

REGULAR MEETING
 UTAH STATE UNIVERSITY BOARD OF TRUSTEES
 HELD AS A CONFERENCE CALL
 June 23, 2017

Minutes of the Regular Meeting of the Utah State University Board of Trustees held as a conference call in Old Main room 136, commencing at 10:04 a.m.

MEMBERS PRESENT

Ronald W. Jibson, Chair	via telephone
Scott R. Watterson, Vice Chair	via telephone
Jody K. Burnett	via telephone
Linda Clark Gillmor	via telephone
Mark K. Holland	via telephone
Susan D. Johnson	via telephone
J. Scott Nixon	via telephone
Frank Peczuh	via telephone
Michael Scott Peters	
Lane L. Thomas	via telephone

MEMBERS EXCUSED

Karen H. Huntsman

UNIVERSITY REPRESENTATIVES PRESENT

Scot M. Allgood	Department Head, Family, Consumer, and Human Development
Christine Ballard	Staff Employee Association
Carolyn A. Brittain	Staff Assistant Sr.
Noelle E. Cockett	President
David T. Cowley	Vice President, Business and Finance
Dennis G. Dolny	Department Head, Kinesiology and Health Sciences
Shelly L. Lindauer	Associate Dean, Emma Eccles Jones College of Education and Human Services
Mica McKinney	General Counsel
Sean E. Michael	Department Head, Landscape Architecture and Environmental Planning
Sydney M. Peterson	Chief of Staff and Secretary to the Board of Trustees
Timothy A. Slocum	Department Head, Special Education and Rehabilitation
Laurens H. Smith, Jr.	Interim Provost
David Vernon	Executive Director, Regional Campuses, Wasatch Region
Tim Vitale	Director, Public Relations and Marketing
Robert Wagner	Vice President, Academic & Instructional Services
Vincent Wickwar	President, Faculty Senate

OTHERS PRESENT

Teresa Theurer	Member, Board of Regents, via telephone
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Vice Chair Watterson opened the meeting by welcoming those participating and asking for a verbal roll call.

Action: Trustee Burnett moved that in accordance with 52-4-205 of the Utah Code the Trustees go into a Closed Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals and pending or reasonably imminent litigation. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.

Chair Jibson called the meeting back to order at 10:35 a.m. He thanked those taking part in person or via telephone, members of the Administration, Regent Teresa Theurer, and representatives from the Faculty Senate and the Staff Employee Association.

I. Chairman's Report

A. Election of Chair and Vice Chair, 2017-2019

Chair Jibson stated that with an outgoing Chair and Vice Chair an election of officers is needed. He asked if there were any questions or comments. Trustee Nixon proposed that a nominating committee composed of Chair Jibson and Trustee Peczuh speak individually with each Trustee and then make recommendations as to the new leadership. Chair Jibson and Trustee Peczuh agreed.

Action: Trustee Nixon moved that Chair Jibson and Trustee Peczuh speak individually with the Trustees continuing on the Board to obtain nominations for the next Chair and Vice Chair. Trustee Thomas seconded the motion. The voting was unanimous in the affirmative.

B. Annual Joint Meeting of the Board of Regents, Board of Trustees, and Presidents, July 20 and 21, 2017, Cedar City, Utah

Chair Jibson reminded the Trustees of the joint meeting in Cedar City, Utah next month. More details will be forthcoming.

C. Date of the next Board of Trustees Meeting and Workshop, August 18, 2017

The next Board of Trustee Meeting will be held on August 18, 2017. There will be a dinner, Thursday evening, August 17, 2017. The Meeting and Workshop will be Friday, August 18, 2017. At the dinner the outgoing Trustees will be recognized and new Trustees welcomed.

II. PRESIDENT'S REPORT

A. Information Items

President Cockett noted that both she and Sydney have met with the incoming Trustees; their enthusiasm and commitment to the Board is noteworthy. It is wonderful to have new voices on the Board, but also regretful that terms have an endpoint. The association with and dedication of the outgoing Trustees will be

missed. Work is in progress for the upcoming Board of Trustees Workshop. Prospective topics include marketing and a report on the survey done last spring semester regarding sexual assault and violence on campus. Freedom of speech on campus will be discussed during a panel discussion fall semester. The event will allow the conveyance of information and discourse from different sides and be a model of free speech on campus.

