

REGULAR MEETING
UTAH STATE UNIVERSITY BOARD OF TRUSTEES

Utah State University-Eastern, Executive Board Room

Jennifer Leavitt Student Center, Price, Utah

October 30, 2015

Minutes of the Regular Meeting of the Utah State University Board of Trustees held in the Executive Board Room, Jennifer Leavitt Student Center, Price, Utah, commencing at 10:11 a.m.

MEMBERS PRESENT

Ronald W. Jibson Chair
Scott R. Watterson Vice Chair
Jody K. Burnett
Mark K. Holland
Karen H. Huntsman
Susan D. Johnson
J. Scott Nixon
Trevor Sean Olsen
Frank Peczuh, Jr.
Lane L. Thomas

MEMBERS EXCUSED

Linda Clark Gillmor

UNIVERSITY REPRESENTATIVES PRESENT

Stan L. Albrecht President
Neil Abercrombie Director, Government Relations
Carolyn Brittain Staff Assistant
Noelle E. Cockett Executive Vice President and Provost
David T. Cowley Vice President for Business and Finance
Greg Dart Vice Chancellor, USU Eastern
Peter A. Iyere Vice Chancellor for Student Success, USU Eastern
Eric Mantz Associate Vice Chancellor for Business
James Morales Vice President, Student Services
Joe Peterson Chancellor, USU Eastern
Sydney M. Peterson Chief of Staff and Secretary to the Board of Trustees
Howard Shorthill Advancement Officer, USU Eastern
Craig J. Simper General Counsel
Gary Straquadine Vice Provost, USU Eastern and Associate Department Head, ASTE
Tim Vitale Director, Public Relations and Marketing

OTHERS PRESENT

Mica McKinney Associate, Ray Quinney & Nebeker
Nathaniel Woodward Student Commendation Recipient

Chair Jibson opened the meeting, mentioned the beauty of the valley, noted the successes seen at USU Eastern, and thanked those in attendance. Trustee Gillmor was excused.

I. CHAIR'S REPORT

1. ACTION ITEMS

A. Oath of Office for Karen H. Huntsman and Lane L. Thomas

Chair Jibson stated that the Board is fortunate to have two new Trustees. Chair Jibson administered the oath of office to Karen H. Huntsman and Lane L. Thomas. He thanked the new Trustees and noted that the Trustees look forward to serving with them. Their contributions to the Board will be tremendous.

B. Election of Chair and Vice Chair

According to the bylaws, the election of the Chair and Vice Chair is done during each odd-numbered year.

Action: Trustee Nixon moved that Ronald W. Jibson be reappointed as Chair and Scott R. Watterson as Vice Chair. Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.

C. Election of Executive Committee

Again, according to the bylaws, the Executive Committee is composed of five members, including the chair and vice chair and three additional members elected biennially by the Board.

Action: Chair Jibson nominated Susan D. Johnson, Jody K. Burnett and Frank Peczuh, Jr. as members of the Executive Committee. Trustee Thomas seconded the motion. The voting was unanimous in the affirmative.

D. Proposed Schedule of Meetings for 2016-2017

The proposed schedule of meetings for 2016-2017 was discussed. Secretary Peterson noted that the dates are set in conjunction with deadlines for items to move forward to the Board of Regents for approval and in consideration of events on campus such as Founders Day and Commencement. April's meetings are for promotion and tenure decisions only.

Action: Trustee Burnett moved to approve the schedule for Board meetings through May of 2017 (Appendix A). Trustee Johnson seconded the motion. The voting was unanimous in the affirmative.

E. Date of Next Meeting

The next meeting will be held January 8, 2016, on the USU Campus in Logan, Utah.

2. INFORMATION ITEMS

A. Committee Assignments

It was noted that with the exception of the Executive Committee, all committee members and the chairmen of those committees are appointed by the Chair of the Board for two-year terms. Chair Jibson will be making those appointments in the next few days.

B. Alumni Association Report – Lane L .Thomas

Trustee Thomas delivered greetings from David Clark, Director of the Alumni Association. Trustee Thomas noted that he is seeing great collaboration between the Advancement, Alumni and Athletics offices. There have been some changes to the Alumni Board. The charter and bylaws of the Association have been revised and updated.

