.

Reporting to law enforcement is not the same as reporting to campus authorities; reporting to law enforcement is a criminal/legal procedure, not an administrative one. Conversations and the information shared with law enforcement are treated as privately as possible (according to state law), but police may need to consult with others (including campus authorities) if an action needs to be taken in the interest of public safety, including the issuance of a timely warning notice. When police reports become public records, the personally identifiable information of the victim is redacted before the report is released in accordance with state law.



UNIVERSITY DISCIPLINARY ACTIONS AGAINST THOSE WHO COMMIT DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, AND STALKING

IF A STUDENT OR EMPLOYEE respondent is found to be responsible for violating USU policies, then an appropriate disciplinary action will be imposed by the Office of Student Conduct and Community Standards (students/Student Code Article V, section 4), Human Resources Office (staff/Policy 311), or appropriate academic department (faculty member/Policy 407).

The sanction is provided in writing to the claimant and respondent and either party can appeal within 10 days. All disciplinary procedures will be conducted with a prompt, fair, and impartial process from the formal complaint to the completion of the appeal process. Any disciplinary hearing will be conducted by officials who do not have a conflict of interest or bias for or against the claimant or the respondent, and who receive annual training on issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation and hearing process.

The claimant and respondent in a disciplinary proceeding can expect these rights:

- Respectful treatment by university officials.
- Notification of available resources both on and off campus.
- Supportive measures.
- Notification that retaliation is prohibited. Retaliation is against USU policy and should be reported.
- To have an advisor or support person of their choosing to accompany them through the process.
- In formal adjudicatory hearings, to have an advisor ask questions on their behalf.
- An equal opportunity to present evidence and access to evidence used in determining the finding.
- An equal opportunity to be heard and to identify witnesses.
- To decide whether they participate in the process.
- An impartial and prompt investigation of the allegations in the formal complaint.
- Updates on the investigation and process.
- To receive a written determination at the end of the investigation.

Victims of sexual misconduct receive amnesty for student code violations involving drugs and alcohol. Sanctions for students found to have been in violation of the student code are imposed based on the severity of violation. For example, a student who is found to have engaged in sexual assault will face harsher sanctioning, from suspension to expulsion. For less severe policy violations, possible sanctions may include a warning, community service, or probation, or some combination thereof. If the respondent is suspended, conditions may be placed on a student's readmission. Possible sanctions for employees include verbal warning or reprimand, written warning, probation, suspension, reduction in rank and dismissal or termination.

The decision of a hearing panel may be appealed by the student or employee who was found to have committed a sexual misconduct violation. In sexual misconduct cases, both the claimant and the respondent may appeal the finding and/or sanctioning decision of the hearing panel. The appeal must be made in writing within 10 business days from the date of the issuance of the hearing panel's written determination (USU Procedures Section XVII). The university will provide an explanation of these procedures to the claimant and the respondent.

VICTIM NOTIFICATION

USU WILL DISCLOSE to an alleged victim of a crime of violence, non-forcible sex offense or policy violation (if the victim is a party to the proceeding), the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or policy violation. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

RESOURCES AVAILABLE

FOR MORE INFORMATION: usu.edu/sexual-respect/resources

CONFIDENTIAL RESOURCES

USU offers confidential resources where conversations are held in confidence. Conversations with these resources are not shared with the Title IX Coordinator without consent of the victim and do not trigger a university action and/or investigation except in rare circumstances. USU's SAAVI office does report aggregate data to the Title IX Coordinator for inclusion in the ASR crime statistics table.

USU SEXUAL ASSAULT AND ANTI-VIOLENCE INFORMATION (SAAVI) OFFICE

Statewide

(435) 797-7273

[Taggart Student Center, room 311, Logan campus](#)

saavi.usu.edu

Provides free confidential advocacy, counseling, and information related to relationship or sexual violence to students and employees at all USU campuses.

USU COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS)

Statewide

(435) 797-1012

[Taggart Student Center, room 306, Logan campus](#)

aggjewellness.usu.edu

Provides free confidential counseling to undergraduate students with 9-plus credits and graduate students with 6-plus credits in Logan and at statewide campuses.

USU STUDENT HEALTH CENTER

Logan only

(435) 797-1660

[9100 Old Main Hill, Logan](#)

health.usu.edu

Provides health care for students, but cannot provide Code R exams. When treating a patient for injuries caused by a crime, providers must report the injury to local law enforcement in accordance with state law.

USU EASTERN STUDENT COUNSELING CENTER

USU Eastern only

[Jennifer Leavitt Student Center, room 223, USU Eastern campus](#)

usueastern.edu/counseling

Provides short-term free counseling for students on the USU Eastern campus.

OFF-CAMPUS CONFIDENTIAL RESOURCES

SafeUT APP

Statewide

(800) 273-8255

App available in the app stores allows for confidential chats.

App provided by the University of Utah Health Care and provides confidential mental health counseling by trained therapist on a one-time basis.

CAPSA

Logan only

(435) 753-2500

capsa.org

Logan-based organization provides sexual assault advocacy and a domestic violence shelter. Advocates are available 24/7, 365 days/year to respond to calls about sexual assault.

Community-based confidential resources—including advocates, crisis centers, shelters, and Code R exam providers—throughout the state can be found by visiting sexualrespect.usu.edu.

OTHER RESOURCES

USU FINANCIAL AID OFFICE

Statewide

(435) 797-0173

Financialaid@usu.edu
financialaid.usu.edu

Provides financial aid services for all students. For accommodations, victims should reach out to the Office of Equity.

IMMIGRANT LEGAL SERVICES

Non-profit and Statewide

(801) 888-9183

immigrantlegalservices.usu.edu

LEGAL CLINICS: UTAH COURTS

Statewide

utcourts.gov/howto/legalclinics

PRO BONO ASSISTANCE: UNIVERSITY OF UTAH S.J. QUINNEY COLLEGE OF LAW

law.utah.edu/pro-bono-initiative/free-legal-clinics

TUESDAY NIGHT BAR CLINIC

Statewide, but must attend in Salt Lake City

(801) 297-7037

utahbar.org/tuesday-night-bar-clinic

PREVENTION PROGRAMS

EDUCATION AND PREVENTION PROGRAMS

The university makes available educational programs and campaigns regarding campus security that are designed to prevent sexual harassment, domestic violence, dating violence, sexual assault, and stalking, in accordance with the Clery Act, on a regular basis, annually at a minimum. USU's educational programming consists of awareness and primary and secondary prevention programs for all incoming and continuing students and new and continuing employees, as well as awareness and prevention social marketing campaigns. In accordance with USU Policy 533, section 4.11, these programs and campaigns are designed to:

- Inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others.
- Inform students and employees about the prevention of crimes.
- Identify and promote awareness of domestic violence, dating violence, sexual assault, and stalking as prohibited conduct.
- Define what behavior constitutes domestic violence, dating violence, sexual assault, and stalking according to federal and state law.
- Define what behavior and actions constitute consent to sexual activity.
- Describe safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the bystander.
- Provide information on risk reduction so that students and employees may recognize warning signs of abusive behavior and know where to get help if they are in an unhealthy or abusive relationship.
- Provide an overview of information contained in the Annual Security Report in compliance with the Clery Act; and
- Describe procedures the university will follow when dating violence, domestic violence, sexual assault, and stalking are reported; the rights and options regarding procedures victims should follow; confidentiality and supportive measures that may be available for victims, and procedures for university disciplinary action, if applicable.

PRIMARY PREVENTION PROGRAMS

SEXUAL MISCONDUCT PREVENTION TRAINING

All incoming students are required to participate in a sexual misconduct prevention training, either an online course or a live facilitator-led training, during their first semester. Those who do not complete the course by the deadline receive a hold that prevents them from registering for future semesters until they finish the training.

- In 2021-22: 7,671 incoming students completed the training.

All continuing students are also required to participate in an annual sexual misconduct prevention training via an online course. Those who do not complete the course by the deadline receive a hold that prevents them from registering for future semesters until they finish the training.

- In 2021-22: 14,416 continuing students completed the training.

The trainings for incoming students are tailored to specific student populations (graduate students, undergraduates under 25, and undergraduates over 25). Both the incoming and continuing student trainings provide inclusive and evidence-based education about:

- University policies and Utah laws on consent, sexual harassment, dating violence, domestic violence, sexual assault, and stalking.
- Information about reporting VAWA crimes to local police and the university, as well as how to seek confidential help.
- Safe and effective bystander intervention strategies.
- Gender socialization.
- Aspects of (un)healthy relationships.

The trainings collect survey data to track how perceptions of sexual misconduct are changed as a result of the training.

New and continuing employees participate in a live facilitator-led sexual misconduct training covering employee reporting obligations, and sexual harassment, dating violence, domestic violence, sexual assault, and stalking. The trainings are provided through the Office of Equity.

- In 2021-22: 7,702 employees throughout the university system completed a sexual misconduct training.

“UPSTANDING” BYSTANDER INTERVENTION TRAINING

The Upstanding bystander intervention program is an audience-led, interactive training that covers the signs of various problematic situations (mental health concerns, bias and discrimination, alcohol and drug misuse, and sexual misconduct) and safe and effective intervention techniques. University resources, including CAPS, SAAVI, and the Office of Equity, are also addressed during the program. The program’s content is tailored to each audience group through the use of relevant scenarios.

- In 2021-22: 370 students and employees throughout the university system completed the Upstanding program.

ONGOING PREVENTION AND AWARENESS EFFORTS

RED ZONE

The SAAVI office hosts an annual Red Zone Awareness Day in September. Students, faculty, and staff are invited to visit a variety of exhibits aimed at building awareness of the heightened risk for sexual assault during the first few months of the fall semester (called the “Red Zone”) and drawing attention to campus and community resources for sexual assault victims.

CLOTHESLINE PROJECT

SAAVI organizes the Clothesline Project, held in October. It is a visual display of shirts with messages and illustrations that have been designed by male and female survivors of domestic violence, their friends, or their families. The purpose of this project is to increase awareness of the impact of domestic violence, to celebrate an individual’s strength to survive, and to provide another avenue to courageously break the silence.

HEALTHY RELATIONSHIPS MONTH

Throughout the month of February, SAAVI hosts a number of events aimed at spreading awareness about healthy, unhealthy, and abusive characteristics of a relationship. These events have included Bagels and Bae-Goals, Love Letters to Survivors, and numerous guest speakers including Beauty Redefined.

STALKING AWARENESS CAMPAIGN

Throughout the month of January, SAAVI shares various infographics through social media to raise awareness about stalking behaviors and how to support someone who may be experiencing stalking. This online campaign is accompanied by in-person booths throughout campus.

DENIM DAY

USU celebrates the worldwide awareness event, Denim Day, each April. This day of action and awareness is a day in which people are encouraged to wear denim to combat victim blaming and show support for survivors.

“CONSENT IS” AND “I ASK” CAMPAIGNS

These are ongoing social marketing efforts to educate students about the meaning of consent for sexual activity. These campaigns have included videos

and print, digital, and social media messages. Additionally, various student leadership groups, including Fraternity and Sorority Life, receive a comprehensive consent workshop each academic year.

SAFE ONLINE DATING CAMPAIGN

Coordinated by SAAVI, various infographics are shared through social media messaging and digital signage to educate the campus community on how to navigate online dating safely. More information about this campaign can be found at safedating.usu.edu.

PRESENTATIONS UPON REQUEST

SAAVI provides presentations to various campus groups and classes on trauma-informed response, online dating, healthy relationships, sexual assault, domestic violence, dating violence, and stalking. Participants are given information on the reporting process and the different campus and community resources available to primary and secondary survivors.

RAPE AGGRESSION DEFENSE

USUPD offers the Rape Aggression Defense program on a scheduled basis. The class is also taught for one credit as PE 1407 through the Department of Kinesiology and Health Science.

START BY BELIEVING

Coordinated by SAAVI, various offices across campus and organizations from the community come together in April with the message that supporting victims of sexual violence increases reporting and leads to holding offenders accountable, thereby preventing future crimes. More information about the campaign and Start by Believing Day is available at startbybelieving.usu.edu.

RISK REDUCTION

USU uses the following risk reduction information in all education, training, outreach, and timely warnings about sexual assault, dating violence, domestic violence and stalking. Risk reduction is defined as options designed to decrease perpetration and bystander inaction, increase empowerment for victims in order to promote safety, and help individuals and communities address conditions that facilitate violence. Note that it is never possible to completely eliminate the risk of becoming the target of a crime, and a crime is never the fault of the victim.

BE AN UPSTANDER

- When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together.
- Be aware of your surroundings and people's behaviors. If you notice a problematic situation, be an Upstander by directly addressing the issue, creating a distraction, and/or delegating to others to help.
- Address demeaning, discriminatory, and/or violence-supporting language if you hear it.
- Talk to friends who you know or who you think are in unhealthy relationships. Encourage them to get help from a campus and/or community advocate.
- Support and believe friends if they tell you they have experienced sexual misconduct. Encourage them to seek help from campus and/or community resources.
- If you see something suspicious, contact law enforcement immediately by calling 911.
- If you see someone with a gun or weapon on campus, immediately call 911 to report it.

ALWAYS GET CONSENT FOR SEXUAL ACTIVITY

- Exercise self-control and respect the boundaries of others. Expect the same of your friends, sexual partners, and acquaintances.
- Make sure you and your sexual partners understand the university's definition of consent. Learn more at consent.usu.edu.
- Clearly communicate intentions to your sexual partners and give them a chance to clearly relate their intentions to you. Never make assumptions about consent, about someone's sexual availability, about whether they are attracted to you, about how far you can go, or about whether they are physically or mentally able to consent. If you are uncertain whether someone can or has given their consent, stop what is happening and check-in with them.
- Understand that crime victims are never reporting for the behavior of perpetrators. If you've been sexually assaulted or victimized, there are resources available to help. Learn more at sexualrespect.usu.edu.

PROTECT PERSONAL SAFETY

- Stay alert to your surroundings. Use headphones in only one ear to stay aware of activity around you. This also promotes safety from

- accidents.
- Be careful about posting your location on social media or sharing it with people you do not completely trust.
- Keep the doors to your home and car locked, and never prop open residence hall doors. Lock your windows at night.
- If you feel uncomfortable walking across campus, USU Police provides safety escorts from one campus destination to another. Call 435-797-1939 to request a safety escort, and allow for a 20-minute wait.
- Never leave your belongings unattended, even for a few minutes. Record the serial numbers on valuable items in case they go missing.

IF YOU DRINK ALCOHOL, DRINK RESPONSIBLY

- Being under the influence of drugs or alcohol does not excuse anyone from ensuring they have willing consent from another before engaging in sexual activity.
- Know your limits when drinking. Keep track of how many drinks you've had and recognize when you or your friends have had too much. If you or a friend has had too much alcohol, find a way to safely leave the party or situation.
- Know the signs of an alcohol emergency and if you are concerned for the life of another, always call 9-1-1.
- Do not pressure others to drink or use drugs and be alert to people pressuring you or others. Each individual has the right to make their own decisions about drinking. No one should be pressured to consume more than they want to. If you notice someone being pressured to drink more than they want to, be an Upstander by directly addressing the issue, creating a distraction, and/or delegating to others to help.
- Some sex offenders target people by using drugs or alcohol as weapons. Get your own drinks; don't leave your drink unattended or let someone continually fill your cup.

SEX OFFENDER REGISTRY

THE FEDERAL CAMPUS SEX CRIMES PREVENTION ACT, enacted on October 28, 2000, and the Adam Walsh Child Protection and Safety Act of 2006 requires convicted sex offenders to register with the jurisdiction in which they reside. Offenders are required to submit to the registry if they are working, volunteering or attending USU. Additional information about the sex offender registry provided by the Utah Department of Correction is available at: dps.usu.edu/police/sex-offender-registry.

CRIME DEFINITIONS

THE CRIME STATISTICS TABLE reflects specific crimes and arrests reported to the sources identified in the section on Collecting Crime Reports and Statistics Procedures. In accordance with the Clery Act, these crimes are classified based on the Federal Bureau of Investigation's (FBI) UCR Handbook. For sex offenses only, the definitions are from the FBI's NIBRS edition of the UCR. Hate crimes are defined according to the FBI's Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection.

Although the law states that institutions must use the UCR for defining and classifying crimes, it does not require Clery Act crime reporting to meet all UCR standards.

FBI CRIME DEFINITIONS

Murder and non-negligent manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent manslaughter: The killing of another person through gross negligence.

Sex offenses:

- **Forcible sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Forcible fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
- **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control, of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime was successfully completed).

Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned.

Motor vehicle theft: The theft or attempted theft of a motor vehicle. For reporting purposes, this definition includes all cases where automobiles are taken by persons not having lawful access—even if the vehicles are later abandoned (including joyriding).

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, the personal property of another, etc.

Hate crimes: A criminal offense committed against a person or property, which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on one or more of the following actual or perceived characteristics: race, gender, religion, sexual orientation, ethnicity, disability, gender identity, and national origin. For reporting purposes, hate crimes include any of the following offenses that are motivated by bias: murder and non-negligent man-slaughter, sexual offenses (rape, fondling, incest, and statutory rape), robbery, aggravated assault, burglary, motor vehicle theft, arson, theft, simple assault, intimidation, or destruction/damage/vandalism of property.

Illegal weapons possession: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Included in this classification are the following: the manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

Drug law violations: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. This includes the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance, as well as any arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. Included in this classification are the following: all drugs, without exception, that are illegal under local or state law; and all illegally obtained prescription drugs.

Liquor law violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages—not including driving under the influence and drunkenness. The following are included in this classification: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; and drinking on a public conveyance.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/her safety or the safety of others or to suffer substantial emotional distress.

Attempted crimes: This report does not differentiate between attempted and completed crimes. For example, an incident involving an attempted forcible rape is counted as a forcible sex offense. The only exception to this rule applies to attempts or assaults to murder when the victim does not die. These incidents are classified as aggravated assaults rather than murders.

FEDERAL CLERY ACT DEFINITIONS OF DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, AND STALKING

THE CLERY ACT (34 C.F.R. § 668.46) defines the crimes of dating violence, domestic violence, sexual assault, and stalking as follows:

Dating violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, type of relationship, and frequency of interaction between the persons involved in the relationship.
- ii. For the purposes of this definition:
 - a. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - b. Dating violence does not include acts covered under the definition of domestic violence.
- iii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic violence:

- i. A felony or misdemeanor crime of violence committed:
 - a. By a current or former spouse or intimate partner of the victim;
 - b. By a person with whom the victim shares a child in common;
 - c. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
 - d. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or

- e. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- ii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Sexual assault: An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program. Per the NIBRS user manual from the FBI UCR program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

- i. **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- ii. **Fondling:** The touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- iii. **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- iv. **Statutory rape:** Sexual intercourse with a person who is under the statutory age of consent.

