



## **AmeriCorps Box Elder County 1700 Hour Working Lands Climate Corps Individual Placement Utah Conservation Corps**

### **About the Utah Conservation Corps**

The Utah Conservation Corps (UCC) is an AmeriCorps program dedicated to developing the conservation leaders of tomorrow. We're a non-residential AmeriCorps program composed of AmeriCorps members, staff, and partners dedicated to service to our community, the environment, and regions requiring disaster response efforts. Additionally, as an organization, we seek to provide a more welcoming environment for people of all backgrounds and experience levels to ensure a healthy, vibrant, innovative, and sustainable corps. The UCC is committed to an inclusive culture of community and service and to recognizing and addressing our shortcomings. Our vision is to create sustainable communities and conserve the natural heritage of Utah and the Intermountain West.

The Utah Climate Corps is a program of the Utah Conservation Corps focusing on fire fuels reduction, food security, and working lands through partnerships with local NRCS offices and conservation districts. This program will support the NRCS mission, climate goals, and programs through activities at USU Extension Offices in Box Elder, Cache, Piute, San Juan, Sevier, and Wayne Counties.

Founded in 1914 as part of the Smith-Lever Act, USU Extension plays a primary role in helping Utah State University fulfill its land-grant mission. Though more than 100 years old, USU Extension is as vital as ever, and perhaps even more so, due to the increased diversity and complexity of the issues people encounter today. The integration of teaching, research, and public service enables USU Extension to respond to critical and emerging issues with research-based, unbiased information.

### **Position Overview**

The Utah Conservation Corps (UCC) serves Utah through individual placements with partner organizations. As part of this mission, we aim to expand the capacity of USU's current Extension programs that are aligned with Climate-Smart Agriculture and Forestry conservation practice standards.

This position is directly under the Utah State University Box Elder County Livestock and Range Extension Agent. We are tasked with providing educational opportunities and services for the livestock and rangeland producers in Box Elder County as well as the 4-H youth livestock programs. Utah State University Extension provides research-based programs and resources with the goal of improving the lives of individuals, families, and communities throughout Utah. USU Extension

operates through a cooperative agreement between the United States Department of Agriculture, Utah State University, and county governments.

The AmeriCorps Box Elder County 1700 Hour Working Lands Climate Corps Individual Placement is a 1700 hour AmeriCorps member who will serve between 7/1/2024 and 6/30/2025. This position will report to Ashley Longmore, Box Elder County Livestock and Range Extension Agent.

## **Responsibilities**

The Box Elder WLCC AmeriCorps Individual Placement member will work with the USU Extension and the local NRCS and Soil Conservation District Office to complete a wetland habitat restoration study using virtual fencing and grazing of invasive phragmites. The member will work with USU Extension County Faculty to manage educational workshops, field visits, and data collection as well as provide technical reports to agencies and producers involved to meet and revise program objective and goals. The member will also manage communications, planning, and facilitation of Climate-Smart educational programming for lambing/kidding workshops and rangeland camps that will specifically target Native American tribal members. As new ideas and program needs are identified in Climate-Smart Agriculture, member will help develop research, program, educational materials and then assist in delivering those resources to appropriate clientele. In addition, the member will oversee Ag Safety Workshops and the Rangeland Restoration Challenge for 4-H, Future Farmers of America (FFA), and collegiate teams and related agriculture and livestock youth activities in Box Elder County.

Member will meet with supervisor once a week to review projects, weekly calendar, goals, objectives, and needs. Goals will be set and followed up and adjusted weekly.

## **Qualifications**

- Knowledge of livestock and agriculture production
- Experience in large animal handling
- Experience teaching adults and youth
- Technical writing skills
- Computer skills on programs like: Word, Excel, Canva, Qualtrics
- Data collection and management skills
- Organization skills
- Personal Vehicle
- Comfort being in the field/work area alone.

### **Training/Professional Development you will receive:**

- Data collection and reporting training
- Education outreach programming planning
- Technical writing and presentation training and experience

### **The AmeriCorps program requires that members:**

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Member Initials

- Be a United States citizen, U.S. national, or a lawful permanent resident alien of the United States
- Be at least 18 years of age
- Have a high school diploma or GED or work towards obtaining one while in the program
- Must undergo and pass a criminal history check
- Are eligible to serve an AmeriCorps term of service

**Compensation and Hours Required:**

This position requires the fulfillment of 1700 hours of service over a 12-month period.