The new 13,000-square foot USU Alumni Welcome Center is expected to be completed in April 2016. It will house University Advancement and Alumni Relations staff and feature a welcome/information lobby, a reception and meeting area and conference rooms. It will also be the home of an on-campus branch of the USU Credit Union, whose parent organization, Golden West Credit Union, is contributing approximately \$3.2 million to the construction of the building and will pay annual building operating and maintenance costs for the 40-year life of the ground lease.

Trustee Thomas explained that alumni associations are gaining more presence in social media as a means to connect with alumni. The Association is growing its professional networks. Sustaining members now include all who donate to any department.

C. USUSA Report

Trustee Olsen referred to the written report for recent and current events. The Howl sold out prior to the event. He mentioned a vote last year to include the Student Alumni Association President as part of the USUSA Council; the implementation is being discussed. A mental health awareness campaign will be launched in February.

D. Resolution of Appreciation and Commendation to Suzanne Pierce-Moore

Included as an information item, this resolution was presented to Trustee Pierce-Moore on August 27, 2015 (Appendix B).

E. Resolution of Appreciation and Commendation to Stephen F. Noel

Included as an information item, this resolution was presented to Trustee Noel on August 27, 2015 (Appendix C).

These resolutions were formally presented at the dinner preceding the workshop held in August.

F. Date of Next Meeting

The next meeting will be held on January 8, 2016, on the USU Campus in Logan, Utah.

II. PRESIDENT'S REPORT

1. Information Items

A. Student Resolution of Commendation to Nathaniel Woodward

Chancellor Peterson introduced Nathaniel Woodward and acknowledged the presence of his wife, Debbie, and his father, Wayne Woodward. The commendation spoke of Nathan's family legacy at the school and of Nathan's many professional and scholastic accomplishments. Dr. Susan Polster, Associate Professor of Communication and Advisor of the Eagle Newspaper, said that "Nathaniel is an amazing example of what a student can become." Nathan has been accepted into law school but is also considering medical school (Appendix D).

B. Enrollment Update

Vice President James Morales reported that overall system numbers are up 3.5 percent. Compared to last year, the Logan Campus has 1,189 more students, Regional Campuses 2,070 more students, while Eastern is down 32 students. There has been more aggressive recruiting both in- and out-of-state, returning missionaries are coming back, and there is increased recruitment for students from abroad. Logan campus enrollment increased by 7 percent and Regional Campuses increased by 18 percent which includes on-line students. There is an increased number of students coupling face-to-face classes with on-line classes. Our academic profile continues to be solid with increased ACT/index scores of incoming freshman. The ratio of male (53 percent) to female (47 percent) has shifted. Scholarships are now held for students who defer to serve religious missions, military assignments, or other service. Our FTE numbers increased by 6 percent. Students are now taking more classes per semester, including summer semester. The Legislature wants institutions moving students to completion in a timely manner. We will be working with consultants to examine our overall scholarship strategies to maintain financial stability.

2. Recent Events

1. Board of Trustee/Regents Training Day, Southern Utah University, Cedar City – July 30-31, 2015
2. NCAA Strategic Summit, Board of Directors and Board of Governors Meetings, Indiana – August 3-6, 2015
3. Sunrise Session, Salt Lake City – August 7, 2015
4. Remarks at OC Tanner Lunch with USU Alum – August 11, 2015
5. Remarks at Department Heads Retreat – August 17, 2015
6. President's New Faculty Reception, President's Home – August 18, 2015
7. Regional Campuses and USU Eastern Faculty Banquet, President's Home – August 19, 2015
8. Keynote at Wayne County Opening Institute, Bicknell, Utah – August 24, 2015
9. Remarks at Engineering Building Naming Ceremony – August 25, 2015
10. Welcome at USU Connections – August 26, 2015
11. Welcome remarks for the Football Team – August 27, 2015
12. USU Board of Trustees Workshop – August 28, 2015
13. Council of Presidents, Salt Lake City – September 1, 2015
14. Football – Southern Utah University at USU – September 3, 2015
15. Athletics Hall of Fame Dinner – September 4, 2015
16. Salt Lake Chamber Board of Governors, Salt Lake City – September 8, 2015
17. Football – USU at University of Utah – September 11, 2015
18. Luncheon and Remarks at Nora Eccles Harrison Museum of Art Opening Reception – September 12, 2015
19. Board of Regents, Utah State University, Logan – September 17-18, 2015
20. Football – USU at University of Washington – September 19, 2015
21. Inaugural Professor Lecture, Kynda Curtis, President's Home – September 23, 2015
22. Remarks at Deans Retreat/Working Lunch – September 24, 2015
23. K-16 Alliance Meeting – September 28, 2015
24. Sunrise Session, Salt Lake City – October 2, 2015
25. Homecoming Honoree Dinner, President's Home – October 2, 2015
26. Homecoming Events – October 3, 2015
27. Remarks at Ag Day BBQ – October 3, 2015
28. Football – Colorado State at USU – October 3, 2015
29. Regence BlueCross BlueShield Western Conference, Illinois – October 4-6, 2015
30. Football – USU at Fresno State – October 10, 2015
31. Inaugural Professor Lecture, Nancy Mesner, President's Home – October 13, 2015
32. USU Foundation Board Meeting – October 16, 2015
33. Old Main Society – October 16, 2015
34. Football – Boise State at USU – October 16, 2015
35. Football – USU at San Diego State – October 23, 2015
36. Salt Lake Chamber Board of Governors, Salt Lake City – October 27, 2015