Stalking:

- i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - a. Fear for the person's safety or the safety of others; or
 - b. Suffer substantial emotional distress.
- ii. For the purposes of this definition:
 - a. Course of Conduct means two or more acts, including, but not limited to, acts that the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
 - b. Reasonable Person means a reasonable person under similar circumstances and with similar identities to the victim.
 - c. Substantial Emotional Distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- iii. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

UTAH DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

Domestic violence – 77-36-1(4): (4) "Domestic violence" means any criminal offense involving violence or physical harm or threat of violence or physical harm, or any attempt, conspiracy, or solicitation to commit a criminal offense involving violence or physical harm, when committed by one cohabitant against another. "Domestic violence" also means commission or attempt to commit, any of the following offenses by one cohabitant against another:

- a. aggravated assault, as described in Section 76-5-103;
- b. aggravated cruelty to an animal, as described in Subsection 76-9-301(4), with the intent to harass or threaten the other cohabitant;
- c. assault, as described in Section 76-5-102;
- d. criminal homicide, as described in Section 76-5-201;
- e. harassment, as described in Section 76-5-106;
- f. electronic communication harassment, as described in Section 76-9-201
- g. kidnapping, child kidnapping, or aggravated kidnapping, as described in Sections 76-5-301, 76-5-301.1, and 76-5-302;
- h. mayhem, as described in Section 76-5-105;
- i. sexual offenses, as described in Title 76, Chapter 5, Part 4, Sexual Offenses, and Section 76-5b-201, Sexual exploitation of a minor—Offenses;
- j. stalking, as described in Section 76-5-106.5;
- k. unlawful detention or unlawful detention of a minor, as described in Section 76-5-304;
- l. violation of a protective order or ex parte protective order, as described in Section 76-5-108;
- m. any offense against property described in Title 76, Chapter 6, Part 1, Property Destruction, Title 76, Chapter 6, Part 2, Burglary and Criminal Trespass, or Title 76, Chapter 6, Part 3, Robbery;
- n. possession of a deadly weapon with criminal intent, as described in Section 76-10-507;
- o. discharge of a firearm from a vehicle, near a highway, or in the direction of any person, building, or vehicle, as described in Section 76-10-508;
- p. disorderly conduct, as defined in Section 76-9-102, if a conviction or adjudication of disorderly conduct is the result of a plea agreement in which the perpetrator was originally charged with a domestic violence offense otherwise described in this Subsection

(4),

except that a conviction or adjudication of disorderly conduct as a domestic violence offense, in the manner described in this Subsection (4)(p), does not constitute a misdemeanor crime of domestic violence under 18 U.S.C. Sec. 921, and is exempt from the

- q. federal Firearms Act, 18 U.S.C. Sec. 921 et seq.;
- r. child abuse, as described in Section 76-5-109.1;
- s. threatening use of a dangerous weapon, as described in Section 76-10-506;
- t. threatening violence, as described in Section 76-5-107;
- u. tampering with a witness, as described in Section 76-8-508;
- v. retaliation against a witness or victim, as described in Section 76-8-508.3;
- w. unlawful distribution of an intimate image, as described in Section 76-5b-203, or unlawful distribution of a counterfeit intimate image, as described in Section 76-5b-205;
- x. sexual battery, as described in Section 76-9-702.1;
- y. voyeurism, as described in Section 76-9-702.7;
- z. damage to or interruption of a communication device, as described in Section 76-6-108; or
- an offense described in Subsection 78B-7-806(1).

Sexual assault: An offense that meets the definition of rape, fondling, incest, or statutory rape as used by the State of Utah.

- **Rape – 76-5-402**
 1. A person commits rape when the actor has sexual intercourse with another person without the victim's consent.
- **Object rape – 76-5-402.2**
 1. A person [commits object rape] who, without the victim's consent, causes the penetration, however slight, of the genital or anal opening of another person who is 14 years of age or older, by any foreign object, substance, instrument, or device, including a part of the human body other than the mouth or genitals, with intent to cause substantial emotional or bodily pain to the victim or with the intent to arouse or gratify the sexual desire of any person.
- **Fondling – 76-5-404** (Forcible sexual abuse in Utah)
 1. An individual commits forcible sexual abuse if the victim is 14 years of age or older and, under circumstances not amounting to rape, object rape, forcible sodomy, or attempted rape or forcible sodomy, the actor touches the anus, buttocks, pubic area, or any part of the genitals of another, or touches the breast of a female, or otherwise takes indecent liberties with another, with intent to cause substantial emotional or bodily pain to any individual or with the intent to arouse or gratify the sexual desire of any individual, without the consent of the other, regardless of the sex of any participant.
- **Incest – 76-7-102** Incest
 - a. An actor is guilty of incest when, under circumstances not amounting to rape, rape of a child, or aggravated sexual assault, the actor knowingly and intentionally:
 - i. engages in conduct under Subsection (2)(b)(i), (ii), (iii), or (iv); or
 - ii. provides a human egg or seminal fluid under Subsection (2)(b)(v).
 - b. Conduct referred to under Subsection (2)(a) is:
 - i. sexual intercourse between the actor and a person the actor knows has kinship to the actor as a related person;
 - ii. (ii) the insertion or placement of the provider's seminal fluid into the vagina, cervix, or uterus of a related person by means other than sexual intercourse;
 - iii. (iii) providing or making available his seminal fluid for the purpose of insertion or placement of the fluid into the vagina, cervix, or uterus of a related person by means other than sexual intercourse;
 - iv. a woman 18 years of age or older who:
 - a) knowingly allows the insertion of the seminal fluid of a provider into her vagina, cervix, or uterus by means other than sexual intercourse; and
 - b) knows that the seminal fluid is that of a person with whom she has kinship as a related person; or
 - v. providing the actor's sperm or human egg that is used to conduct in vitro fertilization, or any other means of fertilization, with the human egg or sperm of a person who is a related person.
- **Statutory rape – 76-5-401** (Unlawful sexual activity with a minor in Utah)
 1. For purposes of this section "minor" is a person who is 14 years of age or older, but younger than 16 years of age, at the time the sexual activity described in this section occurred.
 2. A person 18 years of age or older commits unlawful sexual activity with a minor if, under circumstances not amounting to rape, in violation of Section 76-5-402, object rape, in violation of Section 76-5-402.2, forcible sodomy, in violation of Section 76-5-403, or aggravated sexual assault, in violation of Section 76-5-405, the actor:
 - i. has sexual intercourse with the minor;
 - ii. engages in any sexual act with the minor involving the genitals of one person and the mouth or anus of another person, regardless of the sex of either participant; or
 - iii. causes the penetration, however slight, of the genital or anal opening of the minor by any foreign object, substance, instrument, or device, including a part of the human body, with the intent to cause substantial emotional or bodily pain to any person or with the intent to arouse or gratify the sexual desire of any person, regardless of the sex of any participant.
- **Stalking – 76-5-106.5** (1), (2) and (3)
 1. Course of conduct means two or more acts directed at or toward a specific person, including
 - i. acts in which the actor follows, monitors, observes, photographs, surveils, threatens, or communicates to or about

- a person, or interferes with a person's property:
 - a. directly, indirectly, or through a third party; and
 - b. by any action, method, device, or means; or
- ii. when the actor engages in any of the following acts or causes someone else to engage in any of these acts:
 - a. approaches or confronts a person;
 - b. appears at the person's workplace or contacts the person's employer or coworkers;
 - c. appears at a person's residence or contacts a person's neighbors, or enters property owned, leased, or occupied by a person;
 - d. sends material by any means to the person for the purpose of obtaining or disseminating information about or communicating with the person to a member of the person's family or household, employer, coworker, friend, or associate of the person;
 - e. places an object on or delivers an object to property owned, leased, or occupied by a person or to the person's place of employment with the intent that the object be delivered to person; or
 - f. uses a computer, the Internet, text messaging, or any other electronic means to commit an act that is a part of the course of conduct.
- 2. A person is guilty of stalking who intentionally or knowingly engages in a course of conduct directed at a specific person and knows or should know that the course of conduct would cause a reasonable person:
 - a. to fear for the person's own safety or the safety of a third person; or
 - b. to suffer other emotional distress.
- 3. A person is guilty of stalking who intentionally or knowingly violates:
 - a. a stalking injunction issued under Title 78B, Chapter 7, Part 7, Civil Stalking Injunctions; or
 - b. a permanent criminal stalking injunction issued under Title 78B, Chapter 7, Part 9, Criminal Stalking Injunctions.

CONSENT DEFINITIONS

STATE OF UTAH DEFINITION

In Utah consent is defined by statute 76-5-406. Sexual offenses against the victim without consent of victim—circumstances, as follows:

- 2. An act of sexual intercourse, rape, attempted rape, rape of a child, attempted rape of a child, object rape, attempted object rape, object rape of a child, attempted object rape of a child, sodomy, attempted sodomy, forcible sodomy, attempted forcible sodomy, sodomy on a child, attempted sodomy on a child, forcible sexual abuse, attempted forcible sexual abuse, sexual abuse of a child, attempted sexual abuse of a child, aggravated sexual abuse of a child, attempted aggravated sexual abuse of a child, or simple sexual abuse is without consent of the victim under any of the following circumstances:
 - a. the victim expresses lack of consent through words or conduct;
 - b. the actor overcomes the victim through the actual application of physical force or violence;
 - c. the actor is able to overcome the victim through concealment or by the element of surprise;
 - d. (i) the actor coerces the victim to submit by threatening to retaliate in the immediate future against the victim or any other person, and the victim perceives at the time that the actor has the ability to execute this threat; or (ii) the actor coerces the victim to submit by threatening to retaliate in the future against the victim or any other person, and the victim believes at the time that the actor has the ability to execute this threat; (as used in this Subsection (4), "to retaliate" includes threats of physical force, kidnapping, or extortion);
 - e. the actor knows the victim is unconscious, unaware that the act is occurring, or physically unable to resist;
 - f. the actor knows or reasonably should know that the victim has a mental disease or defect, which renders the victim unable to:
 - (i) appraise the nature of the act;
 - (ii) resist the act;
 - (iii) understand the possible consequences to the victim's health or safety; or
 - (iv) appraise the nature of the relationship between the actor and the victim;;
 - g. the actor knows that the victim participates because the victim erroneously believes that the actor is someone else;
 - h. the actor intentionally impaired the power of the victim to appraise or control his or her conduct by administering any substance without the victim's knowledge;
 - i. the victim is younger than 14 years of age;
 - j. the victim is younger than 18 years of age and at the time of the offense the actor was the victim's parent, step-parent, adoptive parent, or legal guardian or occupied a position of special trust in relation to the victim as defined in Section 76-5-404.1;

- k. the victim is 14 years of age or older, but younger than 18 years of age, and the actor is more than three years older than the victim and entices or coerces the victim to submit or participate, under circumstances not amounting to the force or threat required under Subsection (2)(b) or (d); or
- l. the actor is a health professional or religious counselor, the act is committed under the guise of providing professional diagnosis, counseling, or treatment, and at the time of the act the victim reasonably believed that the act was for medically or professionally appropriate diagnosis, counseling, or treatment to the extent that resistance by the victim could not reasonably be expected to have been manifested.

USU DEFINITION OF CONSENT

USU Policy 339: Consent. An understandable exchange of words or actions, which indicate a willingness to participate in mutually agreed upon sexual activity. Consent is an agreement to do the same thing at the same time in the same way. Consent can be withdrawn or modified at any time, as long as it is clearly communicated. Consent cannot be assumed based on silence, the absence of “no” or “stop,” the existence of a prior or current relationship, or prior sexual activity.

Sexual Assault occurs when at least one party does not consent to the sexual activity. There is no consent in the presence of coercion, incapacitation, force, or where the sexual activity violates state law relating to age of consent.

Examples of consensual behavior include, but are not limited to:

- Verbal statements of “yes” or “okay”
- Head nodding
- Asking someone to engage in the sexual activity

Examples of non-consensual behavior include, but are not limited to:

- Verbal statements of “no” or “I don’t want to”
- Verbal statements of “I don’t know” or “maybe”
- Pushing someone away
- Resisting contact
- Shrugging or other uncertain body language
- Not actively participating in the sexual activity
- No response or silence
- Force, coercion, or incapacitation



CAMPUS CRIME STATISTICS

THE FOLLOWING STATISTICS are compiled in accordance with definitions used in the Uniform Crime Reporting System of the Department of Justice and the FBI as modified by the Hate Crime Statistics Act. These statistical tables include the number of all offenses reported to law enforcement, without regard to the findings of a court, coroner or jury, or the decision of a prosecutor. Under VAWA, effective March 7, 2014, colleges and universities are required to report domestic violence, dating violence, and stalking, beyond crime categories the Clery Act already mandates.

CRIME STATISTICS

THIS CRIME STATISTICS REPORT accurately represent the number of the following defined crimes that were reported to USU Police directly or to campus security authorities. Crimes are reported according to geography, not whether a crime involved students, staff, or faculty. Crime statistics included in this report do not include crimes that occurred off campus that involved students. For more information about the experiences students with sexual misconduct, both on and off campus, please see the [USU Sexual Misconduct Student Survey](#).

The following geographical categories are defined below: “on-campus,” “non-campus,” and “public property.”

- **On-campus:** Includes crimes that occurred anywhere on campus, including those that occurred in on-campus housing.
- **Non-campus:** Includes off-campus property owned or controlled by officially recognized or registered student organizations, such as fraternities and sororities, as well as property located off campus but owned or controlled by USU, such as remote classrooms or facilities regularly used by statewide campuses, athletic teams, and study abroad students during the time of USU use.
- **Public property:** Includes public property that is adjacent to on-campus property, such as sidewalks, and at the Logan campus, the Logan Cemetery.

Unfounded: Reported crimes that are investigated by law enforcement authorities and found to be false or baseless. Only sworn or commissioned law enforcement personnel may find that a crime is unfounded.

Statistical tables are broken out by statewide campuses. The first three are USU’s residential campuses (Logan, USU Eastern, and Blanding). Several additional statewide campuses have a building and facility owned by USU, but most are a room or classroom to serve a population in rural Utah.

HATE CRIMES

HATE CRIMES are those crimes that manifest evidence that the victim was intentionally selected because of the perpetrator’s bias against race, gender, religion, sexual orientation, ethnicity, disability, national origin, or gender identity. Hate crimes are reported for the following crimes: murder, non-negligent manslaughter, negligent manslaughter, sex offenses (rape, fondling, incest and statutory rape—beginning in 2014), robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, destruction or damage or vandalism of property, and any other crime involving bodily injury.

In 2019, 2020, 2021, there were no hate crimes reported at USU campuses.

USU encourages anyone who has experienced discrimination based on a protected class to report it to the Office of Equity, which enforces USU’s non-discrimination policy. Visit equity.usu.edu to learn more. USU also has a Social Climate Support Team that works with students and employees to provide support when an individual or group has experienced a bias incident. Learn more at usu.edu/think-care-act/resources/social-climate-support.

LOGAN CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/ Man-slaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Burglary	0	0	8	2	5	9	0	1	1*	0	0	0	2	6	10	0	0	0
Motor Vehicle Theft	0	0	0	2	3	1	0	0	0	0	0	0	2	3	1	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	6	4	7	8	4	9	1	1	1*	0	0	0	9	5	10	1	0	0
Fondling	11	3	7	21	4	11	3	0	0	0	0	0	24	4	11	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*Incident occurred at a non-campus fraternity recognized by USU.

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING	ON CAMPUS TOTAL																
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	2	5	2	2	5	2	0	0	0	0	0	0	2	5	2	0	0	0
Dating Violence	3	0	0	3	0	1	0	0	0	0	0	0	3	0	1	0	0	0
Stalking	4	5	8	13	6	17	0	0	0	0	0	0	13	6	17	0	0	1

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING	ON CAMPUS TOTAL																
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	7	15	2	8	19	7	0	0	0	1	0	4	9	19	11	0	0	0
Liquor Violation	14	13	8	27	13	14	1	0	1*	0	0	3	28	13	18	0	0	0

*Incident occurred at a non-campus fraternity recognized by USU.

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0
Drug Law Violation	1	0	2	1	0	2	0	0	0	0	0	0	1	0	2	0	0	0
Liquor Violation	4	1	4	4	1	4	0	0	0	0	0	0	4	1	4	0	0	0

LOGAN HOUSING CRIME STATISTICS

Consistent with Utah Code section 53B-28-403, the statistics provided below include the number of reports of certain crimes alleged to have occurred at each of the university's on-campus housing units during the 2021 calendar year. The statistics further include any reports of crime alleged to have occurred at the housing facility of all sororities and fraternities that are officially recognized by the university.

STUDENT LIVING CENTER, REPORTED INCIDENTS (2021)									
CRIME TYPE	Jones Hall	Morgan Hall	Davis Hall	Rich Hall	Lundstrom	Snow Hall	Wasatch Hall	San Juan Hall	Summit Hall
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	1	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	1	0
Drug Violations	0	0	0	0	1	1	0	0	0
Liquor Violations	0	4	0	0	0	0	0	0	0

CENTRAL CAMPUS / LIVING LEARNING CENTER (LLC), REPORTED INCIDENTS (2021)

CRIME TYPE	Central Suites	Mountain View Tower	Richards Hall	Bullen Hall	LLC A	LLC B	LLC C	LLC D	LLC E	LLC F
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0
Rape	1	0	0	0	0	0	0	4	0	1
Fondling	1	1	2	0	0	0	0	0	1	0
Incest	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0
Burglary	0	1	0	0	0	0	0	7	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0
Stalking	2	1	2	0	0	1	0	0	0	1
Weapons Violations	0	0	0	0	0	0	0	0	0	0
Drug Violations	1	1	0	0	1	1	0	0	0	0
Liquor Violations	1	0	1	0	0	0	0	5	0	0

AGGIE VILLAGE / WEST STADIUM VILLA / BLUE SQUARE / DARWIN, REPORTED INCIDENTS (2021)

CRIME TYPE	Aggie Village	West Stadium Villa	Blue Square A	Blue Square B	Blue Square C	Darwin 655	Darwin 685	Darwin 695
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	1	0	0	0	0	0
Fondling	0	1	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Domestic Violence	2	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0
Stalking	1	0	0	1	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0
Liquor Violations	0	0	1	0	0	0	0	0

SOUTH CAMPUS, REPORTED INCIDENTS (2021)

CRIME TYPE	Merrill Hall	Reeder Hall	Greaves Hall	Moen Hall
Murder/ Non-Negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Rape	0	0	0	0
Fondling	0	0	0	0
Incest	0	0	0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Domestic Violence	0	0	0	0
Dating Violence	0	0	0	0
Stalking	0	0	0	0
Weapons Violations	0	0	0	0
Drug Violations	0	0	0	0
Liquor Violations	0	0	0	0

STUDENT ORGANIZATION NON-CAMPUS, REPORTED INCIDENTS (2021)

CRIME TYPE	Alpha Chi Omega	Delta Sigma Phi	Kappa Delta
Murder/ Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	1	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	1	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
Weapons Violations	0	0	0
Drug Violations	0	0	0
Liquor Violations	0	1	0

USU EASTERN (PRICE) CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/ Man-slaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	1	4	0	1	12	0	0	0	0	0	0	0	1	12	0	0	0
Motor Vehicle Theft	0	0	0	1	0	2	0	0	0	0	0	0	1	0	2	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0
Fondling	4	0	1	4	0	1	0	0	0	0	0	0	4	0	2	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	0	2	0	0	5	0	0	0	0	0	0	0	2	5	0	0	0	0
Liquor Violation	9	1	1	9	1	1	0	0	0	0	0	0	9	1	1	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	0	4	0	0	4	0	0	0	0	0	0	0	0	4	0	0	0	0	0
Liquor Violation	1	2	1	1	2	1	0	0	0	0	0	0	1	2	1	0	0	0	0

USU EASTERN (PRICE) HOUSING CRIME STATISTICS

Consistent with Utah Code section 53B-28-403, the statistics provided below include the number of reports of certain crimes alleged to have occurred at each of the university's on-campus housing units during the 2021 calendar year. The statistics further include any reports of crime alleged to have occurred at the housing facility of all sororities and fraternities that are officially recognized by the university.