B. Recent Events

1. Utah Technology Council Board of Trustees, Salt Lake City, May 10, 2017
2. K-16 Alliance, May 15, 2017
3. Aggie Auction, May 18, 2017
4. Board of Regents, Salt Lake Community College, Salt Lake City, May 19, 2017
5. Mountain West Board of Directors Student-Athlete Welfare Academics and Leadership Committee Teleconference Meeting, May 25, 2017
6. A Discussion with Governor Herbert, Salt Lake City, May 30, 2017
7. Mountain West Board Meetings, Santa Barbara, California, June 4-6, 2017
8. USTAR Governing Authority Board Meeting, Salt Lake City, June 7, 2017
9. Remarks at Inovar Groundbreaking Ceremony, June 12, 2017
10. Remarks at Vivint Grand Opening on Innovation Campus, June 13, 2017
11. Salt Lake Chamber Prosperity 2020 Forum: Higher Education, Salt Lake City, June 14, 2017
12. Association of Public Land-grant Universities Council of President's Summer Meeting, Washington, DC, June 20, 2017
13. USU Board of Trustees Teleconference Meeting, June 23, 2017

C. Upcoming Events

1. Utah Technology Council Board of Trustees, Salt Lake City, May 10, 2017
2. USU Foundation Reception for Local Members, June 26, 2017
3. Council of Presidents, Salt Lake City, June 27, 2017
4. USTAR Governing Authority Board Meeting, Salt Lake City, July 13, 2017
5. Present at International Society for Animal Genetics Conference, Dublin, Ireland, July 14-28, 2017
6. USTAR Governing Authority Board Meeting, Salt Lake City, August 3, 2017
7. Sunrise Session, Salt Lake City, August 4, 2017
8. 2017 State Board of Regents Capital Facilities Tour, August 11, 2017
9. Remarks at Department Head Retreat, August 14, 2017
10. New Faculty Reception, President's Home, August 15, 2017
11. Regional Campus and USU Eastern Faculty Dinner, President's Home, August 16, 2017
12. USU Board of Trustees Workshop, August 18, 2017
13. Utah Technology Council Board Meeting, Salt Lake City, August 31, 2017
14. Football, USU at Wisconsin, September 1, 2017
15. USTAR Governing Authority Board Meeting, Salt Lake City, September 7, 2017
16. Football, Idaho State at USU, September 7, 2017
17. USU Athletics Hall of Fame, September 8, 2017
18. Board of Regents, Weber State University, Ogden, September 14-15, 2017
19. Football, USU at Wake Forest, September 16, 2017
20. Football, USU at San Jose State, September 23, 2017

21. Speak at Utah Municipal Clerks Association (UMCA) Annual Conference, September 27, 2017
22. Remarks at Kaysville Extension Office Ribbon Cutting, Kaysville, September 28, 2017
23. Arrington Dinner and Lecture, September 28, 2017
24. Football, BYU at USU, September 29, 2017
25. USTAR Governing Authority Board Meeting, Salt Lake City, October 5, 2017
26. Football, Colorado State at USU, October 7, 2017
27. USU Board of Trustees Regular Meeting, October 13, 2017
28. Homecoming Honoree Dinner, Alumni House, October 13, 2017
29. Homecoming Events, October 14, 2017
30. Football, Wyoming at USU, October 14, 2017

III. Consent Agenda

Trustees were given the following consent agenda material for their consideration:

- A. Minutes from the Closed Session held on May 5, 2017
- B. Minutes from the Regular Meeting held on May 5, 2017
- C. Minutes from the Special Meeting held on May 6, 2017
- D. Certificate of Treasurer for March 2017 [Resolution 17-06-01] (Appendix A)
- E. Contract/Grant Proposals and Awards for April 2017 [Resolution 17-06-02] (Appendix B)
- F. Contract/Grant Proposals and Awards for May 2017 [Resolution 17-06-03] (Appendix C)
- G. Delegation/Administrative Reports – 03/24/17 to 04/21/17 [Resolution 17-06-04] (Appendix D)
- H. Delegation/Administrative Reports – 04/21/17 to 05/26/17 [Resolution 17-06-05] (Appendix E)
- I. Faculty and Staff Adjustments [Resolution 17-06-06] (Appendix F)
- J. Report of Investments for March 2017 [Resolution 17-06-07] (Appendix G)
- K. USU Alumni Association Recommendation for President Elect [Resolution 17-06-08] (Appendix H)
- L. USU Policy 366 – Parental Caregiving with Modified Duties (PCMD) [Resolution 17-06-09] (Appendix I) Moved to the Action Agenda for discussion
- M. Utah State University Research Foundation (USURF) Re-appointment to the Board – Jagath Kaluarachchi [Resolution 17-06-10] (Appendix J)

Chair Jibson asked if any items should be pulled from the agenda or moved to the Action Agenda for further discussion. Trustee Nixon requested that USU Policy 366 Parental Caregiving with Modified Duties (PCMD) be moved to the Action Agenda for further discussion.

Action: Trustee Johnson moved the approval of the consent agenda with the exception of USU Policy 366, which was moved to the action agenda. Trustee Gillmor seconded the motion. The voting was unanimous in the affirmative.

IV. Action Agenda

A. Utah State University Policy 366 Parental Caregiving with Modified Duties (PCMD) [Resolution 17-06-09] (Appendix I)

Trustee Nixon, requested clarification regarding the process for denial of leave. He also noted that this policy is in line with what most businesses are doing today; offering time for bonding with new or adopted children. President Cockett explained that the leave is a privilege granted by the University. The goal of this policy is to provide students with consistent instruction for the period of leave. If an alternative instructor could not be found then departments would work with the individual to find someone, set up speakers, or change what courses are taught by the individual that semester. Marla Boyer, Senior Associate Director of Human Resources, led the efforts to create the policy and worked closely with Ronda Callister, Former President of the Faculty Senate. The Faculty Senate reviewed the policy, gave feedback, and approved the policy as presented.

Action: Trustee Nixon moved the approval of [Resolution 17-06-09] the proposal to adopt USU Policy 366 Parental Caregiving with Modified Duties (PCMD). Trustee Burnett seconded the motion. The voting was unanimous in the affirmative.

Interim Provost Larry Smith presented the following academic proposals. The first seven were from the Emma Eccles Jones College of Education and Human Services. Department Heads were present to answer any questions.

B. Proposal from The Department of Family, Consumer, and Human Development, in the Emma Eccles Jones College of Education and Human Services to change the name from Family, Consumer, and Human Development to Human Development and Family Studies [Resolution 17-06-11] (Appendix K)

This name change is a modernization of the title to reflect what other departments are doing across the nation. The new title is appropriate in the professional field.

Action: Trustee Johnson moved the approval of [Resolution 17-06-11] the proposal from the Department of Family, Consumer, and Human Development, in the Emma Eccles Jones College of Education and Human Services to change the name from Family, Consumer, and Human Development to Human Development and Family Studies. Trustee Peczuh seconded the motion. The voting was unanimous in the affirmative.

C. Proposal from The Department of Family, Consumer, and Human Development, in the Emma Eccles Jones College of Education and Human Services to offer a Minor in Mental Health Advocacy and Awareness [Resolution 17-06-12] (Appendix L)

Interim Provost Smith explained that with a growing need for mental health awareness and care the proposed minor makes a great deal of sense. Representative Ed Redd brought an awareness of the widespread need for services in this area. Scot M. Allgood, Department Head, Family, Consumer, and Human Development, added that he met with Gretchen Peacock, Department Head, Psychology, and with advocates from the community to gain feedback regarding creation of the minor. President Cockett added that the desire was to bring together information that a variety of degree programs could utilize as the graduates go out into their chosen fields.