37. Council of Presidents, Salt Lake City – October 27, 2015
38. NCAA Board of Directors and Board of Governors, Indiana – October 28-29, 2015
39. USU Board of Trustees Regular Meeting at USU Eastern, Price – October 30, 2015
40. Central Instruction Building Dedication, USU Eastern, Price – October 30, 2015
41. Football – University of Wyoming at USU – October 30, 2015

3. Upcoming Events

1. Basketball – Oklahoma Panhandle State at USU – October 31, 2015
2. Inaugural Professor Lecture, Debra Spielmaker, President's Home – November 3, 2015
3. Remarks at School of Accountancy Luncheon for Quigley/Deloitte Professorship Announcement – November 5, 2015
4. Remarks at Utah Water Research Lab Wrap-up Open House – November 5, 2015
5. Basketball – Cal State Monterey Bay at USU – November 6, 2015
6. Football – USU at New Mexico – November 7, 2015
7. Inaugural Professor Lecture, Dirk Vanderwall, President's Home – November 9, 2015
8. Salt Lake Chamber Board of Governors, Salt Lake City – November 10, 2015
9. Inaugural Professor Lecture, Xiao Jun Qi, President's Home – November 11, 2015
10. Board of Regents, Weber State University, Ogden – November 13, 2015
11. Basketball – USU at Weber State – November 13, 2015
12. Football – USU at Air Force – November 14, 2015
13. Association of Public Land-Grant Universities Annual Meeting, Indiana – November 16-17, 2015
14. Basketball – Adams State at USU – November 17, 2015
15. Northwest Commission on Colleges and Universities Executive Committee Meeting, Oregon – November 18, 2015
16. Remarks at Aggie Recreation Center Grand Opening – November 19, 2015
17. Basketball – Union College at USU – November 20, 2015
18. Football – Nevada at USU – November 21, 2015
19. Diwali Festival of Lights – November 21, 2015
20. Basketball – UVU at USU – November 24, 2015
21. Football – BYU at USU – November 28, 2015
22. Basketball – USU at Duke – November 29, 2015
23. Inaugural Professor Lecture, Jennifer Peeples, President's Home – November 30, 2015
24. Remarks at USU-Brigham City Classroom and Student Services Building Luncheon and Ribbon Cutting – December 1, 2015
25. Basketball – USU at Missouri State – December 1, 2015
26. Inaugural Professor Lecture, Grant Cardon, President's Home – December 2, 2015

27. Regents Legislative Preview Luncheon – December 3, 2015
28. Regence BlueCross BlueShield Community Board Meeting, Salt Lake City – December 3, 2015
29. Annual Christmas Concert and Reception – December 5, 2015
30. Football – Mountain West Championship Game, TBD – December 5, 2015
31. Salt Lake Chamber Board of Governors, Salt Lake City – December 8, 2015
32. Basketball – USU at BYU – December 9, 2015
33. Basketball – UC Irvine at USU – December 12, 2015
34. Mountain West Board of Directors, Phoenix – December 13-14, 2015
35. Basketball – Gossner Classic – December 21-23, 2015
36. Basketball – USU at San Jose State – December 30, 2015
37. Basketball – San Diego State at USU – January 2, 2016
38. Council of Presidents, Salt Lake City – January 5, 2016
39. Basketball – USU at Boise State – January 5, 2016
40. Northwest Commission on Colleges and Universities Meetings, Washington – January 6-7, 2016
41. USU Board of Trustees Regular Meeting – January 8, 2016