USU EASTERN, REPORTED INCIDENTS (2021)				
CRIME TYPE	Aaron Jones Hall	Tucker Hall	Sessions Hall	Burtenshaw Hall
Murder/ Non-Negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Rape	0	0	0	0
Fondling	0	0	1	0
Incest	0	0	0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	4	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Domestic Violence	0	0	0	0
Dating Violence	0	0	0	0
Stalking	0	0	0	1
Weapons Violations	0	0	0	0
Drug Violations	0	0	0	0
Liquor Violations	0	0	2	0

*One fondling incident occurred at an unknown on-campus location.

BLANDING CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/ Man-slaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING	ON CAMPUS TOTAL																
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING	ON CAMPUS TOTAL																
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	0	0	0	2	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0
Liquor Violation	0	0	0	3	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0

BLANDING HOUSING CRIME STATISTICS

Consistent with Utah Code section 53B-28-403, the statistics provided below include the number of reports of certain crimes alleged to have occurred at each of the university's on-campus housing units during the 2021 calendar year. The statistics further include any reports of crime alleged to have occurred at the housing facility of all sororities and fraternities that are officially recognized by the university.

USU BLANDING, REPORTED INCIDENTS (2021)		
CRIME TYPE	Cedar Mesa Hall	Monument View Hall
Murder/Non-Negligent Manslaughter	0	0
Negligent Manslaughter	0	0
Rape	0	0
Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Robbery	0	0
Aggravated Assault	0	0
Burglary	0	0
Motor Vehicle Theft	0	0
Arson	0	0
Domestic Violence	0	0
Dating Violence	0	0
Stalking	0	0
Weapons Violations	0	0
Drug Violations	0	0
Liquor Violations	0	0

Stalking incident at a housing unit was reported anonymously without a specific location.



OTHER STATEWIDE CRIME STATISTICS (BY CAMPUS)

BEAVER CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL			2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
2019	2020	2021	2019	2020	2021													
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

BICKNELL CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL			2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

BRIGHAM CITY CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

CEDAR CITY CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/ Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DELTA CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

EPHRAIM CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL			2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

HEBER CITY CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL			2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

JUNCTION CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

KANAB CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/ Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

KAYSVILLE CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL			2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

MOAB CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

MONTEZUMA CREEK CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

MONUMENT VALLEY CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

NEPHI CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

OREM CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

PANGUITCH CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/ Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

PARK CITY CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL			2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

RICHFIELD CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/ Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ROOSEVELT CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

SALT LAKE CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL			2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ST. GEORGE CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

TOOELE CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS			PUBLIC PROPERTY			TOTAL			UNFOUNDED		
	ON CAMPUS HOUSING			ON CAMPUS TOTAL			2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	2	0	0	0	0	0	0	0	2	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	1	1	0	0	0	0	0	0	0	1	1	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	1	1	0	0	0	0	0	0	0	1	1	0	0	0
Drug Law Violation	NA	NA	NA	0	2	3	0	0	0	0	0	0	0	2	3	0	0	0
Liquor Violation	NA	NA	NA	0	2	0	0	0	0	0	0	0	0	2	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

TREMONTON CRIME STATISTICS

TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Murder/ Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VERNAL CRIME STATISTICS

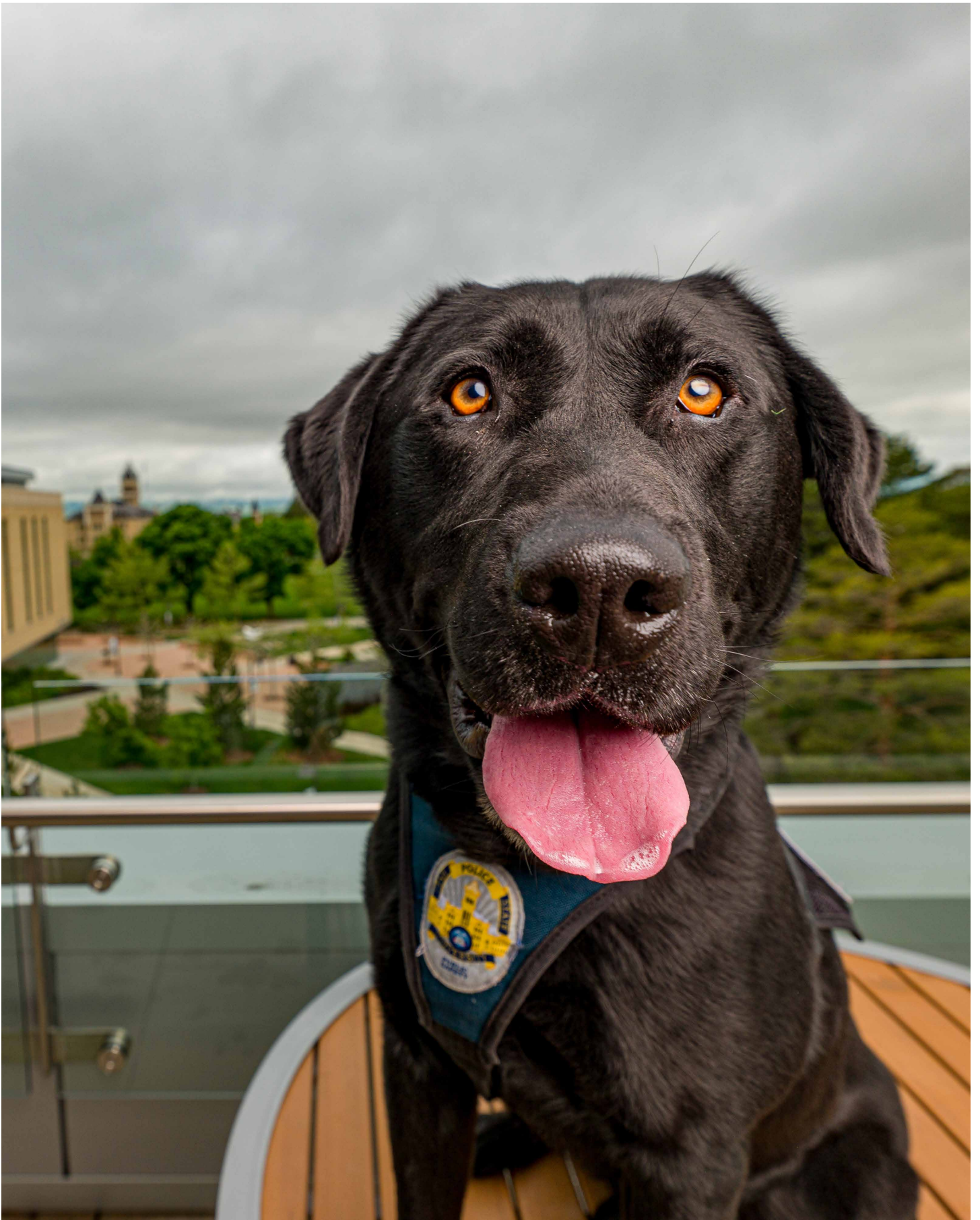
TOTALS BY CRIME TYPE AND LOCATION CATEGORY (2019-2021)																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Man-slaughter	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Domestic Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

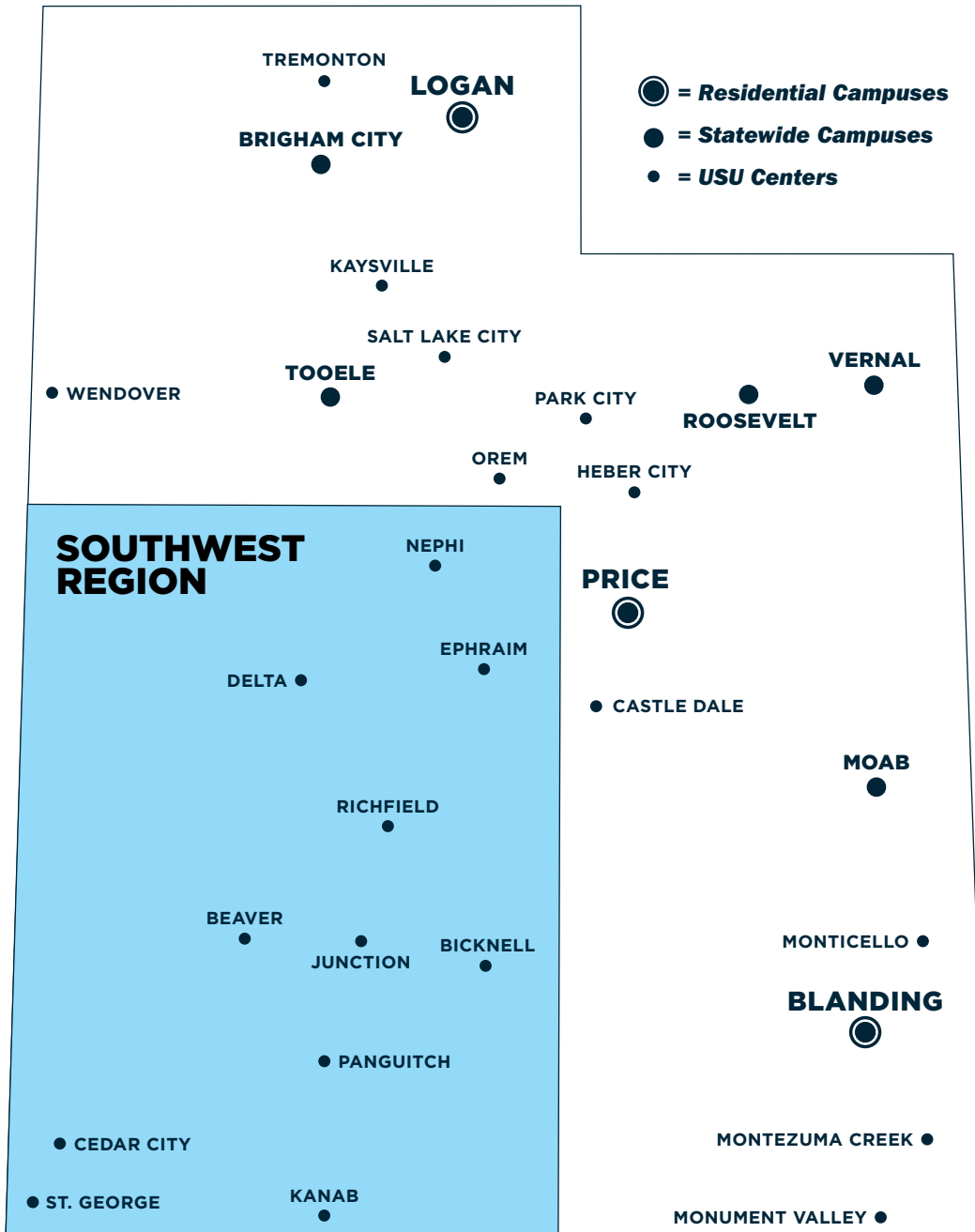
ARRESTS FOR DRUG, WEAPON AND LIQUOR LAW VIOLATIONS																		
CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED								
	ON CAMPUS HOUSING			ON CAMPUS TOTAL														
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS THAT DID NOT RESULT IN AN ARREST

CRIME TYPE	ON CAMPUS						NON-CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED									
	ON CAMPUS HOUSING			ON CAMPUS TOTAL															
	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	20 19	20 20	20 21	
Illegal Weapon Possession	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violation	NA	NA	NA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



STATEWIDE CAMPUS LOCATIONS



Map of Utah State University locations. Not all sites are separate campuses.

STATEWIDE CAMPUS AND USU LOCATIONS ADDRESSES

LOGAN

Residential campus
Old Main Hill
Logan, UT, 84322

EASTERN (PRICE)

Residential campus
451 E. 400 N.
Price, UT 84501

BLANDING

Residential campus
576 W. 200 S.
Blanding, UT 84511

BEAVER

50 E. 100 N.
PO Box 1187
Beaver, UT 84713

BICKNELL

94 W. SR 24
PO Box 115
Bicknell, UT 84715

BRIGHAM CITY

USU-owned building
989 S. Main St.
Brigham City, UT 84302

CEDAR CITY

A classroom at Southern Utah University
136 W. University Blvd.
ELC Bldg 213A
Cedar City, UT 84720

DELTA

Suite at Millard School Offices
285 W. 450 N.
Suite 110
Delta, UT 84624

EPHRAIM

Classroom at Snow College
325 W. 100 N.
Ephraim, UT 84627

HEBER CITY

Classroom in Utah Valley University
3111 N. College Way
Heber City, UT 84032

JUNCTION

180 W. 500 N.
Junction, UT 84740

KANAB

Room in high school
733 S. Cowboy Way
Kanab, UT 84741

KAYSVILLE

USU-owned building
80 E. Sege Lily Dr.
Kaysville, UT 84037

MOAB

USU-owned building
125 W. 200 S.
Moab, UT 84532

MONTEZUMA CREEK

Family Learning Center
375 N. 400 W. #1
Montezuma Creek, UT 84534

MONUMENT VALLEY

4 Rock Door Canyon Rd.
Monument Valley, UT 84536

NEPHI

Distance Education Building
346 E. 600 N.
Nephi, UT 84648

OREM

Suite in a larger building
1875 S. State Street
Orem, UT 84097

PANGUITCH

390 E. 100 S.
Panguitch, UT 84759

PARK CITY

USU-owned building
1258 Center Dr.
Park City, UT 84098

RICHFIELD

USU-owned building
800 W. 200 S.
Richfield, UT 84701

ROOSEVELT

USU-owned building
987 E. Lagoon St.
Roosevelt, UT 84066

SALT LAKE

USU-owned building
920 W. Levoy Dr.
Taylorsville, UT 84123

ST. GEORGE

Inside Pine View High School
2850 W. 750 N.
St. George, UT 84790

TOOELE

USU-owned building
1021 W. Vine St.
Tooele, UT 84074

TREMONTON

Distance education building
420 W. 600 N.
Tremonton, UT 84337

VERNAL

USU-owned building
320 N. Aggie Blvd.
Vernal, UT 84078



FIRE SAFETY REPORT

IN ACCORDANCE WITH FEDERAL LAW, USU is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. The USU Fire Marshal in Logan serves all residential campuses: Logan, Eastern and Blanding. Listed below are the non-emergency numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the USU Public Safety Department may already be aware. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following.

FIRE SAFETY CONTACTS

CALL 911 for all emergencies statewide.

USU Fire Marshal: (435) 797-1979
USU Public Safety: (435) 797-1939

LOGAN

Housing Facilities: (435) 797-3117; (435) 797-3113
USUPD: (435) 797-1939

EASTERN (PRICE)

Residence Office: (435) 613-5289
USUEPD: (435) 613-0890

BLANDING

Residence Office: (435) 678-8153

When calling, please provide as much information as possible about the location, date, time, and cause of the fire.

USU POLICY ON PORTABLE ELECTRICAL APPLIANCES, SMOKING, AND OPEN FLAMES IN STUDENT HOUSING FACILITIES

PROHIBITED ITEMS

The following items or actions can represent a potential fire hazard and are therefore prohibited. A minimum \$25 fine may result for each prohibited item discovered by staff, with fines escalating for repeat offenses.

- Incense and incense burners.
- Candles and other open flame items campus-wide unless authorized by the university fire marshal. Decorative candles may be displayed but are strongly discouraged. Wicks must remain white and unburned. The use of candle warmers was banned in 2007 by the Utah Risk Manager's office for all state property.
- Campus community members may request the use of candles to the university fire marshal for:
 - Theatrical or other entertaining arts performances.
 - Dining Services areas.
 - Special religious ceremonies.
 - Other purposes as may appear necessary.
- All coiled resistance units (such as hot-plates).
- Halogen bulbs.
- Space heaters or other portable-heating units, unless provided by Housing and Residence Life.
- Inappropriate indoor storage of flammable liquid.
- Installing plastic or paper liners in and around apartment stoves.
- Taping or hanging material from smoke detectors or fire extinguishers.
- Grilling on BBQs within 25 feet of any on-campus residence hall. Additionally, if your grill uses propane, the tank cannot be stored on a porch or in a room/apartment.
- Smoking in all USU academic buildings and residence halls.

All electrical appliances and cords must meet UL (Underwriters Laboratory) safety standards. UL-approved power strips must be used when more than two electrical items share an outlet. The USU fire marshal highly recommends purchasing extension cords that sense damage caused by overload, overheating, pinching, or aging and shut off the power in 25/1,000 of a second if a dangerous condition is detected.

Mini-refrigerators, freezers, and air conditioners that require 1,500 watts of power use or less are allowed and must be plugged directly into a wall. All appliances, including microwaves, must be plugged directly into a wall outlet, not a surge protector or extension cord as required by state fire code. This policy will be enforced by Housing and Residence Life staff.

SPACE HEATERS

Approved space heaters are ceramic and oil filled heaters MUST have the following:

- Ceramic element and oil filled.
- Cannot exceed 1000 watts at its highest setting.
- A self-limiting element temperature setting for the ceramic elements.
- A tip-over safety device.
- Built-in timer for hours of operation (time not to exceed 8 hours per setting).
- Programmable thermostat built into the space heater.
- Overheat protection (Thermal limiter).

No open-element or metallic-element heaters will be allowed in USU owned and leased property, and no fuel-fired heater, kerosene or propane, will be allowed in USU owned and leased property. It is important to note that the Fire Code does not permit space heaters to be plugged into extension cords or breaker-outlet strips/surge protectors. They should be plugged directly into a wall receptacle. Propane- and kerosene-fueled heaters are prodigious heat producers, but because of their open flames, the risk of carbon-monoxide poisoning, and the hazard associated with handling the fuel, it's best not to use fuel heaters indoors.

DAILY FIRE LOG

A daily fire log for the most recent 60-day period is available for review 24 hours a day at the USUEPD. Logs older than 60 days will be made available within two business days of a request for public inspections. This log can also be found at usu.edu/dps/fire/fire-log.

FIRE DRILLS

Fire drills or fire safety programs are conducted by the USU fire marshal and Housing and Residence Life to ensure that residents are familiar with emergency evacuation procedures and general fire safety. One fire drill was conducted at the residential facilities on the Logan campus, two on the Eastern campus, and two on the Blanding campus. When requested or mandated, all occupants must immediately evacuate a residence hall. Interfering with or noncompliance will result in disciplinary action, including a \$100 fine. Residents are also required by the fire marshal to keep hallways, stairwells, and balconies clear of obstructions at all times to facilitate proper access and egress.

FIRE EXTINGUISHERS

A fire extinguisher is located in all apartments on the kitchen wall. In traditional housing the extinguisher is located in the hallways on each floor. If the extinguisher is discharged while putting out a fire, promptly notify Housing Facilities during business hours. If it occurs after-hours or on weekends, immediately notify USU Public Safety. The extinguisher will be replaced immediately at no cost. The extinguisher must not be re-hung or relocated after discharge. Fire extinguishers or other equipment can only be discharged in an actual fire emergency. Starting fires, tampering with or misuse of fire safety equipment, or falsely reporting a fire may result in criminal prosecution.