Action: Trustee Johnson moved the approval of [Resolution 17-06-12] the proposal from the Department of Family, Consumer, and Human Development, in the Emma Eccles Jones College of Education and Human Services to offer a Minor in Mental Health Advocacy and Awareness. Trustee Gillmor seconded the motion. The voting was unanimous in the affirmative.

The following two resolutions from the Department of Nursing and Health Professions were presented together.

- D. Proposal from the Department of Nursing and Health Professions, in the Emma Eccles Jones College of Education and Human Services to offer a Pharmacy Technician Certificate of Completion [Resolution 17-06-13] (Appendix M)
- E. Proposal from the Department of Nursing and Health Professions, in the Emma Eccles Jones College of Education and Human Services to offer a Surgical Technician Certificate of Completion [Resolution 17-06-14] (Appendix N)

These certificates are available through USU's Blanding campus. Certificates are critical to students in this geographic area. The Blanding campus responds to the needs of the region.

Action: Trustee Thomas moved the approval of [Resolution 17-06-13] and [Resolution 17-06-14] the proposal from the Department of Nursing and Health Professions, in the Emma Eccles Jones College of Education and Human Services to offer Certificates of Completion in Pharmacy Technician and in Surgical Technician. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.

- F. Proposal from the Department of Special Education and Rehabilitation, in the Emma Eccles Jones College of Education and Human Services to restructure the Certificate of Proficiency in Rehabilitation Counseling [Resolution 17-06-15] (Appendix O)

This proposal consists of minor changes to the certificate of proficiency in rehabilitation counseling. Changes include a small reduction in the number of credits and a restructure in the design aspect of the program.

Action: Trustee Nixon moved the approval of [Resolution 17-06-15] the proposal from the Department of Special Education and Rehabilitation, in the Emma Eccles Jones College of Education and Human Services to restructure the Certificate of Proficiency in Rehabilitation Counseling. Trustee Peczuh seconded the motion. The voting was unanimous in the affirmative.

The following two proposals from the School of Teacher Education and Leadership were presented.

- G. Proposal from the School of Teacher Education and Leadership, in the Emma Eccles Jones College of Education and Human Services to restructure the Master of Education in Curriculum and Instruction [Resolution 17-06-16] (Appendix P)
- H. Proposal from the School of Teacher Education and Leadership, in the Emma Eccles Jones College of Education and Human Services to restructure the Master of Science in Curriculum and Instruction [Resolution 17-06-17] (Appendix Q)

Action: Trustee Johnson moved the approval of [Resolution 17-06-16] [Resolution 17-06-17] proposals from the School of Teacher Education and Leadership, in the Emma Eccles Jones College of Education and Human Services to restructure the Master's of Education and Master's of Science in Curriculum and Instruction. Trustee Holland seconded the motion. The voting was unanimous in the affirmative.

- I. Proposal from the Department of Landscape Architecture and Environmental Planning, in the College of Agriculture and Applied Sciences to offer a Baccalaureate and Master's degree in Accelerated Master's of Landscape Architecture [Resolution 17-06-18] (Appendix R)

Sean Michael, Department Head, Landscape Architecture and Environmental Planning, explained that this accelerated master's degree reflects a higher demand for those holding graduate level degrees in the profession. USU students will be able to earn a master's degree in one additional year. The change has no effect on the program's accreditation standards and complies with the School of Graduate Studies.

Action: Trustee Holland moved the approval of [Resolution 17-06-18] the proposal from the Department of Landscape Architecture and Environmental Planning, in the College of Agriculture and Applied Sciences to offer a Baccalaureate and Master's degree in Accelerated Master's of Landscape Architecture. Trustee Johnson seconded the motion. The voting was unanimous in the affirmative.

David Cowley, Vice President, Business and Finance presented the remaining proposals.

- J. Real Property Acquisition – Richmond, Utah [Resolution 17-06-19] (Appendix S)

The parcel of land and accompanying water shares are adjacent to existing USU land being used for research. The land will be purchased at the appraised value.