III. CONSENT AGENDA

Trustees were given the following consent agenda material for their consideration:

1. Minutes from the Executive Meeting held on July 17, 2015
2. Minutes from the Regular Meeting held on July 17 2015
3. Resolution 2015-10-1 – Bad Debt Write-off Recommendation for Fiscal Year Ending 30 June 2015 (Appendix E)
4. Resolution 2015-10-2 – Certificate of Treasurer – 2015-05 May (Appendix F)
5. Resolution 2015-10-3 – Certificate of Treasurer – 2015-06 June (Appendix G)
6. Resolution 2015-10-4 – Certificate of Treasurer – 2015-07 July (Appendix H)
7. Resolution 2015-10-5 – Contract/Grant Proposals and Awards – April 2015 (Appendix I)
8. Resolution 2015-10-6 – Contract/Grant Proposals and Awards – May 2015 (Appendix J)
9. Resolution 2015-10-7 – Contract/Grant Proposals and Awards – June 2015 (Appendix K)
10. Resolution 2015-10-8 – Contract/Grant Proposals and Awards – July 2015 (Appendix L)
11. Resolution 2015-10-9 – Contract/Grant Proposals and Awards – August 2015 (Appendix M)

12. Resolution 2015-10-10 – Contract/Grant Proposals and Awards – September 2015 (Appendix N)
13. Resolution 2015-10-11 – Delegation Administrative Reports – 06-22-15 to 08-24-15 (Appendix O)
14. Resolution 2015-10-12 – Delegation Administrative Reports – 08-24-15 to 10-19-15 (Appendix CP)
15. Resolution 2015-10-13 – Faculty Staff Adjustments (Appendix Q)
16. Resolution 2015-10-14 – Report of Institutional Discretionary Funds (Appendix R)
17. Resolution 2015-10-15 – Report of Investments – 2015-05 May (Appendix S)
18. Resolution 2015-10-16 – Report of Investments – 2015-06 June (Appendix T)
19. Resolution 2015-10-17 – Report of Investments – 2015-07 July (Appendix U)
20. Resolution 2015-10-18 – USU Auxiliary and Service Enterprises Annual Reports for FY2014-15 (Appendix V)
21. Resolution 2015-10-19 – USU Eastern Auxiliary and Service Enterprises Annual Reports for FY2014-15 (Appendix W)
22. Resolution 2015-10-20 – USU Policy – 402.7.2 (1) – Faculty Evaluation Committee – Duties (Appendix X)
23. Resolution 2015-10-21 – USU Policy – 405.6.5 – Ombudspersons (Appendix Y)
24. Resolution 2015-10-22 – USURF – Appoint – Rich McKeown (Appendix Z)
25. Resolution 2015-10-23 – USURF – Reappoint – David Bell (Appendix AA)
26. Acceptance of Written Reports
 - Advancement (Foundation Board Annual Report) (Appendix BB)
 - Athletics (Appendix CC)
 - Business and Finance (Appendix DD)
 - Classified Employees Association (Appendix EE)
 - Commercialization (Commercialization Annual Report) (Appendix FF)
 - Cooperative Extension, Utah Agricultural Experiment Station, and College of Agriculture (Appendix GG)
 - Executive Vice President and Provost (Appendix HH)
 - Faculty Senate (Appendix II)
 - Federal and State Relations (Appendix JJ)
 - Professional Employees Association (Appendix KK)
 - Public Relations and Marketing (Appendix LL)
 - Research and Graduate Studies (Appendix MM)
 - Student Services (Appendix NN)
 - USU Eastern (Appendix OO)
 - USUSA (Appendix PP)

Chair Jibson asked if any items on the Consent Agenda needed to be moved to the Action Agenda for discussion. No requests were made.

Action: Trustee Nixon moved to approve the consent agenda. Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.