Fire extinguishers are checked by the university fire marshal at least annually. If an extinguisher is found to be empty, tampered with, relocated, or missing, the student apartment will be charged \$75 for recharging and/or replacement. Periodically inspect the fire extinguisher gauge to be certain it is properly charged. If the needle indicates that it is undercharged or overcharged, call Housing Facilities immediately for a replacement.

SMOKE DETECTORS

Smoke detectors are located in all Housing and Residence Life facilities. When the detector is activated, it will make a loud, piercing sound. When the detector beeps intermittently, the batteries need to be replaced. It is the resident's responsibility to report to Housing Facilities whenever the smoke detector is inoperable or batteries need to be replaced.

Excessive amounts of smoke from cooking, or steam from the bathroom, may activate a smoke detector. If the smoke detector is overly sensitive, notify Housing Facilities.

Any smoke detector problems after 4:30 p.m. or on weekends can be directed to on-call maintenance staff, and will be handled as quickly as possible. Calls can also be left after-hours on the dispatch voicemail for Housing Facilities and will be handled the next morning.

Residents should leave their name, apartment number, time of call, and current problem with the detector. If Housing and Residence Life staff determine that the smoke detector or battery has been removed, tampered with, or is inoperable and has not been reported, the student will be charged \$75. If there is a second violation, the student will be charged \$100 and appropriate restorative measures imposed.

FIRE SPRINKLERS

Many Housing and Residence Life buildings have been retrofitted with fire sprinklers. It is critical that residents not tamper with the sprinkler systems, especially the sprinkler heads. The water in the sprinkler systems is under tremendous pressure and a damaged sprinkler head or pipe can lead to significant damage to both the building and resident's property.

The resident will be responsible for all damages caused to facilities by breaking/or tampering with a sprinkler head. Housing and Residence Life is not responsible for any damage or losses that occur because of sprinklers being activated for any reason and strongly recommends residents seek insurance for their personal property.



IN CASE OF FIRE

Before a fire:

- Know the escape route and meeting location your resident assistant has designated for your area. A smoke detector can wake you, but only an escape plan can save you.
- All residents should recognize the alarm signal and how to respond. In the event that you hear a neighbor's smoke detector ringing for an extended period of time, contact the fire department first and Housing Facilities next. After hours, call USU Public Safety.
- If a fire occurs:
 1. Grab your keys (if possible) and walk to the nearest exit. Most smoke and dangerous gases rise so keep your body low and move quickly. If necessary, crawl so you do not breathe the smoke.
 2. If you suspect a fire, touch the door or handle with the back of your hand before opening it, with your hand covered for protection. Intense heat, deadly smoke, or gas may be on the other side. If it is not hot, open it cautiously a few inches to check the other side for heat, smoke, or flames. Keep your body out of the opening doorway and be ready to slam it shut if any heat or smoke appears.
- Do not waste time getting dressed or gathering valuables. Get out of the building immediately. Call the fire department from OUTSIDE the building. Dial 911 and report the location of the fire. Stay on the telephone until instructed to hang up. If possible, alert other room/apartment occupants.

USU FIRE SAFETY TRAINING AND SAFETY EDUCATION PROGRAMS

The USU fire marshal conducts an annual fire training class for resident directors, resident advisers, and Housing Facilities employees at the beginning of fall semester each year. The training covers emergency procedures, review of building fire safety systems, evacuation planning, and hands-on fire extinguisher training. This training is also provided to students, faculty, and staff upon request.

PLANS FOR FUTURE FIRE SAFETY IMPROVEMENTS

Utah State University continues to work to upgrade fire panels across the campus.

FIRE STATISTICS IN USU RESIDENTIAL FACILITIES

LOGAN CAMPUS

FIRES, CAUSE, INJURIES, DEATHS and \$\$ LOSS															
HOUSING FACILITIES	2019					2020					2021				
	Fires	Cause	Injuries	Deaths	\$\$ Loss	Fires	Cause	Injuries	Deaths	\$\$ Loss	Fires	Cause	Injuries	Deaths	\$\$ Loss
Aggie Village 1100 E 1100 N, Logan	1	Grease Fire	0	0	\$0-\$99	1	Cooking	0	0	\$0-\$99	2	Cooking	0	0	\$0-\$99
Blue Square 1111 N 800 E, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Bullen Hall 1120 E 750 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA

Davis Hall 1230 E 1000 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Greaves Hall 1040 E 530 N, Logan	0	NA	NA	NA	NA	0	NA	0	0	NA	0	NA	NA	NA	NA
Jones Hall 1215 E 1000 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Living Learning Center 800 E 600 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	1	Cooking	0	0	\$0- \$99
Merrill Hall 1080 E 560 N, Logan	0	NA	NA	NA	NA	1	Cooking	0	0	\$0- \$99	3	Cooking	0	0	\$0- \$99
Moen Hall 1000 E 530 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	NA	NA	0	0	NA
Morgan Hall 1255 E 1000 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	1	Cooking	0	0	\$0- \$99
Mountain View Tower 700 N 1050 E, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	NA	NA	0	0	NA
Central Suites 1150 E 800 N	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Reeder Hall 1070 E 530 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Rich Hall 1275 E 1000 N, Logan	1	Grease Fire	0	0	\$0- \$99	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Richards Hall 700 N 1050 E, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
San Juan Hall 1359 E 1000 N, Logan	1	Oven Fire	0	0	\$0- \$99	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Snow Hall 1305 E 1000 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Summit Hall 1379 E 1000 N, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA

Wasatch Hall 1345 E 1000 N, Logan	0	NA	0	0	NA	0	NA	0	0	NA	0	NA	NA	NA	NA
West Stadium Villa 1200 N 780 E, Logan	0	NA	NA	NA	NA	1	Cooking (Case # 20- u848)	0	0	\$0- \$99	0	NA	NA	NA	NA
Darwin 655 655 Darwin Ave, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Darwin 685 685 Darwin Ave, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Darwin 695 695 Darwin Ave, Logan	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA

USU EASTERN (PRICE) CAMPUS

FIRES, CAUSE, INJURIES, DEATHS and \$\$ LOSS - EASTERN PRICE															
HOUSING FACILITIES	2019					2020					2021				
	Fires	Cause	Injuries	Deaths	\$\$ Loss	Fires	Cause	Injuries	Deaths	\$\$ Loss	Fires	Cause	Injuries	Deaths	\$\$ Loss
Aaron Jones 590 N 300 E, Price	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Burtenshaw 500 N 225 E, Price	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Sessions 505 N 600 E, Price	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA
Tucker 555 N 300 E, Price	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA

BLANDING CAMPUS

FIRES, CAUSE, INJURIES, DEATHS and \$\$ LOSS – EASTERN BLANDING															
HOUSING FACILITIES	2019					2020					2021				
	Fires	Cause	Injuries	Deaths	\$\$ Loss	Fires	Cause	Injuries	Deaths	\$\$ Loss	Fires	Cause	Injuries	Deaths	\$\$ Loss
Cedar Mesa Halls 220 S 700 W and 200 S 613 W, Blanding	0	NA	NA	NA	NA	0	NA	NA	NA	NA	1	Electrical Fan	0	0	\$100-999
Monument View Hall 265 S 650 W, Blanding	0	NA	NA	NA	NA	0	NA	NA	NA	NA	0	NA	NA	NA	NA

FIRE SAFETY SYSTEMS AND DRILLS IN ON-CAMPUS STUDENT HOUSING

LOGAN CAMPUS

BUILDING	AUTOMATIC SPRINKLER SYSTEM	24-HOUR MONITORED FIRE ALARM SYSTEM	FIRE EXTINGUISHER	MANUAL PULL STATIONS	SMOKE DETECTORS IN ROOM	NUMBER OF FIRE DRILLS
Aggie Village* 1100 E 1100 N, Logan			X		X	0
Blue Square 1111 N 800 E, Logan	X	X	X	X	X	1
Bullen Hall 1120 E 750 N, Logan	X	X	X	X	X	1
Davis Hall 1230 E 1000 N, Logan	X	X	X	X	X	1
Greaves Hall 1040 E 530 N, Logan	X	X	X	X	X	1

Jones Hall 1215 E 1000 N, Logan	X	X	X	X	X	1
Living Learning Center 800 E 600 N, Logan	X	X	X	X	X	7
Merrill Hall 1080 E 560 N, Logan	X	X	X	X	X	1
Moen Hall 1000 E 530 N, Logan	X	X	X	X	X	1
Morgan Hall 1255 E 1000 N, Logan	X	X	X	X	X	1
Mountain View Tower 700 N 1050 E, Logan	X	X	X	X	X	1
Central Suites 1150 E. 800. N	X	X	X	X	X	1
Reeder Hall 1070 E 530 N, Logan	X	X	X	X	X	1
Rich Hall 1275 E 1000 N, Logan	X	X	X	X	X	1
Richards Hall 700 N 1050 E, Logan	X	X	X	X	X	1
San Juan Hall 1359 E 1000 N, Logan	X	X	X	X	X	1
Snow Hall 1305 E 1000 N, Logan	X	X	X	X	X	1
Summit Hall 1379 E 1000 N, Logan	X	X	X	X	X	1
Wasatch Hall 1345 E 1000 N, Logan	X	X	X	X	X	1
West Stadium Villa* 1200 N 780 E, Logan			X		X	0

Darwin 655* 655 Darwin Ave, Logan			X		X	0
Darwin 685* 685 Darwin Ave, Logan			X		X	0
Darwin 695* 695 Darwin Ave, Logan			X		X	0

* These housing facilities have stand-alone in-unit smoke detectors, so drills cannot be done.

USU EASTERN (PRICE) CAMPUS

BUILDING	AUTOMATIC SPRINKLER SYSTEM	24-HOUR MONITORED FIRE ALARM SYSTEM	FIRE EXTINGUISHER	MANUAL PULL STATIONS	SMOKE DETECTORS IN ROOM	NUMBER OF FIRE DRILLS
Aaron Jones 590 N 300 E, Price	X	X	X	X	X	2
Burtenshaw 500 N 225 E, Price	X	X	X	X	X	2
Sessions 505 N 600 E, Price		X	X	X	X	2
Tucker 555 N 300 E, Price		X	X	X	X	2

BLANDING CAMPUS

BUILDING	AUTOMATIC SPRINKLER SYSTEM	24-HOUR MONITORED FIRE ALARM SYSTEM	FIRE EXTINGUISHER	MANUAL PULL STATIONS	SMOKE DETECTORS IN ROOM	NUMBER OF FIRE DRILLS
Cedar Mesa Halls* 220 S 700 W and 200 S 613 W, Blanding	X	X	X	X	X	2
Monument View Hall* 265 S 650 W, Blanding	X	X	X	X	X	2



CAMPUS RESOURCES

<i>Emergencies (at any campus)</i>	911
<i>USU Public Safety non-emergency line</i>	(435) 797-1939
<i>USUEPD (Eastern)</i>	(435) 613-5612
<i>USUPD line for the hearing impaired</i>	(435) 797-1939
<i>USU Fire Marshal (all campuses)</i>	(435) 797-1979
<i>USU Emergency Manager</i>	(435) 797-0807
<i>Vice President for Student Affairs</i>	(435) 797-1712
<i>SAAVI Crisis Hotline</i>	(435) 797-7273
<i>USU Counseling and Psychological Services (CAPS)</i>	(435) 797-1012
<i>Student Counseling Center (Eastern only)</i>	(435) 613-5670
<i>Office of Student Conduct</i>	(435) 797-3173
<i>Student Health Services</i>	(435) 797-1660
<i>Student Wellness Center (help with alcohol and substance abuse)</i>	(435) 797-1131
<i>Title IX Coordinator (Office of Equity)</i>	(435) 797-1266
<i>Disability Resource Center</i>	(435) 797-2444
<i>Human Resources Office</i>	(435) 797-0216
<i>USU Psychology Community Clinic</i>	(435) 797-3401
<i>Housing and Residence Life</i>	(435) 797-3113

OFF-CAMPUS RESOURCES

LOGAN

<i>CAPSA (domestic violence shelter and abuse prevention)</i>	(435) 753-2500
<i>Alcoholics Anonymous</i>	(435) 755-7772
<i>Cache Valley Sexual Assault Response Team</i>	(435) 713-9700
<i>Alcohol and Drug Counseling</i>	(435) 752-1799
<i>Alcohol Information and Referral Help Line</i>	(800) 265-7142
<i>Bear River Mental Health</i>	(435) 752-0750
<i>Bear River Health</i>	(435) 752-6500
<i>Child and Family Support Center</i>	(435) 752-8880
<i>Logan City Police Department</i>	(435) 716-9300
<i>Cache County Sheriff's Office</i>	(435) 755-1000
<i>Cache Valley Specialty Hospital (sexual assault forensic exams)</i>	(435) 713-9700
<i>Logan Regional Hospital</i>	(435) 716-1000
<i>Center for Pregnancy Choices</i>	(435) 752-1222
<i>Planned Parenthood</i>	(435) 753-0724
<i>Cache Valley Community Health Clinic</i>	(435) 752-7060

USU EASTERN (PRICE)

<i>Carbon County (Community Abuse Prevention Services Agency)</i>	(435) 636-3250
<i>Alcohol and Drug Counseling</i>	(435) 637-2358
<i>Alcohol Information and Referral Help Line</i>	(800) 252-6465
<i>DCFS Social Services Child Abuse and Family Services</i>	(435) 636-2360
<i>Four Corners Mental Health (confidential)</i>	(435) 637-2358
<i>Women's Shelter</i>	(435) 637-6589
	(435) 636-2360





UtahStateUniversity

USU is committed to a learning and working environment free from discrimination, including harassment. For USU's non-discrimination notice, see **equity.usu.edu/non-discrimination**.

This report is available in Braille, large print,
and audio format upon request.

Office of Equity Annual Report

August 2021-July 2022



UtahStateUniversity

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OUR CAMPUS COMMITMENT

Dear Aggie Students and Employees,

The Office of Equity is committed to promoting a living, learning, and working environment free from discrimination and sexual misconduct at Utah State University. In the past year, we saw an academic year over year increase in reports filed of 90% and an increase to our case volume of 64%. Consequently, the Office of Equity has experienced exciting personnel growth. We have added another investigator position, case coordinator position, and supportive measures specialist to our team.

We have also continued to focus on training and educating students and employees. This was the first year that most students and employees had a mandatory sexual misconduct training requirement. Additionally, it was the first year that we conducted pre-scheduled additional trainings for employees.

Thank you for your efforts as a campus community to bring awareness to issues of sexual misconduct and discrimination this year. We look forward to continuing this work with you!

Sincerely,

Matthew Pinner, Executive Director

POLICY

USU's policies and procedures 305, 339, 339A/339B prohibit: (1) discrimination based on a protected class (including race, color, religion, sex, gender identity or expression, sexual orientation, national origin, age [40 and older], disability, or status as a protected veteran); and (2) sexual misconduct (including sexual harassment, sexual assault,

relationship violence, and sex-based stalking). Policy and procedures can be found at usu.edu/equity/policies-procedures.

For resources related to sexual misconduct or discrimination, please visit sexualrespect.usu.edu or usu.edu/equity/discrimination.

OFFICE OF EQUITY ADMINISTRATIVE PROCESS DATA



1137 INCIDENT
REPORTS



648
CASES



33 FORMAL
COMPLAINTS
FILED



458 SUPPORTIVE
MEASURES
OFFERED
CASES



103 SAFETY
ASSESSMENTS
COMPLETED
CASES



52 RESPONDENT
EDUCATION
PROVIDED
CASES



18 PREGNANCY
ACCOMODATIONS
PROVIDED
CASES



134 SUPPORTIVE
MEASURES
PROVIDED
CASES

OFFICE OF EQUITY ADMINISTRATIVE PROCESS DATA

Compared to 2020-21 academic year



+90% INCIDENT
REPORTS



+64%
CASES



+57% FORMAL
COMPLAINTS
FILED



+59% SUPPORTIVE
MEASURES
OFFERED



+27% SAFETY
ASSESSMENTS
COMPLETED
CASES



+21% RESPONDENT
EDUCATION
PROVIDED
CASES



+800% PREGNANCY
ACCOMODATIONS
PROVIDED
CASES

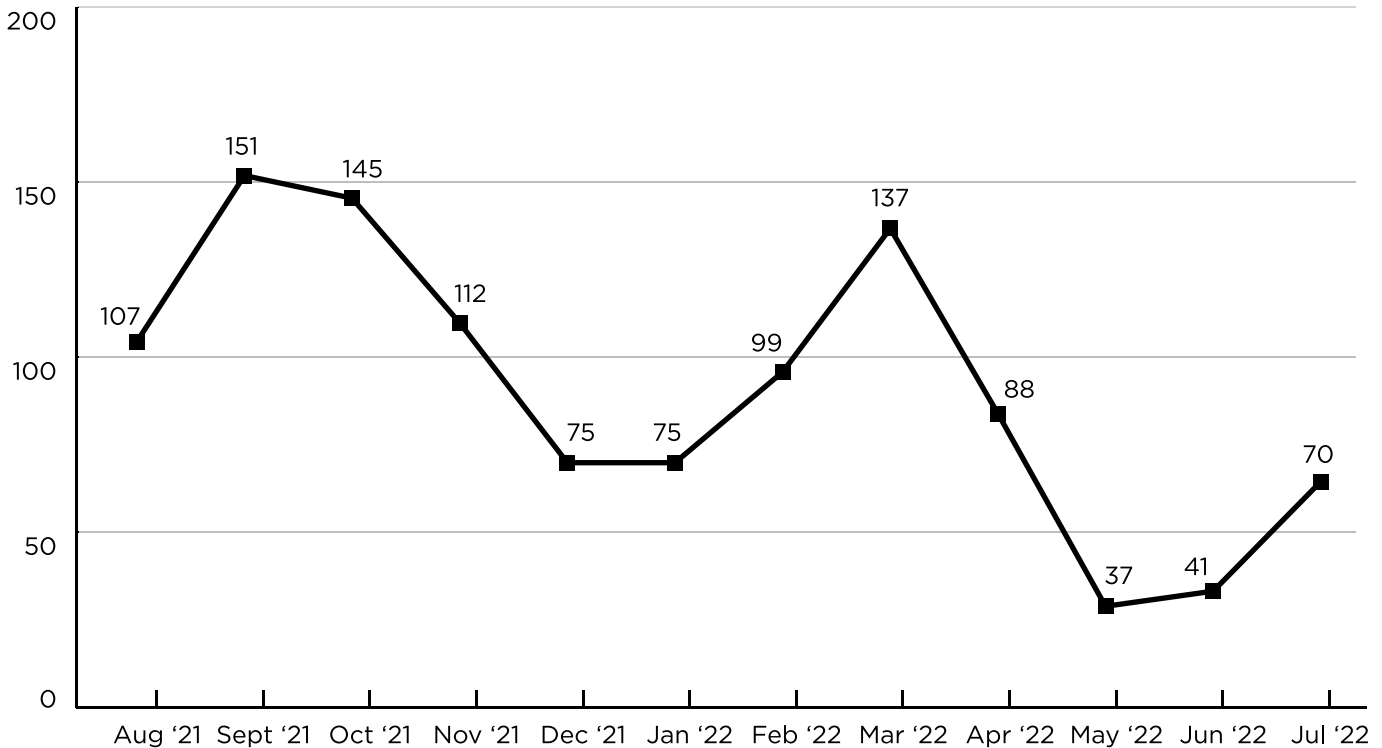


+8% SUPPORTIVE
MEASURES
PROVIDED
CASES

INCIDENT REPORTS TO THE OFFICE OF EQUITY

Individuals can report discrimination or sexual misconduct to the Office of Equity online, in person at Distance Education Room 404 on the Logan campus, over the phone at 435-797-1266, or via email to titleix@usu.edu or discrimination@usu.edu. The following graphic shows the number of incident reports received each month by the Office of Equity from August 2021 to July 2022.