Full day schedules will include a 30-minute lunch break which does not count toward term of service hours.

This AmeriCorps member will receive the following benefits:

- \$1,250 living allowance paid in even bimonthly (TWICE per month) disbursements throughout the term of service), \$30,000 total.
- \$6,895 Segal AmeriCorps Education Award (available to members after successful service term)
- Note: this is taxable income.

Please note that AmeriCorps rules limit members to a maximum of four AmeriCorps terms in a program such as UCC. AmeriCorps also limits the number of education awards an individual may earn. This rule states that "although an individual can serve more than two terms, a person cannot earn more than the aggregate value of two, full-time education awards." It is a requirement to obtain a high school diploma or GED before one is eligible to use the Education Award.

**TO APPLY, visit** [https://usu.co1.qualtrics.com/jfe/form/SV\\_1X2PbqJfsTSZhxc](https://usu.co1.qualtrics.com/jfe/form/SV_1X2PbqJfsTSZhxc)



**AmeriCorps Rules of Conduct**

**AmeriCorps Prohibited Activities**

While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS, staff and members may not engage in the following activities:

1. Engage in any activity that is illegal under local, state, or federal law
2. Engage in activities that pose a significant safety risk to others

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Member Initials

3. Engage in any AmeriCorps-prohibited activities that include:

- Attempting to influence legislation;
- Organizing or engaging in protests, petitions, boycotts, or strikes;
- Assisting, promoting, or deterring union organizing;
- Impairing existing contracts for services or collective bargaining agreements;
- Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- Providing a direct benefit to:
  - A business organized for profit;
  - A labor union;
  - A partisan political organization;
  - A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
- An organization engaged in the religious activities described in paragraph C. 7. above, unless CNCS assistance is not used to support those religious activities;
- Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
- Providing abortion services or referrals for receipt of such services; and
- Such other activities as CNCS may prohibit
- AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals 10 may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non- CNCS funds. Individuals should not wear the AmeriCorps logo while engaging in any of the above activities on their personal time.

4. Such other activities as CNCS may prohibit.

5. Additional Items Prohibited by the Program

- Census Activities. AmeriCorps members and volunteers associated with AmeriCorps grants may not engage in census activities during service hours. Being a census taker during service hours is categorically prohibited. Census-related activities (e.g., promotion of the Census, education about the importance of the Census) do not align with AmeriCorps State and National objectives.

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Member Initials

- Election and Polling Activities. AmeriCorps members may not provide services for election or polling locations or in support of such activities.
- AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-CNCS funds. Individuals should not wear the AmeriCorps logo while doing engaging in any of the above activities on their personal time.

**AmeriCorps Members as Team Leaders.** Programs may create positions where AmeriCorps members provide an additional layer of leadership and support for members under certain conditions. All the activities and prohibitions that apply to AmeriCorps members also apply to Team Leaders. Team Leaders are not permitted to act in a staff capacity, including supervising members. Team Leaders must not be responsible for program development and coordination; however, they may assist by providing information and resources on best practices or by helping to develop portions of the program such as the training curriculum. Under no circumstances should an AmeriCorps member serving as a Team Leader be the individual legally responsible for the program or other members.

**Unallowable Team Leader activities include:** signing member timesheets; evaluating member performance; disciplining AmeriCorps members; enrolling/dismissing AmeriCorps members; writing and/or signing program reports; managing the program's payroll and budget.

### **Utah Conservation Corps Zero Tolerance Policy**

The following behaviors will result in immediate termination. At no time may the UCC AmeriCorps member:

- 1) Engage in activities that pose a significant emotional or physical safety risk to others, including harassment, creating a hostile work environment, or bullying;
- 2) Possess, consume, or be under the influence of illegal drugs or alcohol during the performance of service activities or while living and working at the UCC project site, camp site, or in UCC vehicles.
- 3) Fail to notify UCC of a criminal arrest or conviction during the term of service.

**Member statement: I have read and understood the position description. I accept this position as described above.**

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Member Initials

Member name (printed) \_\_\_\_\_

Member signature \_\_\_\_\_

Date \_\_\_\_\_

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Member Initials