IV. ACTION AGENDA

1. Proposal by the Department of Nutrition, Dietetics and Food Science to discontinue the Food Technology Management Emphasis

Provost Cockett explained the proposal to discontinue the Food Technology Management Emphasis which was formed 20 years ago when students with this degree would move into middle management positions. Students with this emphasis are taking courses in both business and food science. Food science companies are currently looking for a high degree of expertise in food science as well as business degrees to be part of the management team. In 2011, only five students graduated with this emphasis. Four students will graduate this fall leaving two in the program. The department has a plan in place for these students to complete. Going forward the students will gain full credentials in food science and, if they choose, may add a minor in business.

Action: Trustee Nixon moved the approval of Resolution 15-10-24 the proposal by the Department of Nutrition, Dietetics and Food Science to discontinue the Food Technology Management Emphasis (Appendix QQ). Trustee Huntsman seconded the motion. The voting was unanimous in the affirmative.

2. Proposal by the Department of Psychology to offer a Minor in Behavioral Health

Provost Cockett explained that the Department of Psychology currently offers a Bachelor of Science in Psychology. They would like to add the option for students to add a minor in behavioral health by taking additional classes with this focus. There is an increased request for students with a background in behavioral health with an emphasis on wellness and a healthy approach to life.

Action: Trustee Holland moved the approval of Resolution 15-10-25 the proposal by the Department of Psychology to offer a Minor in Behavior Health (Appendix RR). Trustee Burnett seconded the motion. The voting was unanimous in the affirmative.

3. Proposal to Approve Phase 2 of the Space Dynamics Laboratory Building, a Non-State Funded Project

Vice President Cowley explained that we are seeking approval to bond for and construct Phase 2 of the Space Dynamics Laboratory Building, a non-state funded project. Phase 1 is in the design and programming stage. The project was to be done in two phases but, it will cost less per square foot to complete both phases at the same time. The Space

Dynamics Lab (SDL) receives no state funding.

Action: Trustee Huntsman moved the approval of Resolution 15-05-26 the proposal to approve Phase 2 of the Space Dynamics Laboratory Building, a non-state funded project (Appendix SS). Trustee Olsen seconded the motion. The voting was unanimous in the affirmative.

4. Proposal to Approve the Utah State University Master Plan

Vice President Cowley explained that the master plan is presented to the Trustees every two years and is also approved by the Board of Regents. In 1998, Sasaki Associates, a design and planning firm out of Boston, broke the overall plan down into districts to better understand the future development of those areas. A transportation master plan nearing completion includes consideration for the major entrance/exit points for campus. Master planning is an ongoing issue that looks well into the future to accommodate increased enrollment.

Projects recently completed include the Icon Sports Performance Center and Wayne Estes Center on the Logan campus and the Blanding Residence Hall, USU Eastern Central Instructional Building, and Tooele Science and Technology Building on the statewide campuses. Projects near completion include Huntsman Hall, the Aggie Recreation Center, and the Brigham City Academic Building. Projects under construction or in design include the Maverik Stadium Renovation, Biological Sciences Building, Clinical Services, Valley View Residence Hall Replacement, Fine Arts Renovation, and the Space Dynamics Lab Building.

Action: Trustee Johnson moved the approval of Resolution 15-10-27 the proposal to approve the Utah State University Master Plan (Appendix TT). Trustee Olsen seconded the motion. The voting was unanimous in the affirmative.

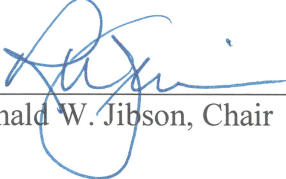
5. Real Property Acquisition – Blue Square

Vice President Cowley explained this proposal is to exercise Utah State University's option to purchase a parcel of developed commercial land (Blue Square) that includes three buildings with student apartments and some commercial space currently used for restaurants. The purchase price will be at fair market value agreed upon by both parties. Bonds will be issued under the housing system.


Action: Trustee Watterson moved the approval of Resolution 15-10-28 the proposal to approve the Real Property Acquisition of Blue Square (Appendix UU). Trustee Burnett seconded the motion. Trustees Nixon and Thomas abstained due to a potential conflict of interests. Two Trustees abstained, eight were in favor.

Action: Trustee Holland made a motion to adjourn the meeting. Trustee Nixon seconded the motion; the voting was unanimous in the affirmative.

The meeting adjourned at 11:38 a.m.



Ronald W. Jibson, Chair



Sydney M. Peterson, Secretary
(Minutes taken by Carolyn Brittain)

January 8, 2016

Date Approved

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