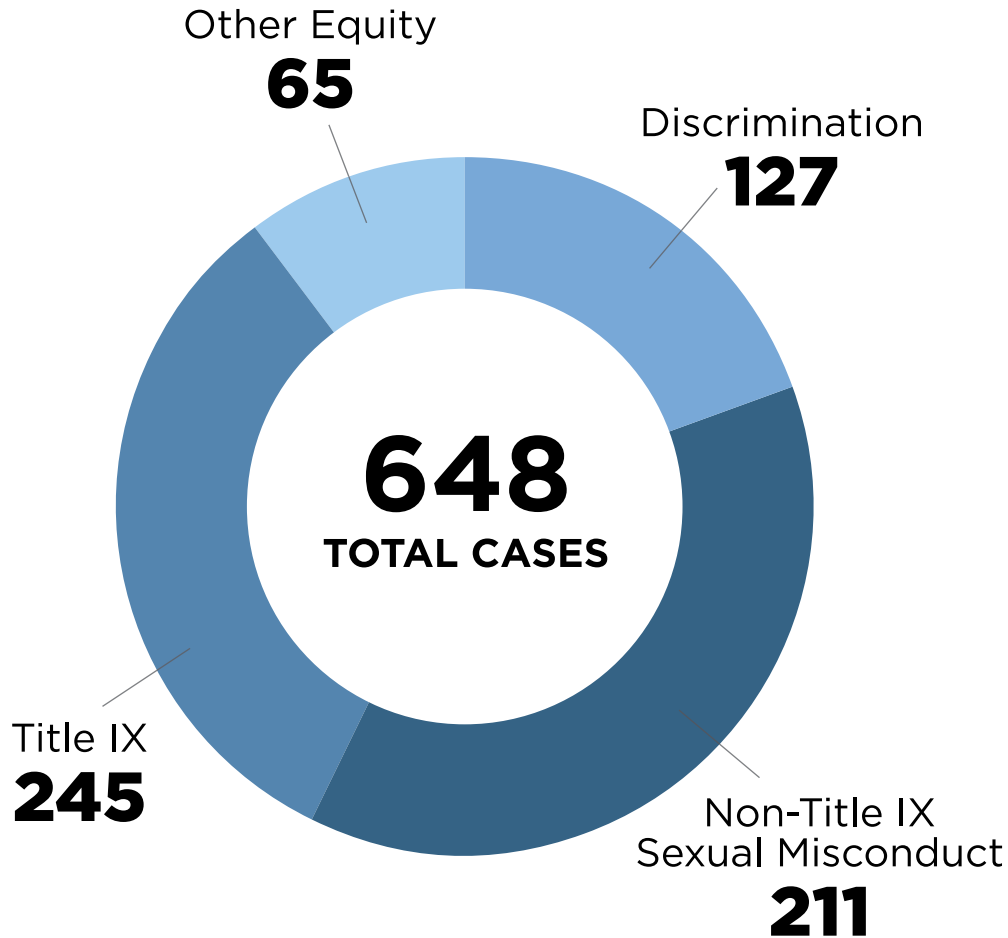
Incident Reports by Month



CASE TYPES

The Office of Equity received 1137 incident reports from August 2021 to July 2022. These incident reports are submitted by reporting employees, students, community members, and others. Individuals can also report anonymously. Anonymous reports do not always contain enough information

for the Office of Equity to take action. Often there are multiple incident reports submitted to the office about the same incident from different individuals. After accounting for these multiple reports, there were 648 unique cases from August 2021 to July 2022.



Title IX cases include allegations of sexual misconduct that occur in an employment or education program or activity. Employment or education program or activity includes locations, events, or circumstances in the United States in which the university has substantial control over both the respondent and the context in which the sexual misconduct occurs. Employment or education program or activity includes all off-campus buildings owned or controlled by a recognized student organization and includes the university’s computer and internet networks and digital platforms.

Non-Title IX sexual misconduct cases include allegations of sexual misconduct that occur outside an employment or education program or activity (e.g., typically off-campus locations, with a few exceptions).

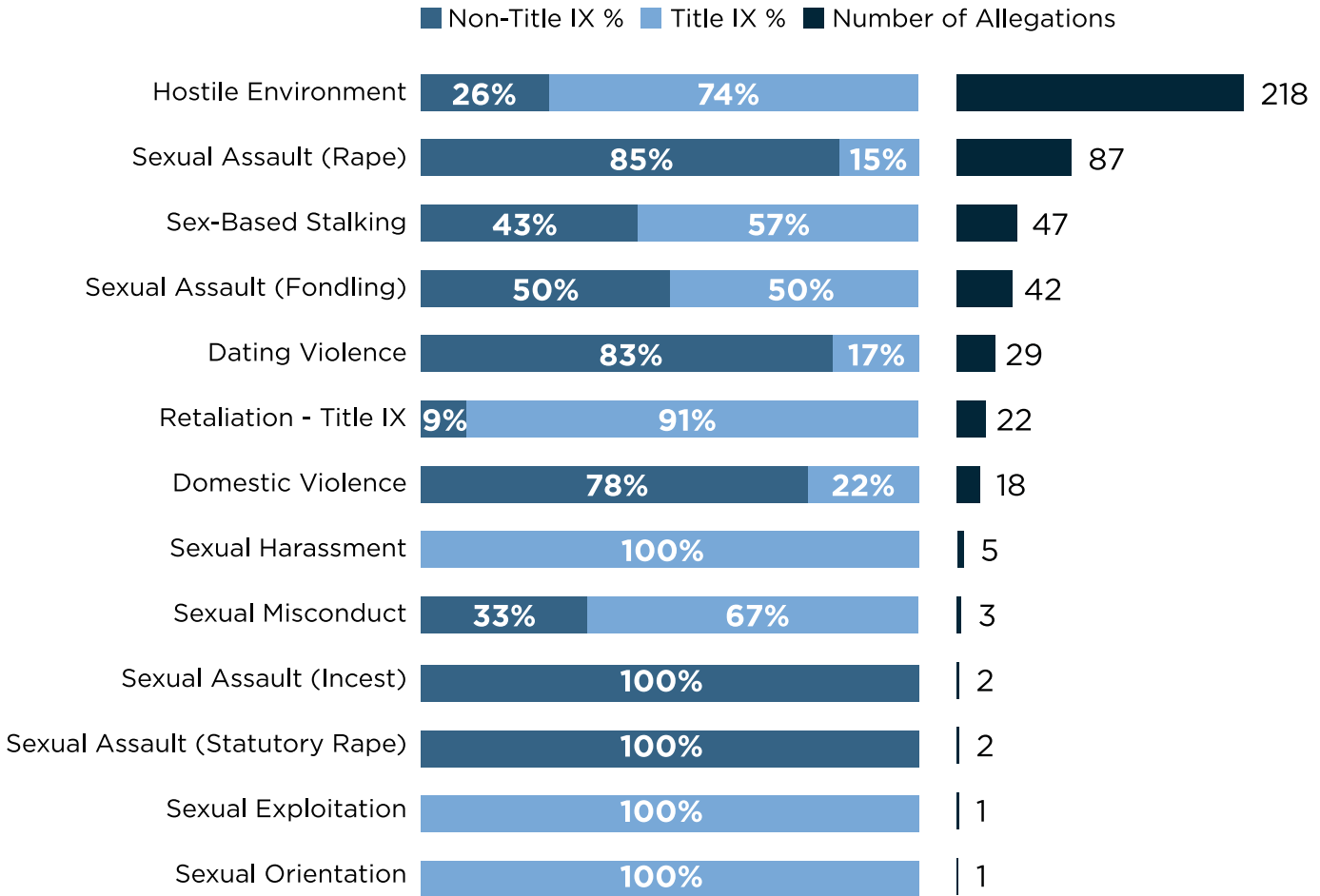
Discrimination cases are allegations of discrimination based on a protected class.

Other Equity cases are incident reports to the Office of Equity that are outside the scope of sexual misconduct or discrimination but may be addressed by other university offices (e.g., Human Resources, Student Conduct).

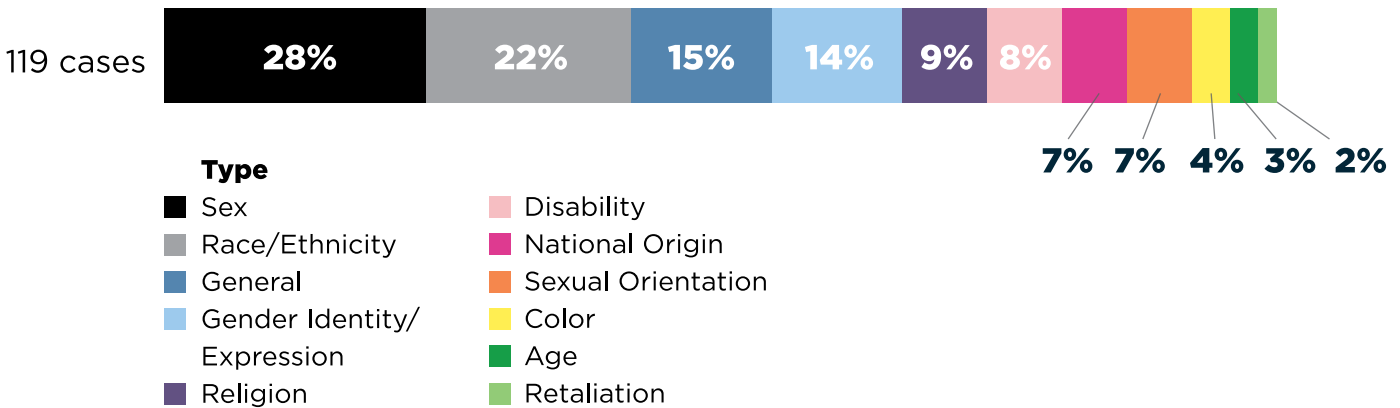
BREAKDOWN OF ALLEGATIONS

For definitions of allegations, go to the [sexual misconduct terms webpage](#) or [discrimination webpage](#).

Sexual Misconduct



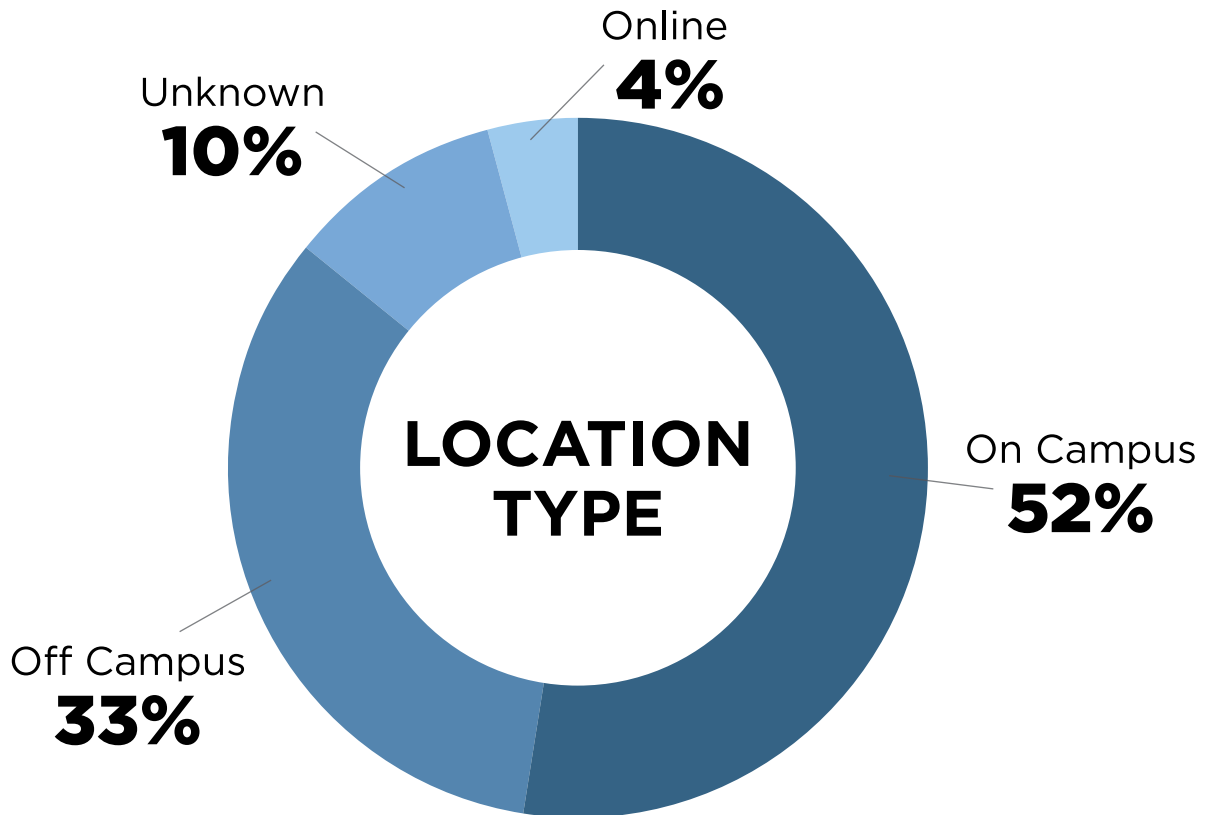
Discrimination Based on a Protected Class



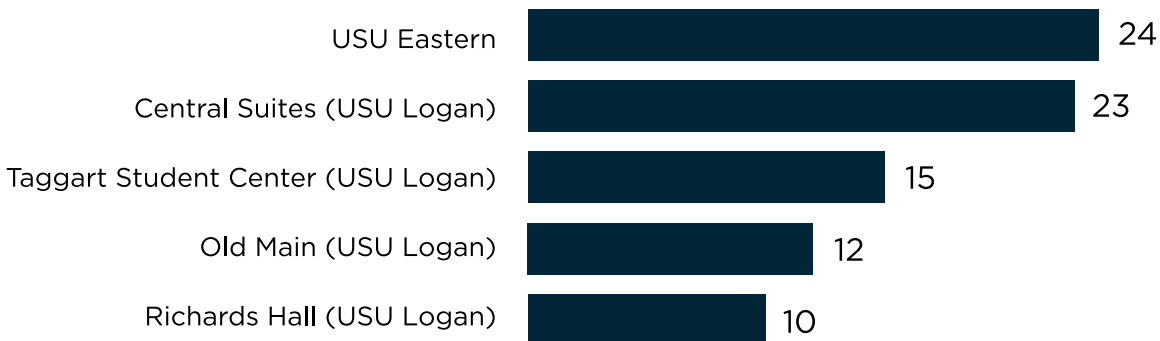
CASE INFORMATION

The information on the following pages includes incident locations (where the alleged discrimination or sexual misconduct occurred), respondent characteristics, claimant characteristics, information about cases involving student and employee respondents, and data about investigations.