Action: Trustee Gillmor moved the approval of [Resolution 17-06-19] the Real Property Acquisition of land in Richmond, Utah. Trustee Thomas seconded the motion. The voting was unanimous in the affirmative.

- K. Request for approval to Enter into a Long-Term Lease Agreement – Taylorsville, Utah [Resolution 17-06-20] (Appendix T)

The leased property will house the USU Salt Lake Educational Center which has been leasing space from the Granite School District. Granite School District now has a need for the space. Last September the Board approved entrance into a long-term lease agreement with Dakota Pacific Real Estate Partners in Murray for a new building project. After a series of delays, Dakota Pacific admitted that it could be three years before the project starts. Again, research went into finding the best space. This Taylorsville location is the best solution. The increased size of the space will better accommodate the growth in enrollment.

Action: Trustee Johnson moved the approval of [Resolution 17-06-20] the request for approval to Enter into a Long-Term Lease Agreement. Trustee Gillmor seconded the motion. The voting was unanimous in the affirmative.

L. Utah State University 2017-18 Budgets [Resolution 17-06-21] (Appendix U)

Vice President Cowley walked the Trustees through the major budget line items and answered questions. Tuition is included as an appropriated budget item, a combination of collected tuition and tax funds. The state budgets continue to go up which helps meet our needs and goals. The auxiliaries are in as good shape as they have ever been. The bookstore struggles with other options for students to obtain textbooks. The textbook rental program has been a great way to stabilize the way students get their books. Housing continues to be full. USU Eastern is a little more challenging, especially their bookstore. The Athletics budget by nature is challenging. Vice President Hartwell's background as a CPA is great. Royalty distribution for institutions willing to hold televised games at less desirable hours has been restructured to evenly distribute funds. There will be less incentive going forward for USU to accommodate those times.

Action: Trustee Burnett moved the approval of [Resolution 17-06-21] the Utah State University 2017-18 Budgets. Trustee Johnson seconded the motion. The voting was unanimous in the affirmative.

M. Capital Development Priority list for Fiscal Year 2018-19
[Resolution 17-06-22] (Appendix V)

Utah State University is allowed to submit two state-funded projects for ranking through the Board of Regents Capital Development Prioritization (CDP) process. The two projects are the Biology and Natural Resources Renovation project and the Center for Languages and Cultures. The BNR renovation, which was presented last year, was programmed and designed to work together with the Life Sciences building currently under construction. This ranked fourth last year with the top three being funded. The Center for Languages and Cultures would be built adjacent to the Ray B. West building. The College of Humanities and Social Sciences plan is to consolidate location of their departments and programs near the Ray B. West building. The non-state-funded project is the Phase II Space Dynamics Lab (SDL) building on the Innovation Campus. Current facilities have reached maximum capacity and limit new growth. The other projects listed are part of the five-year plan.

Action: Trustee Nixon moved the approval of [Resolution 17-06-22] the Capital Development Priority list for Fiscal Year 2018-19. Trustees Peters and Peczuh seconded the motion. The voting was unanimous in the affirmative.

Regent Theurer thanked those going off the Board and congratulated Chair Jibson moving onto the Board of Regents.

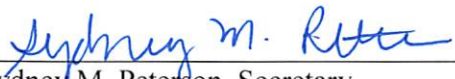
Chair Jibson expressed his appreciated for his opportunity to serve on the Board and to work with a dedicated supportive Board. Appreciation was also voiced to President Cockett, Sydney Peterson, the entire Administration, and Carolyn Brittain. The other outgoing Trustees added similar sentiments.

Action: Trustee Nixon made a motion to adjourn the Regular Meeting. Trustee Johnson seconded the motion. The voting was unanimous in the affirmative.

The regular meeting adjourned at 11:53 a.m.



Jody K. Burnett, Chair



Sydney M. Peterson, Secretary
(Minutes taken by Carolyn Brittain)

August 18, 2017

Date Approved