Incident Locations

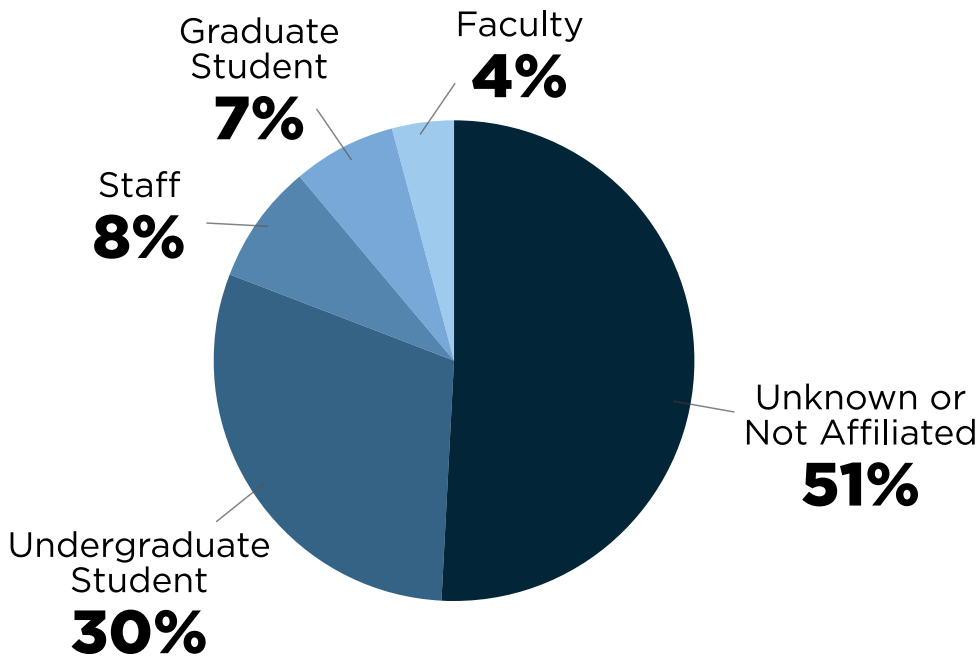


Highest Number of Incident Reports in On-Campus Locations

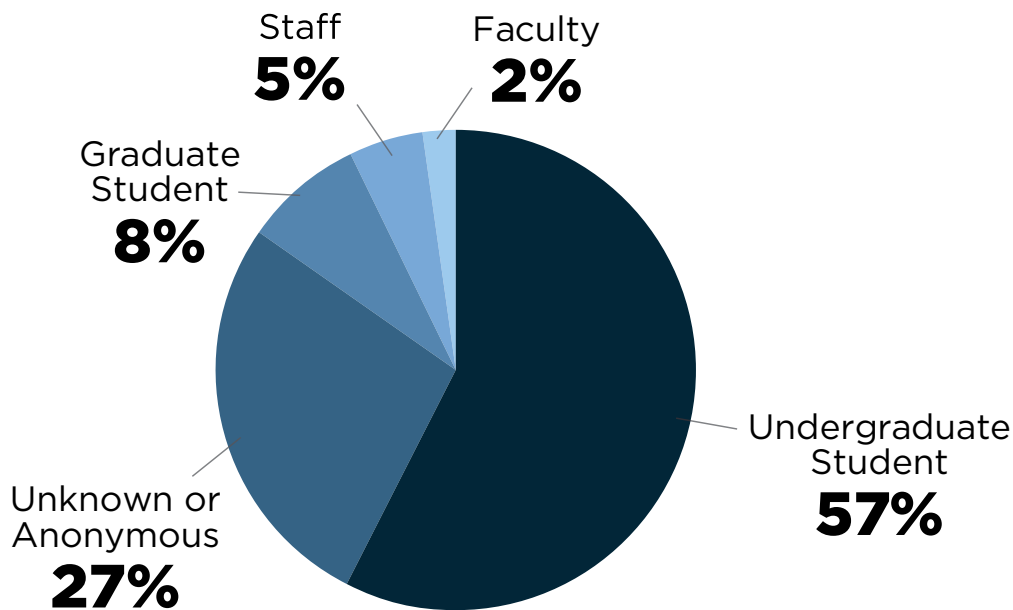


UNIVERSITY AFFILIATION

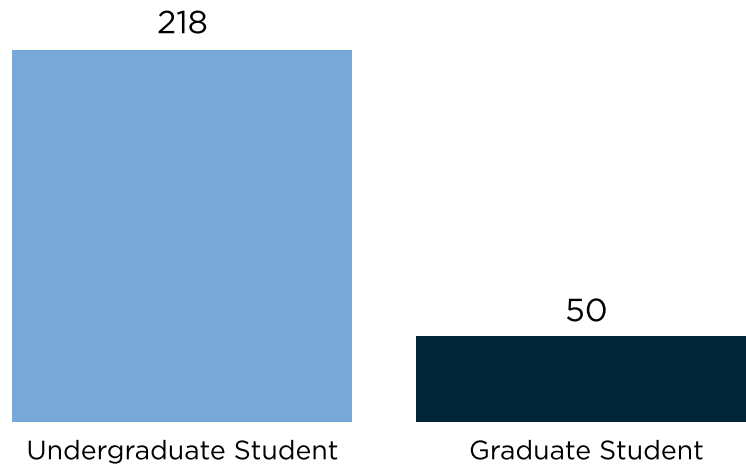
Respondents



Claimants

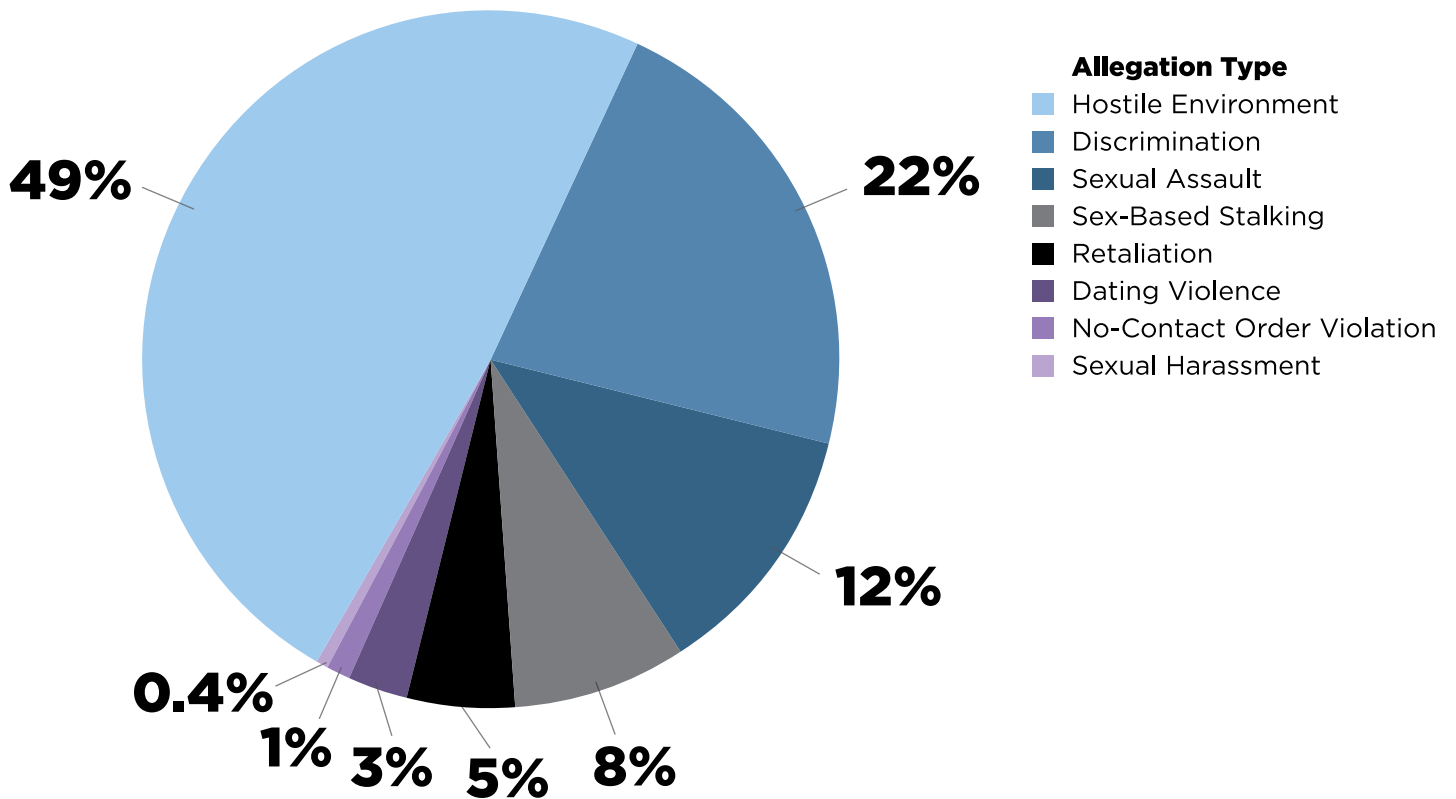


CASES INVOLVING STUDENT RESPONDENTS

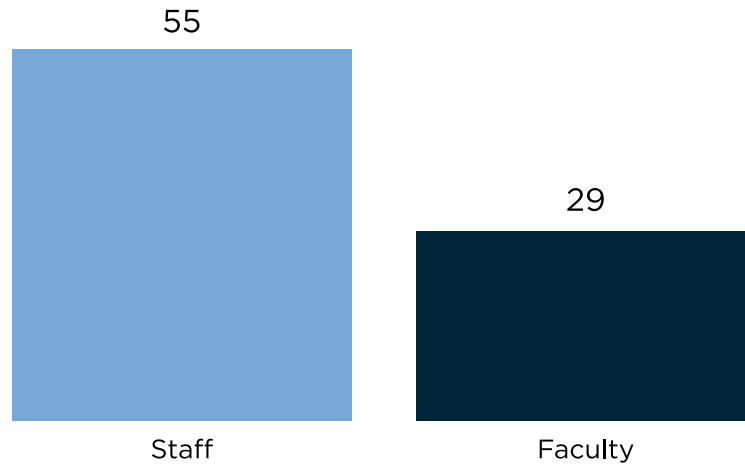


ALLEGATIONS INVOLVING STUDENT RESPONDENTS

For definitions of allegations, go to the [sexual misconduct terms webpage](#) or [discrimination webpage](#).

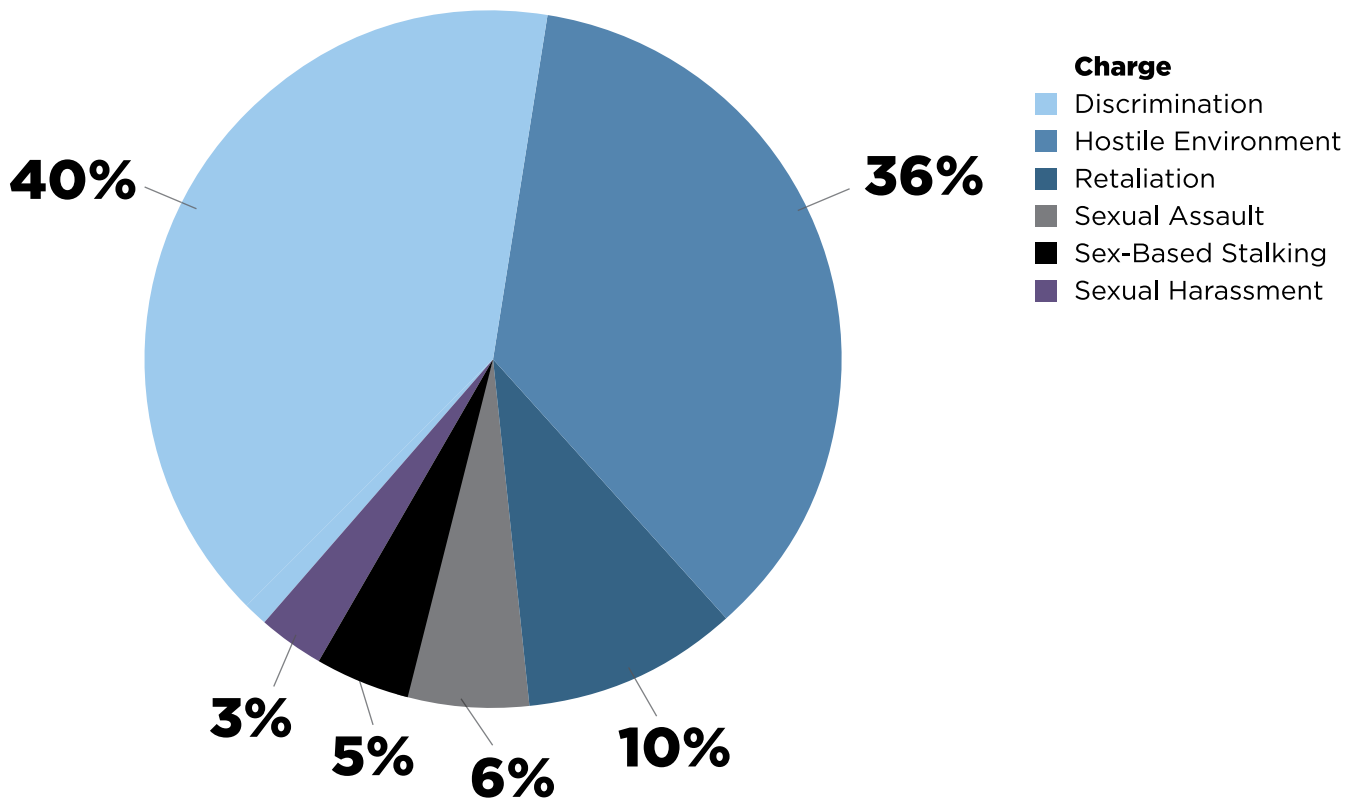


CASES INVOLVING EMPLOYEE RESPONDENTS

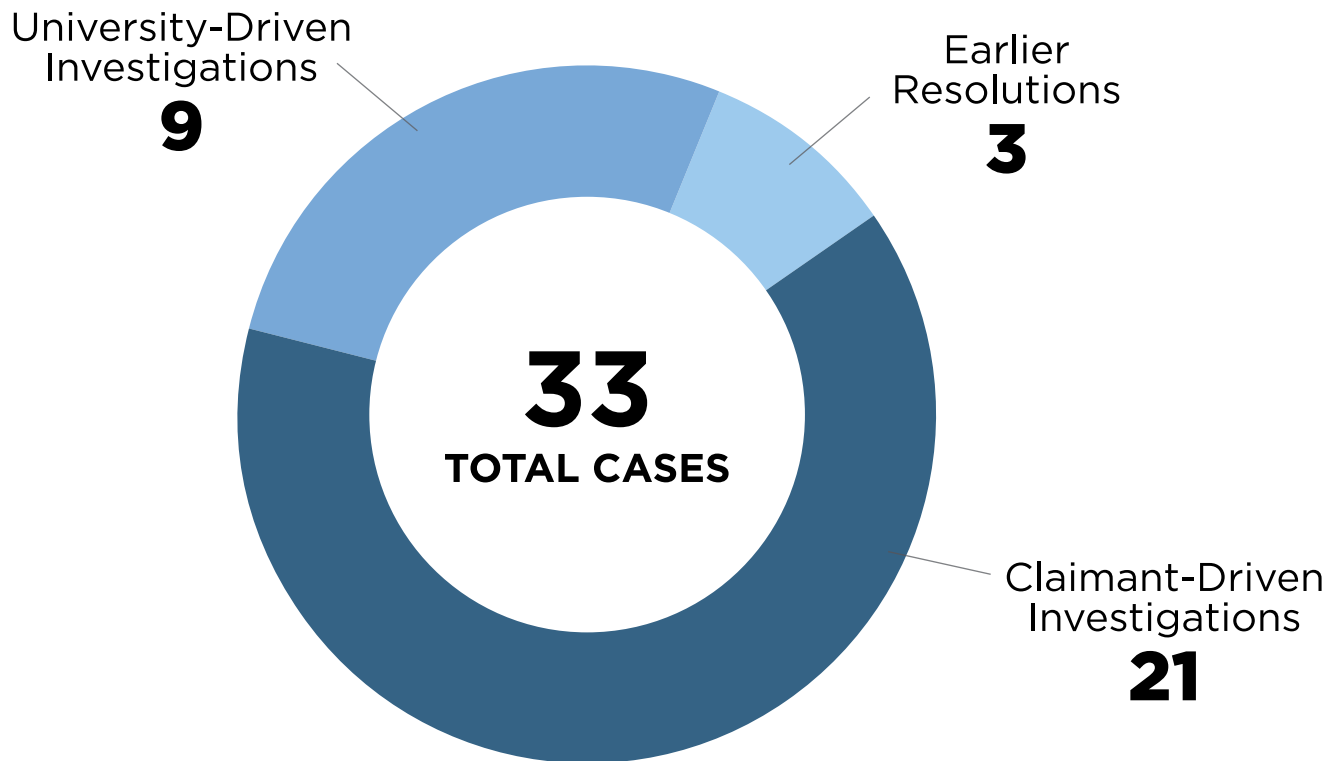


ALLEGATIONS INVOLVING EMPLOYEE RESPONDENTS

For definitions of allegations, go to the [sexual misconduct terms webpage](#) or [discrimination webpage](#).



BREAKDOWN OF CASES WITH FORMAL COMPLAINTS



University-Driven Formal Investigation

An investigation of allegations of sexual misconduct undertaken by the university when, as determined by a safety risk panel, there is:

- An immediate threat to the physical health or safety of a student or other individual(s) arising from the allegations, and/or
- There are allegations that suggest a pattern of sexual misconduct by a student, employee, or third party over whom the university has control and there is no participating claimant.

Earlier Resolution Process (Formerly Called Informal Resolution)

A process in which parties agree to resolve a formal complaint without completing an investigation and/or hearing. An earlier resolution may be facilitated through arbitration, mediation, restorative justice, or another appropriate method. Such an agreement may include sanctions or other disciplinary measures.

Claimant-Driven Formal Investigation

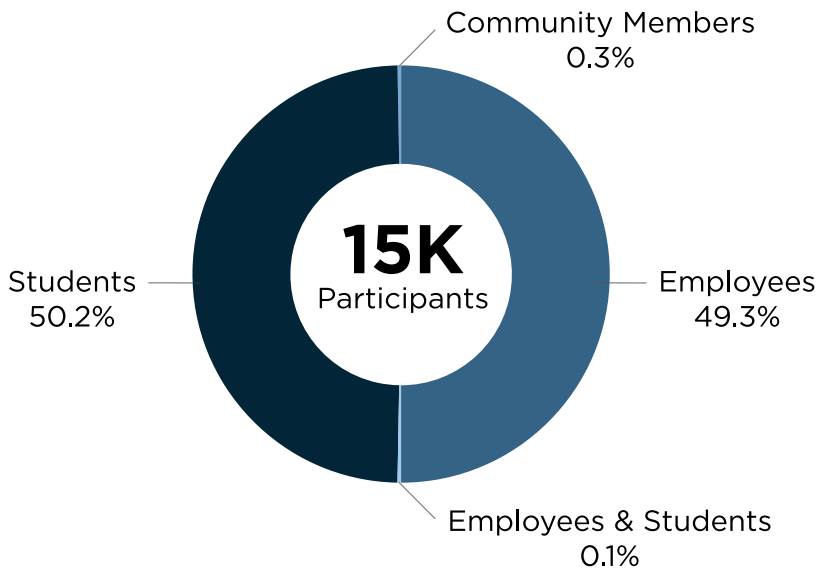
The evidence-gathering process that begins with the filing of the formal complaint by a claimant and ends when the appeal process is complete. This process includes interviewing parties and witnesses, and gathering other relevant evidence, exculpatory and inculpatory. There is a live hearing, and a panel determines whether or not there is a preponderance of the evidence of a policy violation. The parties can appeal the finding and decision under limited circumstances.

TRAINING, AWARENESS & PREVENTION

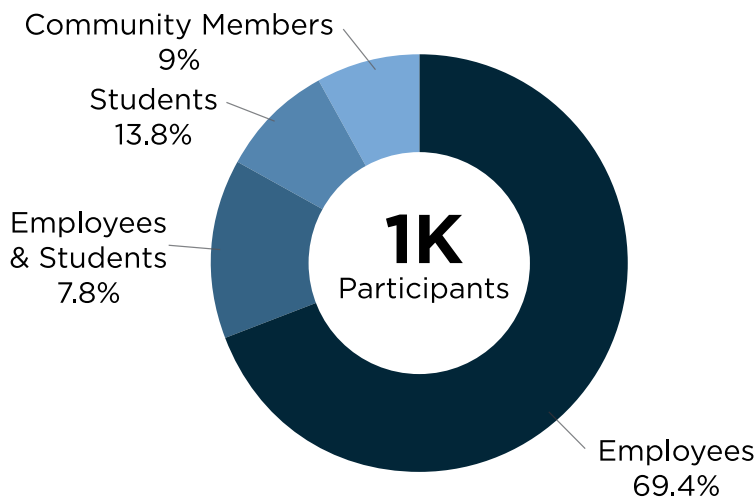
Outreach Types

The prevention team organized a total of 840 trainings across all Utah State University locations and participated in 6 events, 2 conferences, and 1 webinar during the academic year 2021-2022.

713 SEXUAL MISCONDUCT SESSIONS

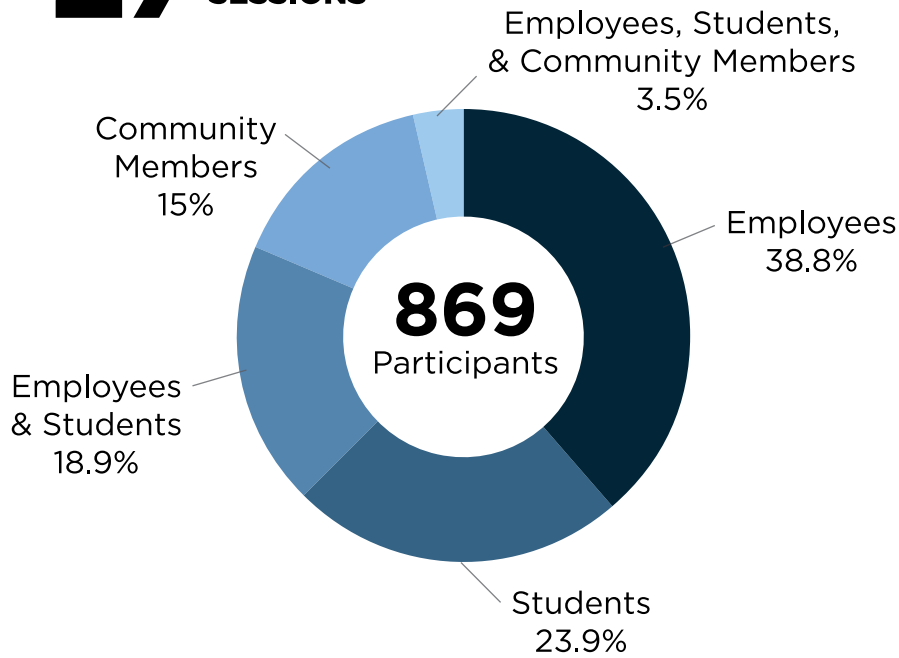


91 NON-DISCRIMINATION SESSIONS



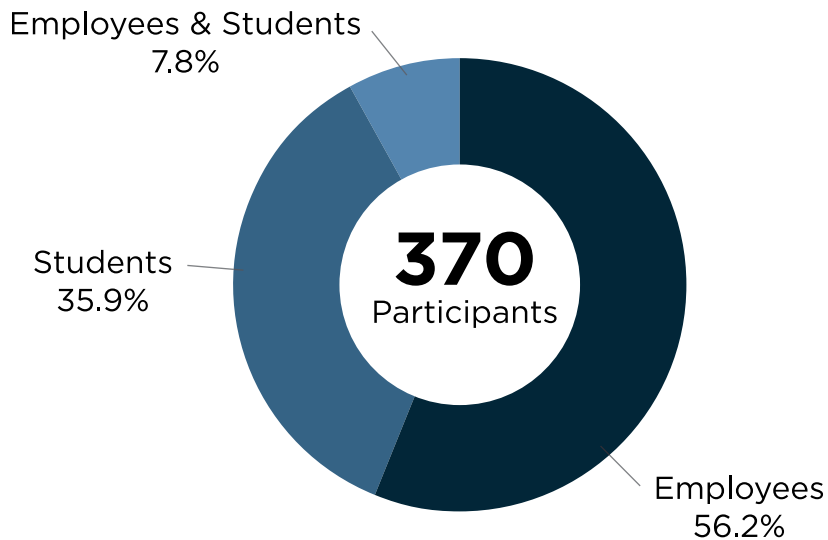
The Office of Equity offers various trainings related to non-discrimination (e.g., implicit bias; conducting a diversity, equity, and inclusion informed search; discrimination of a protected class; sex-based discrimination; and diversity, equity, and inclusion basics).

27 GENERAL SESSIONS



The Office of Equity offers various additional trainings on relevant topics (e.g., effective workplace relationships, boundary setting, conflict management, and power dynamics).

18 UPSTANDING SESSIONS



“Upstanding” is a bystander intervention approach for the prevention of a variety of problematic situations. The purpose of the Upstanding training is to prepare members of the USU campus community with the skills and knowledge needed to safely and effectively intervene when they sense a threat or potential harm to another.





Synergy, Gary Price

2020-2021 Annual Report

Center for Community Engagement

UtahStateUniversity.



FROM THE DIRECTOR

Sean Damitz

This past year was a trying time for many people as the COVID-19 pandemic dealt us many unprecedented challenges. The staff, students, faculty, and community partners of the Utah State University Center for Community Engagement (CCE) were not immune from the reach of the pandemic. Many of the programs CCE normally offers were not able to operate due to the close and personal nature of community engagement. However, many more CCE programs were able to adapt, thrive, and better serve the community despite challenging conditions.

Even in the midst of worst public health crisis in a generation, CCE staff, students, faculty, and community partners upheld USU's community engagement and land-grant mission. This annual report showcases the innovative and collaborative nature of CCE programs through this past year.



IN THIS REPORT

- 4** Student Nutrition Access Center Undergoes Extreme Makeover to Meet Increased Need
- 6** The USU Peace Corps Prep (PC Prep) program will launch in September 2021
- 8** 2021 Presidential Awards for Community Engagement
- 10** Utah Higher Education AmeriCorps Network (UHEAN)
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- 26** Community Engaged Learning
- 32** Education Outreach



STUDENT NUTRITION ACCESS CENTER UNDERGOES EXTREME MAKEOVER TO MEET INCREASED NEED



Kara Bachman,
USU Food Security Program Coordinator

“The SNAC renovation has enabled us to do even more to address campus food insecurity. It would have been impossible to continue serving the increased number of USU students without our new space.”

— **Sarah Moore,**
Student Co-Director

In the spring of 2021, the CCE Student Nutrition Access Center (SNAC) was awarded funding from the Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) to renovate the SNAC headquarters and fund the new Food Security Program Coordinator position.

The SNAC renovation dramatically improved the existing space for transporting, recovering, sorting, and repackaging food. The area now has hard flooring for easy clean-up, additional freezer, refrigerator and storage space, and desk stations to prepare and organize SNAC operations and education. In addition, SNAC added an industrial sink to rinse produce and wash dishes.

Kara Bachman was hired as the Food Security Coordinator. Kara’s previous experience managing SNAC programs enabled her to hit the ground running. She has implemented a

new ordering system that includes photos of available food options and inventory tracking, and she has deepened and expanded partnerships with the Utah Food Bank, Student Money Management Center, local restaurants, and the Utah Health Policy Project. This fall, Kara certified SNAC as an official food establishment through the USDA and began partnering with the PEER project to give community members with disabilities job training experience.

In addition to the SNAC pantry, there are plans in place to expand food security and basic needs initiatives on campus. SNAC plans to assist students applying for government food assistance programs and host educational opportunities about nutrition and food preparation. In addition to the food currently provided, SNAC aims to improve the selection of halal products, vegetarian and vegan substitutes, and gluten-free items.

Individuals can find information about pantry use, volunteering, and donations at snac.usu.edu.

2020-21 CCE Collective Impact



739 AmeriCorps members:

Served 264,471 hours

Received \$1,170,158 in Education Awards to be applied to tuition and student loans

Center for Community Engagement

Mission

Developing active citizens through community engagement and scholarship.

Vision

Furthering USU’s land grant mission, CCE empowers students to explore civic identity, develop leadership skills, and address community-identified needs, locally and around the world.

We Value:

- *Mutually beneficial partnerships that inform community-driven change*
- *The public purpose of higher education*
- *The strong tradition of national service and conservation in American society*
- *Active and informed citizenship*
- *The inclusion of diverse and underrepresented populations*
- *Critical and reflective thinking*



Noemi Molina

USU Student

Noemi sorts coffee beans and chats with a Guatemalan woman who worked on a coffee farm. After this USU Alternative Break experience and visit to the Peace Corps headquarters in Guatemala, Noemi applied to Peace Corps and was accepted.

THE USU PEACE CORPS PREP (PC PREP)

Launched Fall 2021



The program prepares students for international development fieldwork and potential Peace Corps service. To accomplish this, students build four core competencies through interrelated coursework, hands-on experience, and professional development support. The four competencies are as follows:

1. *Training and experience in one of six Peace Corps sectors*
2. *Foreign language skills*
3. *Intercultural competence*
4. *Professional and leadership development*

The USU PC Prep website explains each of these requirements in detail and includes a guide to map out your PC Prep course of study.

In addition, USU PC Prep students will be given the opportunity to use the Utah Conservation Corps (UCC) Urban Farm as a training site. Here, they can take part in workshops on community gardens, greenhouse construction, organic agriculture practices, and more. PC Prep students serving in AmeriCorps positions at the UCC Urban Farm have the opportunity to develop youth and job training programs that teach critical skills while addressing food insecurity.

USU is home to the largest university AmeriCorps program in the region. PC Prep students will be given opportunities to serve in 300–1700-hour AmeriCorps positions, as well as summer and year-long AmeriCorps VISTA positions with

organizations such as the UCC Urban Farm, Cache Refugee Immigrant Connection, Centro de la Familia, and the English Language Center whose missions align with the six Peace Corps sectors.

USU PC Prep students will also be given opportunities to travel internationally and visit a Peace Corps country headquarters and work alongside current Peace Corps volunteers. If international travel is not feasible, PC Prep students can work virtually with a current Peace Corps project.

To learn more, visit www.usu.edu/peace-corps-prep

Or contact Kate Stephens at kate.stephens@usu.edu.

2021 PRESIDENTIAL AWARDS FOR COMMUNITY ENGAGEMENT

Each year, USU recognizes the work of outstanding faculty, staff, students, partners, and alumni that exemplifies collaboration between USU and the greater community and demonstrates ongoing commitment to community engagement and positive social change.

Second Annual Ivory Prize for Excellence Awarded

George Garcia & Melissa Alarcón



The Ivory Prize for Excellence in Community Engagement, generously funded by the Clark & Christine Ivory Foundation, recognizes extraordinary, influential student accomplishments in community engagement. The prize provides a \$2,000 scholarship for the recipient and an additional \$10,000 to be invested in a program or effort developed and implemented by the recipients.

This year, the Ivory Prize was awarded to Melissa Alarcón and George Garcia. Through their work with USU Latinos in Action (LIA) and the Latinx Cultural Center, Melissa and George discovered

that Latinx students in Logan City schools were experiencing high drop-out rates, and only a small percentage of those who graduated were pursuing higher education.

With the goals of increasing graduation rates among local Latinx students and increasing the number of Latinx students who pursue higher education, Melissa and George are launching a student-driven mentoring program through the Latinx Cultural Center. Chris Gonzalez, the Latinx Cultural Center Director, said, "This program will be a gamechanger for both USU and the Cache Valley community."



Community-Engaged Faculty Presidential Award

Aurora Hughes
Villa Professional Practice Associate Professor in the College of Education School of Teacher Education and Leadership

Aurora was nominated for her extensive contributions to elementary students, USU students, professional educators, and the public through elementary arts education and public art initiatives. An example of her exemplary community outreach is Art in Transit: From Schools to Community — a program she founded to bring art made by children into public places.



Community-Engaged Alumnus Presidential Award

Samantha MacFarlane
Executive Director of Common Ground Outdoor Adventures

Sammie graduated from USU in 1997. Since then, she has served as the Executive Director of Common Ground for more than 20 years. Under her leadership, the non-profit has seen monumental growth and enabled approximately 8,000 individuals with disabilities to engage in outdoor recreation alongside their friends and family. Through internships, AmeriCorps, and volunteer opportunities, Common Ground has given USU students from all disciplines unique opportunities to apply their education and help develop creative new ways for people with disabilities to access the outdoors.



Committed Community Partner Presidential Award

Mike Stokes
Volunteer with the Center for Persons with Disabilities' Utah Assistive Technology Program

Mike was nominated for his exemplary partnership with the USU Assistive Technology Program (UATP) and his commitment to involving students in designing and building devices that improve lives — not just those with disabilities, but people's lives in general. In 2020, Mike worked to meet a critical community need by spearheading efforts to create personal protective equipment, or PPE, for health care workers at a time when it was hard to find. He achieved this by bringing in UATP, the College of Engineering, and community partners. The face shields, made with 3D printers, laser cutters, and CNC cutters, ultimately went to rural health care and emergency workers.



Community-Engaged Student Presidential Award

Peter Taylor
Senior in the Department of Social Work

Peter was nominated for his work with Cache Refugee Immigrant Connection (CRIC). During the COVID-19 pandemic, he single-handedly redesigned Walk-In Hours — a critical program with a measurable impact for New American families navigating complex systems. Beyond his crucial work with Walk-in Hours, he was also recognized for initiating a needs assessment grounded in community-engaged principles.



Community-Engaged Staff Presidential Award

Hiram Wigant
Hunger Solutions Institute Assistant Coordinator

Hiram was nominated for his leadership in alleviating hunger in our community and the development of Buy Produce for Your Neighbor, a program that enables citizens and farmers to donate surplus food to people in need — which also combats food waste. Hiram is the creator and personality of the Captain Create YouTube channel for Create Better Health Utah (SNAP-Ed), which provides health and nutrition education specific for children.

UTAH HIGHER EDUCATION AMERICORPS NETWORK (UHEAN)

2020-21 Impact

In 2020-21, 531 students served in AmeriCorps positions through the Utah Higher Ed AmeriCorps Network, or UHEAN.



Deeqa Hamid's Story

USU UHEAN
AmeriCorps member

Deeqa Hamid (she/hers) is part of the Student Leaders in Civic Engagement (SLiCE) in the Thayne Center for Student Leadership, Life & Community Engagement. Deeqa served on the 2020 Civic Leadership Conference Committee and helped organize and execute the 2nd Annual conference, all virtually. Deeqa spent many hours preparing the conference for her peers, involving issues from the community and pathways of civic engagement.

“Being part of the AmeriCorps and SLiCE,” Deeqa said, “I am serving my community and accomplishing what I thought I would never accomplish. I am closing a lot of gaps and doubts about myself. I am becoming braver by the minute and taking steps to grow and gain not only knowledge but understanding of my community and myself. I am learning my weak points and my strengths. I am improving my oral communication and my mindset towards my education and community. It was a wonderful blessing to be part of the program and working with the AmeriCorps team at the college was unbelievably engaging.”

Deeqa has also been involved with University Neighborhood Partners (UNP), a University of Utah program that serves as a “convener” to build university-community partnerships focused on resident-identified issues and opportunities.



Natalie Clawson's Story

USU UHEAN
AmeriCorps member

“I think one of the biggest lessons I have learned during my time at my AmeriCorps site is that many students face unique challenges in this local low-income elementary school. Many of my students have begun to express the challenges they go through with their home and family life, and it is anything but ideal. It has been insightful to learn and allow them to express their difficulties as it helps me better understand their behavior. I have grown in empathy and patience as I get to know these kids better, and together we have been able to make greater progress toward their goals.”





1



2



3



4

1 Fuels Reduction

UCC AmeriCorps Field Crew members worked with the Bureau of Land Management to build a new campsite. The crew cleared hazardous and dead trees, built fence around the campsite to establish boundaries for the protection of native vegetation and soil, and installed a cattle guard that bikers can use to access the nearby trail.

2 Capitol Reef National Park

UCC AmeriCorps Field Crew members served in CRNP where they maintained and constructed irrigation ditches in the park's historic orchards.

3 Saw Training Socially Distanced

In the midst of a pandemic, UCC AmeriCorps Field Crew members and staff were able to successfully execute a socially distanced chainsaw training. In the words of UCC's own Jake Deslauriers: "UCC just completed its first socially distant US Forest Service (USFS) Saw Training. With help from the Manti-La Sal National Forest, UCC trained and evaluated 9 A sawyers on the West Slope fuels reduction site. It was 6 days of saw training in the midst of a 14-day new employee quarantine. I learned it is possible to do a saw class during a pandemic, and my biggest takeaway is that I might need a louder bull horn."

4 FFSL Galena-Soonkahni Preserve

UCC AmeriCorps Field Crew members served on the Galena-Soonkahni Preserve where they constructed and maintained fencing to protect native plants.

UTAH CONSERVATION CORPS

UCC's Adjustments During the COVID-Era



Read More On: **Utah State Today**

Many conservation-service organizations were put on hold during 2020 due to the pandemic, especially with national park and public land closures, but the Utah Conservation Corps' alignment with of Utah State University's Center for Community Engagement provided "a great advantage,"

according to Sean Damitz, UCC's co-founder and director. "Having a solid backbone infrastructure has allowed us to concentrate on adapting safely to our new challenges."

While other organizations were forced to furlough employees, UCC was able to pivot and incorporate best practices suggested by state and federal health guideline into place while "putting boots on the ground" and preserving Utah's public lands. UCC formed a COVID-19 Task Force to protect crew members and the community, such as with policies pertaining to

quarantining and training new AmeriCorps crew members, reduced capacity, and other safety and hygiene protocols.

Since it was formed in 2001, more than 1,400 UCC AmeriCorps members have served over one million hours creating or maintaining 3,442 miles of trail and 425 miles of fence, restoring 41,653 acres of public land, and reaching 332,250 students with environmental education. In 2020, workers were able to serve Utah in an unprecedented year of health and environmental challenges.

Ayla Pollick's Story

UCC Field Crew and AmeriCorps Disaster Response Team Member

"The thing I have enjoyed most during my term of service has been all of the amazing people I've met along the way. This job and experience are very unique and create a community that encourages people to be completely themselves and I'm so grateful for all the friends I've met during my journey with UCC."



2020-21 Impact

194 AmeriCorps members served more than 143,000 hours to:



- **Create** or maintain 223 miles of trail.
- **Maintain** 8 miles of fence.
- **Restore** and reduce fuels on 4,005 acres of public land.
- **Reach** 4,685 students with environmental education.
- **Recruit** 2,240 volunteers that served 4,506 hours.



AmeriCorps Disaster Response Team (A-DRT) crews responded to Hurricanes Laura and Sally in Louisiana and Florida respectively to:

- **Assess** 41 homes.
- **Remove** 689 cubic yards of debris from 37 homes.
- **Remove** 108 hazard trees.



Read More On:
Utah State Today

Kyia Hill's Story

UCC AmeriCorps Intern with Weber State University's Energy and Sustainability Office. Utah Society for Environmental Educators "Beehive Under 25 Awardee"

"One of the biggest challenges I have faced in my AmeriCorps position has been learning how to respond and continue moving forward during a global pandemic. My key role in my position is making individual relationships and connections with the faculty, staff, and students I serve. Having to adjust my interpersonal communication to a digital realm hasn't been easy. My focus has shifted to reaching out to my community while collectively understanding we are all going through this together. We need to make collective efforts to connect and remember to check in personally and emotionally with people more frequently!"

The Corps Center of Excellence, a subsidiary of The Corps Network - the national association of Service and Conservation Corps, has granted accreditation to Utah State University's Utah Conservation Corps following a rigorous review process. This accreditation follows an in-depth evaluation of internal operations, financial management practices, risk management practices, governance standards and youth programming operations.



TFNU Weed and Trail Crew

UCC AmeriCorps Individual Placement members served with Trails Foundation of Northern Utah to remove non-native weeds and maintain and construct multi-use trails.



THE VAL R. CHRISTENSEN SERVICE CENTER

Val R. Christensen Service Center Celebrates Golden Anniversary

During the fall semester of 1970, a handful of students and their advisor organized a leaf-raking activity in Logan, and the organization now known as the Val R. Christensen Service Center was born. Over the course of 50 years, students have had the opportunity to participate in service and become leaders in service by connecting to the Service Center. Early student-led programs included a Special Olympics team, a 24-hour crisis hotline, and traditional holiday food drives. Over the last decade, Service Center Aggies have made impacts in the Cache Valley community, across the state, and throughout the region.

While COVID-19 put a damper on many of the celebratory activities that Service Center staff had planned for this milestone, the legacy of Val R. Christensen lived on through the events that did happen. The Service Center invited groups across the Logan campus to report about their service events and then featured them on a webpage, aiming to record 50 acts of service. Service Center directors sported limited edition anniversary t-shirts at their activities. Museum Studies certificate student Michele Hoferitza, assisted by Dr. Molly Cannon and Paul Cox, designed three exhibit panels detailing the story of the Service Center. These panels debuted during the Center for Community Engagement's annual Community Engagement Celebration. A new service database, AggiePulse, rolled out, ready to be populated with engagement opportunities and recorded impacts that students make.

As the Service Center looks forward to the next fifty years, it is poised to meet the needs of our growing communities because of the foundational work Dr. Val R. Christensen and his students have done over the years.

● Val R. Christensen

Val R. Christensen (right) and a student participate in a leaf-raking activity in Logan in 1970.











USU students try out the contactless pickup system that the SNAC pantry developed in response to COVID-19.

SNAC PANTRY PIVOTS IN RESPONSE TO COVID-19

When it became clear that “business as usual” wasn’t going to cut it in the Student Nutrition Access Center (SNAC) pantry last year, student leaders and AmeriCorps members went into innovation mode. Starting in summer 2020, the pantry — which normally allowed any Aggie who faced difficulty accessing enough nutritious food to come browse the shelves once a week — switched to an online order and curbside pickup system. Throughout summer, volunteers personally filled and delivered 1,392 food orders down three flights of stairs to Aggies affected by the pandemic.

2020-21 Impact

-  \$4,067.68 raised for the Cache Community Food Pantry
-  9,769 visits to SNAC pantry
-  3,475 meals created by Campus Kitchen from recovered food
-  308 Units of blood donated with the American Red Cross
-  2,175 Service hours completed by 10 AmeriCorps members
-  1 winner Robins Award for Campus Kitchen at USU in the Val R. Christensen Service category
-  \$15,177 raised for Primary Children’s Hospital through a virtual Aggieathon
-  255 free meal kits distributed to Aggies to teach new cooking skills

The curbside model wasn’t a sustainable option once the fall 2020 semester started, so student leaders again adapted a contactless pickup system outside the pantry doors.

Thanks to a successful AggieFunded campaign the previous spring, the SNAC Pantry was able to hire and rely on the consistent help of three AmeriCorps members, as well as fund two student work-study positions and purchase fresh produce and meat from local sources to supplement staple shelf items.

When asked what the best thing is about working in the SNAC pantry, student director Amria Farnsworth said, “Definitely the people. I really love working with the other AmeriCorps members and working together to fight campus food insecurity. We like to call ourselves the Food Team and it’s been a pleasure working with them. Our amazing volunteers have also been wonderful! With COVID, I was worried that we wouldn’t be able to have any volunteers at all.”

Campus Kitchen Co-director Steph Aristizabal said, “Working with SNAC and Campus Kitchen is very rewarding because you know you’re making a positive impact: addressing food insecurity by providing a free food pantry and not letting leftover food be thrown away. Also, I love meeting new people and working with volunteers at SNAC or Campus Kitchen.”

Thanks to federal funding granted to SNAC, plans to remodel the space are underway. This funding also made a full-time, one-year Food Security Coordinator staff position possible. Pandemic or not, SNAC is ready to keep fighting food waste and food insecurity at USU and in the wider community.



STUDENT SUSTAINABILITY OFFICE

Sustainability Interns Continue to Thrive and Make a Difference During COVID year

Each year, the Student Sustainability Office (SSO) improves the quality of life for thousands of USU students while making college more affordable through programs such as Gleaning and Food Recovery Network which stock the shelves of the Student Nutrition Access Center (SNAC), and the USU Farmers Market which offers students affordable, local produce. In addition to these programs, the SSO houses the True Blue Reuse (TBR) move-out collection and sale.

When students move-out in May, TBR volunteers collect a semi-load of clothing,

dorm furniture, school supplies, and more. From there, the items are sorted, organized, and labeled to sell back to students in the fall at a very reasonable price.

This is another important program that not only reduces waste during move-out, but also makes college more affordable. TBR has a booth at the USU Farmers Market in the fall and pop-up shops on campus throughout the year. Stop by our new office in the Taggart Student Center 316A to learn about the student grant program or get involved with SSO initiatives or the Student Sustainability Club.



Holley Stringham's Story

My time with the Student Sustainability Office (SSO) was one of my best experiences at USU. As the marketing intern, I gained experience managing social media accounts, designing marketing materials, and assisting with website design. This internship exposed me to so many people who are doing good, and it inspired me to do good as well.

Through my internship, I developed a deeper level of commitment to environmental stewardship and making a positive impact. Because of my time with the SSO, I decided that I want to specialize in sustainability within my Landscape Architecture degree. I was recently accepted into the Sustainable Urban Design Program at Lund University in Sweden, one of the top urban design programs in Europe, and it all started with the SSO. I'm so grateful for this experience and I can't wait to see where my next journey across the world takes me!



Charles Miller's Story

"Working as the Cache Community Gleaning Coordinator for a 6-month AmeriCorps term last year was a wonderful experience and a privilege. In a pandemic year, it gave me a rare chance to slow down and appreciate everything from the grand mountains to the stem of an apple. I discovered a community I otherwise would not have known, made lifelong friendships, and gained leadership and project management skills that helped me get my current job.

Before the gleaning internship, I thought I wanted to work with conservation non-profits, but this position exposed me to a different set of community needs. I learned about food waste, natural and local food systems, and sustainability in general. I learned that food insecurity is more common than I thought, especially on college campuses. Perhaps what I loved most about my experience this year was giving students the opportunity to exercise their service muscles when it was difficult to find other opportunities. The gleaning internship and the opportunity AmeriCorps afforded me to try new things and engage meaningfully with the community is something I'll always be thankful for!"



2020-21 Impact

- The SSO Food Recovery Network recovered 11,642 lbs. of food for the SNAC pantry
- 10,529 lbs. of fruit and produce were gleaned for the SNAC pantry and local community.
- Nine grants totaling \$23,734 awarded.

Macro Grants

- LAEP Solar Installation - \$7,500
- USU Farmers Market - \$4,425
- Gleaning \$8,321
- Pen & Art Recycling - \$1,000
- Keep Logan Clear - \$1,126

Micro Grants

- February Film Fest Soup - \$54
- Solar Kiosk Tablet Housing - \$279
- SNAC & Dining Services Recycling - \$629
- Earth Week Trail Clean Up Kits - \$400

AGGIE BLUE BIKES



Paul Bradford's Story

USU Student
& Aggie Blue Bikes
AmeriCorps Member

"A bicycle is a freedom machine." There is something magical about going places on two wheels, under your own power, that can't be beat. However, that magic doesn't last forever without some maintenance, and freedom machines often don't come cheap. The purpose of Aggie Blue Bikes is to keep that magic alive and make freedom available to as many people as possible.

Here at Aggie Blue Bikes, we maintain a fleet of "custom built" bikes that we loan out to students. We also offer access to tools and workstations and training to students and the community. When I started at Blue Bikes, I had a vague



Aggie Blue Bikes is excited to be working with Athletics United to develop a cycling program to teach youth how to ride bikes safely.

We have taught several kids how to ride a bike for the first time and will be teaching them the rules of the road, as well as helping plan safer commutes to school and practices. Most of what we're trying to do is provide a safe, fun environment for them to learn how to ride and develop the skills and knowledge they will need to commute safely by bicycle. At practices we bring tools to repair small mechanical issues on the bikes, and we have donated several bicycles and helmets to the program. We are hoping to expand the program to teach the kids basic mechanics as well.

idea of what I would be doing. Through my experience here, I've come to understand the tremendous impact old bikes and some helping hands can have on a community.

I remember clocking into the shop one morning to find one of my co-workers helping a man with his bicycle who had just pedaled his way here from Denver and was headed for Boise. We got him up and running, helped him find his next stop, and sent him smiling on his way. I met a man from Argentina who explained to me how he and his wife rely on their bike to get to and from work and school, because they can't drive here in the states yet.

Countless other students from all over the world have expressed their gratitude for the services we offer. I love to hear the satisfying click of gears shifting, and the thump of crisp brake pads, as we finish helping someone bring new life into an old forgotten bicycle. These sounds are the precursors to many fun miles on the trails and years of emissions-free commuting.

Just like any good bike ride, my time at Aggie Blue Bikes has had ups and downs, rocky patches, and smooth gravel. We've helped and been helped, fixed things, broken them, and fixed them again. However, just like a great bike ride, the further I go, the better it gets!

2020-21 Impact

-  214 student tool board uses
-  367 three-month bike checkouts
-  8 commuter club year-long bike checkouts
-  45 kid's bikes donated (35 sub for Santa and 10 Athletics United)
-  Youth Bicycle Program created through Athletics United



COMMUNITY-ENGAGED LEARNING

Community-Engaged Learning is a central component of Roslynn McCann's ENVS 4700: Communicating Sustainability course.

The course spends some classroom time on current research and practices with climate change and sustainable living, and the bulk of the semester centers around marketing and community engagement techniques that move people from thought to action. The students learn how to speak the language of different stakeholders, the essential elements in an effective behavior change campaign, but most importantly, they apply those techniques in the real-world through working with a local organization to help improve their environmental footprint. In the Spring 2021 semester, 45 students engaged in 13 Community Engaged Learning projects with nine different community partners. The projects ranged from decreasing water-intensive turf on campus through implementation of campus rain gardens to waste

reduction with local food businesses. One student enrolled in ENVS 4700 during spring 2021 shared that “so many of my classes so far have taught me the stats, science, and urgency behind the importance of becoming a more sustainable world, but this class taught me what to do with these ‘stats’ and how to communicate (or not communicate) them in order to facilitate change. After taking this class I feel less hopeless, and less stuck in place in the battle for fighting climate change.”

For a deeper dive into the impacts of Community-Engaged Learning, Roslynn McCann co-wrote *Assessing Community-Engaged Learning Impacts* using *Ripple Effects Mapping*, with a student. McCann said “as we look ahead, I wish our university better incentivized and celebrated applied interdisciplinary teaching; that’s a paradigm shift that needs to happen.”

Dr. Roslynn McCann
CEL Course Faculty

2020-21 Impact



41 Unique
CEL Courses



32 Unique
CEL Faculty



2,564 students
enrolled in
CEL courses



3.74 average
course grade
for CEL courses
(average non-CEL
course grade – 3.58)



12 newly accepted
Community-
Engaged Scholars



60+ collaborative
partnerships
with nonprofits
and organizations
within the
community



5 Community-
Engaged
Programs and
Departments



646 registrations
and 143 volunteers
on AggiePulse
January through
May 2021



Karli Ludwig's Story

Community-Engaged Scholar, Designed a CEL component within her spring 2021 course

Karli worked to provide young students with an opportunity to learn dance, yoga, and exercise-based skills in the after-school programs in Logan and Cache County. Her purpose was to educate them on the benefits of these various forms of movement while giving them exposure to activities they may not otherwise have had the chance to experience. Through this engagement, Karli hoped this would help foster confidence, expression, social skills, communication, collaboration, and fun to those willing to participate. She wanted to give students the opportunity to learn about the things she was learning in school, and to introduce them to her passions.

More specifically, Karli's work included the planning, development, and implementation of a 10-week curriculum that included movement and mindfulness practices offered through yoga asanas (poses), meditation practices, and breathwork.

Karli was enrolled in a course titled Yoga Teaching Methodology which allowed her to apply her academic coursework to her work within the community. The curriculum was designed for the students in the after-school clubs offered at Logan and Cache County School districts. The 10-week plan provided easy-to-follow instruction and progression suitable for children ages 5-12. Karli worked with 15-20 students each day, and she hopes that students walked away with a greater appreciation for their body, movement, breathwork, and all the benefits yoga can have.

Karli credits her connections to Todd Milovich, Program Coordinator for Education Outreach at USU, who assisted in setting up partnerships with various elementary schools interested in this program. In addition, Emily Perry, the Director of Yoga Studies and a professor at USU, supported Karli as she designed and implemented this new initiative.



Mckenna Nobis' Story

Communication and Deaf Education Major/
Community-Engaged Scholar Graduate

Mckenna, Communication Disorder and Deaf Education major, developed a take-home library at South Mesa Elementary School in St. George, Utah. The school was in the process of being built when the COVID-19 pandemic forced budgeted money to be spent in other places. This left South Mesa Elementary no books to send home with students. As a future speech-language pathologist, Mckenna understood the impact that books have in a child's home, specifically on literacy and language. With this identified community need, Mckenna worked with the elementary school to find a solution. She went to other schools in the area to ask for books that they were no longer using and then worked with a reading interventionist to learn how to level the 3,000 titles collected. Finally, Mckenna organized the books into magazine holders and created leveled book lists. The library has been in use for one year, and the aides at the school work to distribute books and put the books away. The library is in great shape and South Mesa School principal, Steve Gregiore, said "the library will be used for several years to come!"

When asked about her CE scholar experience, Mckenna said "being a Community-Engaged Scholar changed my education at Utah State for the better. I was able to apply what I was learning in class, but I was also grounded in my studies from the people I met and experiences I had. While I have been at Utah State, I have learned how to be a lifelong learner. Through community involvement, I learned what it means to be a lifelong Aggie and community member. Our world has so much potential, but we need to tap into the needs of individuals in order to change the world at large. Being a Community-Engaged Scholar taught me that we each have the power to change lives, the question is if you are brave enough to step in to act. My advice to other Aggies is to be brave, step outside of yourself, apply for involvement positions, and look for ways to be involved in your communities. You have more power for change than you realize."

EDUCATION OUTREACH

Sydney Boyd's Story

USU America Reads Tutor
with Fast Forward HS graduate



“

It has brought me much sadness to leave my job with America Reads working as a tutor and supervisor at Fast Forward Charter High School. I have worked at Fast Forward through the America Reads program for 3 years now and have loved it! With each year, I was personally able to grow and serve my community. The things I have learned, the kids I have been able to help, and the knowledge I have gained will always be something I will carry with me as I move forward in my psychology career.

Throughout the time working at Fast Forward, I have been able to help so many kids that otherwise may not have had support. Each kid I worked with had a unique story and set of challenges. Some kids were on Individual Education Plans, or IEPs, others had attendance problems, others had mental illnesses, and others came from hard upbringings and hard home lives. It brought me so much pride to see these kids work to graduate step by step and possibly even go on to post-secondary schooling or licensure. My students were often the first in their families to graduate from high school or go to college. Often the

kids didn't believe they could do it and we would have low points, but if they were willing to put in the effort, I always tried to be someone who stood by them and encouraged them to see it through. One of my favorite things was to just tell the kids I was proud of them. I could always see in their faces how much that meant to them. I loved working with Todd Milovich, my student team, and faculty to help any kids who were struggling. With each new year came the opportunity to love, serve, get to know and support a new group of kids.

I played many different roles at the school, including tutor, leader, guide, faculty, friend, data analyzer, lunch lady, event organizer, even basketball coach, but nothing can beat the effect that those kids, and this program had on my life. Not only could I afford college because of this work-study job and the AmeriCorps scholarship, I also developed my psychology skills, and my heart grew bigger than I thought possible. Thank you for the opportunity for this personal growth, job experience, and life experience that I will always cherish and never forget.

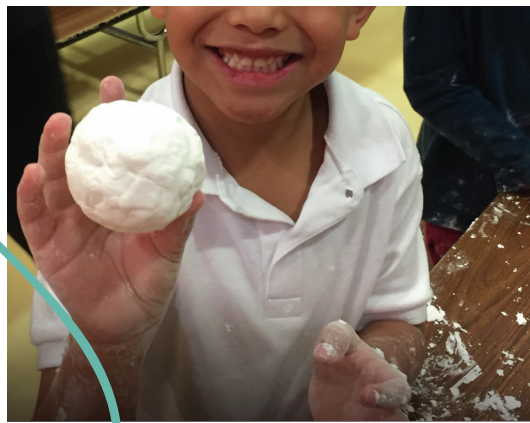
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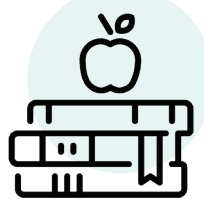
“I learned the value of listening to children and striving to understand where they are coming from.”

~Kylie Corbett





2020-21
Impact



America Reads

96 America Reads tutors served 27,332 hours in 14 schools, working with an average of 911 students per day, and earned \$270,396 in work study wages.



AmeriCorps

Through the UHEAN AmeriCorps program 85 USU students served 32,550 hours in Education, Dietetics, Equine Science, America Reads, and Community Service, and earned \$126,849 in education awards. The 85 AmeriCorps members also recruited 425 additional volunteers who served at least one hour at their sites.



ArtCore

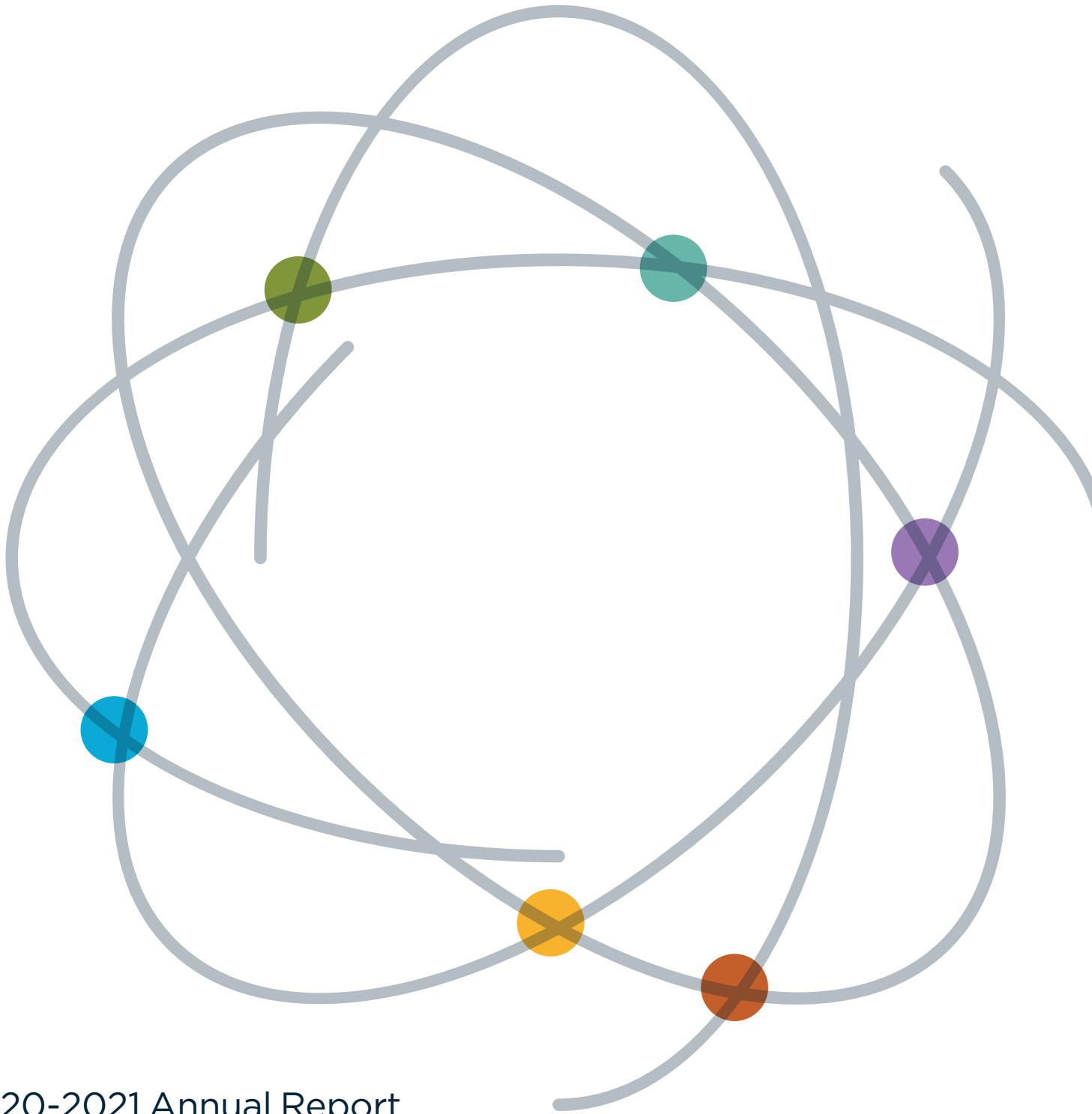
Led by AmeriCorps VISTA Daniel Bialkowski, ArtCore recruited 58 volunteers who served 236 hours in our America Reads After School Programs providing art education activities to 893 students. ArtCore received cash and in-kind donations valued at \$2735.



“It has been wonderful to see the feeling spread, to help others who needed to be lifted up.”

-Elizabeth DeWall





2020-2021 Annual Report

Center for Community Engagement

usu.edu/community-engagement

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